

AGENDA
VILLAGE OF ROUND LAKE
REGULAR MEETING
July 21, 2014
442 N. Cedar Lake Road
7:00 P.M.

CALL TO ORDER

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

3.1 Approve the Minutes of the Regular Meeting of July 7, 2014

4. NOTES/COMMENDATIONS/PUBLIC COMMENT

4.1 Public Comment

5. CONSENT AGENDA

5.1 Approve Accounts Payable in the Amount of \$1,007,791.43

5.2 Approve Payroll for the Period Ending July 13, 2014 in the Amount of \$139,878.88

5.3 Adopt a Resolution to Accept Planning Staff Assistance Services Delivered by the Chicago Metropolitan Agency for Planning (CMAP)

5.4 Adopt a Resolution Approving Phase II of the Parkway Tree Replacement Program and Waive the Bidding Process at a Cost not to Exceed \$75,000.00

5.5 Adopt an Ordinance Amending the Village Code Relating to Police Regulations and Fighting

5.6 Approve a Resolution Revising the Composition of the Round Lake Police Department to Include Two (2) Additional Positions for Full-Time Sworn Police Officers

6. CLERK'S OFFICE

6.1 30 Year Employee Recognition –Janice Losson

6.2 10 Year Employee Recognition –Joseph Urbanik

6.3 Grant Townships 5K Walk/Run – August 10, 2014

7. ADMINISTRATOR

7.1 Adopt a Resolution Approving a Contract with GOVTEMPUSA, LLC for an Employee Leasing Agreement

7.2 Adopt a Resolution Approving Expenses Related to a Mosquito Abatement Program

8. FINANCE

9. POLICE

10. PUBLIC WORKS

- 10.1 Adopt a Resolution Authorizing the Purchase of a 2015 F350 Ford Pick-up Truck at a Cost not to Exceed \$44,899.00 from Victor Ford

11. COMMUNITY DEVELOPMENT

12. BUILDING AND ZONING

13. SPECIAL EVENTS

14. MAYOR’S COMMENTS

- 14.1 Appointment of the Village Administrator as the Village of Round Lake Budget Officer
- 14.2 Appointment of Michael Bock to the Police Pension Board for a Term Ending April 30, 2016
- 14.3 Appointment of Michael Scarpelli to the Police Pension Board for a term Ending April 30, 2015
- 14.4 Appointment of Eric Yehl of Tressler LLP, as the Towing Hearing Officer
- 14.5 Appointment of Tyrone Seymour to the Planning and Zoning Committee for a Term Ending April 30, 2017
- 14.6 Liaison Changes
- 14.7 Trustee’s Comments

15. EXECUTIVE SESSION

- 15.1 Motion to move to executive session to discuss the appointment, employment and compensation of specific Village employees pursuant to Section 2(c)(1) of the Illinois Open Meetings Act

16. ADJOURN

DRAFT

MINUTES
VILLAGE OF ROUND LAKE
REGULAR MEETING
July 7, 2014
442 N. Cedar Lake Road
7:00 P.M.

CALL TO ORDER

THE REGULAR BOARD MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:02P.M.

1. ROLL CALL

Present: Trustees Newby, Simoncelli, Triphahn, Wicinski
Absent: Trustee Frye

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

3.1 Approve the Minutes of the Regular Meeting of June 16, 2014

Motion by Trustee Newby, Seconded by Trustee Simoncelli, to approve the Minutes of the Regular Meeting of June 16, 2014. Upon a unanimous voice vote, the Mayor declared the motion carried

4. NOTES/COMMENDATIONS/PUBLIC COMMENT

4.1 Public Comment
NONE

Trustee Frye Joined the meeting at 7:05 PM

5. CONSENT AGENDA

Motion by Trustee Triphahn , Seconded by Trustee Newby, to do an Omnibus approval on items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7 & 5.8. Under discussion Trustee Triphahn inquired on item 5.7 as to why it couldn't have been done in house, whereas the Mayor stated that it was discussed under the last COTW and as discussed, due to the man hours needed to complete and lack of personal to complete, it had been awarded to Baxter & Woodman. Upon the call of the roll, the following voted:

Ayes: Trustees Frye, Newby, Simoncelli, Triphahn, Wicinski
Nays: None
Abstain: None
Absent: None

Mayor MacGillis Declared the Motion carried.

5.1 Approve Accounts Payable in the Amount of \$181,810.13

Approved – Omnibus Vote

5.2 Approve Payroll for the Period Ending June 15, 2014 in the Amount of \$121,543.38

Approved – Omnibus Vote

5.3 Approve Payroll for the Period Ending June 29, 2014 in the Amount of \$118,014.22

Approved – Omnibus Vote

5.4 Adopt a Resolution Approving a Revised Proposal for the Illinois Public Risk Fund for Workers Compensation Insurance

Approved – Omnibus Vote

5.5 Adopt a Resolution Authorizing the Purchase of a “Enviro-Sight” Sewer Push Camera in an Amount not to Exceed \$19,688

Approved – Omnibus Vote

5.6 Adopt a Resolution Accepting a Proposal from Steiner Power Systems for Generator Maintenance in an Amount not to Exceed \$8,260

Approved – Omnibus Vote

5.7 Adopt a Resolution Authorizing Design Engineering Services with Baxter & Woodman in an Amount not to Exceed \$9,700 for the 2014 Sanitary Sewer Rehabilitation

Approved – Omnibus Vote

5.8 Motion to Approve the Abandonment and Capping of Well #1, located at 322 Railroad Avenue, by W. D. Blake & Sons, Inc. in the Amount of \$3,997

Approved – Omnibus Vote

6. CLERK’S OFFICE

6.1 Swearing in of Officer Robert J. Robinson

Chief Gillette gave a brief introduction of the Village of Round Lake’s new officer, Robert J. Robinson. After Clerk Blauvelt swore him into office, his Grandfather pinned his new Shield on him

6.2 Swearing in of Officer Christopher J. Murphy

Chief Gillette gave a brief introduction of the Village of Round Lake’s new officer, Christopher J. Murphy. After Clerk Blauvelt swore him into office, his Wife, joined by his three sons, pinned his new Shield on him

7. ADMINISTRATOR

Motion by Trustee Triphahn, Seconded by Trustee Frye, to do an Omnibus approval on items 7.1, 7.2, 7.3, 7.4 & 7.5. Upon the call of the roll, the following voted:

Ayes:	Trustees Frye, Newby, Simoncelli, Triphahn, Wicinski
Nays:	None
Abstain:	None
Absent:	None

Mayor MacGillis Declared the Motion carried

7.1 Motion to Approve the Demolition of 525 Hart Road and 322 Railroad Avenue, by Fox Trucking in the Amount of \$19,985

Approved – Omnibus Vote

7.2 Motion to Approve a Well Abandonment Agreement with BP Products North America, Inc.

Approved – Omnibus Vote

7.3 Adopt an Ordinance Prohibiting the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by any other Method within Certain Areas in the Village of Round Lake

Approved – Omnibus Vote

7.4 Motion to Approve a Highway Authority Agreement with BP Products North America, Inc.

Approved – Omnibus Vote

7.5 Motion to Approve a Supplemental Agreement with BP Products North America, Inc.

Approved – Omnibus Vote

8. FINANCE

9. POLICE

Motion by Trustee Triphahn, Seconded by Trustee Newby, to do an Omnibus approval on items 9.1, 9.2, 9.3 & 9.4. Upon the call of the roll, the following voted:

Ayes:	Trustees Frye, Newby, Simoncelli, Triphahn, Wicinski
Nays:	None
Abstain:	None
Absent:	None

Mayor MacGillis Declared the Motion carried

9.1 Adopt a Resolution Authorizing the Village of Round Lake Police Department’s Participation in the Lake County Major Crime Assistance Task Force with a Membership Fee of \$500

Approved – Omnibus Vote

9.2 Adopt a Resolution Authorizing the Village of Round Lake Police Department’s Participation in the Lake County Metropolitan Enforcement Group with a Membership Fee of \$12,600

Approved – Omnibus Vote

9.3 Adopt a Resolution Authorizing the Village of Round Lake Police Department’s Participation in the Police Law Institute Training Program and Payment of the Police Law Institute Invoice in an amount not to exceed \$3,328

9.4 Adopt a Resolution Adopting the School Resource Officer Intergovernmental Agreement Between the Village and the Board of Education of Round Lake School District 116

Approved – Omnibus Vote

10. PUBLIC WORKS

11. COMMUNITY DEVELOPMENT

12. BUILDING AND ZONING

13. SPECIAL EVENTS

Trustee Wicinski reminded everyone that the next meeting will be held in two weeks here at the Village Hall at 6:00pm

14. MAYOR'S COMMENTS

14.1 Employee Recognition – Sergeant Cheney

Chief Gillette discussed the events leading up to Sgt Cheney's discovery of an armed robbery in progress as well as mention her participation in recovering a stolen vehicle from a neighboring town that also had a small child still inside.

The Mayor commended Sgt. Cheney on her quick thinking and response to a hold up in progress at a local business. Sgt. Cheney was able to apprehend the individual without incident and obtained a full confession. Sgt Cheney commented on the two officers working that shift that night that also assisted, Officer Schultz and Officer Tnsley.

14.2 Appointment of Russell Kraly as Village Trustee with a Term Expiring May, 2015

Motion by Trustee Newby, Seconded by Trustee Triphahn to appoint Russell Kraly as Village Trustee with a Term Expiring May, 2015. Upon a unanimous voice vote, the Mayor declared the motion carried. Clerk Blauvelt then swore Mr. Kraly in a Village Trustee.

14.3 Mayors Comments

The Mayor thanked the board for the seamless transition in filling former Trustee Greg Clements seat. The Mayor also thanked those that participated in the 4th of July parade and although the route was shorter and altered due to construction on Washington Street, it was a great turnout.

14.4 Trustee's Comments

The Trustees congratulated the new Police Officers that were sworn in this evening as well as congratulations to our new Trustee, Russ Kraly and Sgt Cheney for her outstanding work and dedication on the Police Force.

15. EXECUTIVE SESSION

Motion by Trustee Triphahn Seconded by Trustee Newby to move to executive session to discuss the appointment, employment, compensation, of specific Village employees pursuant to Section 2(c)(1) of the Illinois Open Meetings Act, and to discuss collective negotiating matters between the Village and certain employees

pursuant to Section 2(c)(2) of the Illinois Open Meetings Act. By a unanimous voice vote the Mayor declared the Motion carried.

The Regular Board Meeting Recessed to Executive Session at 7:30 P.M.

Motion by Trustee Kraly, seconded by Trustee Triphahn to reconvene to the Regular Board meeting at 7:46 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried

Motion by Trustee Triphahn, Seconded by Trustee Newby, to do an Omnibus approval on items 15.1, 15.2 & 15.3. Upon the call of the roll, the following voted:

Ayes:	Trustees Frye, Kraly, Newby, Simoncelli, Triphahn, Wicinski
Nays:	None
Abstain:	None
Absent:	None

Mayor MacGillis Declared the Motion carried

15.1 Adopt an Ordinance Amending the Employee Compensation Plan Authorizing the Position of Village Administrator

Approved – Omnibus Vote

15.2 Motion to Approve the Mayor’s Appointment of Steven Shields to the Position of Village Administrator

Approved – Omnibus Vote

15.3 Adopt a Resolution Approving the Appointment of Steven Shields as Village Administrator and Approving an Employment Agreement

Approved – Omnibus Vote

Before adjournment the Mayor stated that through GOVTEMPUSA the Village has hired a temp to help with the transition until a new Finance Director is hired. The temp will work on Mondays, Wednesdays and Fridays and will be for one month services.

16. ADJOURN

Trustee Triphahn moved, Seconded by Trustee Simoncelli, to adjourn. Upon a unanimous voice vote, the Mayor declared the motion carried and the meeting adjourned at 7:50 PM.

APPROVED:

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President

DATE: 07/17/14
TIME: 12:24:01
ID: AP4A0000.WOW

VILLAGE OF ROUND LAKE
PAID INVOICES BY ACCOUNT NUMBER

PAGE: 1

GENERAL FUND
ACTIVITY FROM 07/03/2014 TO 07/17/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-20-71-67108	VISION INSURANCE FIDELITY SECURITY LIFE-EYE MED	F97	JULY PREMIUM	178026	07/17/14	20.05
			ACCOUNT TOTAL:			20.05
01-20-73-77307	ENGINEERING EXPENSES BAXTER & WOODMAN, INC.	B2	RYLAND HOMES/CONST.SERV.	178009	07/17/14	485.77
	BAXTER & WOODMAN, INC.	B2	CREATE/CONVERT GIS, MEETINGS	178009	07/17/14	1,202.89
			ACCOUNT TOTAL:			1,688.66
01-20-73-77313	LEGAL SERVICES TRESSLER LLP	T110	JUNE LEGAL	178066	07/17/14	3,937.50
			ACCOUNT TOTAL:			3,937.50
01-20-75-77511	PUBLICATIONS & SUBSCRIPTIONS PADDOCK PUBLICATIONS, INC.	P22	JULY DAILY HERALD	178054	07/17/14	34.00
			ACCOUNT TOTAL:			34.00
01-20-75-77515	GARBAGE COLLECTION WASTE MANAGEMENT	W43	JUNE SERVICE	178075	07/17/14	78,383.10
			ACCOUNT TOTAL:			78,383.10
01-20-75-77519	INSURANCE PREMIUM ILLINOIS PUBLIC RISK FUND	I196	ADDITIONAL PREMIUM	178035	07/17/14	2,223.50
	TASER INTERNATIONAL, INC	T169	TASERS & EQUIPMENT	178068	07/17/14	4,000.00
			ACCOUNT TOTAL:			6,223.50
01-20-75-77537	LEGAL NOTICES/RECORDING FEES SUN TIMES MEDIA	S33	PREVAILING WAGE, AD	178062	07/17/14	106.00
			ACCOUNT TOTAL:			106.00
01-20-77-77706	MISCELLANEOUS EXPENSE ILLINOIS STATE POLICE	I110	SOR PAYMENT	178033	07/17/14	30.00
	ILLINOIS ATTORNEY GENERAL	I111	SOR PAYMENT	178034	07/17/14	30.00
	TREASURER OF THE STATE OF IL	T118	SOR PAYMENT	178067	07/17/14	5.00
			ACCOUNT TOTAL:			65.00
01-20-79-77903	B&G CONTRACTS					

DATE: 07/17/14
 TIME: 12:24:01
 ID: AP4A0000.WOW

VILLAGE OF ROUND LAKE
 PAID INVOICES BY ACCOUNT NUMBER

GENERAL FUND
 ACTIVITY FROM 07/03/2014 TO 07/17/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-20-79-77903	B&G CONTRACTS CRYSTAL MANAGEMENT &	C128	AUGUST CUSTODIAL	178013	07/17/14	535.00
			ACCOUNT TOTAL:			535.00
01-20-79-77905	B&G REPAIRS US FIRE PROTECTION, INC.	U31	REPAIR ANNEX ALARM SYSTEM	178072	07/17/14	570.36
			ACCOUNT TOTAL:			570.36
01-20-80-88018	OFFICE EQUIPMENT KONICA MINOLTA KONICA MINOLTA PREMIER FINANCE	K33 K56	06/01-06/30/14 COPIER EXPENSE JULY COPIER LEASE	178037 178038	07/17/14 07/17/14	87.05 261.38
			ACCOUNT TOTAL:			348.43
01-20-91-99105	NETWORK REPAIRS CURRENT TECHNOLOGIES	C280	JUNE NETWORK REPAIRS	178019	07/17/14	85.88
			ACCOUNT TOTAL:			85.88
01-20-91-99107	IT MAINTENANCE SERVICES CURRENT TECHNOLOGIES	C280	JUNE IT MAINTENANCE	178019	07/17/14	973.25
			ACCOUNT TOTAL:			973.25
01-20-91-99117	IT EQUIPMENT CURRENT TECHNOLOGIES	C280	TABLET/SCADA LICENSE	178019	07/17/14	100.00
			ACCOUNT TOTAL:			100.00
01-40-71-67108	VISION INSURANCE FIDELITY SECURITY LIFE-EYE MED	F97	JULY PREMIUM	178026	07/17/14	161.68
			ACCOUNT TOTAL:			161.68
01-40-72-67202	UNIFORMS GALLS, AN ARAMARK COMPANY GALLS, AN ARAMARK COMPANY	G2 G2	UNIFORM-STEVENSON UNIFORM-N. CHENEY	178028 178028	07/17/14 07/17/14	77.95 125.50
			ACCOUNT TOTAL:			203.45
01-40-72-67204	DUES & MEMBERSHIPS					

VILLAGE OF ROUND LAKE
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GENERAL FUND
 ACTIVITY FROM 07/03/2014 TO 07/17/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-40-72-67204	DUES & MEMBERSHIPS					
	LAKE COUNTY MAJOR CRIME	L103	IGA MEMBERSHIP	178040	07/17/14	500.00
	LAKE COUNTY METROPOLITAN	L77	IGA MEMBERSHIP	178043	07/17/14	12,600.00
			ACCOUNT TOTAL:			13,100.00
01-40-72-67208	MEETINGS, TRAVEL, & TRAINING					
	NORTH EAST MULTI-REGIONAL	N11	FIELD TRAINING OFC.- GULLIFOR	178047	07/17/14	255.00
			ACCOUNT TOTAL:			255.00
01-40-73-77311	VILLAGE PROSECUTOR					
	ALBERT L. WYSOCKI	W78	JUNE LEGAL	178076	07/17/14	3,084.75
			ACCOUNT TOTAL:			3,084.75
01-40-74-77402	AMMO / GUNS					
	GALLS, AN ARAMARK COMPANY	G2	PEPPER SPRAY SUPPLY	178028	07/17/14	94.00
	GALLS, AN ARAMARK COMPANY	G2	PEPPER SPRAY SUPPLY	178028	07/17/14	13.50
	TASER INTERNATIONAL, INC	T169	TASERS & EQUIPMENT	178068	07/17/14	10,521.45
			ACCOUNT TOTAL:			10,628.95
01-40-74-77430	OFFICE SUPPLIES					
	QUILL CORPORATION	Q2	PAPER, PENS, BATTERIES	178056	07/17/14	139.95
	QUILL CORPORATION	Q2	FILE POCKETS, ENVELOPES	178056	07/17/14	73.96
			ACCOUNT TOTAL:			213.91
01-40-74-77434	OPERATING SUPPLIES					
	GALLS, AN ARAMARK COMPANY	G2	DRUG TEST KIT POUCHES	178028	07/17/14	19.64
	GALLS, AN ARAMARK COMPANY	G2	DRUG TEST KIT POUCHES	178028	07/17/14	58.94
	GALLS, AN ARAMARK COMPANY	G2	DRUG TESTING KIT POUCHES	178028	07/17/14	19.64
	QUILL CORPORATION	Q2	BATTERIES	178056	07/17/14	59.98
			ACCOUNT TOTAL:			158.20
01-40-75-77501	ALERTS / MDT LINES					
	VERIZON WIRELESS	V10	05/26-6/25/14 MOBILE BROADBAND	178073	07/17/14	612.41
			ACCOUNT TOTAL:			612.41
01-40-75-77511	PUBLICATIONS & SUBSCRIPTIONS					

GENERAL FUND
 ACTIVITY FROM 07/03/2014 TO 07/17/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-40-75-77511	PUBLICATIONS & SUBSCRIPTIONS					
	LEXISNEXIS RISK DATA	L38	APRIL SEARCHES/CONTRACT FEE	178042	07/17/14	35.00
	LEXISNEXIS RISK DATA	L38	MAY SEARCHES/CONTRACT FEE	178042	07/17/14	37.50
			ACCOUNT TOTAL:			72.50
01-40-79-77903	B&G CONTRACTS					
	CRYSTAL MANAGEMENT &	C128	AUGUST CUSTODIAL	178013	07/17/14	490.00
			ACCOUNT TOTAL:			490.00
01-40-79-77907	B&G SUPPLIES					
	ACE HARDWARE	A4	STAIN	178007	07/17/14	5.39
	ACE HARDWARE	A4	STAIN	178007	07/17/14	5.39
			ACCOUNT TOTAL:			10.78
01-40-80-88018	OFFICE EQUIPMENT					
	KONICA MINOLTA	K33	06/01-06/30/14 COPIER EXPENSE	178037	07/17/14	129.71
	KONICA MINOLTA	K33	06/06-07/05/14 COPIER EXPENSE	178037	07/17/14	83.59
	KONICA MINOLTA PREMIER FINANCE	K56	JULY COPIER LEASE	178038	07/17/14	261.37
			ACCOUNT TOTAL:			474.67
01-40-80-88024	VEHICLE EQUIPMENT					
	PRECISION SERVICE AND PARTS	P125	MOTOR AND FAN ASSY. #71	178052	07/17/14	208.70
			ACCOUNT TOTAL:			208.70
01-40-82-88202	TELEPHONE SERVICE					
	COMCAST CABLE	C156	06/29-07/28/14 INTERNET	178015	07/17/14	46.62
			ACCOUNT TOTAL:			46.62
01-40-84-88402	GAS & OIL					
	BP	B43	JUNE FUEL	178010	07/17/14	6,109.16
			ACCOUNT TOTAL:			6,109.16
01-40-84-88404	VEHICLE REPAIRS					
	A TIRE COUNTY SERVICE	A1	MODE DOOR ACTUATOR, AC MAINT#73	178003	07/17/14	891.04
	HAVEY COMMUNICATIONS, INC.	H42	CAR CAGE RETRO KIT	178031	07/17/14	200.95
			ACCOUNT TOTAL:			1,091.99
01-40-84-88406	VEHICLE MAINTENANCE					

DATE: 07/17/14
 TIME: 12:24:01
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VILLAGE OF ROUND LAKE
 PAID INVOICES BY ACCOUNT NUMBER

GENERAL FUND
 ACTIVITY FROM 07/03/2014 TO 07/17/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-40-84-88406	VEHICLE MAINTENANCE					
	A TIRE COUNTY SERVICE	A1	OIL/FILTER, ROTATE TIRES #61	178003	07/17/14	47.95
	A TIRE COUNTY SERVICE	A1	OIL/FILTER, ROTATE TIRES #110	178003	07/17/14	47.95
	A TIRE COUNTY SERVICE	A1	OIL/FILTER, ROTATE TIRES #31	178003	07/17/14	47.95
	A TIRE COUNTY SERVICE	A1	OIL/FILTER, ROTATE TIRES #81	178003	07/17/14	50.95
			ACCOUNT TOTAL:			194.80
01-40-91-99105	NETWORK REPAIRS					
	CURRENT TECHNOLOGIES	C280	JUNE NETWORK REPAIRS	178019	07/17/14	314.88
			ACCOUNT TOTAL:			314.88
01-60-71-67108	VISION INSURANCE					
	FIDELITY SECURITY LIFE-EYE MED	F97	JULY PREMIUM	178026	07/17/14	37.80
			ACCOUNT TOTAL:			37.80
01-60-72-67202	UNIFORMS					
	AMERICAN OUTFITTERS LTD	A134	UNIFORM SHIRTS	178005	07/17/14	146.90
	CUTLER WORKWEAR	C159	UNIFORM T-SHIRTS & PANTS	178016	07/17/14	373.21
	RED WING SHOE STORE	R155	SAFETY BOOTS-POULSEN	178057	07/17/14	125.00
			ACCOUNT TOTAL:			645.11
01-60-73-77307	ENGINEERING EXPENSES					
	BAXTER & WOODMAN, INC.	B2	STRM WTR ISSUES, SQUAW CRK	178009	07/17/14	2,161.44
	BAXTER & WOODMAN, INC.	B2	REMINGTON LN DRAINAGE PLAN	178009	07/17/14	389.57
			ACCOUNT TOTAL:			2,551.01
01-60-79-77901	B&G MAINTENANCE					
	FAIRFIELD MATERIAL/SUPPLY INC.	F2	MULCH, TOP SOIL	178024	07/17/14	192.50
	GRAYSLAKE FEED SALE INC.	G115	GRASS SEED	178027	07/17/14	185.00
	GRAINGER, INC.	G9	BALLASTS FOR VH LIGHTING	178030	07/17/14	59.90
			ACCOUNT TOTAL:			437.40
01-60-79-77903	B&G CONTRACTS					
	CRYSTAL MANAGEMENT &	C128	AUGUST CUSTODIAL	178013	07/17/14	135.00
			ACCOUNT TOTAL:			135.00
01-60-79-77905	B&G REPAIRS					

DATE: 07/17/14
 TIME: 12:24:01
 ID: AP4A0000.WOW

VILLAGE OF ROUND LAKE
 PAID INVOICES BY ACCOUNT NUMBER

GENERAL FUND
 ACTIVITY FROM 07/03/2014 TO 07/17/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-60-79-77905	B&G REPAIRS					
	ACE HARDWARE	A4	8X3 DECK	178007	07/17/14	26.09
	ACE HARDWARE	A4	WASP/HORNET BUG SPRAY	178007	07/17/14	20.67
	GRAINGER, INC.	G9	PARTS FOR SIREN REPAIRS	178030	07/17/14	27.54
	NORTHWEST ELECTRICAL SUPPLY	N39	WIRE FOR SIREN REPAIRS	178048	07/17/14	335.99
	NORTHWEST ELECTRICAL SUPPLY	N39	PARTS FOR SIREN REPAIRS	178048	07/17/14	189.13
	OVERHEAD DOOR CO.	O6	DOOR ADJUSTMANTS/REPLACE GLASS	178050	07/17/14	288.79
	RENTALS AND MORE, INC.	R2	TRENCHER RENTAL/SIREN REPAIRS	178058	07/17/14	91.00
	RENTALS AND MORE, INC.	R2	EQUIP/VH FOYER LIGHT REPAIR	178058	07/17/14	35.75
	TIGERDIRECT	T21	SIREN REPAIR PARTS	178069	07/17/14	80.92
			ACCOUNT TOTAL:			1,095.88
01-60-79-77907	B & G BUILDING SUPPLIES					
	AMERICAN GASES CORPORATION	A20	CYLINDERS	178006	07/17/14	26.25
	ACE HARDWARE	A4	HOSE REEL, RUST REMOVER, SOAP	178007	07/17/14	208.00
	ULINE	U18	GLOVES	178071	07/17/14	12.23
			ACCOUNT TOTAL:			246.48
01-60-80-88018	OFFICE EQUIPMENT					
	KONICA MINOLTA	K33	06/06-07/05/14 COPIER EXPENSE	178037	07/17/14	158.63
			ACCOUNT TOTAL:			158.63
01-60-82-88202	TELEPHONE SERVICE					
	COMCAST CABLE	C156	06/29-07/28/14 INTERNET	178015	07/17/14	46.62
			ACCOUNT TOTAL:			46.62
01-60-82-88206	ELECTRICAL SERVICE					
	COMED	C0202	05/19-06/17/14 ELECTRIC	178011	07/17/14	50.24
			ACCOUNT TOTAL:			50.24
01-60-82-88216	STREET LIGHTS - ELECTRICAL					
	COMED	C1002	05/29-06/27/14 ELECTRIC	178012	07/17/14	41.26
	COMED	C2027	05/30-06/30/14 ELECTRIC	178018	07/17/14	7.47
	COMED	C6285	05/30-06/30/14 ELECTRIC	178020	07/17/14	7.47
			ACCOUNT TOTAL:			56.20
01-60-84-88402	GAS & OIL					

DATE: 07/17/14
 TIME: 12:24:01
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VILLAGE OF ROUND LAKE
 PAID INVOICES BY ACCOUNT NUMBER

GENERAL FUND
 ACTIVITY FROM 07/03/2014 TO 07/17/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-60-84-88402	GAS & OIL					
	ANTIOCH AUTO PARTS	A107	OIL & FILTERS	178004	07/17/14	64.30
	BP	B43	JUNE FUEL	178010	07/17/14	1,074.73
	PALATINE OIL CO., INC.	P66	FUEL & OIL	178055	07/17/14	658.89
			ACCOUNT TOTAL:			1,797.92
01-60-84-88405	EQUIPMENT REPAIRS					
	GROWER EQUIPMENT & SUPPLY	G8	REPAIR CONCRETE CLIPPER	178029	07/17/14	136.97
			ACCOUNT TOTAL:			136.97
01-60-92-99214	STORM SEWER MAINTENANCE					
	FISCHER BROS. FRESH CONCRETE	F6	CONCRETE/CULVERT/CHARDON RD	178025	07/17/14	719.25
	ILLINOIS EPA	I52	ANNUAL NPDES PERMIT	178036	07/17/14	1,000.00
	MID AMERICAN WATER OF WAUCONDA	M25	STORM SEWER REPAIR PARTS	178045	07/17/14	902.20
	MID AMERICAN WATER OF WAUCONDA	M25	STRM SEWER AND VALVE VAULTS	178045	07/17/14	630.60
	RAY SCHRAMER & COMPANY	S77	PARTS FOR STORM SWR PROJECT	178064	07/17/14	909.25
			ACCOUNT TOTAL:			4,161.30
01-70-71-67108	VISION INSURANCE					
	FIDELITY SECURITY LIFE-EYE MED	F97	JULY PREMIUM	178026	07/17/14	22.48
			ACCOUNT TOTAL:			22.48
01-70-73-77321	PLUMBING INSPECTOR					
	VPI, INC.	V14	JUNE PLUMBING INSPECTIONS	178074	07/17/14	1,055.00
			ACCOUNT TOTAL:			1,055.00
01-70-84-88402	GAS & OIL					
	BP	B43	JUNE FUEL	178010	07/17/14	420.77
			ACCOUNT TOTAL:			420.77
			GENERAL FUND			143,557.99

DATE: 07/17/14
TIME: 12:24:01
ID: AP4A0000.WOW

VILLAGE OF ROUND LAKE
PAID INVOICES BY ACCOUNT NUMBER

MOTOR FUEL TAX FUND
ACTIVITY FROM 07/03/2014 TO 07/17/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
10-60-74-77414	GRAVEL EXPENSE STEVE OLSEN TRANSIT	S101	GRADE 9 STONE	178059	07/17/14	621.40

						ACCOUNT TOTAL: 621.40
10-60-74-77436	PATCHING PETER BAKER & SON CO. PETER BAKER & SON CO.	P102 P102	BLACK TOP HPM-PREMIX	178051 178051	07/17/14 07/17/14	354.59 143.00

						ACCOUNT TOTAL: 497.59
10-60-83-88301	ROADWAY IMPROVEMENTS BAXTER & WOODMAN, INC.	B2	HART/SUNSET CONST. ENGINEERING	178009	07/17/14	26,230.74

						ACCOUNT TOTAL: 26,230.74

						MOTOR FUEL TAX FUND 27,349.73
						=====

DATE: 07/17/14
TIME: 12:24:01
ID: AP4A0000.WOW

VILLAGE OF ROUND LAKE
PAID INVOICES BY ACCOUNT NUMBER

CAPITAL PROJECTS FUND
ACTIVITY FROM 07/03/2014 TO 07/17/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
35-20-73-77307	ENGINEERING EXPENSES					
	BAXTER & WOODMAN, INC.	B2	LONG LK DR IMPROVEMENTS	178009	07/17/14	3,297.20
	BAXTER & WOODMAN, INC.	B2	FOREST AVE. IMPROVEMENTS	178009	07/17/14	234.18
	BAXTER & WOODMAN, INC.	B2	VALLEY LAKES ROAD DESIGN	178009	07/17/14	1,330.89

						ACCOUNT TOTAL: 4,862.27
35-20-83-88301	ROADWAY IMPROVEMENTS					
	BAXTER & WOODMAN, INC.	B2	HART/SUNSET CONST. ENGINEERING	178009	07/17/14	22,344.71

						ACCOUNT TOTAL: 22,344.71

						CAPITAL PROJECTS FUND 27,206.98
						=====

WATER/SEWER FUND
 ACTIVITY FROM 07/03/2014 TO 07/17/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-00-24-22498	W/S CREDIT BALANCES SANDRA POWELL	P144	WATER BILL OVERPAYMENT REFUND	178053	07/17/14	153.69
			ACCOUNT TOTAL:			153.69
50-60-71-67108	VISION INSURANCE FIDELITY SECURITY LIFE-EYE MED	F97	JULY PREMIUM	178026	07/17/14	44.79
			ACCOUNT TOTAL:			44.79
50-60-72-67202	UNIFORMS AMERICAN OUTFITTERS LTD RED WING SHOE STORE	A134 R155	UNIFORM SHIRTS SAFETY BOOTS-SIMONSEN	178005 178057	07/17/14 07/17/14	146.90 125.00
			ACCOUNT TOTAL:			271.90
50-60-73-77307	ENGINEERING EXPENSES BAXTER & WOODMAN, INC.	B2	WATER EMERGENCY CONNECT	178009	07/17/14	200.76
			ACCOUNT TOTAL:			200.76
50-60-73-77313	LEGAL SERVICES CAREY S. ROSEMARIN, P.C. TRESSLER LLP	C147 T110	JUNE LEGAL JUNE LEGAL	178014 178066	07/17/14 07/17/14	6,867.50 1,312.50
			ACCOUNT TOTAL:			8,180.00
50-60-74-77428	WATER METERS HD SUPPLY WATERWORKS, LTD. HD SUPPLY WATERWORKS, LTD. HD SUPPLY WATERWORKS, LTD.	H45 H45 H45	12 FREEZE PLATES/GASKETS 12 WATER METER REGISTERS 1/2" COUPLINGS	178032 178032 178032	07/17/14 07/17/14 07/17/14	416.90 687.29 75.69
			ACCOUNT TOTAL:			1,179.88
50-60-75-77519	INSURANCE PREMIUM ILLINOIS PUBLIC RISK FUND	I196	ADDITIONAL PREMIUM	178035	07/17/14	2,223.50
			ACCOUNT TOTAL:			2,223.50
50-60-75-77535	OUTSOURCING WATER BILLS THE DIRECT RESPONSE RESOURCE	D22	JUNE WATER BILLS	178023	07/17/14	2,601.04
			ACCOUNT TOTAL:			2,601.04
50-60-75-77537	LEGAL NOTICES/RECORDING FEES					

DATE: 07/17/14
TIME: 12:24:01
ID: AP4A0000.WOW

VILLAGE OF ROUND LAKE
PAID INVOICES BY ACCOUNT NUMBER

PAGE: 11

WATER/SEWER FUND
ACTIVITY FROM 07/03/2014 TO 07/17/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-60-75-77537	LEGAL NOTICES/RECORDING FEES LAKE COUNTY RECORDER OF DEEDS	L10	WATER LIEN RELEASE-ESTEBAN	178039	07/17/14	29.00
			ACCOUNT TOTAL:			29.00
50-60-79-77901	B&G MAINTENANCE GRAINGER, INC.	G9	BALLASTS FOR VH LIGHTING	178030	07/17/14	59.90
			ACCOUNT TOTAL:			59.90
50-60-79-77903	B&G CONTRACTS CRYSTAL MANAGEMENT &	C128	AUGUST CUSTODIAL	178013	07/17/14	135.00
			ACCOUNT TOTAL:			135.00
50-60-79-77905	B&G REPAIRS OVERHEAD DOOR CO. RENTALS AND MORE, INC.	O6 R2	DOOR ADJUSTMENTS/REPLACE GLASS EQUIP/VH FOYER LIGHT REPAIR	178050 178058	07/17/14 07/17/14	288.79 35.75
			ACCOUNT TOTAL:			324.54
50-60-79-77907	B&G SUPPLIES ACE HARDWARE CHAIN O'LAKES LUMBER CO. MID AMERICAN WATER OF WAUCONDA	A4 C8 M25	BAGS, MASKS, SHOVEL, GLOVES LUMBER FOR WTR MAIN REPAIR SUPPLIES FOR MAIN BREAK TRUCK	178007 178021 178045	07/17/14 07/17/14 07/17/14	226.87 80.34 822.00
			ACCOUNT TOTAL:			1,129.21
50-60-80-88018	OFFICE EQUIPMENT KONICA MINOLTA	K33	06/06-07/05/14 COPIER EXPENSE	178037	07/17/14	158.62
			ACCOUNT TOTAL:			158.62
50-60-81-88101	WATER/SEWER IMPROVEMENTS BAXTER & WOODMAN, INC. M.E. SIMPSON COMPANY, INC. M.E. SIMPSON COMPANY, INC. TREASURER OF LAKE COUNTY	B2 S8 S8 T7	LAKEWOOD TR. PHASE III DESIGN LEAK DETECTION 458 CDR LK RD LEAK DETECTION 405 N CDR LK RD WASHINGTON STREET PROJECT	178009 178065 178065 178070	07/17/14 07/17/14 07/17/14 07/17/14	14,848.39 645.00 450.00 739,021.53
			ACCOUNT TOTAL:			754,964.92
50-60-82-88202	TELEPHONE SERVICE COMCAST CABLE	C156	06/29-07/28/14 INTERNET	178015	07/17/14	46.61
			ACCOUNT TOTAL:			46.61
50-60-82-88206	ELECTRICAL SERVICE					

WATER/SEWER FUND
 ACTIVITY FROM 07/03/2014 TO 07/17/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-60-82-88206	ELECTRICAL SERVICE					
	COMED	C0202	05/19-06/17/14 ELECTRIC	178011	07/17/14	1,311.98
	MIDAMERICAN ENERGY COMPANY	M95	05/25-06/25/14 ELECTRIC	178046	07/17/14	3,799.33
	NICOR GAS	N7	06/05-07/08/14 HEAT	178049	07/17/14	27.38
			ACCOUNT TOTAL:			5,138.69
50-60-82-88208	HEATING					
	NICOR GAS	N7	06/06-07/07/14 HEAT	178049	07/17/14	24.81
			ACCOUNT TOTAL:			24.81
50-60-84-88402	GAS & OIL					
	ANTIOCH AUTO PARTS	A107	OIL & FILTERS	178004	07/17/14	64.30
	BP	B43	JUNE FUEL	178010	07/17/14	1,093.24
	PALATINE OIL CO., INC.	P66	FUEL & OIL	178055	07/17/14	658.88
			ACCOUNT TOTAL:			1,816.42
50-60-84-88405	EQUIPMENT REPAIRS					
	STANDARD EQUIPMENT CO.	S172	VACTOR REPAIRS	178060	07/17/14	2,037.14
	STANDARD EQUIPMENT CO.	S172	CLAMPS FOR VACTOR	178060	07/17/14	96.45
	STANDARD EQUIPMENT CO.	S172	CLAMPS FOR VACTOR	178060	07/17/14	142.09
			ACCOUNT TOTAL:			2,275.68
50-60-91-99117	IT EQUIPMENT					
	CURRENT TECHNOLOGIES	C280	TABLET/SCADA LICENSE	178019	07/17/14	100.00
			ACCOUNT TOTAL:			100.00
50-60-92-99204	REPAIR TO WATER LINES					
	MID AMERICAN WATER OF WAUCONDA	M25	HYDRANTS/SUNSENT PROJECT	178045	07/17/14	1,020.00
	MID AMERICAN WATER OF WAUCONDA	M25	WATER MAIN CLAMP	178045	07/17/14	195.58
	MID AMERICAN WATER OF WAUCONDA	M25	STRM SEWER AND VALVE VAULTS	178045	07/17/14	630.60
			ACCOUNT TOTAL:			1,846.18
50-60-92-99208	REPAIRS TO LIFT STATIONS					
	ACE HARDWARE	A4	WIRE FOR LIFT STATION UPGRADES	178007	07/17/14	12.59
	GRAINGER, INC.	G9	RELAYS/STANDBY LS GENERATORS	178030	07/17/14	33.38
	GRAINGER, INC.	G9	REPLACEMENT PARTS/CDR LK LS	178030	07/17/14	1,330.13
	XYLEM WATER SOLUTIONS U.S.A.	X4	PARTS FOR LK WOOD LS UPGRADE	178077	07/17/14	2,596.52

DATE: 07/17/14
TIME: 12:24:01
ID: AP4A0000.WOW

VILLAGE OF ROUND LAKE
PAID INVOICES BY ACCOUNT NUMBER

WATER/SEWER FUND
ACTIVITY FROM 07/03/2014 TO 07/17/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-60-92-99208	REPAIRS TO LIFT STATIONS					
	XYLEM WATER SOLUTIONS U.S.A.	X4	NEW PUMP & RELAY CDR LK LS	178077	07/17/14	14,394.52
	XYLEM WATER SOLUTIONS U.S.A.	X4	PUMP & CONTROLLER LK WOOD LS	178077	07/17/14	4,389.94
			ACCOUNT TOTAL:			22,757.08
			WATER/SEWER FUND			805,662.22

DATE: 07/17/14
TIME: 12:24:01
ID: AP4A0000.WOW

VILLAGE OF ROUND LAKE
PAID INVOICES BY ACCOUNT NUMBER

VEHICLE REPLACEMENT FUND
ACTIVITY FROM 07/03/2014 TO 07/17/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
60-40-80-88024	VEHICLE EQUIPMENT LONE STAR PRODUCTS & EQUIPMENT STROBES N' MORE	L105 S45	NEW SQUAD EQUIPMENT #53 NEW SQUAD EMERGENCY LIGHTS #53	178041 178063	07/17/14 07/17/14	1,235.45 1,157.00
			ACCOUNT TOTAL:			2,392.45
			VEHICLE REPLACEMENT FUND			2,392.45

DATE: 07/17/14
TIME: 12:24:01
ID: AP4A0000.WOW

VILLAGE OF ROUND LAKE
PAID INVOICES BY ACCOUNT NUMBER

TECHNOLOGY REPLACEMENT
ACTIVITY FROM 07/03/2014 TO 07/17/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
61-60-91-99117	IT EQUIPMENT CURRENT TECHNOLOGIES	C280	PW BATTERY BACKUP	178019	07/17/14	622.06

						ACCOUNT TOTAL: 622.06

						TECHNOLOGY REPLACEMENT 622.06
						=====

DATE: 07/17/14
TIME: 12:24:01
ID: AP4A0000.WOW

VILLAGE OF ROUND LAKE
PAID INVOICES BY ACCOUNT NUMBER

BUILDERS ESCROW
ACTIVITY FROM 07/03/2014 TO 07/17/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
83-00-24-22455	PERMIT BONDS					
	JOSEPH CENUSKA	C185	CASH BOND REFUND	178017	07/17/14	250.00
	JOE DOPP	D126	CASH BOND REFUND	178022	07/17/14	250.00
	MARK MATEJA	M174	CASH BOND REFUND	178044	07/17/14	250.00
	SUPERIOR CORP. OF ILLINOIS	S203	CASH BOND REFUND	178061	07/17/14	250.00

					ACCOUNT TOTAL:	1,000.00

					BUILDERS ESCROW	1,000.00
						=====

DATE: 07/17/14
TIME: 12:24:02
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VILLAGE OF ROUND LAKE
PAID INVOICES BY ACCOUNT NUMBER

FINAL TOTALS
ACTIVITY FROM 07/03/2014 TO 07/17/2014

GENERAL FUND	143,557.99
MOTOR FUEL TAX FUND	27,349.73
CAPITAL PROJECTS FUND	27,206.98
WATER/SEWER FUND	805,662.22
VEHICLE REPLACEMENT FUND	2,392.45
TECHNOLOGY REPLACEMENT	622.06
BUILDERS ESCROW	1,000.00

GRAND TOTAL	1,007,791.43
	=====

VILLAGE OF ROUND LAKE

THE PRESIDENT AND BOARD OF TRUSTEES OF

THE VILLAGE OF ROUND LAKE

APPROVES THE PAYMENT OF PAYROLL

FOR THE PERIOD ENDING JULY 13, 2014

IN THE AMOUNT OF \$139,878.88

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

Dated: July 21, 2014

DATE: 07/16/2014
 TIME: 08:44:35
 ID: PR460000.WOW

VILLAGE OF ROUND LAKE
 PAYROLL REGISTER REPORT

FOR CHECK DATES 07/17/2014 TO 07/17/2014

Board

EMPL. #	NAME	CODE	EARNINGS		TAXES			DEDUCTIONS		PENSION/INSUR		
			PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	EMPLOYER	
GRAND TOTALS:		MP	10.000		1,000.00	FED	96.25		DD1	3,007.56		
		REG	2.000		2,500.00	FICA	217.00	217.00				
						MEDIC	50.75	50.75				
						STATE	128.44					
			TOTAL FICA EMPLOYEE WAGES:		3,500.00	TOTAL EMPLOYER FICA:			217.00			
			TOTAL MEDICARE EMPLOYEE WAGES:		3,500.00	TOTAL EMPLOYER MEDICARE:			50.75			
			TOTAL FEDERAL EMPLOYEE WAGES:		3,500.00							
			TOTAL STATE EMPLOYEE WAGES:		3,500.00							
			TOTAL NUMBER OF EMPLOYEES:		7							
GROSS PAY:			\$3,500.00			TOTAL DEDUCTIONS:		3,500.00	NET PAY:		\$0.00	

DATE: 07/16/2014
 TIME: 08:42:14
 ID: PR460000.WOW

VILLAGE OF ROUND LAKE
 PAYROLL REGISTER REPORT

FOR CHECK DATES 07/17/2014 TO 07/17/2014

Administration

EMPL. #	NAME	EARNINGS			TAXES			DEDUCTIONS			PENSION/INSUR		
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	CODE	EMPLOYEE	EMPLOYER
GRAND TOTALS:		REG	309.500		9,634.70	FED	1,473.40		DD1	6,650.58	IMR	531.82	1,290.54
		CA	1.000		46.15	FICA	732.72	732.72	GW	250.00			
		HP	40.000		1,184.18	MEDIC	171.36	171.36	GWA	15.44			
		GWA	1.000		15.85	STATE	530.53		ICM	165.00			
		SIC	0.250		8.12								
		CMP	2.250		73.08								
		VAC	40.000		855.97								
		TOTAL FICA EMPLOYEE WAGES:			11,818.05	TOTAL EMPLOYER FICA:			732.72				
		TOTAL MEDICARE EMPLOYEE WAGES:			11,818.05	TOTAL EMPLOYER MEDICARE:			171.36				
		TOTAL FEDERAL EMPLOYEE WAGES:			10,855.79	TOTAL EMPLOYER PENSION:			1,290.54				
		TOTAL STATE EMPLOYEE WAGES:			10,855.79								
		TOTAL PENSION EMPLOYEE WAGES:			11,818.05								
		TOTAL NUMBER OF EMPLOYEES:			5								
GROSS PAY:			\$11,818.05	TOTAL DEDUCTIONS:			10,520.85	NET PAY:			\$1,297.20		

DATE: 07/16/2014
 TIME: 08:45:22
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VILLAGE OF ROUND LAKE
 PAYROLL REGISTER REPORT

FOR CHECK DATES 07/17/2014 TO 07/17/2014

Police

EMPL. #	NAME	CODE	EARNINGS		TAXES			DEDUCTIONS		PENSION/INSUR			
			PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	VOLUNTARY		CODE	EMPLOYEE	EMPLOYER
GRAND TOTALS:		REG	1,607.000		51,425.49	FED	12,577.08		DD1	49,887.19	IMR	328.72	797.70
		CMP	97.250		3,261.84	FICA	5,741.41	5,741.41	DD2	3,359.41	POL	7,271.55	
		HP	280.000		9,080.20	MEDIC	1,342.72	1,342.72	GW	350.00			
		VAC	305.500		9,966.16	STATE	4,181.73		ICM	635.00			
		OT	122.000		5,867.76				DD3	2,250.93			
		PO	32.000		1,710.70				CS4	203.00			
		SIC	29.500		1,004.78								
		OIC	5.000		170.30								
		SEP	1.000		8,642.81								
		FLH	12.000		469.07								
		FTO	22.000		749.33								
		INS	1.000		254.74								
		TOTAL FICA EMPLOYEE WAGES:			92,603.18	TOTAL EMPLOYER FICA:			5,741.41				
		TOTAL MEDICARE EMPLOYEE WAGES:			92,603.18	TOTAL EMPLOYER MEDICARE:			1,342.72				
		TOTAL FEDERAL EMPLOYEE WAGES:			84,017.91	TOTAL EMPLOYER PENSION:			797.70				
		TOTAL STATE EMPLOYEE WAGES:			84,017.91								
		TOTAL PENSION EMPLOYEE WAGES:			80,680.95								
		TOTAL NUMBER OF EMPLOYEES:			28								
GROSS PAY:			\$92,603.18	TOTAL DEDUCTIONS:			88,128.74	NET PAY:			\$4,474.44		

DATE: 07/16/2014
 TIME: 08:46:11
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VILLAGE OF ROUND LAKE
 PAYROLL REGISTER REPORT

FOR CHECK DATES 07/17/2014 TO 07/17/2014

Public Works

EMPL. #	NAME	CODE	EARNINGS		TAXES			DEDUCTIONS		PENSION/INSUR			
			PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	EMPLOYER		
GRAND TOTALS:													
	REG		710.000		18,636.65	FED	2,991.94		GW	320.00	IMR	1,152.80	2,797.44
	OT		64.000		2,531.52	FICA	1,588.30	1,588.30	UOE	413.59			
	VAC		40.000		939.73	MEDIC	371.45	371.45	DD1	14,375.95			
	HP		88.000		2,283.14	STATE	1,179.33		DD2	1,379.26			
	OC		14.000		397.00				ICM	394.81			
	SIC		18.000		360.61								
	CMP		16.000		469.05								
TOTAL FICA EMPLOYEE WAGES:					25,617.70	TOTAL EMPLOYER FICA:					1,588.30		
TOTAL MEDICARE EMPLOYEE WAGES:					25,617.70	TOTAL EMPLOYER MEDICARE:					371.45		
TOTAL FEDERAL EMPLOYEE WAGES:					23,750.09	TOTAL EMPLOYER PENSION:					2,797.44		
TOTAL STATE EMPLOYEE WAGES:					23,750.09								
TOTAL PENSION EMPLOYEE WAGES:					25,617.70								
				TOTAL NUMBER OF EMPLOYEES:	11								
GROSS PAY:			\$25,617.70	TOTAL DEDUCTIONS:		24,167.43	NET PAY:		\$1,450.27				

DATE: 07/16/2014
 TIME: 08:43:37
 ID: PR460000.WOW

VILLAGE OF ROUND LAKE
 PAYROLL REGISTER REPORT

FOR CHECK DATES 07/17/2014 TO 07/17/2014

Building

EMPL. #	NAME	CODE	EARNINGS		TOTAL	TAXES			DEDUCTIONS		PENSION/INSUR	EMPLOYER	
			PAY RATE	HOURS		CODE	EMPLOYEE	EMPLOYER	VOLUNTARY	EMPLOYEE			CODE
GRAND TOTALS:		REG		203.000	5,360.64	FED	863.61		DD1	4,407.36	IMR	285.31	692.33
		VAC		5.000	118.73	FICA	393.08	393.08					
		HP		24.000	633.99	MEDIC	91.94	91.94					
		FU		8.000	226.59	STATE	298.65						
TOTAL FICA EMPLOYEE WAGES:						6,339.95	TOTAL EMPLOYER FICA:			393.08			
TOTAL MEDICARE EMPLOYEE WAGES:						6,339.95	TOTAL EMPLOYER MEDICARE:			91.94			
TOTAL FEDERAL EMPLOYEE WAGES:						6,054.64	TOTAL EMPLOYER PENSION:			692.33			
TOTAL STATE EMPLOYEE WAGES:						6,054.64							
TOTAL PENSION EMPLOYEE WAGES:						6,339.95							
TOTAL NUMBER OF EMPLOYEES:						3							
GROSS PAY:			\$6,339.95	TOTAL DEDUCTIONS:			6,339.95	NET PAY:		\$0.00			

FOR CHECK DATES 07/17/2014 TO 07/17/2014

EMPL. #	NAME	CODE	PAY RATE	EARNINGS	HOURS	TOTAL	TAXES		DEDUCTIONS		PENSION/INSUR	EMPLOYER	EMPLOYEE
							CODE	EMPLOYEE	CODE	EMPLOYEE			
REG			2,831.500	87,557.48			FED	18,002.28	DD1	78,328.64	IMR	2,298.65	5,578.01
CA			1.000	46.15			FICA	8,672.51	GW	920.00	POL	7,271.55	
HP			432.000	13,181.51			MEDIC	2,028.22	GWA	15.44			
GWA			1.000	15.85			STATE	6,318.68	ICM	1,194.81			
SIC			47.750	1,373.51					UOE	413.59			
CMP			115.500	3,803.97					DD2	4,738.67			
VAC			390.500	11,880.59					DD3	2,250.93			
MP			10.000	1,000.00					CS4	203.00			
OT			186.000	8,399.28									
OC			14.000	397.00									
PO			32.000	1,710.70									
OIC			5.000	170.30									
SEP			1.000	8,642.81									
FLH			12.000	469.07									
FTO			22.000	749.33									
INS			1.000	254.74									
FU			8.000	226.59									

GRAND TOTALS:

TOTAL FICA EMPLOYEE WAGES:	139,878.88	TOTAL EMPLOYER FICA:	8,672.51
TOTAL MEDICARE EMPLOYEE WAGES:	139,878.88	TOTAL EMPLOYER MEDICARE:	2,028.22
TOTAL FEDERAL EMPLOYEE WAGES:	128,178.43	TOTAL EMPLOYER PENSION:	5,578.01
TOTAL STATE EMPLOYEE WAGES:	128,178.43		
TOTAL PENSION EMPLOYEE WAGES:	124,456.65		

GROSS PAY:	TOTAL NUMBER OF EMPLOYEES:	54
	TOTAL DEDUCTIONS:	132,656.97
	NET PAY:	\$7,221.91



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: CMAP PLANNING STAFF ASSISTANCE

Agenda Item No. 5.3

Executive Summary:

On June 3, 2014 Russ Kraly and I went to Chicago to attend a scoping meeting for Homes For A Changing Environment sponsored by CMAP.

CMAP is asking all of the participating communities to adopt a resolution for this study. This is a cluster study including the Villages of Hainesville, Round Lake, Round Lake Beach, Round Lake Heights and Round Lake Park.

All the information and work for this study is free. Basically, we participate and provide information.

I will be our representative.

Recommended Action:

Adopt a Resolution to Accept Planning Staff Assistance Services Delivered by Chicago Metropolitan Agency for Planning

Committee: -	Meeting Date: 7/7 & 7/21/2014																														
Lead Department: Administrative	Presenter: Mayor MacGillis																														
<p>Item Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Account(s)</th> <th style="width: 30%;">Budget</th> <th style="width: 30%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>XX-XX-XX-XXXXX</td> <td style="text-align: right;">\$0.00</td> <td></td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>YTD Actual</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total:</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under -</td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Over -</td> <td></td> <td></td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	XX-XX-XX-XXXXX	\$0.00		Item Requested	\$0.00	\$0.00	YTD Actual		\$0.00	Amount Encumbered		\$0.00				Total:	\$0.00	\$0.00	Request is over/under budget:			Under -			Over -		
Account(s)	Budget	Expenditure																													
XX-XX-XX-XXXXX	\$0.00																														
Item Requested	\$0.00	\$0.00																													
YTD Actual		\$0.00																													
Amount Encumbered		\$0.00																													
Total:	\$0.00	\$0.00																													
Request is over/under budget:																															
Under -																															
Over -																															

THE VILLAGE OF ROUND LAKE

14-R-xx

**A RESOLUTION TO ACCEPT PLANNING STAFF ASSISTANCE SERVICES DELIVERED BY
THE CHICAGO METROPOLITAN AGENCY FOR PLANNING**

WHEREAS, the Village of Round Lake, Illinois has applied for staff assistance services through the Chicago Metropolitan Agency for Planning (“CMAP”), to work with the municipalities of Hainesville, Round Lake Park, Round Lake Beach, and Round Lake Heights on a Homes for a Changing Region plan that will analyze and recommend strategies to address current and projected housing market issues; and

WHEREAS, the Village of Round Lake, Illinois request for such assistance has been recommended by CMAP as a priority project; and

WHEREAS, CMAP has adopted the GO TO 2040 Plan as the long-range regional comprehensive plan for the seven-county Chicago region, encompassing Cook, DuPage, Kane, Kendall, Lake, McHenry, and Will counties, and is providing this staff assistance free-of-charge as a means of advancing the plan’s implementation; and

WHEREAS, the Village and CMAP have agreed on the general contents of a Memorandum of Understanding (“MOU”) and a Scope of Services that will guide staff assistance services to be provided by CMAP;

NOW, THEREFORE BE IT RESOLVED BY THE VILLAGE OF ROUND LAKE, ILLINOIS:

- Section 1:** the Village of Round Lake, Illinois supports the *Homes for a Changing Region* project.
- Section 2:** the Village of Round Lake, Illinois accepts the offer of staff assistance services by CMAP and recognizes that these services are provided for the purpose of advancing the implementation of GO TO 2040.
- Section 3:** the Village of Round Lake, Illinois authorizes staff as designated by the Mayor Dan MacGillis to finalize and execute a Memorandum of Understanding with an attached Scope of Services.
- Section 4:** the Village of Round Lake, Illinois recognizes that provisions that govern the administration of staff assistance services, and, if necessary, the discontinuance of such services, are included in the Memorandum of Understanding.
- Section 5:** This resolution shall be effective as of the date of its adoption.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

Scope of Work

Hainesville, Round Lake, Round Lake Park, Round Lake Beach, and Round Lake Heights Homes for a Changing Region Study

The following is a proposed outline of the steps to complete the *Homes for a Changing Region* phase of a commitment to the communities of Hainesville, Round Lake, Round Lake Park, Round Lake Beach, and Round Lake Heights as part of the Chicago Metropolitan Planning Agency's (CMAP) Local Technical Assistance program. CMAP staff will work closely with the five communities to undertake the assignment in partnership with the Metropolitan Mayors Caucus (MMC) and the Metropolitan Planning Council (MPC) to deliver a housing policy plan and all relevant information associated therewith to the five communities.

Project Team

CMAP will play the lead role on this project, providing all relevant data and technical analysis, policy development, project management, logistical, and outreach support wherever necessary.

MMC's role will be that of policy recommendation and mayoral outreach.

MPC will play an overall advisory role and provide communications messaging and policy development support.

Advisory Committee

The CMAP Housing committee will play the role of the advisory committee. This will consist of receiving briefs and providing periodic input to the project.

Municipal Roles

As an interjurisdictional project, actions are required by Hainesville, Round Lake, Round Lake Park, Round Lake Beach, and Round Lake Heights both individually and together. The following subsections outline the work needed to undertake a project with this dual nature.

Project Steering Committee

To formalize the interjurisdictional aspects of this project, each municipality must assign one staff member and one elected official to sit on a project steering committee. The assigned staff member must be the municipality's key staff contact for the project, whereas the assigned elected official should be either the mayor (preferably), village president or an engaged trustee. The role of the Project Steering Committee will be to vet subregional data analysis and inform any changes to the housing cost model. The Project Steering Committee will also inform, vet and approve the subregional analysis and policy recommendations (the plan).

Because approval of the subregional analysis and policy development recommendations requires agreement by the leadership of each community, key staff contacts must have the ability to seek and

receive feedback from municipal leadership, including elected officials, on all topics as the project progresses. Staff representatives will be expected to meet together no more frequently than on a monthly basis. Elected representatives will be expected to meet together no more frequently than on a quarterly basis (every three months) for the purpose of final review and formal approval of subregional analysis and recommendations.

In addition, the Project Steering Committee should include individuals representing other branches of local and county government, such as Lake County, Greater Round Lake Fire Protection District, Round Lake Area Park District, and Round Lake Area Schools, as well as important area nonprofit organizations, such as the Affordable Housing Corporation of Lake County, Mano a Mano Family Resource Center, B.E.S.T., and Nicasa.

Project Coordinator

The Lake County Community Foundation (LCF) shall operate as the project coordinator. The coordinator will be responsible for facilitating the receipt of feedback on project deliverables from the municipalities. Other duties include attending introduction presentations given to each village's board, as well as helping to invite individuals to serve on the Project Steering Committee (especially representatives from area nonprofit organizations), identifying and inviting appropriate stakeholders to any subregional workshops, in addition to facilitating and providing logistical support for meetings of the Project Steering Committee or any subregional workshops. Finally, the coordinator will play a coordinating, consensus building and advisory role on the development of subregional recommendations.

Key Municipal Staff Contact

The *Homes for a Changing Region* methodology places the highest value on the expertise and experience of municipal officials and staff. Therefore, we expect that the representatives of Hainesville, Round Lake, Round Lake Park, Round Lake Beach, and Round Lake Heights will participate as partners in the project. The Project Team will work with municipalities to encourage mayors, elected boards or councils and key staff to participate in meetings designed to solicit input and feedback at several project benchmarks. Each municipality must assign one key staff contact to be the primary contact for the project. As noted before, this person should be the municipal representative on the Project Steering Committee. This key staff contact will be responsible for the following:

- Providing CMAP with the following data in an electronic format: zoning code and map (shapefile); comprehensive plan and associated maps (shapefiles); any relevant subarea plans and associated maps (shapefiles); environmental features maps (shapefiles); and sidewalk or bike lane maps (shapefiles).
- Leading the Project Team on outreach for the workshop, including conducting outreach to realtors, developers, chambers of commerce, clubs (Lions, Rotary, etc.), religious groups or other key community organizations (schools, veterans, COG, etc.);
- Serving as liaison between the Project Team and municipal elected officials. As part of this role, contacts are expected to update elected officials as necessary, help the Project Team understand local housing issues, and coordinate timely document review by appropriate elected officials.
- Working with municipal staff to ensure that at least one elected official (ideally the mayor or president, but could also be a trustee or council member) and one high level administrative staff member (manager, administrator, chief of staff or other executive level staff member) is present at

meetings with the Project Team that require feedback on data analysis, draft policy recommendations or plans; and

- Collecting, assembling and delivering feedback to the Project Team on all draft and interim deliverables within two weeks of receipt.

Timeline

The following scope of work is designed to be completed in 12 months. Inherent in this timeline are the following assumptions: 1) the project will make use of readily available data, 2) the Project Team will prioritize items as scoped herein before conducting additional work, and 3) the Project Team and the communities will schedule all meetings necessary to collect all input within the allotted timeline.

Preliminary Scope of Work

SCOPE OF WORK

Task 1: Current and Future Housing Analysis for the Villages of Hainesville, Round Lake, Round Lake Park, Round Lake Beach, and Round Lake Heights (the five municipalities) individually and in the aggregate.

CMAP will conduct a full spectrum analysis of the current and future housing needs at the subregional level along with an analysis for each of the five municipalities.

Task 1.1: Gather data

As a data driven project, kick-off will focus on data gathering by CMAP and each municipality.

CMAP will get data from multiple sources, including the Census and American Community Survey, ESRI and other proprietary data, Lake County data, and regional data from Lake County. This data will include:

- Population (existing and trends)
- Racial and ethnic make-up
- Household income
- Housing value
- Tenure (rental vs. owner)
- Household size
- Units in structure
- Year built
- Affordability for rental and owner-occupied housing

We will use these data sources to describe the significant characteristics of the local housing markets, including supply, demand, condition and the cost of housing.

Each community must supply CMAP with the following local data sources (if applicable):

- Zoning ordinance (link to location on a website or other electronic format);
- Zoning map, ideally as a shapefile (.shp, a common format used in GIS mapping software), though we can use CAD files (.dgn, for example), preferably converted to a geo-referenced shapefile before submission;
- Current Comprehensive Plan (link to location on a website or other electronic format);
- Current Comprehensive Plan maps (as a shapefile or geo-referenced CAD file);
- Any recent sub-area plans (link to location on a website or other electronic format);
- Environmental features maps (as a shapefile or geo-referenced CAD file); and
- Sidewalk or bike lane maps (as a shapefile or geo-referenced CAD file).

We will use these data sources to conduct the capacity analysis, better understand each community and ensure that our recommendations build on previous efforts where applicable.

Task 1.2: Analyze current housing

CMAP will use the data gathered in Task 1.1 to establish the existing conditions for housing in each of the five municipalities. Staff will identify matches and mismatches between each community's existing housing stock and current needs:

Housing affordability -- analysis of current owner and rental households based on the definition of affordable housing costing less than 30% of gross household income. Severely cost burdened can be defined as housing cost in excess of 50% of gross household income.

Housing + transportation (H+T) affordability – analysis of combined housing and transportation costs using Center for Neighborhood Technology (CNT) or another appropriate methodology.

Housing condition – housing defined as lack of adequate kitchen, toilet, heat, or plumbing facilities. Previous county and non-profit efforts to describe the general condition of its structures would be used to supplement Census data.

Overcrowding – housing which is overcrowded or severely overcrowded, based on Census data.

MEETING 1: 2-hour Project Team overview presentations and discussion of preliminary data analysis with municipal representatives; one tour, lasting 2-3 hours, of all municipalities together, accompanied by municipal staff

Task 1.3: Analyze capacity for new housing

CMAP will use the municipal data gathered in Task 1.1, using Geographic Information Systems (GIS), to identify the amount of housing potential by assessing the capacity of zoning in each municipality and the combined subregion. This analysis is conducted through a multi-step process. Land identified as residential, commercial or office is assumed to have some redevelopment potential. Then, estimates for future housing are created by assuming densities by zone. These calculations result in a capacity estimate for each zone on vacant and developed land.

Task 1.4: Conduct workforce analysis

CMAP will use U.S. Economic Census and other data sources to create a profile of the workforce in the combined subregion and identify key employment centers, industry sectors and commuting patterns. We will use this analysis to tie in the housing recommendations with the workforce needs of the subregional economy.

Task 1.5: Conduct future balanced housing analysis

Based on population, demographic, and employment forecasts, CMAP will create an age/income profile for the combined subregion along with potential new populations. We will use the Envision Tomorrow Balanced Housing Model to estimate the housing need of this future population by price-point and tenure (rent or own).

CMAP may also use psychographic profiles to estimate the housing preferences of the people who live in the area and comment on the potential market demand for certain housing types. This analysis will be used to identify the housing types for which specific areas within the combined subregion have an advantage over competing locations, and which groups are inclined to these housing types. Examples of psychographic segments include Generation Y, immigrants and their children, and Baby Boomers. Examples of the specific housing preferences within each of these demographics may include:

- Rental housing near universities and colleges, and near specialized employment areas, such as medical districts;
- Traditional Neighborhood Development, the housing products that are similar to suburban housing but in a walkable mixed use environment;
- A variety of ownership infill housing styles that are typically found in revitalizing neighborhoods
- Housing for seniors that offer a more community-based housing style in neighborhoods.

The analysis will include the potential market for these segments, and the potential of the combined subregion to capture those segments, with an emphasis on the characteristics of the housing product that will most attract each segment.

MEETING 2: Present full data analysis to municipal boards/councils for discussion and feedback

Deliverables:

- Data library
- PowerPoint presentation of current housing conditions in the five municipalities and capacity analysis, workforce housing analysis, and future balanced housing analysis for the combined subregion.

Task 2: Conduct Stakeholder Workshop

The Project Team's experience has taught us that great ideas and solid credentials are not enough to secure a community's support. The public must have a chance to assess and understand their options and then communicate their preferences – and then see those preferences reflected in housing plans.

There are various methods for capturing the general public's best ideas through simulated decision making activities in a workshop format such as using instant polling and exercises that ask participants to make important trade-off decisions. The Project Team will provide one stakeholder workshop for the combined subregion that utilizes the results of our housing research to bring stakeholders from all communities together to give critical feedback in an engaging, and dynamic setting.

Each key staff contact and the Lake County Community Foundation will provide CMAP with email, mailing and telephone contact information for important organizations and stakeholders within his or her municipality for outreach purposes. CMAP will supplement contacts provided by municipalities and the Lake County Community Foundation with established CMAP contacts in the municipalities and the combined subregion. At a minimum, CMAP asks that municipal contacts and the Lake County Community Foundation provide contacts for the following local entities, as appropriate.

- Realtors
- Developers
- Landlord Commissions (or similar entities)
- Property Management Groups
- Chambers of Commerce
- Clubs (i.e. Lions, Rotary etc.)
- Churches/Religious Institutions
- Other key local community organizations
- Local schools
- Veterans groups
- Council of Governments

CMAP outreach staff will develop print and digital communications materials (posters and flyers) for use in publicizing the stakeholder workshop. While CMAP staff will conduct some email and telephone outreach, each key staff contact and the Lake County Community Foundation will be responsible for conducting the majority of the outreach to local organizations, including distributing flyers to prominent locations.

CMAP, MPC and/or MMC will staff the stakeholder workshop with support from LCCF and each key staff contact. Each key staff contact will attend and help facilitate (if necessary) the stakeholder workshop. If possible, each key staff contact will also send one additional municipal staff member or volunteer to serve to assist at the stakeholder workshop. CMAP will create all meeting materials. The Lake County Community Foundation and key staff contacts will be responsible for reviewing and approving these materials.

MEETING 3: one stakeholder workshop involving all of the five project communities

Deliverable:

- Materials and staffing for one stakeholder workshop involving all of the five project communities

Task 3: Develop Policy Recommendations

In this task, the Project Team will create municipal and subregional policy recommendations.

Task 3.1: Subregional Analysis and Recommendations

CMAP, MMC and MPC will review all data analysis from previous tasks and meet with Lake County Community Foundation staff to brainstorm and advise on subregional policy recommendations. CMAP staff will look at the housing trends and projections for the combined subregion along with the local needs discussed in previous meetings to identify common housing issues and policy recommendations on which the five communities can work together. This work will be drafted into a draft subregional report for inclusion in the final document.

MEETING 4: Present draft subregional analysis and recommendations to the Project Steering Committee for review and comment.

MEETING 5: Present draft subregional analysis and recommendations to the Project Steering Committee, inclusive of one elected official (ideally the mayor or president, but could also be a trustee or council member) and one high level administrative staff member (manager, administrator, chief of staff or other executive level staff member), for review and comment.

Task 3.2: Municipal Recommendations

CMAP, MMC and MPC will review all data analysis from previous tasks and meet with Lake County Community Foundation staff to brainstorm and advise on municipal policy recommendations. We will also use the results of the stakeholder workshop to guide policy recommendations that will help each municipality meet their goals and achieve a strong housing future. We will identify targeted goals that can be used to determine a community's future progress in implementing the plan. This analysis will be synthesized into a draft recommendations memo which will be circulated 1) to each key staff contact and 2) to senior staff and elected officials for review, comment and revision.

OPTIONAL MEETING 6: Each municipality may choose to have one presentation of the draft municipal recommendations to the board/council.

Deliverable:

- Finalized draft subregional report for inclusion in the final document
- A memo for each municipality outlining proposed recommendations

Task 4: Create 2D Visualizations (optional)

While the plan itself focuses on housing policy recommendations that meet the market demand for housing across the income spectrum, visualizations illustrate some of those recommendations as they might be applied to a development. Visualizations are not site plans and the project team will carefully make this differentiation throughout the process. Municipal representatives are asked to do the same, especially when performing outreach tasks to increase attendance at the stakeholder workshop.

This task is optional and will only be completed at the request of the steering committee. CMAP and MMC will contract with a vendor to use 2D photorealistic visualization techniques to illustrate the potential look and feel of each community's policies for a smaller focus area within the combined study area or in individual communities if deemed appropriate, as determined by broad agreement between the steering committee, project team, and LCCF.

Deliverables:

- 2D visualizations illustrating the potential implementation of the strategies

Task 5: Create Final Policy Plan and Presentation

Once the Lake County Community Foundation has received final municipal approval on all analysis and text, CMAP will be responsible for designing and duplicating the final report. The centerpiece of this project will be the subregional analysis and recommendations for collaboration among municipal governments. The full plan will also include a section devoted to each community with individualized analysis and recommendations derived from the memo created in task 3.2,

MEETING 7: Present subregional analysis and collaborative recommendations to elected officials and residents (as a group).

Deliverables:

- PowerPoint presentation summarizing policy plans, recommendations and visualizations
- Draft policy plan document
- Final policy plan document

TIMELINE

	7/14	8/14	9/14	10/14	11/14	12/14	1/15	2/15	3/15	4/15	5/15	6/15
Task 1: Existing Conditions Analysis and Future Housing Analysis.												
Task 2: Conduct Stakeholder Workshop												
Task 3: Develop Policy Recommendations												
Task 4: Optional Visualizations												
Task 5: Create Final Policy Plan and Presentation												



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

**TITLE: ADOPT A RESOLUTION TO APPROVE THE 2014/15
 PARKWAY TREE REPLACEMENT PROGRAM (PTRP) AND WAVE
 COMPETITIVE BIDDING FOR THE TREE PURCHASING,
 INSTALLATION.**

Item 5.4

Executive Summary:

1. As follow up to the presentation given the Board at the July 7, 2014 COTW (copy attached), this Agenda Item is to Adopt a Resolution to:
 - A. Approve proceeding with the PTRP as presented.
 - B. Wave Competitive Bidding for the Tree Purchasing, Installation, remaining with the Contractual Arrangement established in 2013 with Ivanhoe Nursery of Mundelein, IL.
2. Hazard Tree Removal (by contract) estimated at \$15,000.00 will be competitively bid and funds expended for this work will be drawn from the \$75,000.00 Budget.

Recommended Action:

Adopt the Attached Resolution.

Committee: PW/FAC/ENGR		Meeting Date: July 7, 2014; July 21, 2014	
Lead Department: Public Works		Presenter: Ron Kroop	
Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA			
If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	Account No(s):	Budget:	Expenditures
	35-20-88-88801	\$75,000.00	
	This Request		\$75,000.00
	Total:	\$75,000.00	\$75,000.00
	Request is over/under budget:		
	Under -		
	Over -		

Resolution 14-R-__

A Resolution Approving Phase Two of the Parkway Tree Replacement Program

WHEREAS, the Village President and Board of Trustees of the Village of Round Lake ("Village Board") find that it is in the best interests of the health, safety and welfare of the citizens of Round Lake to accept Phase Two of the Parkway Tree Replacement Program as presented, which is attached hereto as Exhibit A; and

WHEREAS, the Village Board finds that in order to effectively implement Phase Two of the Parkway Tree Replacement Program, the competitive bidding requirements under Chapter 3.08 of the Round Lake Village Code should be waived so that the Village Administrator and the Director of Public Works may expend an amount not to exceed a total of \$75,000.00 without the need for further Board approval; and

NOW, THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

Section One: That the above recitals are hereby incorporated into this Resolution as if set forth verbatim.

Section Two: That Phase Two of the Parkway Tree Replacement Program, attached as **Exhibit A**, is incorporated in its entirety and is hereby approved and adopted.

Section Three: That the competitive bidding requirements under State law and Chapter 3.08 of the Round Lake Village Code are hereby waived for the purposes of implementing Phase Two of the Parkway Tree Replacement Program.

Section Four: That the Mayor, Village Administrator and Director of Public Works are hereby authorized to incur expenses for the removal of hazardous trees in an amount not to exceed \$15,000.00.

Section Five: That the Mayor, Village Administrator and Director of Public Works are hereby authorized to incur expenses for tree replacement in an amount not to exceed \$60,000.00.

Section Six: The Mayor, Village Administrator and Director of Public Works are authorized to take all necessary steps to implement this resolution.

Section Seven: This Resolution shall be in full force and effect from and after its passage.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

VILLAGE OF ROUND LAKE

PARKWAY TREE REPLACEMENT PROGRAM (PTRP)

INFORMATION PAPER

PREPARED: JULY 3, 2014

OBJECTIVE OF PTRP: To maintain, enhance the physical image of our Village as well as to maximize the benefits (shading, soil stabilization, O₂ production, CO₂ fixation, increased property value, etc) a healthy Urban Forest provides.

PURPOSE OF THIS INFORMATION PAPER: To provide information relevant to the magnitude, status of our PTRP and to describe the selection considerations of which trees to replace this Fiscal Year (FY 14/15).

BACKGROUND INFORMATION:

1. We have 5946 Parkway Trees (2012/2013 Inventory, Condition Assessment).
2. We have approximately 300 Trees on Village Owned Land outside of Road ROW.
3. We do not have an inventory of trees on private land.
4. The Parkway Tree Inventory reflected 1502 Ash Tree Species which is 25% of the total # of Parkway Trees.
5. Approximately 700 Parkway Trees remain dead, dying in spite of replacing 157 Parkway Trees in PHASE 1 of the PTRP. SEE ITEM #6 below.
6. A visual assessment in the Spring 2014 suggests another 150 – 200 Ash Trees have died or gone into serious decline due to the combination of EAB Infestation and harsh Winter.
7. Phase 1 of the PTRP replaced 157 Trees of which 40 were partially funded via the “Cost Sharing Program” (CSP). Given the “late start” on Phase 1, we did not get as many trees replaced as desired. We did spend \$56,564 and received \$12,755.50 in Cost Sharing Receipts.

PHASE 2 EFFORT OF PTRP: The Phase 2 Program, to date, is as follows:

1. \$75,000.00 Budgeted.
2. Intention to use \$15,000.00 for removal of previously identified larger diameter trees that pose a hazard leaving \$60,000.00 for tree replacement.
3. Outreach to all residents has occurred via CTY and our Web Site.
4. Outreach to residents with a dead, dying Parkway Tree has occurred via direct delivery of our May 3, 2014 "Packet of Information" (Attached).
5. To date, 42 trees have been requested under the CSP representing \$3,700.00 in monetary contributions.
6. Via direct, on-sight interaction with 9 residents who have dead trees, but are unable to participate financially, represents 10 replacement trees.
7. Average cost per tree this Phase for removal, delivery, planting, mulching and water bag installation is expected to be approximately \$410.00 per tree.
8. Assuming no further cost sharing, we should be able to replace 155 trees.
9. In all cases, the resident will be asked what Tree Species (of the 9 approved species) they desire. If they participate in the CSP they can go to the Nursery (Ivanhoe) and select the actual tree.
10. The timing for Phase 2 actual tree replacement is late September through late November except for the Oak trees which will be planted in Spring 2015 (recommendation of Professional Arborists).

SELECTION OF WHICH TREES TO REPLACE IN PHASE 2

1. While Cost Sharing guarantees a replacement tree this Year, the majority of trees that we can plant (approximately 100) will be our decision to make.
2. In Phase 1, we looked at each Subdivision's number of dead/dying trees relative to the total number of Parkway Trees in that Subdivision. Further, we committed to each Subdivision getting some replacement trees. We looked at trying to make Silver Leaf Glen Subdivision "whole" by replacing all 85 dead, near dead trees, but backed away from that objective given that some residents participated substantially in the CSP (one bought 4 trees and another 3 trees). The dilemma therefore became residents literally across the Street could have gotten 1 to 3 trees "free". These considerations took us to focusing on replacing the "worst condition" trees.
3. For this Year we propose the following considerations:
 - A. Continue with Subdivision "Density" of dead/dying trees to total Parkway Trees.

- B. Give priority to replacing trees on our “major thorough fairs” such as Wildspring, Amarias, Arden, Valley Lakes Blvd, (HOA may fund these trees).
- C. Completion of Subdivisions if feasible.
- D. Storm or Vehicle damaged Parkway trees.
- E. Completing a whole block.
- F. Visual quality of the affected property.
- G. Other Considerations as suggested.

DEAD, DYING TREE REMOVAL BY VILLAGE OR BY RESIDENT:

1. While we recognize the unsightliness of dead/dying trees; removing the current 700 trees now at an average cost of \$125.00 each (cost is per inch of diameter) would consume over \$85,000.
2. An option is to allow the resident to pay for tree removal now (for those not getting a replacement tree in Phase 2). Details/ permitting can be taken care.

VOLCANO MULCH:

1. Placing too much mulch around the tree trunk is deleterious to the tree by retaining too much moisture and to attracting harmful insects. See attached photo.
2. Most Nurseries that build up the mulch into a “Volcano” configuration charge by the volume of mulch placed.
3. Therefore, we recommend adopting an Ordinance to define how much mulch can be placed on Parkway Trees.

SUMMARY:

1. While there are challenges to work through; we can be proud of the fact that we are delivering a Parkway Tree Replacement Program.
2. I look forward to discussing this Program with the Board, the HOA’s and our residents.

ATTACHMENTS:

1. May 3rd Letter w/ attachments. 2. Photo



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: ORDINANCE REVISION 9.04.050 FIGHTING

Agenda Item No. 5.5

Executive Summary:

Revise Ordinance 9.04.050

Add: 9.04.050.a.13 Fighting:

13. Fighting. No person shall fight another person, or otherwise instigate, cause, procure a fight, except as duly authorized and licensed under law. For purposes of this paragraph, the term "fight" includes any and all actions that would constitute either assault or battery or both. None of the following, individually or collectively, shall be a defense to a citation for fighting: (a) that the fight occurred on private property, (b) that the other person(s) involved in the fight agreed or consented to participate in the fight, (c) that the other person(s) involved in the fight did not press criminal charge, or (d) that the other person(s) involved in the fight testified on behalf of the defendant.

A. Penalty. A person convicted of disorderly conduct shall be fined not less than one-hundred and fifty dollars (\$150.00) nor more than seven hundred fifty dollars (\$750.00) for each offense.

Recommended Action:

Staff recommends revision of ordinance as described.

Committee: Police		Meeting Date: 07-7-2014, 07-21-14	
Lead Department: Police		Presenter: M. Gillette	
Item Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A			
If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	Account No(s):	Budget:	Actual Request:
		\$0.00	
	YTD Expenses		\$0.00
			\$3,300.00
	Total:	\$0.00	\$0.00
	Request is over/under budget:		
	Under -		
Over		\$0.00	

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE VILLAGE CODE
RELATING TO POLICE REGULATIONS AND FIGHTING**

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROUND LAKE, LAKE COUNTY, ILLINOIS, as follows:

SECTION ONE: That Title 9 of the Round Lake Village Code, as amended, is hereby further amended with deletions shown in strike through text and additions shown in underlined text, so that the same shall be read as follows:

9.04.050 Disorderly conduct.

A. Prohibited Acts. A person commits disorderly conduct when he or she knowingly:

...

13. Fighting. No person shall fight another person, or otherwise instigate, cause, procure a fight, except as duly authorized and licensed under law. For purposes of this paragraph, the term "fight" includes any and all actions that would constitute either assault or battery or both. None of the following, individually or collectively, shall be a defense to a citation for fighting: (a) that the fight occurred on private property, (b) that the other person(s) involved in the fight agreed or consented to participate in the fight, (c) that the other person(s) involved in the fight did not press criminal charge, or (d) that the other person(s) involved in the fight testified on behalf of the defendant.

B. Penalty. A person convicted of disorderly conduct shall be fined not less than one-hundred and fifty dollars (\$150.00) nor more than seven hundred fifty dollars (\$750.00) for each offense.

SECTION TWO: That the Village Clerk is directed hereby to publish this Ordinance in pamphlet form, pursuant to the Statutes of the State of Illinois.

SECTION THREE: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

PUBLISHED IN PAMPHLET FORM: _____, 2014



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: APPROVE A REVISION TO THE COMPOSITION OF THE POLICE DEPARTMENT – HIRE TWO ADDITIONAL POLICE OFFICERS **Agenda Item No. 5.6**

Executive Summary:

The Police Department seeks permission to revise the Village of Round Lake Police Department Composition to add two (2) additional Police Officer positions, and seeks approval to hire these positions.

Therefore, the department wishes to hire two (2) full-time sworn police officers. These are funded positions in fiscal year end 2015. Funds are appropriated for 25 full-time sworn police officers that make up the Police Department. This means that the hiring of two officers will increase our sworn ranks from 23 to 25 full-time employees. This action will not cause a budget overrun in the current physical budget year. Village benefits are also budgeted and costs are on average 30% of the employee base salary \$54,529.00 + (30%) \$16,359 = \$73,888.

These police officer positions will be assigned to the Patrol Section after basic law enforcement officer training at an approved police academy if necessary and successful completion of the Police Department’s 16-week field training program.

Recommended Action:

Staff recommends approval of the revision to the Composition of the Police Department which creates 2 new Full-time Sworn Police Officer positions, and approval to hire these two new police officers.

Committee: Police		Meeting Date: July21, 2014	
Lead Department: Police		Presenter: Michael Gillette; Chief of Police	
Item Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	Account(s)	Budget	Expenditure
	01-40-70-67001	\$1,788,989.80	
	Item Requested	\$109,058.00	\$109,058.00
	Y-T-D Actual	\$141,309.24	\$141,309.24
	Amount Encumbered		\$0.00
	Total:	\$2,039,357.04	\$250,367.24
	Request is over/under budget:		
	Under		\$1,788,989.80
Over	-		

Resolution 2014-R-___

A Resolution Revising the Composition of the Round Lake Police Department to Include Two (2) Additional Positions for Full-Time Sworn Police Officers

WHEREAS, pursuant to Section 2.36.040 of the Round Lake Village Code, the Round Lake Police Department (hereinafter the "Department") shall consist of such officers as may be from time to time provided by the Mayor and Board of Trustees of the Village of Round Lake (hereinafter the "Village Board"); and

WHEREAS, the Village Board finds that it is in the best interest of public health, safety and welfare to revise the composition of the Round Lake Police Department to include two (2) additional positions for full-time sworn police officers; and

WHEREAS, the Village Board, pursuant to this resolution, is increasing the number of full-time sworn police officers that can be hired by the Round Lake Board of Fire And Police Commissioners from 23 to 25; and

NOW THEREFORE BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

SECTION ONE: That the above recitals are hereby incorporated into this Resolution as if set forth verbatim.

SECTION TWO: That the composition of the Round Lake Police Department is hereby revised to increase the number of full-time sworn police officers that can be employed by the Village of Round Lake from 23 to 25.

SECTION THREE: The Mayor, Village Administrator and Chief of Police are authorized to take all necessary actions to carry out the purpose of this Resolution.

SECTION FOUR: This Resolution shall be in full force and effect from and after its passage and approval as required by law.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:
APPROVED:
AYES:
NAYS:
ABSENT:

6.3

SUPERVISOR
Catherine "Kay" Starostovic

CLERK
Barbara Schau



GRANT TOWNSHIP
Est. 1850

RECEIVED
JUN 26 2014

TRUSTEES
Robert Hamm
Robert "Bob" Selle
Theodore "Ted" Beskow
Carol J. Ulasz

June 24, 2014

VILLAGE OF ROUND LA

Dear Friends of Grant Township,

We will be celebrating our 17th Annual 5K Walk/Run held on August 10, 2014 and look forward to everyone joining us at the Grant Township Center to walk, run or just for fun fundraiser.

Grant Township can be proud of what we have accomplished through fund raising, grants, donations and many volunteers. We would like to count on your sponsorship to help make this event a success. The proceeds of this event benefit the Grant Township Center "Field of Dreams".

Every sponsor donating \$200.00 will be recognized on the 5k T-shirt, of which you will receive two T-shirts, along with signage, newsletters and local advertising.

Enjoy the continental breakfast provided at the 5K race and visit with friends and neighbors in the beautiful surroundings of our park. Our park provides recreation for well over 3000 people of all ages for many different activities and we hope you will take this opportunity to spend the morning with us.

We are grateful for the support you have given us in the past, present and future to be able to provide activities for people of all ages. Should you need any further information, please contact me at (847)740-2233.

Hope to see you August 10th.

Respectfully,

Kay Starostovic
Grant Township Supervisor

17th Annual
Grant Township Center

5K Walk/Run

Sunday, August 10, 2014

Support
YOUR
Parks



Grant Township Center
26725 W. Molidor Rd.
Ingleside, Il. 60041

Register online at: www.signmeup.com/96911

Make checks payable to Grant Township, 26725 W Molidor Rd, Ingleside, IL 60041. Submit form prior to the event or bring to the event.

Name: _____ Phone: _____

Address: _____ Email: _____

City/State/Zip: _____ Birth Date: _____

	<u>Prior Race Day Fee:</u>	<u>Race Day Fee:</u>										
Adult	\$15.00	WALK RUN	\$20.00	WALK	RUN	Circle one:	MALE	FEMALE	Age on race day: _____			
12 & Under	\$ 5.00	WALK RUN	\$ 8.00	WALK	RUN	T-Shirt Size:	S	M	L	XL	2XL	3XL

I, the undersigned hereby, for myself, and heirs, executors and administrators, waive and release all rights and claims I may have against Grant Township, all sponsors and assigns, for any and all injuries suffered by me in this event, including pre and post race activities. I attest and verify that I have full knowledge of the risks involved in this event and I am physically fit and have sufficiently trained to participate. I grant permission for emergency medical treatment by competent medical personnel at this event. I grant permission for the free use of my name and photos for any media coverage of this event.

X _____
Signature (Parent if under 18 years old)

Event Information

- * Pre-registration is encouraged.
- * Mail/drop off your registration form with payment at the Grant Township office.
- * www.signmeup.com available for registration
- * 7:00 am registration & check-in
- * 8:00 am start of 5K Walk/Run
- * 1"200 registrants get free t-shirts
- * Computerized results
- * Complimentary refreshments
- * Blacktop road
- * Water stations
- * Display timer at finish
- * Awards for top male & female walker & runner by age group
- * Ribbons to all participants
- * All ages are welcome!
- * Pets, skateboards, rollerblades or bicycles are not allowed in park area or on course.
- * All fees/pledges are tax deductible

Walk or Run With a Mission

The Grant Township "Field of Dreams" has come a long way in the past 17 years. The park's success can only be attributed to the great community we have. A community that joined together to create this beautiful park and has stayed dedicated to making it better.

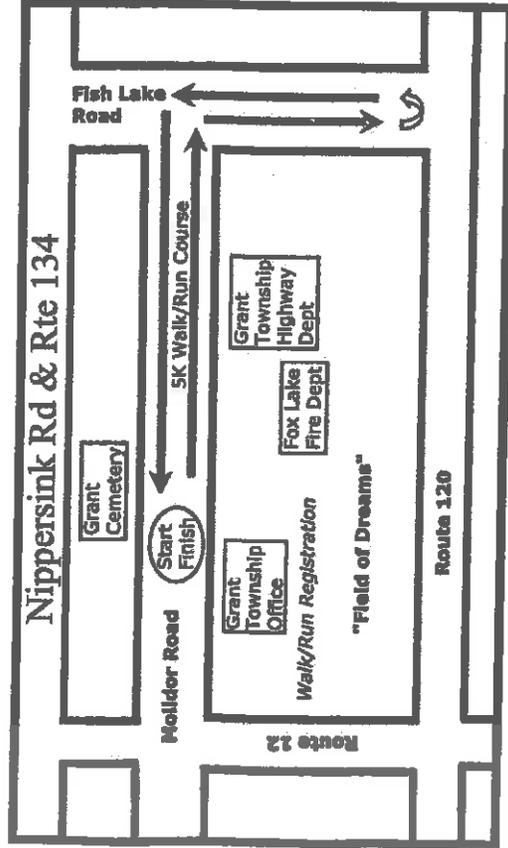
This dream stays alive because of all the generous sponsors and the number of people participating in the Walk/Run each year. Support comes from so many people in different ways.

We can only enhance our park with continued support. Don't pass up the opportunity to participate in this event. Your support goes a long way!

2013 Sponsors

3R's Pier Builders
 American Family Insurance-
 Gordon D. Kiesgen Agency, Inc.
 American Legion Auxiliary Post #703
 BDM Combined, Inc.
 BMO Harris Bank
 Castle Gardens North
 Dam, Snell & Taveime, Ltd
 Ed's Automotive
 Fox Lake Lions Club
 Fox Lake NaprapathCare
 Fox Lake/Round Lake Rotary
 Fratellos Hot Dogs
 Gewalt-Hamilton Associates, Inc.
 Grant Community
 High School Foundation
 Grant Jr. Bulldogs Football
 Grant Township Officials
 GTAAA

Infinity Dental Fox Lake
 Ingleside Auto & Tire
 The Insurancenter -
 Stolarick & Company, Inc.
 Kiddie Kottage Child Care
 KK Hamsher Funeral Home
 McGill Landscape Center
 Northern Air Systems
 Obenauf Auction Service
 Rainbow Collision Center, Inc.
 Ron & Kay Starostovic
 SunSplash Printing & Promotions
 Superior Paving
 The Beaubien Family
 Village of Fox Lake
 Village of Volo
 Westlake Medical Clinic
 Wold Printing Services, Ltd.



Sponsor Form

Sponsor Name: _____

Contact: _____

Address: _____

City, State, Zip: _____

Shirt Size (please circle):

S M L XL 2XL 3XL



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: GOVTEMPUSA, LLC

Agenda Item No. 7.1

Executive Summary:

To help facilitate the transition process from Finance Director to Village Administrator and to attempt to clear the backlog of the workload from the Finance Director's Office a temp was hired. The temp started on July 9th (versus July 7th in Exhibit A) and will work through August 1st. The temp will work on Monday, Wednesday, and Friday each week.

The temp has provided an additional resource for the department and has already completed a number of tasks including audit confirms and other schedules, police contract word processing support, and preparation of compensation posting.

The temp work is not budgeted. The estimated cost for the temp is as follows: 11 days x 8 hours a day x \$49 an hours = \$4,312.00. Staff is recommending that the consulting services account be used to support the unbudgeted expenses.

Along with the temp worker, staff has started training a Public Works Administrative Support Assistant to assist the payroll and payables processing function. Currently, staff is sharing the individual with Public Works, on Mondays only (budgeted payroll is charged 25% to Administration).

Recommended Action:

Adopt a Resolution Approving a Contract with GOVTEMPUSA, LLC

Committee: -	Meeting Date: 7/21/2014																															
Lead Department: Administrative	Presenter: Steven Shields																															
Item Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Account(s)</th> <th style="text-align: right;">Budget</th> <th style="text-align: right;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>01-20-73-77320</td> <td style="text-align: right;">\$58,500.00</td> <td></td> </tr> <tr> <td>Item Requested</td> <td></td> <td style="text-align: right;">\$4,312.00</td> </tr> <tr> <td>YTD Actual</td> <td></td> <td style="text-align: right;">\$6,906.25</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total:</td> <td style="text-align: right;">\$58,500.00</td> <td style="text-align: right;">\$11,218.25</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td></td> <td style="text-align: right;">\$47,281.75</td> </tr> <tr> <td style="text-align: right;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	01-20-73-77320	\$58,500.00		Item Requested		\$4,312.00	YTD Actual		\$6,906.25	Amount Encumbered		\$0.00				Total:	\$58,500.00	\$11,218.25	Request is over/under budget:			Under		\$47,281.75	Over	-		
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Amount Encumbered		\$0.00																														
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Request is over/under budget:																																
Under		\$47,281.75																														
Over	-																															

Resolution 2014-R-___

A Resolution Approving a Contract with GOVTEMPUSA, LLC

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

SECTION ONE: The contract with GOVTEMPUSA, LLC, attached hereto as Exhibit A, whereby GOVTEMPUSA, LLC will place temporary employees with the Village of Round Lake is hereby approved.

SECTION TWO: That the Mayor is authorized to sign the contract in substantially the form attached hereto and incorporated as Exhibit A. Prior to executing the contract, the Mayor and Village Attorney are authorized to make changes to the agreement which do not materially change the obligations of the Village thereunder.

SECTION THREE: The Mayor, Village Administrator and Village Attorney are authorized to take all necessary actions to carry out the purpose of this Resolution.

SECTION FOUR: This Resolution shall be in full force and effect from and after its passage and approval as required by law.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

EMPLOYEE LEASING AGREEMENT

THIS EMPLOYEE LEASING AGREEMENT (this "Agreement") is made this 2nd day of July 2014 ("Effective Date") by and between **GOVTEMPUSA, LLC**, an Illinois limited liability company ("GovTemp"), and the Village of Round Lake (the "Municipality") (GovTemp and the Municipality may be referred to herein individually as "Party" and collectively as the "Parties").

RECITALS

The Municipality desires to lease certain employees of GovTemp to assist the Municipality in its operations and GovTemp desires to lease certain of its employees to the Municipality on the terms and conditions contained herein.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, and other good and valuable considerations, the receipt and sufficiency of which are mutually acknowledged by the Parties, the Parties hereby agree as follows:

SECTION 1 SCOPE OF AGREEMENT

Section 1.01. Worksite Employee. The Municipality hereby agrees to engage the services of GovTemp to provide, and GovTemp hereby agrees to supply to the Municipality, the personnel fully identified on **Exhibit A** hereto, hereinafter the "Worksite Employee." **Exhibit A** to this Agreement shall further identify the employment position and/or assignment ("Assignment") the Worksite Employee shall fill at the Municipality and shall further identify the base compensation for each Worksite Employee, as of the effective date of this Agreement. **Exhibit A** may be amended from time to time by a replacement **Exhibit A** signed by both GovTemp and the Municipality. GovTemp shall have the sole authority to assign and/or remove the Worksite Employee, provided, however, that the Municipality may request, in writing, that GovTemp remove or reassign the Worksite Employee, such request shall not be unreasonably withheld by GovTemp. The Parties hereto understand and acknowledge that the Worksite Employee shall be subject to the Municipality's day-to-day supervision.

Section 1.02. Independent Contractor. GovTemp is and shall remain an independent contractor, and not an employee, agent, partner of, or joint venturer with, the Municipality. GovTemp shall have no authority to bind the Municipality to any commitment, contract, agreement or other obligation without the Municipality's express written consent.

SECTION 2 SERVICES AND OBLIGATIONS OF GOVTEMP AND MUNICIPALITY

Section 2.01. Payment of Wages. GovTemp shall timely pay the wages and related payroll taxes of the Worksite Employee from GovTemp's own account in accordance with federal and Illinois law and GovTemp's standard payroll practices. GovTemp shall withhold

from such wages all applicable taxes and other deductions elected by the Worksite Employee. GovTemp shall timely forward all deductions to the appropriate recipient as required by law. The Municipality hereby acknowledges that GovTemp may engage a financial entity to maintain its financing and record keeping services, which may include the payment of wages and related payroll taxes in accordance with this Section 2.01. The Municipality agrees to cooperate with any such financial entity to ensure timely payment of (i) wages and related payroll taxes pursuant to this Section 2.01, and (ii) Fees pursuant to Section 3.03.

Section 2.02. Workers' Compensation. To the extent required by applicable law, GovTemp shall maintain and administer workers' compensation, safety and health programs. GovTemp shall maintain in effect workers' compensation coverage covering all Worksite Employee and complete and file all required workers' compensation forms and reports.

Section 2.03. Employee Benefits. GovTemp shall provide to Worksite Employee those employee benefits fully identified on **Exhibit B** hereto. GovTemp may amend or terminate any of its employee benefit plans according to their terms. All employee benefits, including severance benefits for Worksite Employee will be included in Fees payable to GovTemp under Section 3.01 of this Agreement.

Section 2.04. Maintenance and Retention of Payroll and Benefit Records. GovTemp shall maintain complete records of all wages and benefits paid and personnel actions taken by GovTemp in connection with any of the Worksite Employee, shall retain control of such records at such GovTemp location as shall be determined solely by GovTemp, and shall make such records available as required by applicable federal, state or local laws.

Section 2.05. Other Obligations of GovTemp. GovTemp shall be responsible for compliance with any federal, state and local law that may apply to its Worksite Employee(s).

Section 2.06. Direction and Control. The Parties agree and acknowledge that the Municipality has the right of direction and control over the Worksite Employee, including matters of discipline, excluding removal or reassignment, as provided for by Section 1.01. The Worksite Employee shall be supervised, directly and indirectly, and exclusively by the Municipality's supervisory and managerial employees.

Section 2.07. Obligations of the Municipality. As part of the employee leasing relationship, the Municipality hereby covenants, agrees and acknowledges:

- (a) The Municipality shall comply with OSHA and all other health and safety laws, regulations, ordinances, directives, and rules applicable to the Worksite Employee or to his or her place of work. The Municipality agrees to comply, at its expense, with all health and safety directives from GovTemp's internal and external loss control specialists, GovTemp's workers' compensation carrier, or any government agency having jurisdiction over the place of work. The Municipality shall provide and ensure use of all personal protective equipment as required by any federal, state or local law, regulation, ordinance, directive, or rule or as deemed necessary by GovTemp's workers' compensation carrier. GovTemp and GovTemp's insurance carriers shall have the right to inspect the Municipality's premises to ensure that the Worksite Employee is not

exposed to an unsafe work place. In no way shall GovTemp's rights under this paragraph affect the Municipality's obligations to the Worksite Employees under applicable law or to GovTemp under this Agreement;

(b) With respect to the Worksite Employees, the Municipality shall comply with all applicable employment-related laws and regulations, including and, without limitation, Title VII of the Civil Rights Act of 1964, as amended, (Title VII), the Americans With Disabilities Act of 1990 (ADA), the Age Discrimination in Employment Act (ADEA), the Equal Pay Act of 1963, the Civil Rights Acts of 1866 and 1871 (42 U.S.C. § 1981), the Family and Medical Leave Act of 1993, the Fair Labor Standards Act of 1938, the National Labor Relations Act, the Employee Retirement Income Security Act of 1974, the Illinois State Constitution, the Illinois Human Rights Act, and any other federal, state or local law, statute, ordinance, order, regulation, policy or decision regulating wages and the payment of wages, prohibiting employment discrimination or otherwise establishing or relating to rights of employees;

(c) The Municipality shall retain the right to exert sufficient direction and control over the Worksite Employee as is necessary to conduct the Municipality's business and operations, without which, the Municipality would be unable to conduct its business, operation or comply with any applicable licensure, regulatory or statutory requirements;

(d) The Municipality shall not have the right to remove or reassign the Worksite Employee unless mutually agreed to in writing by GovTemp and the Municipality in accordance with Section 1.01;

(e) The Municipality agrees that the Municipality shall pay no wages, salaries or other forms of direct or indirect compensation, including employee benefits, to Worksite Employee;

(f) The Municipality shall report to GovTemp any injury to any Worksite Employee of which it has knowledge within twenty-four (24) hours of acquiring such knowledge. If a Worksite Employee is injured in the course of performing services for the Municipality, the Municipality and GovTemp shall follow the procedures and practices regarding injury claims and reporting, as determined by GovTemp. Upon receipt of notification from GovTemp or its insurance carrier that an injured Worksite Employee is able to return to work and perform "light duty," the Municipality shall immediately make available an appropriate light duty work assignment for such Worksite Employee to the extent required or permitted by any applicable law; and

(g) The Municipality shall report all on-the-job illnesses, accidents and injuries of the Worksite Employee to GovTemp within twenty-four (24) hours following notification of said injury by employee or employee's representative.

SECTION 3 FEES PAYABLE TO GOVTEMP

Section 3.01. Fees. The Municipality hereby agrees to pay GovTemp fees for the services provided under this Agreement as follows:

(a) The base compensation as fully identified on **Exhibit A**, as amended; plus

(b) Any employee benefits GovTemp paid to the Worksite Employee as identified on **Exhibit B** hereto, including, but not limited to, salary; wages; commissions; bonuses; sick pay; workers' compensation, health and other insurance premiums; payroll, unemployment, FICA and other taxes; vacation pay; overtime pay; severance pay; monthly automobile allowances, and any other compensation or benefits payable under any applicable GovTemp pension and welfare benefit plan or federal, state or local laws covering the Worksite Employee.

Section 3.02. Increase in Fees. GovTemp may increase fees to the extent and equal to any mandated tax increases, e.g. FICA, FUTA, State Unemployment taxes when they become effective. GovTemp may also adjust employer benefit contribution amounts by providing the Municipality with a written thirty (30) day notice, provided, such changes in employer benefit contribution amounts apply broadly to all GovTemp employees.

Section 3.03. Payment Method. Following the close of each month during the term of this Agreement, GovTemp shall provide the Municipality a written invoice for the fees owed by the Municipality pursuant to this Agreement for the prior month. Within thirty (30) days following receipt of such invoice, the Municipality shall pay all invoiced amounts by check, wire transfer or electronic funds transfer to GovTemp to an account or lockbox as designated on the invoice.

SECTION 4 INSURANCE

Section 4.01. General and Professional Liability Insurance. The Municipality shall maintain in full force and effect at all times during the term of this Agreement a Comprehensive (or Commercial) General Liability and Professional Liability (if applicable) insurance policy or policies (the "Policies"), with minimum coverage in the amount of \$1,000,000 per occurrence, \$3,000,000 aggregate. At a minimum, the Policies shall insure against bodily injury and property damage liability caused by on-premises business operations, completed operations and/or products or professional service and non-owned automobile coverage.

Section 4.02. Certificate of Insurance. Upon request, the Municipality shall provide GovTemp with one or more Certificates of Insurance, verifying the Municipality's compliance with the provisions of Section 4.01.

Section 4.03. Automobile Liability Insurance. If the Worksite Employee drives a Municipal or personal vehicle for any reason in connection with his or her Assignment, the Municipality shall maintain in effect automobile liability insurance which shall insure the

Worksite Employee, GovTemp and the Municipality against liability for bodily injury, death and property damage.

SECTION 5 DURATION AND TERMINATION OF AGREEMENT

Section 5.01. Effective and Termination Dates. This Agreement shall become effective on July 7, 2014 and shall continue in effect for one month (August 1, 2014), or until it is terminated in accordance with the remaining provisions of this Section 5. For the purposes of the Agreement, the date on which this Agreement expires and/or is terminated shall be referred to as the "Termination Date." Agreement may be extended for up to three (3) additional months with agreement between the parties.

Section 5.02. Termination of Agreement for Failure to Pay Fees. If the Municipality fails to timely pay the fees required under this Agreement, GovTemp may give the Municipality notice of its intent to terminate this Agreement for such failure and if such failure is remedied within ten (10) days, the notice shall be of no further effect. If such failure is not remedied within the ten (10) day period, GovTemp shall have the right to terminate the Agreement upon expiration of such remedy period.

Section 5.03. Termination of Agreement for Material Breach. If either Party materially breaches this Agreement, the non-breaching Party shall give the breaching Party notice of its intent to terminate this Agreement for such breach and if such breach is remedied within ten (10) days, the notice shall be of no further effect. If such breach is not remedied within the ten (10) day period, the non-breaching Party shall have the right to immediately terminate the Agreement upon expiration of such remedy period.

Section 5.04. Termination of Agreement to execute Temp-to-Hire Arrangement. At the end of the term of the agreement, as outlined in Section 5.01, the Municipality may hire the Employee as a permanent employee of the Municipality. If the Municipality exercises this option, the sum of two weeks gross salary is payable to GovTempsUSA, LLC within thirty (30) days of the permanent employment date. If the Municipality does not exercise the Temp-to-Hire Arrangement by the end of the contract, as outlined in Section 5.01, it agrees not to extend an offer of employment to the Employee for two years after the conclusion of this agreement. If an offer is made within two years after the conclusion of this agreement, as outlined in Section 5.01, then the two weeks gross salary fee is payable to GovTempsUSA, LLC within thirty (30) days of the permanent employment date.

SECTION 6 NON-SOLICITATION

Section 6.01. Non-Solicitation. The Municipality acknowledges GovTemp's legitimate interest in protecting its business for a reasonable time following the termination of this Agreement. Accordingly, the Municipality agrees that during the term of this Agreement and for a period of two (2) years thereafter, the Municipality shall not solicit, request, entice or induce Worksite Employee to terminate his or her employment with the GovTemp, nor shall the Municipality hire Worksite Employee as an employee.

Section 6.02. Injunctive Relief. The Municipality recognizes that the rights and privileges granted by this Agreement are of a special, unique, and extraordinary character, the loss of which cannot reasonably or adequately be compensated for in damages in any action at law. Accordingly, the Municipality understands and agrees that GovTemp shall be entitled to equitable relief, including a temporary restraining order and preliminary and permanent injunctive relief, to prevent or enjoin a breach of Section 6.01 this Agreement. The Municipality also understands and agrees that any such equitable relief shall be in addition to, and not in substitution for, any other relief to which the GovTemp may be entitled.

Section 6.03. Survival. The provision of this Section 6 shall survive any termination of this Agreement.

SECTION 7 DISCLOSURE AND INDEMNIFICATION PROVISIONS

Section 7.01. Indemnification by GovTemp. GovTemp agrees to indemnify, defend and hold the Municipality and its related entities or their agents, representatives or employees (the "Municipality Parties") harmless from and against all claims, liabilities, damages, attorney's fees, costs and expenses ("Losses") (a) arising out of GovTemp's breach of its obligations under this Agreement, (b) related to the actions or conduct of GovTemp and its related business entities, their agents, representatives, and employees (the "GovTemp Parties"), taken or not taken with respect to the Worksite Employees that relate to events or incidents occurring prior or subsequent to the term of this Agreement, and (c) arising from any act or omission on the part of GovTemp or any of the GovTemp Parties.

Section 7.02. Indemnification by the Municipality. The Municipality agrees to indemnify, defend and hold the GovTemp Parties harmless from and against all Losses (a) arising out of the Municipality's breach of its obligations under this Agreement, (b) relating to any activities or conditions associated with the Assignment, including without limitation, the Worksite Employee workers' compensation claims, and (c) arising from any act or omission on the part of the Municipality or any of the Municipality Parties. Notwithstanding the foregoing, the Municipality shall have no obligations to the GovTemp Parties under this Section with respect to Losses arising out of events or incidents occurring before or after the term of this Agreement.

Section 7.03. Indemnification Procedures. The Party that is seeking indemnity (the "Indemnified Party") from the other Party (the "Indemnifying Party") pursuant to this Section 7, shall give the Indemnifying Party prompt notice of any such claim, allow the Indemnifying Party to control the defense or settlement of such claim and cooperate with the Indemnifying Party in all matters related thereto; provided however that, prior to the Indemnifying Party assuming such defense and upon the request of the Indemnified Party, the Indemnifying Party shall demonstrate to the reasonable satisfaction of the Indemnified Party that the Indemnifying Party (a) is able to fully pay the reasonably anticipated indemnity amounts under this Section 7 and (b) takes steps satisfactory to the Indemnified Party to ensure its continued ability to pay such amounts. In the event the Indemnifying Party does not control the defense, the Indemnified Party may defend against any such claim at the Indemnifying Party's cost and expense, and the Indemnifying Party shall fully cooperate with the Indemnified Party, at no charge to the Indemnified Party, in

defending such potential Loss, including, without limitation, using reasonable commercial efforts to keep the relevant Worksite Employee available. In the event the Indemnifying Party controls the defense, the Indemnified Party shall be entitled, at its own expense, to participate in, but not control, such defense. The failure to promptly notify the Indemnifying Party of any claim pursuant to this Section shall not relieve such Indemnifying Party of any indemnification obligation that it may have to the Indemnified Party, except to the extent that the Indemnifying Party demonstrates that the defense of such action has been materially prejudiced by the Indemnified Party's failure to timely give such notice.

Section 7.04. Survival of Indemnification Provisions. The provisions of this Section 7 shall survive the expiration or other termination of this Agreement.

SECTION 8 ADDITIONAL PROVISIONS

Section 8.01. Amendments. This Agreement may be amended at any time and from time to time, but any amendment must be in writing and signed by all of the Parties to this Agreement, except for changes to the fees as set forth in Section 3.

Section 8.02. Binding Effect. This Agreement shall inure to the benefit of and be binding upon the Parties and their respective heirs, successors, representatives and assign. Neither Party may assign its rights or delegate its duties hereunder without the express written consent of the other Party, which consent shall not be unreasonably withheld.

Section 8.03. Counterpart Execution. This Agreement may be executed and delivered in any number of counterparts, each of which shall be an original, but all of which together shall constitute one and the same instrument. This Agreement may be executed and delivered via facsimile.

Section 8.04. Definitions. Terms and phrases defined in any part of this Agreement shall have the defined meanings wherever used throughout the Agreement. The terms "hereunder" and "herein" and similar terms used in this Agreement shall refer to this Agreement in its entirety and not merely to the section, subsection or paragraph in which the term is used.

Section 8.05. Entire Agreement. This Agreement constitutes the entire agreement between the Parties regarding GovTemp's provision of Worksite Employee to the Municipality, and contains all of the terms, conditions, covenants, stipulations, understandings and provisions agreed upon by the Parties. This Agreement supersedes and takes precedence over all proposals, memorandum agreements, tentative agreements, and oral agreements between the Parties, made prior to and including the date hereof, and not specifically identified and incorporated in writing into this Agreement. No agent or representative of either Party hereto has authority to make, and the Parties shall not be bound by or liable for, any statement, representation, promise, or agreement not specifically set forth in this Agreement.

Section 8.06. Further Assurances. Each of the Parties shall execute and deliver any and all additional papers, documents, and other assurances and shall do any and all acts and things reasonably necessary in connection with the performances of their obligations hereunder and to carry out the intent of the parties hereto.

Section 8.07. Gender. Whenever the context herein so requires, the masculine, feminine or neuter gender and the singular and plural number shall each be deemed to include the other.

Section 8.08. Notices. Notices given under this Agreement shall be in writing and shall either be served personally or delivered by certified first class U.S. Mail, postage prepaid and return receipt requested or by overnight delivery service. Notices also may effectively be given by transmittal over electronic transmitting devices such as Telex or facsimile machine if the Party to whom the notice is being sent has such a device in its office, provided that a complete copy of any notice shall be mailed in the same manner as required for a mailed notice.

Notices shall be deemed received at the earlier of actual receipt or three days from mailing date. Notices shall be directed to the Parties at their respective addresses shown below. A Party may change its address for notice by giving written notice to the other Party in accordance with this Section:

If to GovTemp:	GOVTEMPUSA, LLC 650 Dundee Road, Suite 270 Northbrook, Illinois 60062 Attention: Joellen C. Earl Telephone: 847-380-3240 Facsimile: 866-803-1500
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If to the Municipality:	Village of Round Lake 442 N. Cedar Lake Road Round Lake, IL 60073 Attention: Mayor Dan MacGillis Telephone: 847-546-5400 Facsimile: 847-546-5405
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Section 8.09. Section Headings. Section and other headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

Section 8.10. Severability. If any part or condition of this Agreement is held to be void, invalid or inoperative, such shall not affect any other provision hereof, which shall continue to be effective as though such void, invalid or inoperative part, clause or condition had not been made.

Section 8.11. Waiver of Provisions. The failure by one Party to require performance by the other Party shall not be deemed to be a waiver of any such breach, nor of any subsequent breach by the other Party of any provision of this Agreement. Such waiver shall not affect the validity of this Agreement, nor prejudice either Party's rights in connection with any subsequent action. Any provision of this Agreement may be waived if, but only if, such waiver is in writing signed by the Party against whom the waiver is to be effective.

Section 8.12. Confidentiality. Each Party shall protect the confidentiality of the other's records and information and shall not disclose confidential information without the prior written consent of the other Party. Each Party shall reasonably cooperate with the other Party regarding any Freedom of Information Act (FOIA) request calling for production of documents related to this Agreement.

Section 8.13. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois applicable to contracts made and to be performed entirely within such state, except the law of conflicts.

Section 8.14. Arbitration.

(a) Negotiation/Arbitration Process. The parties will attempt to settle any dispute arising out of or relating to this Agreement, or the breach thereof, through good faith negotiation between the parties. If settlement cannot be reached through good faith negotiation within thirty (30) days after the initial receipt by the allegedly offending party of written notice of the dispute, the controversy or claim shall be settled by binding arbitration conducted before a single arbitrator who is knowledgeable in employment law. Either party may submit the dispute to arbitration. The arbitration will be conducted in accordance with the then applicable rules and regulations of the American Arbitration Association ("AAA"). The arbitration will be held in Cook County, Illinois. The arbitrator shall be mutually agreed upon by the parties, but if they are unable to agree on an arbitrator, the arbitrator shall be appointed by AAA. All arbitration proceedings shall be closed to the public and confidential. All records relating thereto shall be permanently sealed, except as necessary to obtain court confirmation of the arbitrator's decision.

(b) Arbitration Award. The arbitrator will be bound by the terms and conditions of this Agreement and shall have no power, in rendering his or her award, to alter or depart from any express provision of this Agreement, and his or her failure to observe this limitation shall constitute grounds for vacating the award. Except as otherwise provided in this Agreement, the arbitrator shall apply the law specified in Section 8.3. The arbitrator will not be empowered to award punitive damages except for willful misconduct. The award of the arbitrator shall be final and binding upon the parties and judgment upon the award may be entered in any court having jurisdiction thereof.

[Signatures on following page]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be duly executed as of the day and year first above written.

GOVTEMPUSA, LLC,
an Illinois limited liability company

By _____
Name: Joellen Cademartori Earl
Title: President/Co-owner

MUNICIPALITY

By _____
Name: _____
Title: _____

EXHIBIT A
Worksite Employee and Base Compensation

WORKSITE EMPLOYEE: Paul Humpfer

POSITION/ASSIGNMENT: Interim Audit Assistance

POSITION TERM: July 7, 2014 – August 1, 2014

Please review Section 5 of this Agreement for the complete terms of position.

BASE COMPENSATION: \$49.00 per hour. Hours are expected to be 24 per week.

Worksite employee shall be paid for hours worked only. Hours should be reported via

email to payroll@govtempusa.com on the Monday after the prior work week. The

Village will be invoiced every other week for hours worked.

GOVTEMPUSA, INC.:

MUNICIPALITY:

By: _____

By: _____

Date: _____

Date: _____

This Exhibit A fully replaces all Exhibits A dated prior to the date of the Company's signature above.

EXHIBIT B
Summary of Benefits

Not applicable.



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: MOSQUITO ABATEMENT PROGRAM

Agenda Item No. 7.2

Executive Summary:

On September 19, 2011 the Village Board terminated an Agreement with Clark Environmental Mosquito Management, Inc., for mosquito management due to budget constraints.

With the inordinate amount of rainfall in the last few months the mosquito population increased exponentially, therefore, a contract was requested from Clark Environmental. The contract is all inclusive, however, there are pieces the Village may not need and it is recommended that the final program and amount be negotiated further.

The mosquito abatement program is not budgeted. Staff is recommending that the land/land improvement account be used to support the unbudgeted expenses. The \$50,000 budget included the demolition of the house at 525 Hart Road. The quote to demolish the house was only \$9,150, a savings of \$40,850 from that specific account number.

Recommended Action:

Adopt a Resolution Approving Expenses Related to a Mosquito Abatement Program

Committee: -	Meeting Date: 7/21/2014																																	
Lead Department: Administrative	Presenter: Steven Shields																																	
<p>Item Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Account(s)</th> <th style="width: 20%;">Budget</th> <th style="width: 40%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>35-20-86-88601</td> <td style="text-align: right;">\$50,000.00</td> <td></td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>Item Requested</td> <td></td> <td style="text-align: right;">\$25,000.00</td> </tr> <tr> <td>YTD Actual</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$9,150.00</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td style="text-align: right;">Total:</td> <td style="text-align: right;">\$50,000.00</td> <td style="text-align: right;">\$34,150.00</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td></td> <td style="text-align: right;">\$15,850.00</td> </tr> <tr> <td style="text-align: right;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	35-20-86-88601	\$50,000.00					Item Requested		\$25,000.00	YTD Actual		\$0.00	Amount Encumbered		\$9,150.00				Total:	\$50,000.00	\$34,150.00	Request is over/under budget:			Under		\$15,850.00	Over	-	
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Resolution 14-R-__

A Resolution Approving Expenses Related to a Mosquito Abatement Program

WHEREAS, the Board of Trustees of the Village of Round Lake ("Village Board") find that it is in the best interests of the health, safety and welfare of the citizens of Round Lake to authorize the Mayor to negotiate with Clarke Environmental Mosquito Management, Inc. for the implementation of a mosquito abatement program in an amount not to exceed \$25,000.00; and

NOW, THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

Section One: That the above recitals are hereby incorporated into this Resolution as if set forth verbatim.

Section Two: That the competitive bidding requirements under State law and Chapter 3.08 of the Round Lake Village Code are hereby waived and the Mayor, or his designee, is hereby authorized to negotiate directly with Clarke Environmental Mosquito Management, Inc. for the implementation of a mosquito abatement program in an amount not to exceed \$25,000.00.

Section Three: The Mayor and Village Administrator are authorized to take all necessary steps to implement this resolution.

Section Four: This Resolution shall be in full force and effect from and after its passage.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:



**Clarke Environmental Mosquito Management, Inc.,
Professional Services Outline for 2014
Village of Round Lake
Environmental Mosquito Management (EMM) Program**

Part I. General Service

- A. Aerial Survey and Geographic Information System (GIS) Mapping
- B. Computer System and Record Keeping Database
- C. Mosquito Hotline Citizen Response – (800) 942-2555
- D. Comprehensive Insurance Coverage naming the Village of Round Lake additionally insured
- E. Program Consulting and Quality Control Staff
- F. Monthly Operational Reports, Periodic Advisories, and Annual Report
- G. Regulatory compliance on local, state, and federal levels

Part II. Surveillance and Monitoring

- A. Floodwater Mosquito Migration Model:
The use of weather data and computer model to predict the arrival of *Aedes vexans* brood (hatch) and peak annoyance periods. Clarke will contact the Village of Round Lake representative and inform him/her of the impending brood arrival.
- B. Clarke New Jersey Light Trap Network to monitor and evaluate adult mosquito activity.
- C. Weather Monitoring – Operational Forecasts

Part III. Larval Control

- A. Targeted Mosquito Management System (TMMS™) computer database and site management.
- B. Larval Site Monitoring: Six (6) inspections
 - 1. Two (2) complete inspections of up to 135 sites as outlined by most recent Clarke GIS Survey.
 - 2. Four (4) targeted inspections of up to 56 breeding areas as determined by the computerized Clarke Targeted Mosquito Management System™.
 - 3. Inspections of sites called in by residents on the Mosquito Hotline.
- C. Prescription Larval Control will be performed with VectoLex® (*Bacillus sphaericus*), VectoBac® (*Bacillus thuringiensis israelensis* - Bti), Abate®, Natular®, and/or Altosid® mosquito larvicide as described in the following sections.
 - 1. Helicopter Prehatch: Two (2) treatments using a 30 day residual product of up to 25 acres.
 - 2. Catch Basins: One (1) treatments of up to 1,700 street side catch basins, inlets and manholes by bicycle using a sustained release insecticide for control of up to 180 days.



Part IV. Adult Control

- A. **Adulticiding in Residential Areas:**
Four (4) community-wide truck ULV treatments of up to 66 miles of streets using Biomist® or synthetic pyrethroid insecticide. Any additional authorized community ULV treatments will be priced at \$3,157.00 per treatment.
- B. **Adulticiding Operational Procedures**
 1. Notification of community contact.
 2. Weather limit monitoring and compliance.
 3. Notification of residents on Clarke Call Notification List.
 4. ULV particle size evaluation.
 5. Insecticide dosage and quality control analysis.

2014 EMM Payment Total Price for Parts I, II, III, IV \$25,650.00

****NPDES Permit:** A National Pollutant Discharge Elimination System (NPDES) permit is necessary for the execution of the work for mosquito control effective October 31, 2011. Any additional costs associated with activities and/or services that may be required by Clarke in order to comply with an NPDES permit are not included in this proposal.



**Clarke Environmental Mosquito Management, Inc.,
Client Agreement Authorization for 2014
Village of Round Lake
Environmental Mosquito Management (EMM) Program**

I. **Program Payment Plan:** For Parts I, II, III, and IV as specified in the 2014 Professional Services Price Outline, the total for the 2014 program is \$25,600.00. The payments will be due on August 1, September 1 and October 1 according to the payment schedule below. Any additional treatments beyond the core program will be invoiced when the treatment is completed.

PROGRAM PAYMENT PLAN

Month	2014
August 1	\$8,550.00
September 1	\$8,550.00
October 1	\$8,550.00
TOTAL	\$25,650.00

For Village of Round Lake:

Sign Name: _____ Title: _____ Date: _____

For Clarke Environmental Mosquito Management, Inc.:

Name: *George Balis* Title: Regional Manger Date: July 8, 2014
George Balis



2014 VILLAGE OF ROUND LAKE

**Clarke Environmental Mosquito Management, Inc.,
Client Authorization for 2014
Village of Round Lake
Environmental Mosquito Management (EMM) Program**

Administrative Information:

Invoices should be sent to:

Name: _____
Address: _____
City: _____ State: _____ Zip _____
Office Phone: _____ Fax: _____ P.O. # _____
E-mail: _____ County: _____

****In an effort to be more sustainable, we ask that you provide us with an
Email address that the invoices should be sent to.****

Contact Person for Village of Round Lake:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

Alternate Contact Person for Village of Round Lake:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

Please sign and return a copy of the complete contract for our files to:

Clarke Environmental Mosquito Management, Inc., Attn: George Balis, 675 Sidwell Court, St.
Charles, IL 60174, gbalis@clarke.com or fax at (630) 443-3070



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: ADOPT A RESOLUTION TO PURCHASE A 2015 F-350 PICK UP TRUCK FROM VICTOR FORD, WAUCONDA, IL AT A COST OF \$44,899.00 TO REPLACE PICK UP TRUCK 43

Item 10.1

Executive Summary:

1. As follow up to the discussion at the July 7th, COTW, Quotes were solicited from four (4) Ford Dealerships for the purchase of a 2015 F – 350 Pick Up Truck appropriately equipped for substantive day to day work activities as well as extended snow plowing operations. The Quotes are summarized below:

A. Bob Ridings, Taylorville, IL:	\$45,245.00
B. Currie Motor, Frankfort, IL:	\$49,177.00
C. Victor Ford, Wauconda, IL:	\$44,899.00
D. Kunes Country Auto Group Antioch, IL:	\$45,063.00

2. All Dealers have an approximate 12 to 14 Week Delivery Time. Based on the Quoted Prices, we recommend award of the purchase to Victor Ford.

Recommended Action:

Adopt the Resolution to purchase a 2015 F-350 Pick Up Truck, equipped as specified, from Victor Ford at a cost of \$44,899.00

Committee: PW/FAC/ENGR

Meeting Date: July 7, 2014, July 21, 2014

Lead Department: Public Works

Presenter: Ron Kroop

Item Budgeted: Yes No NA

If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.

Account No(s):	Budget:	Expenditures
60-60-80-88004	\$156,000.00	\$73,281.00
This Request		\$44,899.00
Total:	\$156,000.00	\$118,180.00
Request is over/under budget:		
Under		\$37,820.00
Over		-

Resolution 14-R-__

A Resolution Authorizing the Purchase of a 2015 F-350 Ford Pick Up Truck

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

1. The purchase of a 2015 F-350 Ford Pick Up Truck from Victor Ford at a price of \$44,899.00 is hereby approved.
2. The Mayor, Village Administrator and Director of Public Works are authorized to execute all necessary documents to carry out the purposes of this resolution.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT: