



Village of Round Lake Building Department

442 N. Cedar Lake Road Round Lake, IL 60073
Ph. 847-546-0963 Fax 847-546-1872
www.eroundlake.com

TREE REMOVAL REGULATIONS **CALL THE BLDG. DEPT. AT 847-546-0963 FOR INSPECTIONS**

Building permit expires six months from the date of issuance on the permit. However, if tree replacement mitigation is required, additional time will be granted for the planting season.

Call JULIE at 1-800-892-0123 for location of utilities prior to digging.

No change to the approved plans is authorized without prior written approval by the Director of Public Works and only the trees indicated on the attached plans are authorized for removal by the issuance of this permit.

Permit application Checklist:

1. Submit to the Round Lake Building Department for review:
 - Tree removal permit application (attached).
 - One copy of the plat of survey locating tree(s) to be removed.
 - Homeowners Association approval letter if applicable.

Conditions of permit – no fee or mitigation required:

1. Permit is valid for 30 - 180 days only.
2. Final inspection required when tree(s) have been removed.

Condition of permit – fee and mitigation required:

1. Plan reviews and mitigation will be determined by the Building Department. Owner's approval signature is required when mitigation has been determined.
2. Inspection required when tree(s) have been removed.
3. Final inspection required when new replacement tree(s) are planted.
4. Permit will be closed out when trees have been planted or mitigation fee is paid.
5. Fall planting season shall be from October 1st to December 15th.
6. Spring planting season shall be from March 15th to May 15th.

It is the contractor's and ultimately the owner's responsibility to know the village code provisions. The owner or his agent is responsible for all permitted work to be in compliance with village codes. Failure to identify any trees not in compliance with the village code during plan review does not relieve the owner of the obligation to achieve full village code compliance. The Code Official cannot list all code sections on the drawings or documents.

