



# Village of Round Lake Community Development

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## **RETAINING WALL REQUIREMENTS**

### **PERMIT APPLICATION CHECKLIST**

- Complete and sign Building Permit Application.
- Provide copy of contract including scope of work (if applicable).
- Provide current Plat of Survey clearly showing the exact location of the Retaining Wall including length and height.
- Provide drawing showing details of wall construction including depth and type of base, type of wall material and method of attaching wall together.
- Homeowners Association approval letter if applicable.

*Permit applications will NOT be accepted without all of the above requirements.*

### **PERMIT FEES**

\$65.00 Residential, \$80.00 Commercial

Additional fees may apply, please refer to the Village of Round Lake Municipal Code 20.56.010.

### **PERMIT GUIDELINES**

- Retaining Walls less than 4' high are exempt from permit requirements.
- Retaining Walls shall be designed to maintain lateral/hydrological loads bearing against them (R404.4).
- Retaining Walls shall be placed on undisturbed ground or on a minimum of 4" compacted base.
- Retaining Walls that exceed 4' high shall be installed with proper tiebacks/dead men.
- Guardrails may be required if Retaining Wall elevation creates a hazard.
- Retaining walls over 4' high may require a design professional depending on use, location and slope.
- Call JULIE at 1-800-892-0123 prior to digging.

### **INSPECTIONS**

1. Base
2. Final

*Updated 1.1.19*