



Village of Round Lake Community Development

442 N. Cedar Lake Road, Round Lake, IL 60073

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www.eroundlake.com

ACCESSORY STRUCTURE REQUIREMENTS

PERMIT APPLICATION CHECKLIST

- Complete and sign Building Permit Application.
- Provide Plat of Survey showing the location of accessory structure including size and distance from house and lot lines.
- Plat of Survey is required to complete plan review.**
- Provide description of structure (plastic, metal, wood) including dimensions (height, length, width). Structure must be anchored to grade (ground), show anchoring method.
- If structure is pre-assembled provide copy of factory installation manual. If structure is built on site, provide construction plans showing framing details.
- Provide copy of contract showing scope of work (if applicable).
- Homeowner's Association approval letter (if applicable).
- Call JULIE at 1-800-892-0123 for location of utilities prior to digging.

Permit applications will NOT be accepted without all of the above requirements.

PERMIT FEES

\$90.00 Residential, \$105 Commercial

Additional fees may apply, please refer to the Village of Round Lake Municipal Code 20.56.010.

PERMIT GUIDELINES

- Accessory structure must be a minimum of ten (10) feet from rear property line.
- Accessory structure must be a minimum of ten (10) feet from the house.
- Accessory structure must maintain same side yard setback as the house.
- Accessory structures are prohibited in the front yard, drainage easements or utility easements.
- Ultimate location of structure depends on setback lines shown on Plat of Survey.

INSPECTIONS

1. Accessory structure location
2. Footing/pre-pour (if required)
3. Final

Updated 1.1.19