



# Village of Round Lake Community Development

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[www.eroundlake.com](http://www.eroundlake.com)

## HOME OCCUPATION LICENSE SUBMITTAL CHECKLIST

Following receipt of zoning approval, please submit the following documents at time of Business License/ Certificate Application submittal:

- Completed Home Occupation License Application
- Copy of Federal Employer Identification Number (FEIN) Assignment
- Copy of Sales and Use Tax Certificate (where applicable)
- For **Corporations and LLC's**, Copy of Articles of Incorporation
- For **Sole Proprietors**, Assumed Business Name Certificate from Lake County
- For **Partnerships**, copy of partnership agreement