



Village of Round Lake Community Development

442 N. Cedar Lake Road, Round Lake, IL 60073

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www.eroundlake.com

TEMPORARY SIGN REQUIREMENTS

PERMIT APPLICATION CHECKLIST

- Complete and sign Building Permit Application.
- Provide one copy of plat of survey/unit location showing the location of the sign on the zoning lot or store front including lineal footage of store front and distance of store front from property line. **Plat of survey/unit location is required to complete plan review.**
- Provide a color photo of the proposed sign, including dimensions and method of attachment.

Permit applications will NOT be accepted without all of the above requirements.

PERMIT FEES

\$30.00 per temporary sign.

Additional fees may apply, please refer to the Village of Round Lake Municipal Code 20.64.010.

PERMIT GUIDELINES

- Temporary signs are not allowed to be used as permanent business signage.
- Temporary signs are allowed with a permit for 30 days, four times a year.
- Inflatable, flashing, moving, pennant, streamer, pylon, pole and portable reader board signs are prohibited.
- Portable Signs (A-frame Signs) are allowed without a permit. A-frame signs cannot be placed in the means of egress, must be within 15' of primary entrance and can only be displayed during business hours.
- Signs are not permitted to be attached to light poles or trees.

INSPECTIONS

1. Final

Updated 1.1.19