



# Village of Round Lake Community Development

442 North Cedar Lake Road, Round Lake, IL 60073  
847-546-5400 Fax 847-546-1872  
www.eroundlake.com

## **SOLICITORS & TRANSIENT MERCHANT LICENSE**

### **APPLICATION SUBMITTAL**

The following must be submitted, incomplete applications will not be accepted:

- Completed Application;
- Completed Background Screening Disclosure for each employee working in the Village;
- Color copy of a state issued photo ID for each employee working in the Village;
- Surety Bond in the amount of one thousand dollars (\$1,000.00);
- Food vendors must supply a certificate from the Lake County Health Department;
- If the applicant is a peddler, he or she must also obtain a certificate signed by a local physician that the employee(s) working in the village is/are in good health and free from any contagious diseases.

### **BACKGROUND SCREENING**

Applicants must submit to a background check and fingerprinting. Complete and return the Background Screening Disclosure along with payment in the amount of forty-five dollars (\$45.00) for each applicant, to the Village Hall. Once payment is made, your application will be forwarded to the Police Department who will contact you to set up an appointment for your screening. The timeframe on the results is typically 4-6 weeks.

ROUND LAKE POLICE DEPARTMENT, 741 W. Townline Road, Round Lake, IL

CENTRAL COMMUNICATIONS (CENCOM) 911 Building, 911 Lotus Drive, Round Lake Beach, IL

### **LICENSE FEES**

**DAILY:** Ten dollars (\$10.00) per day the Peddler, Solicitor and Transient Merchant will be engaged in peddling or solicitation within the village; or

**MONTHLY:** Two hundred dollars (\$200.00) per month the Peddler, Solicitor and Transient Merchant will be engaged in peddling or solicitation within the village; or

**ANNUAL FOR FOOD, BEVERAGE, ICE CREAM ONLY:** One hundred dollars (\$100.00) annually for any Peddler, Solicitor and Transient Merchant who sells, offers for sale, or peddles any candy, ice cream, confection or other food or beverage for human consumption from any motor vehicle or other vehicle or cart of any kind, upon any public street or other public property.

### **LICENSE ISSUANCE**

The Village will contact the applicant once the License is ready for issuance. The license fee must be paid at time of issuance.

**LICENSE DISPLAY.** Licensee shall at all times while doing business in this village keep in his or her possession the license provided for in section 5.40.090, and shall, upon the request of prospective customers, exhibit the license as evidence that he or she has complied with all requirements of this chapter.