

**PEDDLER/SOLICITOR/ICE CREAM VENDOR/  
TRANSIENT MERCHANT LICENSE APPLICATION**

**INSTRUCTIONS/PROCEDURE**

1. **BACKGROUND INVESTIGATION.** The Peddler, Solicitor and Transient Merchant must submit to a background investigation by the chief of police or his or her designee, which includes fingerprinting of all individuals who will be peddling or soliciting within the village. No license shall be issued in the event the criminal history of any individual who will be peddling or soliciting with the village reveals that he/she has been convicted of a felony involving public indecency or drug distribution related offenses. Payment must be submitted in the amount of \$45.00 (forty-five) dollars for the background check for each applicant/employee. **The timeframe on the results is 4-6 weeks. The license will not be issued until the background(s) are completed.**

Payment must be made for the background investigation at Village Hall first, then the applicant will need to go to the Round Lake Police Department with form in hand and ask for **INVESTIGATIONS**.

ROUND LAKE POLICE DEPARTMENT, 741 W. Townline Road, Round Lake, IL

After the visit at the Police Department, fingerprinting must be done at the Central Communications (CENCOM) 911 Building, 911 Lotus Drive, Round Lake Beach, IL

2. **Bond**
  - a. Before a license is issued pursuant to Section 5.40.060, each Peddler, Solicitor and Transient Merchant shall post a bond, by a surety company authorized to engage in the business of insuring the fidelity of others in the state, in the amount of one thousand dollars (\$1,000.00) with the clerk to the effect that the registrant and the surety shall consent to the forfeiture of the principal sum of the bond or such part thereof as may be necessary:
    - i. To indemnify the village for any penalties or costs occasioned by the enforcement of this chapter; and  
To make payment of any judgment rendered against the registrant as a result of a claim or litigations arising out of or in connection with such registrants peddling or solicitation. The bond shall not be retired until after a laps of one year from the expiration of the license which it covers.

### 3. LICENSE FEES

1. Ten dollars (\$10.00) per day the Peddler, Solicitor and Transient Merchant will be engaged in peddling or solicitation within the village; or
2. Two hundred dollars (\$200.00) per month the Peddler, Solicitor and Transient Merchant will be engaged in peddling or solicitation within the village; or
3. **One hundred dollars (\$100.00) annually** for any Peddler, Solicitor and Transient Merchant who sells, offers for sale, or peddles **any candy, ice cream, confection or other food or beverage** for human consumption from any motor vehicle or other vehicle or cart of any kind, upon any public street or other public property.

**LICENSE DISPLAY.** Licensee shall at all times while doing business in this village keep in his or her possession the license provided for in section 5.40.090, and shall, upon the request of prospective customers, exhibit the license as evidence that he or she has complied with all requirements of this chapter. Each transient merchant shall display publicly his or her license in his or her place of business.

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**Background Screening Disclosure  
And Written Authorization  
Solicitor License Applicants**  
*(Please read this form carefully)*

**DISCLOSURE**

I have been notified that the Village of Round Lake and the Round Lake Police Department may request that a background screening be conducted to verify any information I have provided in connection with my solicitor license application.

The Village of Round Lake or the Round Lake Police Department may request a consumer report and/or an investigative consumer report in connection with my solicitor license application or at any time that my solicitor license is valid in accordance with all applicable laws. These reports may include information about my background, including but not limited to character, mode of living, criminal history records, sex offender registry records, Social Security records, educational records, employment records, credit reports, driving records, and license/certification records, or any other such record, written or otherwise, that is deemed appropriate.

Upon written request to the Village of Round Lake and proper identification, I have the right to be informed when a consumer report or investigative consumer report is conducted, and the right to make a request to Innovative Credit Solutions, the consumer reporting agency vendor, within a reasonable period of time, as to the nature and substance of all information in its files on me at the time of my request, including the sources of information and the recipients of any reports on me that Innovative Credit Solutions has previously furnished. Communications with Innovative Credit Solutions should be directed to PO Box 1386, Columbia, South Carolina 29202 800-345-2746.

**AUTHORIZATION**

My signature below authorizes the procurement of a consumer report and/or investigative consumer report upon the Village of Round Lake or the Round Lake Police Department's request in conjunction with my application for a solicitor license.

*I have read this Disclosure and Written Authorization; I understand the provisions stated herein, and I agree to the terms.*

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Print Name (First, MI, Last)

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Social Security Number

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Signature

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Driver's License Number, State, & Expiration Date

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Date

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Date of Birth

**PEDDLER/SOLICITOR/TRANSIENT MERCHANT LICENSE APPLICATION**

1. Applicant Name: \_\_\_\_\_
2. Address: \_\_\_\_\_ Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_
3. Brief description of the nature of the applicant's business: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Name and address of the firm for or on whose behalf the orders are solicited, or the supplier of the goods offered for sale:  
Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_ Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
5. List the addresses of the last three municipalities that solicitation was done:
  1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
6. Length of time to be sought to be covered by the license: \_\_\_\_\_
7. Location or address of where solicitation is to occur: \_\_\_\_\_  
\_\_\_\_\_
8. Motor vehicle information (if a vehicle is to be used in the proposed solicitation):  
Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_  
License Plate Number: \_\_\_\_\_

**FOOD VENDORS.** Any Peddler, Solicitor and Transient Merchant who sells, offers for sale or peddles any candy, ice cream, confection or other food or beverage for human consumption from any motor vehicle, upon any public street or other public property shall:

1. Comply with all provisions of the Illinois Vehicle Code;
2. Ensure the vehicle is safely parked prior to selling or peddling from the vehicle; and
3. Refrain from selling or peddling from the vehicle while the vehicle is located in or near the intersection of a public right-of-way
4. A certificate from the Lake County Health Department must accompany the application.

**Please initial each of the following items:**

Each solicitor or peddler shall at all times while doing business in this Village, keep in his or her possession the license provided and shall, upon the request of prospective customers, exhibit the license as evidence that he or she has complied with all requirements. \_\_\_\_\_

Each solicitor must honor all "no solicitor's signs" exhibited on residences or businesses. Any violations of this will result in the immediate revocation of the solicitor's license. \_\_\_\_\_

**PROHIBITED SOLICITATION PERIODS**

- A. No Peddler, Solicitor and Transient Merchant may conduct the defined activities except between the hours of nine a.m. and nine p.m. on each day, and no solicitation or peddling shall be done on Sundays or legal holidays, unless authorized by subsection (B.) below. \_\_\_\_\_
- B. Peddlers, Solicitors and Transient Merchants who sell, offer for sale, or peddle any candy, ice cream, confection, or other food or beverage for human consumption from any motor vehicle or other vehicle or cart of any kind, upon any public street or other public property are permitted to conduct those activities between the hours of 9:00 a.m. to 7:30 p.m. each day or sunset as defined by the National Weather Service, whichever occurs first, each day and on Sundays or legal holidays. \_\_\_\_\_

**OBSTRUCTIONS OF PEDESTRIAN OR VEHICULAR TRAFFIC UNLAWFUL.** No person, while engaged in any of the practices described in Section 5.40.020, shall block or obstruct the path of any pedestrian or vehicular traffic or block or obstruct any way of ingress or egress to roads, buildings, vehicles or other enclosures or conveyances. \_\_\_\_\_

**VIOLATION – PENALTY** Any person violating the provisions of this chapter shall, be subject to a fine not exceeding seven hundred and fifty dollars (\$750.00). Each day that a violation continues shall constitute a separate offense. \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Application is: _____ Approved _____ Denied _____ Date of approval/denial: _____ _____ Village Clerk
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**Additional Employees Working in the Village of Round Lake for the Applicant/Owner**

1.) Employee Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_ Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

2.) Employee Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_ Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

3.) Employee Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_ Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

4.) Employee Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_ Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

5.) Employee Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_ Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

_____	_____
_____	_____
_____	_____
_____	_____