

AGENDA
VILLAGE OF ROUND LAKE
REGULAR MEETING
March 3, 2014
442 N. Cedar Lake Road
7:00 P.M.

CALL TO ORDER

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
 - 3.1 Approve the Minutes of the Regular Meeting of February 18, 2014
4. NOTES/COMMENDATIONS/PUBLIC COMMENT
 - 4.1 Public Comment
5. CONSENT AGENDA
 - 5.1 Approve Accounts Payable in the Amount of \$76,956.28
 - 5.2 Approve Payroll for the Period Ending February 23, 2014 in the Amount of \$122,686.89
 - 5.3 Adopt a Resolution Authorizing Facility Connectivity Services
 - 5.4 Adopt a Resolution to enter into an Agreement with Lake County DOT for Construction and Maintenance of a Sidewalk on Cedar Lake Road
 - 5.5 Adopt a Resolution to Approve Amendment #1 to the Village's Consulting Engineer's Work Order for Sidewalks on Long Lake Drive (East Section)
 - 5.6 Approve an Ordinance Amending Chapter 10.16 of the Village Code Regarding Parking
 - 5.7 Approve an Ordinance Authorizing the Disposal of Surplus Village Property
6. CLERK'S OFFICE
7. ADMINISTRATOR
8. FINANCE
 - 8.1 Approve a Payment of \$37.90 to Grainger

9. POLICE

10. PUBLIC WORKS

11. COMMUNITY DEVELOPMENT

12. BUILDING AND ZONING

13. SPECIAL EVENTS

14. MAYOR'S COMMENTS

14.1 Mayor's Comments

14.2 Trustee's Comments

15. EXECUTIVE SESSION

16. ADJOURN

DRAFT

MINUTES
VILLAGE OF ROUND LAKE
REGULAR MEETING
February 18, 2014
442 N. Cedar Lake Road
7:00 P.M.

CALL TO ORDER

THE REGULAR BOARD MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:00 P.M.

1. ROLL CALL

Present: Trustees Clements, Frye, Newby, Triphahn, Wicinski
Absent: Trustee Simoncelli

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

3.1 Approve the Minutes of the Regular Meeting of February 3, 2014

Motion by Trustee Wicinski, Seconded by Trustee Triphahn, to approve the Minutes of the Regular Meeting of February 3, 2014. Upon a unanimous voice vote, the Mayor declared the motion carried

4. NOTES/COMMENDATIONS/PUBLIC COMMENT

4.1 Public Comment
None

5. CONSENT AGENDA

Motion by Trustee Triphahn, seconded by Trustee Frye to do an Omnibus approval on items 5.1, 5.2, 5.3, 5.4, 5.5 & 5.6 Upon the call of the roll, the following voted:

Ayes: Trustees Clements, Frye, Newby, Triphahn, Wicinski
Nays: None
Abstain: None
Absent: Trustee Simoncelli

Mayor MacGillis Declared the Motion carried.

5.1 Approve Accounts Payable in the Amount of \$204,215.47

Approved – Omnibus Vote

5.2 Approve Payroll for the Period Ending February 9, 2014 in the Amount of \$117,331.63

Approved – Omnibus Vote

5.3 Accept the Fiscal Year Ended April 30, 2013 Audit Report and Management Letter as Presented

Approved – Omnibus Vote

5.4 Accept the January 2014 Treasurers Report as Presented

Approved – Omnibus Vote

5.5 Approve an Intergovernmental Agreement with the Solid Waste Agency of Lake County for the Clothing and Textile Recycling Collection Program

Approved – Omnibus Vote

5.6 Approve an Ordinance Amending the Village Code Relating to Weapons

Approved – Omnibus Vote

6. CLERK’S OFFICE

7. ADMINISTRATOR

8. FINANCE

8.1 Approve a Payment of \$82.15 to Grainger

Motion by Trustee Newby, Seconded by Trustee Triphahn, to approve a payment of \$82.15 to Grainger. Upon a call of the roll, the following voted:

Ayes: Trustees Frye, Newby, Triphahn, Wicinski
Nays: None
Abstain: Trustee Clements
Absent: Trustee Simoncelli

Mayor MacGillis Declared the Motion carried.

9. POLICE

9.1 Adopt a Resolution Authorizing the Village of Round Lake Police Department’s Participation in the Northern Illinois Police Alarm System (NIPAS) in the Amount of \$3,300.00

Motion by Trustee Frye, Seconded by Trustee Wicinski, to Adopt a Resolution Authorizing the Village of Round Lake Police Department’s Participation in the Northern Illinois Police Alarm System (NIPAS) in the amount of \$3,300.00. Upon the call of the roll, the following voted:

Ayes: Trustees Clements, Frye, Newby, Triphahn, Wicinski
Nays: None

Abstain: None
Absent: Trustee Simoncelli

Mayor MacGillis Declared the Motion carried.

9.2 Promotions Ceremony

Chief Gillette introduced each of the Officers being promoted and their family as they were being sworn in. Those being promoted tonight included Officer David Prus to the office of Sergeant, Officer Troy Akey to the office of Commander and Officer Peter Molitor to the office of Commander. Chief Gillette stated that Officer Nicole Cheney will be sworn in at the next board meeting due to her being out of town this week.

10. PUBLIC WORKS

10.1 Adopt a Resolution Ratifying the Repairs to Truck #54.

Motion by Trustee Newby, Seconded by Trustee Frye to Adopt a Resolution Ratifying the Repairs to Truck #54. Upon the call of the roll, the following voted:

Ayes: Trustees Clements, Frye, Newby, Triphahn, Wicinski
Nays: None
Abstain: None
Absent: Trustee Simoncelli

Mayor MacGillis Declared the Motion carried.

10.2 Adopt a Resolution Approving a Work Order from Baxter & Woodman for the MacGillis and Forest Avenue Improvements Preliminary Engineering Services

Motion by Trustee Triphahn, Seconded by Trustee Newby to Adopt a Resolution Approving a Work Order from Baxter & Woodman for the MacGillis and Forest Avenue Improvements Preliminary Engineering Services. Upon the call of the roll, the following voted:

Ayes: Trustees Clements, Frye, Newby, Triphahn, Wicinski
Nays: None
Abstain: None
Absent: Trustee Simoncelli

Mayor MacGillis Declared the Motion carried.

11. COMMUNITY DEVELOPMENT

12. BUILDING AND ZONING

13. SPECIAL EVENTS

14. MAYOR'S COMMENTS

14.1 Mayor's Comments

The Mayor thanked Chief Gillette on developing a program to effectively make changes within the department making sure that the selection was as democratic and unbiased as possible to make the board feel good that the people that were chosen to be advanced, earned it and are the right people for the positions and thanked him for the effort he put into it.

The Mayor commented on having yet another snow event, and that it's the most incredible year in regards to the weather and thanked Public Works Director Ron Kroop and asked him to extend the Thank You to the employees as well for all their hard work.

14.2 Trustee's Comments

The Trustees also commented on the promotions and restructuring within the Police Department, saying it's a great thing to see. Comments were also mentioned regarding all the snow events and thanked the Public Work Employees on a job well done throughout the entire season. It was mentioned that a new snow plan should be thought of for next year to help with some of the incidences that happened this season. It was also mentioned that the new SWALCO containers should be delivered here to the Village Hall sometime in March. Words of Prayers and encouragement went out to Trustees Clements, Frye and Wicinski regarding recent personal events within their families

Yvonne Molidor of Lincoln Ave asked about a local establishment on Cedar Lake Road and if there have been any issues with them recently. Mayor MacGillis stated that he knows which business she is referring to and yes they are being scrutinized, they are being watched.

15. EXECUTIVE SESSION

None

16. ADJOURN

Trustee Triphahn moved, Seconded by Trustee Frye, to adjourn. Upon a unanimous voice vote, the Mayor declared the motion carried and the meeting adjourned at 7:25 P.M.

APPROVED:

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President

VILLAGE OF ROUND LAKE

THE PRESIDENT AND BOARD OF TRUSTEES OF

THE VILLAGE OF ROUND LAKE

APPROVES THE ACCOUNTS PAYABLE

IN THE AMOUNT OF:

GRAINGER PAYABLE	\$37.90**
ACCOUNTS PAYABLE	<u>\$76,956.28</u>
ACCOUNTS PAYABLE REPORT	<u>\$76,994.18</u>

ATTEST:

Patricia C. Blauvelt, Village Clerk

Dated: March 3, 2014

Daniel A. MacGillis, Village President

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GENERAL FUND
 ACTIVITY FROM 02/13/2014 TO 02/21/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-00-22-22224	EMPL. OPTIONAL AD&D INS. AFLAC	A10	MARCH PREMIUMS	176424	02/21/14	630.00
			ACCOUNT TOTAL:			630.00
01-20-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND	P121	MARCH PREMIUM	176455	02/21/14	232.62
			ACCOUNT TOTAL:			232.62
01-20-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND	P121	MARCH PREMIUM	176455	02/21/14	12.17
			ACCOUNT TOTAL:			12.17
01-20-71-67110	HEALTH INSURANCE UMB	U22	HSA CONTRIBUTION MARCH	176468	02/21/14	218.75
			ACCOUNT TOTAL:			218.75
01-20-72-67208	MEETINGS, TRAVEL, & TRAINING CHARTER ONE	C282	BREAKFAST MEETING W/MR. BLUE	176429	02/21/14	30.05
		C282	BUSINESS OWNERS SUMMIT	176429	02/21/14	28.99
		C282	MEET W/RUSS, RON	176429	02/21/14	35.70
			ACCOUNT TOTAL:			94.74
01-20-73-77320	CONSULTING SERVICES RUSSELL KRALY	K73	02/16-02/28/14 CONSULTING SERV	176444	02/21/14	2,762.50
			ACCOUNT TOTAL:			2,762.50
01-20-74-77430	OFFICE SUPPLIES ILLINOIS PAPER COMPANY	I6	COPY PAPER	176440	02/21/14	365.69
		P26	STATE & FED LABOR LAW POSTER	176457	02/21/14	25.90
			ACCOUNT TOTAL:			391.59
01-20-74-77432	POSTAGE EXPENSE PURCHASE POWER	P30	11/19/13-02/05/14 POSTAGE	176458	02/21/14	365.13
			ACCOUNT TOTAL:			365.13
01-20-75-77541	SWALCO					

DATE: 02/21/14
 TIME: 13:57:12
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VILLAGE OF ROUND LAKE
 PAID INVOICES BY ACCOUNT NUMBER

GENERAL FUND
 ACTIVITY FROM 02/13/2014 TO 02/21/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-20-75-77541	SWALCO	S100	2014 OPERATIONS/MAINT. FEE	176462	02/21/14	7,757.50
	SWALCO		ACCOUNT TOTAL:			7,757.50
01-20-77-77704	SPECIAL EVENTS BWI	B138	MUSIC LICENSE AGREEMENT	176426	02/21/14	330.00
			ACCOUNT TOTAL:			330.00
01-20-79-77903	B&G CONTRACTS CRYSTAL MANAGEMENT &	C128	MARCH CUSTODIAL	176427	02/21/14	535.00
			ACCOUNT TOTAL:			535.00
01-20-79-77905	B&G REPAIRS TOPTEC HEATING, COOLING	T115	HVAC REPAIRS	176464	02/21/14	1,255.00
			ACCOUNT TOTAL:			1,255.00
01-20-80-88018	OFFICE EQUIPMENT TECHSTAR AMERICA CORPORATION	T12	QRTLY MAINT.AGREEMENT	176465	02/21/14	365.00
			ACCOUNT TOTAL:			365.00
01-20-82-88202	TELEPHONE SERVICE CALL ONE	C139	2/15-3/14/14 TELEPHONE	176428	02/21/14	1,561.12
			ACCOUNT TOTAL:			1,561.12
01-20-91-99117	IT EQUIPMENT CDW GOVERNMENT, INC.	C34	VOICE DATA SWITCH	176431	02/21/14	239.88
			ACCOUNT TOTAL:			239.88
01-40-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND	P121	MARCH PREMIUM	176455	02/21/14	1,474.69
			ACCOUNT TOTAL:			1,474.69
01-40-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND	P121	MARCH PREMIUM	176455	02/21/14	117.98
			PLIC-SBD GRAND ISLAND	176455	02/21/14	122.78
			ACCOUNT TOTAL:			240.76
01-40-71-67110	HEALTH INSURANCE					

ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-40-71-67110	HEALTH INSURANCE	U22	HSA CONTRIBUTION MARCH	176468	02/21/14	1,749.96
	UMB					
			ACCOUNT TOTAL:			1,749.96
01-40-72-67202	UNIFORMS	G2	UNIFORM KAPUSINSKI	176435	02/21/14	104.00
	GALLS, AN ARAMARK COMPANY	G2	UNIFORM T. LOHMAN	176435	02/21/14	94.99
	GALLS, AN ARAMARK COMPANY	G2	UNIFORM LARSON	176435	02/21/14	157.60
	GALLS, AN ARAMARK COMPANY	G2	UNIFORM LARSON	176435	02/21/14	59.20
	GALLS, AN ARAMARK COMPANY	G2	UNIFORM LANDSVERK	176435	02/21/14	331.50
	GALLS, AN ARAMARK COMPANY	G2	UNIFORM KAPUSINSKI	176435	02/21/14	112.00
	J.G. UNIFORMS, INC.	J4	UNIFORM BELL	176442	02/21/14	135.00
	J.G. UNIFORMS, INC.	J4	UNIFORM D. CHENEY	176442	02/21/14	135.00
	J.G. UNIFORMS, INC.	J4	UNIFORM N. CHENEY	176442	02/21/14	135.00
	J.G. UNIFORMS, INC.	J4	UNIFORM FURLAN	176442	02/21/14	135.00
	J.G. UNIFORMS, INC.	J4	UNIFORM LANDSVERK	176442	02/21/14	135.00
	J.G. UNIFORMS, INC.	J4	UNIFORM SCHIMDT	176442	02/21/14	135.00
	J.G. UNIFORMS, INC.	J4	UNIFORM STEVENS	176442	02/21/14	135.00
	J.G. UNIFORMS, INC.	J4	UNIFORM TINSLEY	176442	02/21/14	135.00
	J.G. UNIFORMS, INC.	J4	UNIFORM AKEY	176442	02/21/14	145.00
	J.G. UNIFORMS, INC.	J4	UNIFORM BUBEL	176442	02/21/14	145.00
	J.G. UNIFORMS, INC.	J4	UNIFORM GILLETTE	176442	02/21/14	145.00
	P.F. PETTIBONE & CO.	P1	SGT. STRIPS	176453	02/21/14	16.00
	P.F. PETTIBONE & CO.	P1	SGT. INSIGNIAS	176453	02/21/14	100.00
			ACCOUNT TOTAL:			2,490.29
01-40-72-67204	DUES & MEMBERSHIPS	N17	TEEN COURT OPERATING FEE	176449	02/21/14	500.00
	NICASA					
			ACCOUNT TOTAL:			500.00
01-40-72-67208	MEETINGS, TRAVEL, & TRAINING	C35	LAW ENFORCEMENT CE-WANG	176432	02/21/14	75.00
	COLLEGE OF DUPAGE	G93	LK COUNTY CHIEFS MEETINGS (2)	176437	02/21/14	20.00
	MICHAEL GILLETTE					
			ACCOUNT TOTAL:			95.00
01-40-72-67234	HIRING PROCESS	G93	COMMANDER ASSESMENT TESTING	176437	02/21/14	81.85
	MICHAEL GILLETTE	G93	MORNING TRAINING 2/10/14	176437	02/21/14	81.85
	MICHAEL GILLETTE					
			ACCOUNT TOTAL:			81.85
01-40-74-77430	OFFICE SUPPLIES					

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VILLAGE OF ROUND LAKE
 PAID INVOICES BY ACCOUNT NUMBER

GENERAL FUND
 ACTIVITY FROM 02/13/2014 TO 02/21/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-40-74-77430	OFFICE SUPPLIES QUILL CORPORATION	Q2	PENS, RECEIPT BOOKS, MEMO BOOKS	176460	02/21/14	104.01
	QUILL CORPORATION	Q2	PENS	176460	02/21/14	23.58
	QUILL CORPORATION	Q2	CARBON PAPER	176460	02/21/14	19.90
	QUILL CORPORATION	Q2	COPY PAPER, DVD PACK	176460	02/21/14	162.36
			ACCOUNT TOTAL:			309.85
01-40-74-77432	POSTAGE PURCHASE POWER	P30	JANUARY POSTAGE REFILL	176458	02/21/14	208.99
			ACCOUNT TOTAL:			208.99
01-40-75-77503	ANIMAL CONTROL LAKE COUNTY HEALTH DEPT.	L7	JANUARY BOARD AND SHELTER	176445	02/21/14	180.00
			ACCOUNT TOTAL:			180.00
01-40-75-77505	CENCOM CENCOM E 9-1-1	C3	FEBRUARY OPERATIONS/BILLING	176430	02/21/14	20,003.77
			ACCOUNT TOTAL:			20,003.77
01-40-75-77531	NIPAS EMERGENCY SERV. NORTHERN ILLINOIS POLICE	N12	2014 MEMBERSHIP	176448	02/21/14	400.00
			ACCOUNT TOTAL:			400.00
01-40-79-77903	B&G CONTRACTS CRYSTAL MANAGEMENT &	C128	MARCH CUSTODIAL	176427	02/21/14	490.00
			ACCOUNT TOTAL:			490.00
01-40-79-77907	B&G SUPPLIES ACE HARDWARE	A4	ELECTRICAL TAPE, CAULK	176425	02/21/14	9.98
	ACE HARDWARE	A4	SHOVEL, BROOM, CABLE TIES, TAPE	176425	02/21/14	145.37
	ACE HARDWARE	A4	JUMPSTART/INFLATER	176425	02/21/14	19.99
	WAUKEGAN SAFE & LOCK LTD.	W24	8 SINGLE SIDED KEYS	176469	02/21/14	28.75
			ACCOUNT TOTAL:			204.09
01-40-80-88018	OFFICE EQUIPMENT TIGERDIRECT	T21	LCD MONITOR	176466	02/21/14	195.84

GENERAL FUND
 ACTIVITY FROM 02/13/2014 TO 02/21/2014

ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-40-80-88018	OFFICE EQUIPMENT TIGERDIRECT	T21	CLOSED CIRCUIT SEC. MONITORS	176466	02/21/14	587.53
			ACCOUNT TOTAL:			783.37
01-40-82-88202	TELEPHONE SERVICE CALL ONE	C139	2/15-3/14/14 TELEPHONE	176428	02/21/14	218.04
			ACCOUNT TOTAL:			218.04
01-40-84-88404	VEHICLE REPAIRS PRECISION SERVICE AND PARTS	P125	IGNITION COIL #62	176456	02/21/14	43.75
			ACCOUNT TOTAL:			43.75
01-40-84-88406	VEHICLE MAINTENANCE					
	A TIRE COUNTY SERVICE	A1	FUEL PUMP,FUEL FILTER #73	176423	02/21/14	757.31
	A TIRE COUNTY SERVICE	A1	OIL/OIL FITER, BRAKE PADS #110	176423	02/21/14	424.79
	A TIRE COUNTY SERVICE	A1	FRONT DISC PADS #110	176423	02/21/14	
	A TIRE COUNTY SERVICE	A1	OIL, OIL FILTER,LUBE #40	176423	02/21/14	47.95
	A TIRE COUNTY SERVICE	A1	OIL/FILTER/LUBE/AIR FILTER #80	176423	02/21/14	56.96
	A TIRE COUNTY SERVICE	A1	OIL, OIL FILTER, LUBE #33	176423	02/21/14	47.95
	INTERSTATE BATTERY SYSTEM	I101	FLASHLIGHT BATTERIES	176438	02/21/14	31.98
	INTERSTATE BATTERY SYSTEM	I101	FLASHLIGHT BATTERIES	176438	02/21/14	137.70
			ACCOUNT TOTAL:			1,504.64
01-40-91-99107	IT MAINTENANCE SERVICES CHARTER ONE	C282	CABLE FOR IT SERVICE	176429	02/21/14	145.00
			ACCOUNT TOTAL:			145.00
01-60-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND	P121	MARCH PREMIUM	176455	02/21/14	274.53
			ACCOUNT TOTAL:			274.53
01-60-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND PLIC-SBD GRAND ISLAND	P121 P121	MARCH PREMIUM MARCH PREMIUM	176455 176455	02/21/14 02/21/14	9.77 19.59
			ACCOUNT TOTAL:			29.36
01-60-71-67110	HEALTH INSURANCE					

DATE: 02/21/14
 TIME: 13:57:12
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VILLAGE OF ROUND LAKE
 PAID INVOICES BY ACCOUNT NUMBER

GENERAL FUND
 ACTIVITY FROM 02/13/2014 TO 02/21/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-60-71-67110	HEALTH INSURANCE UMB	U22	HSA CONTRIBUTION MARCH	176468	02/21/14	364.58
			ACCOUNT TOTAL:			364.58
01-60-72-67204	DUES & MEMBERSHIPS CHARTER ONE	C282	AMERICAN SOCIETY CIVIL ENG.	176429	02/21/14	127.50
			ACCOUNT TOTAL:			127.50
01-60-72-67208	MEETING, TRAVEL, & TRAINING ILLINOIS DEPARTMENT OF AG	I200	PEST CONTROL LICENSE-MOLIDOR	176439	02/21/14	20.00
			ACCOUNT TOTAL:			20.00
01-60-74-77418	ICE CONTROL NORTH AMERICAN SALT CO. N21 NORTH AMERICAN SALT CO. N21 NORTH AMERICAN SALT CO. N21 TONYAN BROS., INC. T5		WINTER SALT 176450 WINTER SALT 176450 WINTER SALT 176450 BIRDSEYE GRAVEL/MIX W/SALT 176467		02/21/14 02/21/14 02/21/14 02/21/14 02/21/14	3,730.79 5,238.19 3,791.11 936.49
			ACCOUNT TOTAL:			13,696.58
01-60-74-77432	POSTAGE EXPENSE PURCHASE POWER	P30	11/19/13-02/05/14 POSTAGE	176458	02/21/14	7.89
			ACCOUNT TOTAL:			7.89
01-60-79-77903	B&G CONTRACTS CRYSTAL MANAGEMENT &	C128	MARCH CUSTODIAL	176427	02/21/14	135.00
			ACCOUNT TOTAL:			135.00
01-60-79-77905	B&G REPAIRS MENARDS FOX LAKE OVERHEAD DOOR CO. O6	M7 O6	MAILBOX POSTS (4) SERVICE TO DOOR #8	176447 176452	02/21/14 02/21/14	63.88 126.17
			ACCOUNT TOTAL:			190.05
01-60-79-77907	B & G BUILDING SUPPLIES CHARTER ONE	C282	TINSEL SNOWMAN & MOOSE	176429	02/21/14	24.08
			ACCOUNT TOTAL:			24.08
01-60-82-88202	TELEPHONE SERVICE					

DATE: 02/21/14
 TIME: 13:57:12
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VILLAGE OF ROUND LAKE
 PAID INVOICES BY ACCOUNT NUMBER
 GENERAL FUND
 ACTIVITY FROM 02/13/2014 TO 02/21/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-60-82-88202	TELEPHONE SERVICE CALL ONE	C139	2/15-3/14/14 TELEPHONE	176428	02/21/14	244.64
			ACCOUNT TOTAL:			244.64
01-60-84-88402	GAS & OIL PALATINE OIL CO., INC. PALATINE OIL CO., INC.	P66 P66	WINTER BLEND WINTER BLEND	176459 176459	02/21/14 02/21/14	447.69 606.17
			ACCOUNT TOTAL:			1,053.86
01-60-84-88404	VEHICLE REPAIRS A TIRE COUNTY SERVICE MENARDS FOX LAKE RUSH TRUCK CENTER-GRAYSLAKE	A1 M7 R176	TOWING CHARGE #41 SIDEBOARDS #58 PASSENGER DOOR MIRROR	176423 176447 176461	02/21/14 02/21/14 02/21/14	95.00 20.14 23.89
			ACCOUNT TOTAL:			139.03
01-60-84-88405	EQUIPMENT REPAIRS MONROE TRUCK EQUIPMENT, INC.	M61	PLOW CUTTING EDGES #58	176446	02/21/14	499.84
			ACCOUNT TOTAL:			499.84
01-70-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND	P121	MARCH PREMIUM	176455	02/21/14	152.62
			ACCOUNT TOTAL:			152.62
01-70-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND PLIC-SBD GRAND ISLAND	P121 P121	MARCH PREMIUM MARCH PREMIUM	176455 176455	02/21/14 02/21/14	79.86 13.59
			ACCOUNT TOTAL:			93.45
01-70-74-77432	POSTAGE EXPENSE PURCHASE POWER	P30	11/19/13-02/05/14 POSTAGE	176458	02/21/14	28.30
			ACCOUNT TOTAL:			28.30
01-70-82-88202	TELEPHONE SERVICE CALL ONE	C139	2/15-3/14/14 TELEPHONE	176428	02/21/14	132.94
			ACCOUNT TOTAL:			132.94
01-70-84-88405	VEHICLE REPAIRS					

DATE: 02/21/14
TIME: 13:57:12
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VILLAGE OF ROUND LAKE
PAID INVOICES BY ACCOUNT NUMBER

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GENERAL FUND
ACTIVITY FROM 02/13/2014 TO 02/21/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-70-84-88405	VEHICLE REPAIRS					
	A TIRE COUNTY SERVICE	A1	HEATER BLOWER MOTOR # 18	176423	02/21/14	342.15
	A TIRE COUNTY SERVICE	A1	HEATER BLOWER RESISTOR #18	176423	02/21/14	
	A TIRE COUNTY SERVICE	A1	FUEL FILTER, SPARK PLUGS #16	176423	02/21/14	248.08
			ACCOUNT TOTAL:			590.23
			GENERAL FUND			65,679.53

DATE: 02/21/14
 TIME: 13:57:12
 ID: AP4A0000.WOW

VILLAGE OF ROUND LAKE
 PAID INVOICES BY ACCOUNT NUMBER
 WATER/SEWER FUND
 ACTIVITY FROM 02/13/2014 TO 02/21/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-00-22-22224	EMPL. OPTIONAL AD&D INS AFLAC	A10	MARCH PREMIUMS	176424	02/21/14	70.34
			ACCOUNT TOTAL:			70.34
50-60-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND	P121	MARCH PREMIUM	176455	02/21/14	337.47
			ACCOUNT TOTAL:			337.47
50-60-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND	P121	MARCH PREMIUM	176455	02/21/14	13.46
			MARCH PREMIUM	176455	02/21/14	26.22
			ACCOUNT TOTAL:			39.68
50-60-71-67110	HEALTH INSURANCE UMB	U22	HSA CONTRIBUTION MARCH	176468	02/21/14	437.48
			ACCOUNT TOTAL:			437.48
50-60-72-67204	DUES & MEMBERSHIPS CHARTER ONE	C282	AMERICAN SOCIETY CIVIL ENG.	176429	02/21/14	127.50
			ACCOUNT TOTAL:			127.50
50-60-73-77320	CONSULTING SERVICES RUSSELL KRALY	K73	02/16-02/28/14 CONSULTING SERV	176444	02/21/14	487.50
			ACCOUNT TOTAL:			487.50
50-60-74-77432	POSTAGE PURCHASE POWER	P30	11/19/13-02/05/14 POSTAGE	176458	02/21/14	12.36
			ACCOUNT TOTAL:			12.36
50-60-75-77535	OUTSOURCING WATER BILLS THE DIRECT RESPONSE RESOURCE	D22	FEBRUARY WATER BILLING	176434	02/21/14	1,281.90
			ACCOUNT TOTAL:			1,281.90
50-60-79-77903	B&G CONTRACTS					

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-60-79-77003	B&G CONTRACTS CRYSTAL MANAGEMENT &	C128	MARCH CUSTODIAL	176427	02/21/14	135.00
			ACCOUNT TOTAL:			135.00
50-60-79-77907	B&G SUPPLIES CHARTER ONE	C282	TINSEL SNOWMAN & MOOSE	176429	02/21/14	24.08
			ACCOUNT TOTAL:			24.08
50-60-82-88202	TELEPHONE SERVICE CALL ONE	C139	2/15-3/14/14 TELEPHONE	176428	02/21/14	244.64
			ACCOUNT TOTAL:			244.64
50-60-82-88208	HEATING NICOR GAS	N7	01/14-02/13/14 HEAT	176451	02/21/14	27.72
	NICOR GAS	N7	01/15-02/14/14 HEAT	176451	02/21/14	75.57
	NICOR GAS	N7	01/14-02/13/14 HEAT	176451	02/21/14	419.60
	NICOR GAS	N7	01/13-02/11/14 HEAT	176451	02/21/14	38.65
	NICOR GAS	N7	01/07-02/05/14 HEAT	176451	02/21/14	121.42
			ACCOUNT TOTAL:			682.96
50-60-84-88402	GAS & OIL PALATINE OIL CO., INC.	P66	WINTER BLEND	176459	02/21/14	447.68
	PALATINE OIL CO., INC.	P66	WINTER BLEND	176459	02/21/14	606.17
			ACCOUNT TOTAL:			1,053.85
50-60-84-88404	VEHICLE REPAIRS MENARDS FOX LAKE	M7	SIDEBOARDS #58	176447	02/21/14	20.13
	RUSH TRUCK CENTER-GRAYSLAKE	R176	PASSENGER DOOR MIRROR	176461	02/21/14	23.89
			ACCOUNT TOTAL:			44.02
50-60-91-99107	IT MAINTENANCE SENSUS TECHNOLOGIES INC.	S6	SENSUS SUPPORT	176463	02/21/14	1,524.60
			ACCOUNT TOTAL:			1,524.60
50-60-92-99208	REPAIRS TO LIFT STATIONS CHARTER ONE	C282	LIFT STATION CIRCUIT BOARD	176429	02/21/14	533.06

DATE: 02/21/14
TIME: 13:57:12
ID: AP4A000.WOW

VILLAGE OF ROUND LAKE
PAID INVOICES BY ACCOUNT NUMBER

PAGE: 11

WATER/SEWER FUND
ACTIVITY FROM 02/13/2014 TO 02/21/2014

ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-60-92-99208	REPAIRS TO LIFT STATIONS GRAINGER, INC.	G9	GENERATOR CTRL RELAY	176436	02/21/14	37.90
			ACCOUNT TOTAL:			570.96
			WATER/SEWER FUND			7,074.34

DATE: 02/21/14
TIME: 13:57:12
ID: AP4A0000.WOW

VILLAGE OF ROUND LAKE
PAID INVOICES BY ACCOUNT NUMBER
COMMUTER PARKING LOT FUND
ACTIVITY FROM 02/13/2014 TO 02/21/2014

PAGE: 12

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
51-60-79-77903	B&G CONTRACTS KAPLAN PAVEMENT SERVICES	K66	SNOW CONTRACT MARCH	176443	02/21/14	3,725.00
			ACCOUNT TOTAL:			3,725.00
			COMMUTER PARKING LOT FUND			3,725.00

DATE: 02/21/14
TIME: 13:57:12
ID: AP4A0000.WOW

VILLAGE OF ROUND LAKE
PAID INVOICES BY ACCOUNT NUMBER

PAGE: 13

POLICE PENSION FUND
ACTIVITY FROM 02/13/2014 TO 02/21/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
70-20-74-77432	POSTAGE PURCHASE POWER	P30	11/19/13-02/05/14 POSTAGE	176458	02/21/14	15.31
			ACCOUNT TOTAL:			15.31
			POLICE PENSION FUND			15.31

DATE: 02/21/14
TIME: 13:57:12
ID: AP4A0000.WOW

VILLAGE OF ROUND LAKE
PAID INVOICES BY ACCOUNT NUMBER

PAGE: 14

BUILDERS ESCROW
ACTIVITY FROM 02/13/2014 TO 02/21/2014

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
83-00-24-22455	PERMIT BONDS JOE DOPP JOE DOPP	D125 D125	CASH BOND REFUND-2218 FOREST CASH BOND REFUND-44 SAVANNAH	176433 176433	02/21/14 02/21/14	250.00 250.00
			ACCOUNT TOTAL:			500.00
			BUILDERS ESCROW			500.00

FINAL TOTALS
ACTIVITY FROM 02/13/2014 TO 02/21/2014

GENERAL FUND	65,679.53
WATER/SEWER FUND	7,074.34
COMMUTER PARKING LOT FUND	3,725.00
POLICE PENSION FUND	15.31
BUILDERS ESCROW	500.00
GRAND TOTAL	76,994.18

VILLAGE OF ROUND LAKE

THE PRESIDENT AND BOARD OF TRUSTEES OF

THE VILLAGE OF ROUND LAKE

APPROVES THE PAYMENT OF PAYROLL

FOR THE PERIOD ENDING FEBRUARY 23, 2014

IN THE AMOUNT OF \$122,686.89

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

Dated: March 3, 2014

Village Board

FOR CHECK DATES 02/27/2014 TO 02/27/2014

EMPL. #	NAME	CODE	PAY RATE	HOURS	EARNINGS		TAXES		DEDUCTIONS		PENSION/INSUR
					TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	
MP	REG			10.000	1,000.00	FED	96.25	DD1	3,007.56		
				2.000	2,500.00	FICA	217.00				
						MEDIC	50.75				
						STATE	128.44				
TOTAL FICA EMPLOYEE WAGES:					3,500.00	TOTAL EMPLOYER FICA:			217.00		
TOTAL MEDICARE EMPLOYEE WAGES:					3,500.00	TOTAL EMPLOYER MEDICARE:			50.75		
TOTAL FEDERAL EMPLOYEE WAGES:					3,500.00						
TOTAL STATE EMPLOYEE WAGES:					3,500.00						
TOTAL NUMBER OF EMPLOYEES:					7	TOTAL DEDUCTIONS:		3,500.00	NET PAY:	\$0.00	
GROSS PAY:					\$3,500.00						

Administration

FOR CHECK DATES 02/27/2014 TO 02/27/2014

EMPL. #	NAME	EARNINGS			TAXES			DEDUCTIONS			PENSION/INSUR			
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	EMPLOYEE	EMPLOYER		
REG			344.000		9,815.65	FED	1,306.32		DD1	7,491.22	IMR	509.57		1,236.57
HP			40.000		1,132.38	FICA	685.91		GW	250.00	DFA	17.62		
VAC			16.000		375.91	MEDIC STATE	160.42		HSA	75.00	HFA	158.42		
							494.66		ICM	165.00	VFA	2.20		
											DSA	7.60		

TOTAL FICA EMPLOYEE WAGES: 11,063.10 TOTAL EMPLOYER FICA: 685.91
 TOTAL MEDICARE EMPLOYEE WAGES: 11,063.10 TOTAL EMPLOYER MEDICARE: 160.42
 TOTAL FEDERAL EMPLOYEE WAGES: 10,138.53 TOTAL EMPLOYER PENSION: 1,236.57
 TOTAL STATE EMPLOYEE WAGES: 10,138.53
 TOTAL PENSION EMPLOYEE WAGES: 11,323.94

GROSS PAY: TOTAL NUMBER OF EMPLOYEES: 5
 \$11,323.94 TOTAL DEDUCTIONS: 11,323.94 NET PAY: \$0.00

Police Department

EMPL. #	NAME	EARNINGS			DEDUCTIONS			PENSION/INSUR	EMPLOYER			
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE			EMPLOYEE		
REG		1.636	750		51,019.47	FED	8,487.63	AF2	215.24	IMR	319.24	774.70
HP		264.000			8,628.49	FICA	4,590.34	DD1	35,878.84	DSP	15.20	
CMP		73.110			2,737.42	MEDIC	1,073.51	DD2	2,917.25	PSP	134.34	
OT		89.750			4,519.92	STATE	3,309.17	AF1	36.34	VFP	6.60	
VAC		149.390			5,640.80			GW	350.00	POL	6,618.29	
SIC		84.000			2,474.33			MAP	330.00	DEF	123.34	
OIC		1.000			34.06			PLI	54.45	HFP	475.26	
EO		8.250			420.88			HSA	100.00	VSP	3.06	
FLH		12.000			388.90			ICM	635.00	PEP	970.12	
INS		1.000			246.46			DD3	1,874.59	DCP	27.33	
								CS4	203.00	HCP	70.67	
										VCP	2.26	
										PCP	108.20	

GRAND TOTALS:

TOTAL FICA EMPLOYEE WAGES:	74,038.01	TOTAL EMPLOYER FICA:	4,590.34
TOTAL MEDICARE EMPLOYEE WAGES:	74,038.01	TOTAL EMPLOYER MEDICARE:	1,073.51
TOTAL FEDERAL EMPLOYEE WAGES:	66,115.48	TOTAL EMPLOYER PENSION:	774.70
TOTAL STATE EMPLOYEE WAGES:	66,115.48		
TOTAL PENSION EMPLOYEE WAGES:	73,878.39		

GROSS PAY: TOTAL NUMBER OF EMPLOYEES: 28
 \$76,110.73
 TOTAL DEDUCTIONS: 68,929.27
 NET PAY: \$7,181.46

Public Works

FOR CHECK DATES 02/27/2014 TO 02/27/2014

EMPL. #	NAME	EARNINGS			TOTAL	TAXES			DEDUCTIONS			EMPLOYER
		CODE	PAY RATE	HOURS		CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	EMPLOYER	
REG		715.000		18,013.96	FED	2,655.35		AF1	43.98		IMR	1,104.86
OT		82.500		2,898.52	FICA	1,478.91		GW	320.00		DSW	22.80
HP		80.000		2,082.42	MEDIC	345.86		HSA	91.25		HSW	87.75
CMP		8.500		241.32	STATE	1,097.81		INS	8.00		VSW	2.04
SIC		12.000		294.23				UOE	406.99		DFW	52.86
VAC		32.000		917.91				DD1	12,799.00		PFW	485.06
FLH		8.000		179.49				DD2	1,237.46		VFW	6.60
OC		14.000		284.36				DOR	408.53		PCW	108.20
								PLI	10.72		HFV	158.42
								AF2	26.36			

GRAND TOTALS:

TOTAL FICA EMPLOYEE WAGES: 23,853.25
 TOTAL MEDICARE EMPLOYEE WAGES: 23,853.25
 TOTAL FEDERAL EMPLOYEE WAGES: 22,428.39
 TOTAL STATE EMPLOYEE WAGES: 22,428.39
 TOTAL PENSION EMPLOYEE WAGES: 24,552.66

TOTAL EMPLOYER FICA: 1,478.91
 TOTAL EMPLOYER MEDICARE: 345.86
 TOTAL EMPLOYER PENSION: 2,681.15

TOTAL NUMBER OF EMPLOYEES: 13
 TOTAL DEDUCTIONS: 22,958.81
 NET PAY: \$1,953.40

GROSS PAY: \$24,912.21
 TOTAL DEDUCTIONS: 22,958.81
 NET PAY: \$1,953.40

ALL

FOR CHECK DATES 02/27/2014 TO 02/27/2014

EMPL. #	NAME	EARNINGS			TOTAL	TAXES			DEDUCTIONS			PENSION/INSUR	
		CODE	PAY RATE	HOURS		EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	EMPLOYER	EMPLOYEE	EMPLOYER	
REG			2,897.750		86,555.99	FED	13,400.19	DD1	63,658.40	IMR	2,232.46		5,417.51
HP			408.000		12,463.65	FICA	7,378.22	GW	920.00	DEA	17.62		
VAC			211.390		7,255.43	MEDIC	1,725.50	HSA	266.25	HFA	158.42		
MP			10,000		1,000.00	STATE	5,332.52	ICM	800.00	VFA	2.20		
COM			5,000		200.00			AF1	108.57	DSA	7.60		
OT			182,750		7,854.94			INS	8.00	DSW	22.80		
CMP			81.610		2,978.74			UOE	406.99	HSW	87.75		
SIC			98,000		2,823.99			DD2	4,154.71	VSW	2.04		
FLH			20,000		568.39			DOR	408.53	DFW	52.86		
OC			14,000		284.36			PLI	102.03	PFW	485.06		
OIC			1,000		34.06			AF2	241.60	VFW	6.60		
PO			8,250		420.88			MAP	330.00	PCW	108.20		
INS			1,000		246.46			DD3	1,874.59	HFW	158.42		
								CS4	203.00	DSP	15.20		
										PSP	134.34		
										VFP	6.60		
										POL	6,618.29		
										DFP	123.34		
										HFP	475.26		
										VSP	3.06		
										PEP	970.12		
										DCP	27.33		
										HCP	70.67		
										VCP	2.26		
										PCP	108.20		
										DFB	17.62		
										PFB	242.53		
										VFB	2.20		

TOTAL FICA EMPLOYEE WAGES: 119,003.77
 TOTAL MEDICARE EMPLOYEE WAGES: 119,003.77
 TOTAL FEDERAL EMPLOYEE WAGES: 108,433.02
 TOTAL STATE EMPLOYEE WAGES: 108,433.02
 TOTAL PENSION EMPLOYEE WAGES: 116,395.00

TOTAL EMPLOYER FICA: 7,378.22
 TOTAL EMPLOYER MEDICARE: 1,725.50
 TOTAL EMPLOYER PENSION: 5,417.51

GROSS PAY: \$122,686.89
 TOTAL DEDUCTIONS: 113,478.15
 NET PAY: \$9,208.74

TOTAL NUMBER OF EMPLOYEES: 61



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: FACILITY CONNECTIVITY PROJECT

Agenda Item No. 5.3

Executive Summary

On January 28, 2014, staff met with Current Technologies and Rupinder Jhattu, the Village's IT Project Consultant, to discuss information technology issues ranging from the phone system replacement to exchange server implementation issues outstanding. A theme at the meeting was the connectivity problem between the Village Hall site and the Police/Public Works facility.

One major area of concern for Current Technologies was the configuration of the network at Police/Public Works that was completed by a former technology client of the Village. The network server, among other issues, was established as a router, which is not supported by Microsoft. To facilitate all changes necessary to the Police/Public Works network, it was estimated that an entire day would be required during non-working hours (for no disruption of service) to repair and resolve all network issues.

On January 30, 2014, the phone port was completed for the Village Hall. However, as part of the process, the system at the Village Hall still would not communicate with the Police/Public Works system. On February 9, 2014, two Current Technologies representatives were at the Village from approximately 9:30 a.m. to 7:00 p.m. reconfiguring the Police/Public Works network infrastructure servers. It is estimated that the total cost of the project will be slightly under \$2,600.

Recommended Action

Adopt a Resolution Authorizing Facility Connectivity Services.

Committee: Human Resources & Finance	Meeting Date(s): 2/18 & 3/3/14																														
Lead Department: Administration	Presenter: Finance Director, Steve Shields																														
Item Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail. Note: Used a portion of the wireless Data connection budgeted at \$60,000 for this project.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Account(s)</th> <th style="width: 20%;">Budget</th> <th style="width: 40%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>01-20-91-99117</td> <td style="text-align: right;">\$69,988.00</td> <td></td> </tr> <tr> <td>IT Equipment</td> <td></td> <td></td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$2,600.00</td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td style="text-align: right;">\$9,859.86</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$69,988.00</td> <td style="text-align: right;">\$12,459.86</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td></td> <td style="text-align: right;">\$57,528.14</td> </tr> <tr> <td style="text-align: right;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	01-20-91-99117	\$69,988.00		IT Equipment			Item Requested	\$0.00	\$2,600.00	Y-T-D Actual		\$9,859.86	Amount Encumbered		\$0.00	Total	\$69,988.00	\$12,459.86	Request is over/under budget:			Under		\$57,528.14	Over	-	
Account(s)	Budget	Expenditure																													
01-20-91-99117	\$69,988.00																														
IT Equipment																															
Item Requested	\$0.00	\$2,600.00																													
Y-T-D Actual		\$9,859.86																													
Amount Encumbered		\$0.00																													
Total	\$69,988.00	\$12,459.86																													
Request is over/under budget:																															
Under		\$57,528.14																													
Over	-																														

Resolution 14-R-XX

A Resolution Authorizing Facilities Connectivity Services

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round

Lake as follows:

1. The facilities connection services by Current Technologies is hereby approved. The estimated cost is attached hereto as Exhibit A. The Mayor or his designee is authorized to pay for the hardware and labor charges for the connectivity of the Village Hall and Police/Public Works facility for voice and data implementation by Current Technologies at a cost not to exceed \$2,600.
2. The Mayor or his designee is authorized to execute all necessary documents to carry out the purposes of this resolution.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

Facilities Connectivity Project

January 28, 2014

Staff met with Current Technologies and Rupinder Jhattu, the Village's IT Project Consultant, to discuss information technology issues ranging from the phone system replacement to exchange server implementation issues outstanding.

A theme at the meeting was the connectivity problem between the Village Hall site and the Police/Public Works facility. The connectivity problem was a major concern of staff before and during discussions at the meeting for a number of reasons, including, but not limited to:

- Staff already requested, through Comcast an upgrade of the standard internet package purchased through them. The upgraded internet package increased the capable speed and essentially created a "larger pipe" between the two facilities to handle both voice and data traffic. The upgraded package costs \$40 more per month at both the Village Hall and the Public Works/Police sites.
- For the new phone system to work to its fullest operating potential both sites need to be connected for items such as voice mail, auto attendant, and having the capability to only dial a four (4) digit extension for any employee in the Village.
- Eventually, data will be added so that staff at the Police/Public Works site can access the Village's software system, which will improve productivity and add efficiencies in certain areas. Such possible areas include purchase order processing, report generating, and accounts payable data entry.

One major area of concern for Current Technologies was the configuration of the network at Police/Public Works that was completed by a former technology client of the Village. The network server, among other issues, was established as a router, which is not supported by Microsoft. To facilitate all changes necessary to the Police/Public Works network, it was estimated that an entire day would be required during non-working hours (for no disruption of service) to repair and resolve all network issues.

On the same day as the meeting of January 28, 2014, a staff member from Current Technologies and the Village's IT Project Consultant spent a great deal of time determining if other options were available other than taking the server down for an entire day to have the phone system connected. However, no worthy changes were recommended and it was determined that the best option was to reconfigure the network at Police/Public Works at the earliest possible date.

At that time, staff informed Current Technologies that reconfiguring the network at Police/Public Works was high priority and needed to be scheduled immediately to implement the phone system connectivity.

January 30, 2014

The phone port was completed for the Village Hall. The porting with the new phone system will reduce the monthly charges currently incurred for items like CENTRIX. However, as part of the process, the system at the Village Hall still would not communicate with the Police/Public Works system.

Therefore, staff reiterated the importance of the connectivity and requested Current Technologies to review their schedule and determine when a technician was available on a weekend to reconfigure the network at Police/Public Works. During the week ending February 7, 2014 Current Technologies stated that a representative would be in Round Lake on Sunday, February 9, 2014.

February 9, 2014

On that day two Current Technologies representatives were at the Village from approximately 9:30 a.m. to 7:00 p.m., with the following main items done:

- Reconfigured the Police/Public Works network infrastructure servers. This included eliminating the servers as routers as this configuration was not supported by Microsoft.
- Reconfigured the firewalls at both locations.
- Trouble shooted at both locations.

February 10, 2014

After fixing the network infrastructure at Police/Public Works there was still some communication issues between the voice systems at the Village Hall and Police/Public Works. At the advice of Current Technologies, new switching equipment would be purchased and installed on the technician's next recurring maintenance day, Tuesday February 11, 2014.

February 12, 2014

The phone system connectivity between both sites was tested and appears to be functioning. Final connection for both systems is tentatively scheduled for next week.

Estimated Cost

The estimated cost for this project is as follows:

HP layer 2 switch	\$ 239.88 (Quote Attached)
2 Current Technologies technicians	<u>2,290.00</u> **
Total	\$ <u>2,529.88</u>

** (Approximately 20 hours x \$114.50)



CDWG.com | 800.594.4239

OE400SPS

SALES ORDER

ORDER NO.	ACCOUNT NO.	DATE
FBLP112	1875840	2/10/2014

BILL TO:
 VILLAGE OF ROUND LAKE
 442 N CEDAR LAKE RD

SHIP TO:
 VILLAGE OF ROUND LAKE
 Attention To: GEORGE BOOTHE
 442 N CEDAR LAKE RD

Accounts Payable
 ROUND LAKE , IL 60073-2852

ROUND LAKE , IL 60073-2852
 Contact: GEORGE
 BOOTHE 630.388.0240

Customer Phone #847.546.5400

Customer P.O. # FBLN694

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
PAUL REETZ 877.525.1587		FEDEX Ground	Net 30 Days-Govt State/Local	E9995752305
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2854618	HP SB 1810-24G SWITCH 10/100/1000 Mfg#: J9803A#ABA Contract: MARKET	229.02	229.02
SUBTOTAL				229.02
FREIGHT				10.86
TAX				0.00
				US Currency
TOTAL				239.88

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 847.371.3241

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

**TITLE: ADOPT A RESOLUTION TO ENTER INTO AN AGREEMENT
 W/ LAKE COUNTY DOT FOR CONSTRUCTION, MAINTENANCE OF
 A NEW SIDEWALK ON CEDAR LAKE ROAD**

Item **5.4**

Executive Summary:

1. Lake County Div of Transportation has been evaluating their "Urban" Road System with an objective of "filling in" gaps in pedestrian facilities. One such Gap is Cedar Lake Road (East Side) between Washington St and Park Rd. This approximately 1500 Foot Sidewalk (5 Foot width) would be paid for and built by the County. However, the County has had a long standing policy that requires the local jurisdiction to maintain pedestrian improvements (Washington St Project as an example).
2. Attached is a small scale plan of the sidewalk placement, and the "Acceptance Agreement" for our future maintenance responsibility should we want this sidewalk built.

Recommended Action:

Adopt the Resolution.

Committee: PW/FAC/ENGR	Meeting Date: February 18, 2014, March 3, 2014																												
Lead Department: Public Works	Presenter: Ron Kroop																												
Item Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Account No(s):</th> <th style="text-align: left;">Budget:</th> <th style="text-align: left;">Expenditures</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr> <td style="text-align: right;">Total:</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> </tr> </tbody> </table>	Account No(s):	Budget:	Expenditures																						Total:	\$0.00	\$0.00	Request is over/under budget: Under - Over -
Account No(s):	Budget:	Expenditures																											
Total:	\$0.00	\$0.00																											

Resolution 2014-R-___

A Resolution Approving an Agreement with the Lake County Division of Transportation Regarding the Construction and Maintenance of a Sidewalk On Cedar Lake Road Between Washington Street and Park Road

Whereas, the County of Lake (“Lake County”) is proposing an agreement with the Village of Round Lake (“Village”) wherein Lake County will pay for the cost of constructing a sidewalk on Cedar Lake Road between Washington Street and Park Road and the Village will assume all future maintenance responsibilities for the constructed sidewalk; and

Whereas, the President and Board of Trustees of the Village find that it is in the best interest of public health, safety and welfare to have a sidewalk constructed on Cedar Lake Road between Washington Street and Park Road by Lake County in exchange for assuming all future maintenance responsibilities; and

NOW, THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

Section One: That the Agreement with Lake County Division of Transportation regarding the construction and maintenance of a sidewalk on Cedar Lake Road between Washington Street and Park Road, which is attached hereto as Exhibit A, is hereby approved.

Section Two: The Mayor, or his designee, is authorized to take all necessary steps to implement this resolution.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

Permit Number / Date _____



600 W. Winchester Road
Libertyville, IL 60048
Telephone: 847 377 7400

MUNICIPAL UTILITY/FACILITY ACCEPTANCE ON A COUNTY HIGHWAY

(Please print or type)

APPLICANT (Name and address): Village of Round Lake
442 North Cedar Lake Road Round Lake, IL 60073 Telephone Number: 847-546-5400

being a municipal corporation in the State of Illinois, County of Lake, hereby requests permission from the County Engineer of Lake County to locate and maintain the below described Municipal Utility/Facility within the right-of-way limits of a County Highway in accordance with the Lake County Highway Temporary Closure and Utility and Facility Placement Ordinance, as amended. This Municipal Utility/Facility is described as follows:

1. Name of County Highway: Cedar Lake Road

2. Location (distance from nearest intersection, which side of road, etc.): East side of Cedar Lake Road from approximately 125 feet north of the intersection with Washington Street to Park Road. See attached plan sheets for exact locations.

3. Type of Municipal Utility/Facility (watermain, sidewalk, etc.): Sidewalk, sections of segmental block retaining wall, and ornamental fence along the top of retaining wall

4. Utility/Facility to be constructed by: Municipal Crews (contact person): _____
 Contractor (name, address, telephone): _____
 Developer (name, address, telephone): _____
 Other (name, address, telephone): As part of County project 13-00103-18-SW

5. Comments (if needed): _____

NOTE: This Acceptance is subject to the General Conditions as printed on the reverse side of this form. The Application is only valid when an original signature is provided on page 2.

**GENERAL CONDITIONS FOR MUNICIPAL UTILITY/FACILITY ACCEPTANCE
ON A COUNTY HIGHWAY**

1. In submitting this Acceptance, the Municipality agrees to comply with the various policies, conditions and requirements of the Lake County Division of Transportation, whether written or verbal and the Lake County Highway Temporary Closure and Utility and Facility Placement Ordinance, as amended.
2. The Municipality shall supply, at its expense, such information or submittals as may be required for review and to make such changes or revisions as required by the Lake County Division of Transportation.
3. Lack of an immediate response to this application form or any information or submittals supplied for review and/or comment shall not be construed as approval or acceptance by the County Engineer or the Lake County Division of Transportation, nor shall they be held responsible for any costs or delays due to the processing time required.
4. The review of the Municipal Utility/Facility shall be based on the primary use of the County Highway right-of-way for the safe and efficient movement of vehicular traffic and the maintenance and improvements needed to support such primary use.
5. The Lake County Division of Transportation shall not be responsible for providing room within the County Highway right-of-way for the Municipal Utility/Facility.
6. This Acceptance does not relieve the Municipality from complying with any statutes, regulations, ordinances or administrative orders of the Federal, State or County Governments or any political subdivision or administrative agencies that may apply to the Municipal Utility/Facility.
7. The Municipality shall obtain permission from the legal property owner of the County Highway right-of-way where the Municipal Utility/Facility will be located.
8. Unless otherwise stated in the issued Highway Permit, the Municipality and its successors and assigns shall be responsible for the following:
 - a. The operation and maintenance of the Municipal Facility within the County Highway right-of-way. Such operation and maintenance shall include keeping the Municipal Facility in a safe condition for use by the Public, not creating any hazardous conditions, providing any special maintenance such as cleaning ice and snow from sidewalks or bike paths or additional mowing of adjacent turf areas, making changes or revisions to the Municipal Facility needed because of the maintenance operations of the Lake County Division of Transportation or use of the County Highway right-of-way by the General Public and restoring portions of the County Highway right-of-way disturbed by repairs, maintenance, extensions, service connections, and/or other work done to the Municipal Facility without a Highway Permit being issued.
 - b. Any additional costs to the County of Lake and/or its Division of Transportation for road improvements and/or maintenance work due to the location and/or use of the Municipal Facility within the County Highway right-of-way. Such costs can include adjustments needed to the Municipal Facility to accommodate said road improvements and/or maintenance work and/or damage to County Property and/or equipment.
 - c. For indemnifying, defending and holding harmless the County of Lake and the Lake County Division of Transportation including their elected and duly appointed officials, agents, employees and representatives from and against any and all claims, suits, actions, losses, expenses, damages, injuries, deaths, judgments and demands arising from and relating to the location and/or use of the Municipal Facility within the County Highway right-of-way regardless of any limitations of insurance coverage.
 - d. Other items as specified in the Lake County Highway Temporary Closure and Utility and Facility Placement Ordinance, as amended.
9. If a separate application is made by an Applicant other than the Municipality to construct the Utility/Facility, then the Municipality, by submitting this Acceptance form, hereby acknowledges that it will become the successor or assign of this Applicant for the said Utility/Facility.

ATTEST:

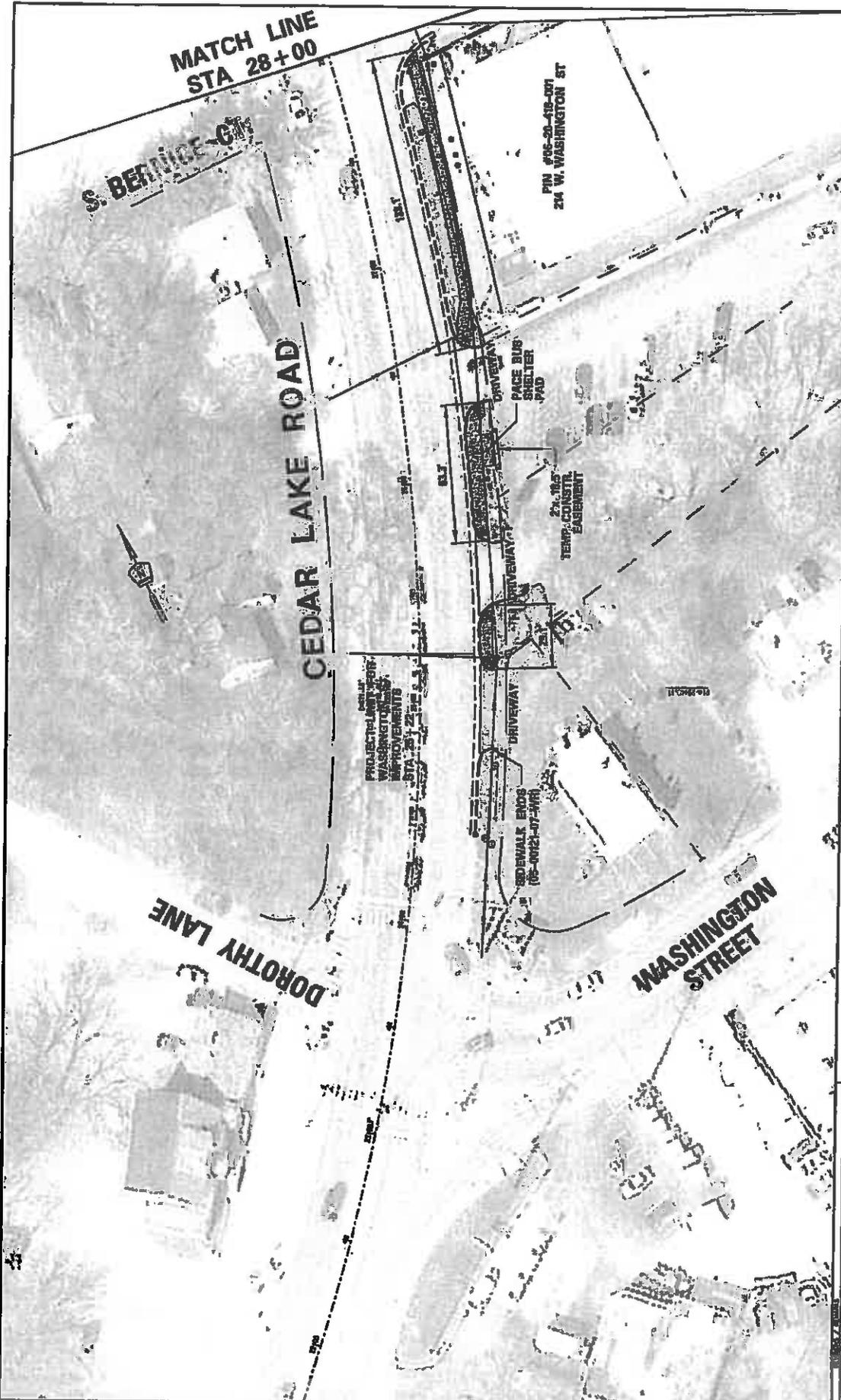
FOR THE MUNICIPALITY:

Municipal Clerk

By: _____

Municipal Mayor/President

Date: _____



MATCH LINE
STA 28+00

S. BERNICE CT

CEDAR LAKE ROAD

PN #16-21-418-071
214 W. WASHINGTON ST

PACE BUS
SHELTER
PAD

TEMP. CONSTRUCTION
EMBANKMENT

PROJECT LIMITS FOR
WASHINGTON ST
IMPROVEMENTS

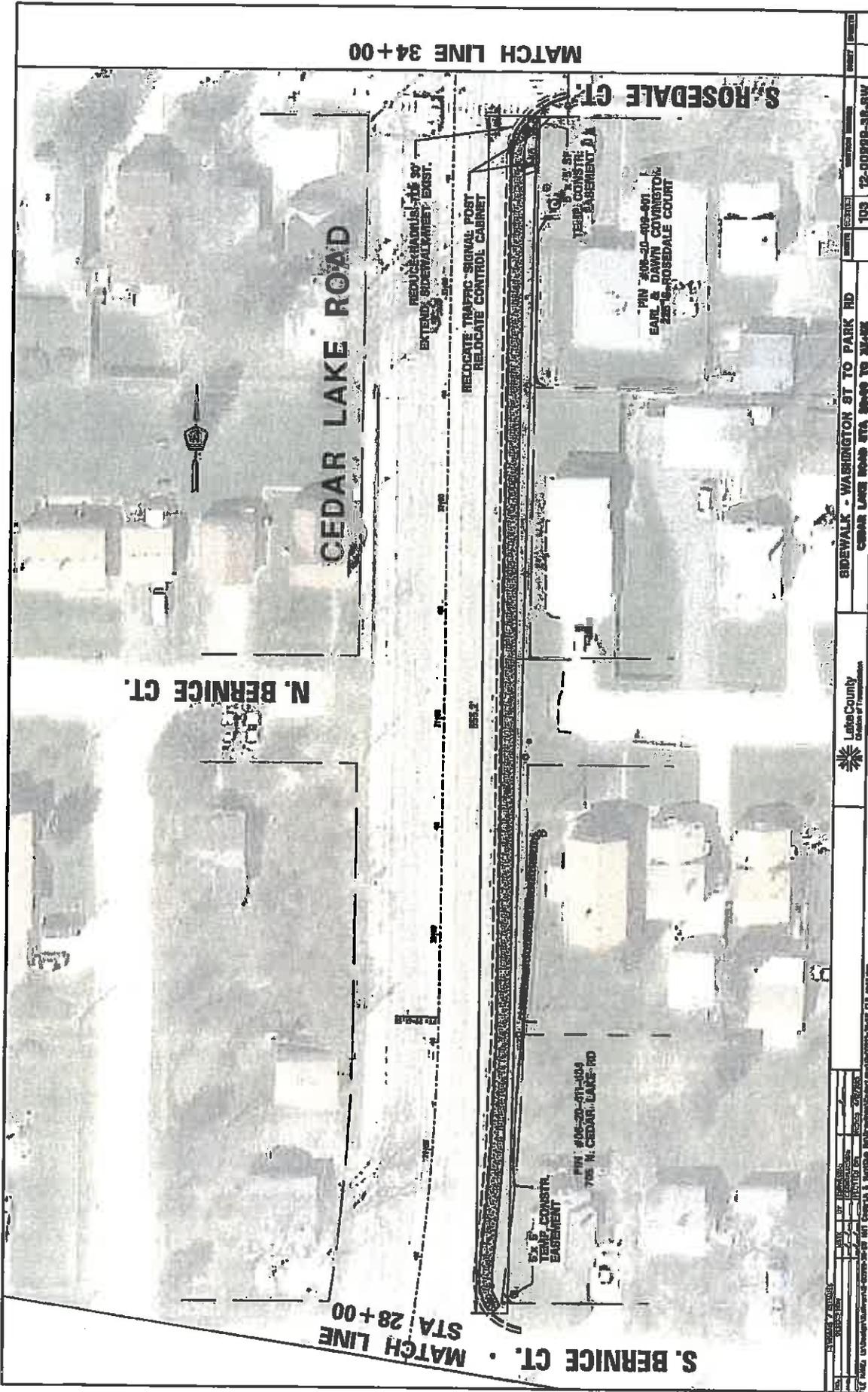
DRIVEWAY

DRIVEWAY

DOROTHY LANE

WASHINGTON
STREET

DATE	BY	SCALE	PROJECT NUMBER	DATE	BY	SCALE
<p>LAKE COUNTY Division of Transportation</p>			<p>SIDEWALK - WASHINGTON ST TO PARK RD CEDAR LAKE ROAD STA 28+02 TO 28+00</p>			
<p>103</p>			<p>12-00899-38-6W</p>			



MATCH LINE 34+00

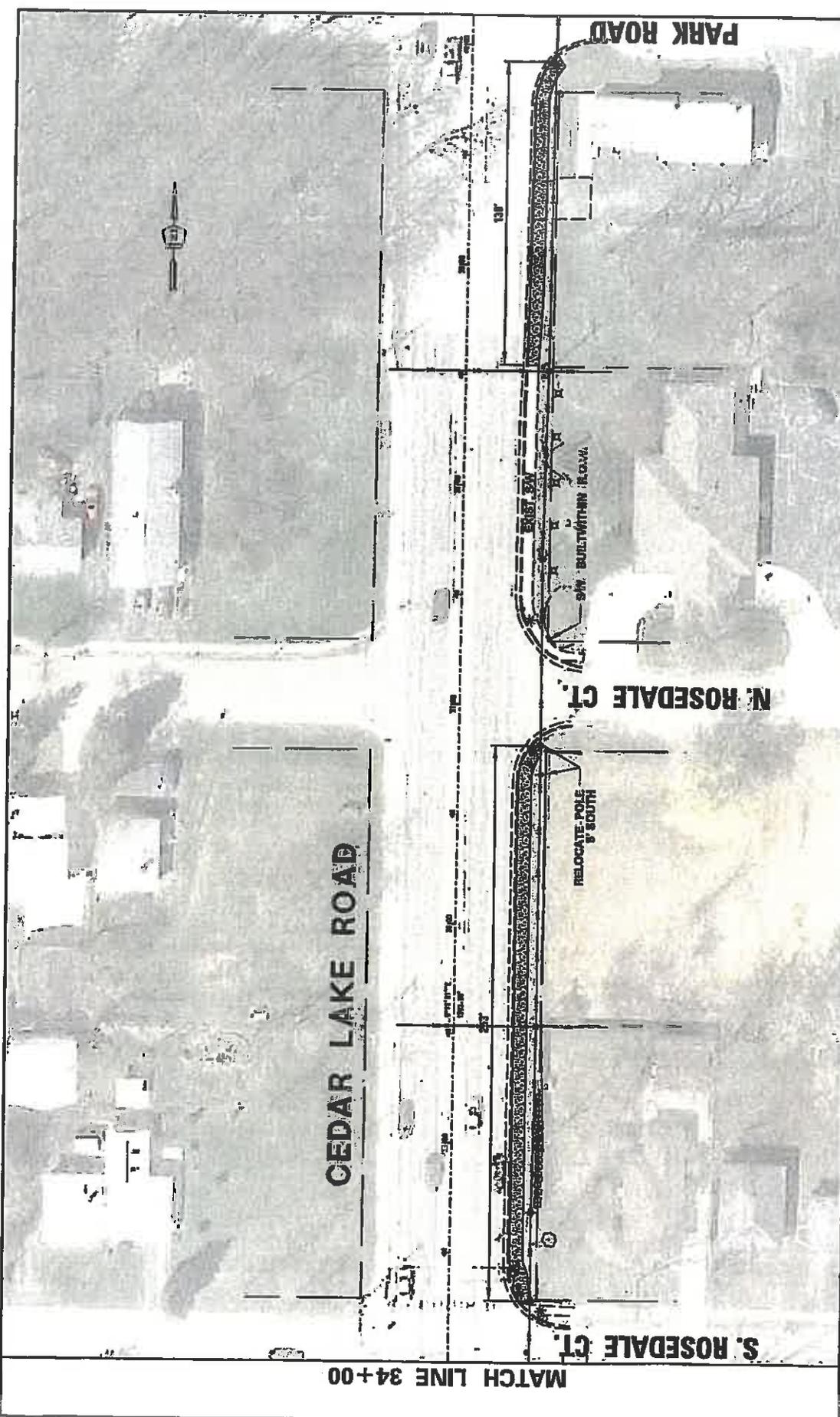
S. ROSEDALE CT.

CEDAR LAKE ROAD

N. BERNICE CT.

S. BERNICE CT. • MATCH LINE
STA 28+00

DATE	BY	REVISION	DATE	BY	REVISION	DATE	BY	REVISION
 Lake County Indiana			SIDEWALK - WASHINGTON ST TO PARK RD CEDAR LAKE ROAD STA 28+00 TO 34+00					
12-00999-38-8W			103					



MATCH LINE 34+00

S. ROSEDALE CT.

N. ROSEDALE CT.

CEDAR LAKE ROAD

PARK ROAD

RELOCATE POLE TO SOUTH

SW BUILDING FOUND

DATE	12/15/10	BY	JK	PROJECT	103	PROJECT NUMBER	12-00998-38-SW
SCALE	AS SHOWN	DATE	12/15/10	PROJECT	103	PROJECT NUMBER	12-00998-38-SW
LATER COUNTY PUBLIC UTILITIES 103 CEDAR LAKE ROAD STA 34+00 TO 40+00 SIDEWALK - WASHINGTON ST TO PARK RD							



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: ADOPT A RESOLUTION TO APPROVE THE LONG LAKE DRIVE IMPROVEMENTS (EAST) DESIGN ENGINEERING AMENDMENT

Item No. **5.5**

Executive Summary

Attached is an Amendment to the Work Order Agreement, as well as a copy of the original work order, for design engineering for Long Lake Drive. This amendment includes additional work necessary to add sidewalk in the north parkway from Sunset Drive to Lotus Drive. Additional services include:

- Cross section and topographic survey of the north parkway to accommodate sidewalk
- Prepare plan and profile sheets of the proposed route
- Develop cross sections at 100' intervals and design geometry (slopes) and drainage
- Prepare drainage design in vicinity of low point approximately 170' east of Lotus Drive
- Revise and resubmit Categorical Exclusion Group I (BLR 19100) to Illinois Department of Transportation
- Coordination with Lake County Council of Mayors, Illinois Department of Transportation and Village

Replacement of the substandard sidewalk (photos will be presented at COTW) is proposed to complement the new sidewalk being constructed along Sunset Drive as part of the Hart Road project and will be a clear benefit to students walking to and from school in this area.

Long Lake Drive is designated a Federal Aid Urban (FAU) route and the construction cost is eligible for Federal Surface Transportation Program (STP) funds, including construction engineering. The cost share of these funds is 70% Federal and 30% Village funds. The Village is responsible for 100% of the Phase I (study) and Phase II (design) engineering.

The project is budgeted for construction in 2016.

Recommended Action

Approve this Amendment #1 to the Village's Consulting Engineer's Work Order #100345.40, in the amount of \$15,000.

Committee: PW/FAC/Eng	Meeting Date(s): February 18 COTW, March 3, 2014 REG																											
Lead Department: Public Works	Presenter: Ron Kroop, P.E.																											
<p>Item Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Account(s)</th> <th style="width: 30%;">Budget</th> <th style="width: 40%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>35-20-73-77307</td> <td style="text-align: right;">\$268,746.00</td> <td></td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$15,000.00</td> </tr> <tr> <td>YTD Actual</td> <td></td> <td style="text-align: right;">\$79,141.07</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$43,889.21</td> </tr> <tr> <td>Total:</td> <td style="text-align: right;">\$268,746.00</td> <td style="text-align: right;">\$138,030.28</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: center;">Under</td> <td></td> <td style="text-align: right;">\$130,715.72</td> </tr> <tr> <td style="text-align: center;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	35-20-73-77307	\$268,746.00		Item Requested	\$0.00	\$15,000.00	YTD Actual		\$79,141.07	Amount Encumbered		\$43,889.21	Total:	\$268,746.00	\$138,030.28	Request is over/under budget:			Under		\$130,715.72	Over	-	
Account(s)	Budget	Expenditure																										
35-20-73-77307	\$268,746.00																											
Item Requested	\$0.00	\$15,000.00																										
YTD Actual		\$79,141.07																										
Amount Encumbered		\$43,889.21																										
Total:	\$268,746.00	\$138,030.28																										
Request is over/under budget:																												
Under		\$130,715.72																										
Over	-																											

Resolution 2014-R-_____

A Resolution Approving an Amendment to the Work Order from Baxter & Woodman, Inc. for the Long Lake Drive Improvements Engineering Services

Whereas, the Village of Round Lake (“Village”) previously approved a Work Order from Baxter & Woodman, Inc. for the Long Lake Drive Improvements Engineering Services (“Long Lake Work Order”); and

Whereas, the President and Board of Trustees of the Village find that it is fiscally prudent and in the best interest of public health, safety and welfare to amend the Long Lake Work Order to include additional engineering services for the construction of a sidewalk in the north parkway of Long Lake Drive from Sunset Drive to Lotus Drive that will connect a sidewalk being constructed along Sunset Drive; and

NOW, THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

Section One: That Amendment No. 1 to the Long Lake Work Order, attached hereto as Exhibit A, is hereby approved.

Section Two: The Mayor, or his designee, is authorized to take all necessary steps to implement this resolution.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

**VILLAGE OF ROUND LAKE, ILLINOIS
LONG LAKE DRIVE IMPROVEMENTS
ENGINEERING SERVICES
WORK ORDER AMENDMENT #1**

ENGINEERS' PROJECT NO. 100345.40

Project Description:

The PROJECT consists of design engineering for the roadway resurfacing of Long Lake Drive. The limits of the PROJECT are more specifically described in Attachment A of this Work Order and the tasks are more specifically described in Attachment B.

Engineering Services:

Provide additional design engineering services (see Attachment B). Specific Engineering services are described in Engineering Services Agreement between the VILLAGE and the ENGINEERS dated March 18, 1998.

Compensation:

Compensation for the services to be provided under this Work Order will be in accordance with the Municipal Professional Service Agreement. The ENGINEERS' fee for the additional design engineering will not exceed **\$15,000.00** without prior written approval of the VILLAGE. The total design fee is now **\$43,000.00**.

Submitted by: **Baxter & Woodman, Inc.**

Approved: **Village of Round Lake, IL**

By: _____
John V. Ambrose, PE
Title: Vice President
Date: _____

By: _____
Daniel A. MacGillis
Title: Village President
Date: _____

Additional Comments and Conditions:

SCHEDULE

Preliminary PS&E to Village and IDOT for Review
Final PS&E Approved by Village and IDOT
IDOT Letting

December 6, 2013
February 3, 2014
April 25, 2014

**Village of Round Lake, Illinois
Long Lake Drive Improvements
Engineering Services
Work Order Amendment #1 100345.40**

Attachment A

Project Description

The limits of the PROJECT are described as follows:

Street

Limits

Long Lake Drive

Nasa Drive to Sunset Drive

The anticipated work includes removing and resurfacing the existing hot-mix asphalt pavement, curb and gutter spot repair, additional storm sewer lateral installation, utility structure adjustment, sidewalk repairs and parkway restoration. The PROJECT length is approximately 1,700 feet.

Scope of Services

- 1. MANAGE PROJECT** – Plan, schedule, and control the activities that must be performed to complete the PROJECT including budget, schedule, and scope. Confer with VILLAGE staff, from time to time, to clarify and define the general scope, extent and character of the PROJECT and to review available data.
- 2. AGENCY COORDINATION** - Meet and coordinate the proposed improvements with IDOT. Notify and coordinate the proposed improvements with utility companies.
- 3. PHASE ONE DOCUMENTATION** - Prepare and submit Phase I documentation as required in accordance with IDOT Bureau of Design and Environment Manual and the Bureau of Local Roads and Streets Manual. Maintain an updated STP PROJECT Application with the County Council of Mayors. PROJECT will be processed as a Categorical Exclusion Group I with no report. Provide VILLAGE with a PDF copy of the Phase One documentation.
- 4. PRELIMINARY PLANS, SPECIFICATIONS, AND ESTIMATE OF COST**
 - **TOPOGRAPHIC SURVEY** - Perform topographic surveys of natural and manmade features within the roadway right-of-way in order to develop base sheets for PROJECT plan and profile drawings and cross sections. In addition, obtain data of record indicating locations of underground utilities.
 - **PRELIMINARY GEOMETRIC PLANS** – Prepare the pavement design and geometric plan design for the proposed improvements.
 - **DRAINAGE AND UTILITY PLANS** – Prepare the storm sewer design for the proposed improvements and incorporate into the Drainage and Utility plan sheets.
 - **CROSS SECTION DESIGN** - Design roadway cross sections at 100-foot intervals and at all cross streets and driveways. Compute earthwork calculations.

VILLAGE OF ROUND LAKE
LONG LAKE DRIVE IMPROVEMENTS

AMENDMENT FOR PRELIMINARY ENGINEERING LONG LAKE DRIVE IMPROVEMENTS ATTACHMENT C									
ELEMENT OF WORK	EMPLOYEE CLASSIFICATION	MAN HOURS	PAYROLL RATE	PAYROLL COSTS (DL)	OVERHEAD*	SERVICES BY OTHERS (\$50)	IN-HOUSE DIRECT COSTS (IHDC)	PROFIT	TOTAL
* FIRMS APPROVED RATES ON FILE WITH IDOT'S BUREAU OF ACCOUNTING AND AUDITING:									
OVERHEAD RATE (OH)									
COMPLEXITY FACTOR (R)									
CALENDAR DAYS									
165%									
0									
METHOD OF COMPENSATION:									
COST PLUS FIXED FEE 1									
COST PLUS FIXED FEE 2									
COST PLUS FIXED FEE 3									
SPECIFIC RATE									
X									
LUMP SUM									
MANAGE PROJECT									
MANAGE PROJECT	SENIOR ENGINEER IV	4	\$61.94	\$248.00	\$403.00		\$59.00		\$716.00
	SENIOR ENGINEER II	8	\$45.38	\$363.00	\$599.00				\$962.00
AGENCY COORDINATION									
AGENCY COORDINATION	SENIOR ENGINEER II	16	\$45.38	\$726.00	\$1,198.00		\$23.00		\$1,947.00
PHASE ONE DOCUMENTATION									
PHASE ONE DOCUMENTATION	SENIOR ENGINEER II	4	\$45.38	\$182.00	\$300.00				\$482.00
	CADD OPER II	4	\$30.53	\$122.00	\$201.00				\$323.00
PRELIMINARY PLANS, SPECIFICATIONS, & ESTIMATE OF COST									
TOPOGRAPHIC SURVEY	CADD OPER II	8	\$30.53	\$244.00	\$403.00				\$647.00
	CADD OPER IV	2	\$39.87	\$80.00	\$132.00				\$212.00
	CADD OPER III	24	\$36.58	\$878.00	\$1,449.00		\$216.00		\$2,543.00
PRELIMINARY GEOMETRIC PLANS									
	SENIOR ENGINEER II	8	\$45.38	\$363.00	\$599.00				\$962.00
	CADD OPER III	8	\$36.58	\$293.00	\$483.00				\$776.00
DRAINAGE AND UTILITY PLANS									
	SENIOR ENGINEER II	16	\$45.38	\$726.00	\$1,198.00				\$1,924.00
	CADD OPER III	8	\$36.58	\$293.00	\$483.00				\$776.00
CROSS SECTION DESIGN									
	SENIOR ENGINEER II	8	\$45.38	\$363.00	\$599.00				\$962.00
	ENGINEER II	16	\$32.58	\$521.00	\$860.00				\$1,381.00
	CADD OPER III	4	\$36.58	\$146.00	\$241.00				\$387.00
TOTAL									
		138		\$ 5,548	\$ 9,154	\$ -	\$ 288	\$ -	\$ 15,000
IN-HOUSE DIRECT COSTS:									
VEHICLE EXPENSES TRAVEL									
	527		MILES @ \$0.565 / MILE	\$298					
SERVICES BY OTHERS:									
NONE									

**VILLAGE OF ROUND LAKE, ILLINOIS
LONG LAKE DRIVE IMPROVEMENTS
ENGINEERING SERVICES
WORK ORDER**

ENGINEERS' PROJECT NO. 100345.40

Project Description:

The PROJECT consists of design engineering for the roadway resurfacing of Long Lake Drive. The limits of the PROJECT are more specifically described in Attachment A of this Work Order and the tasks are more specifically described in Attachment B.

Engineering Services:

Provide design engineering services (see Attachment B). Specific Engineering services are described in Engineering Services Agreement between the VILLAGE and the ENGINEERS dated March 18, 1998.

Compensation:

Compensation for the services to be provided under this Work Order will be in accordance with the Municipal Professional Service Agreement. The ENGINEERS' fee for items as described will not exceed \$28,000.00 without prior written approval of the VILLAGE.

Submitted by: **Baxter & Woodman, Inc.**

By:


John V. Ambrose, PE

Title: Vice President

Date:

June 23, 2011

Approved: **Village of Round Lake, IL**

By:


James Dietz

Title: Village President

Date:

August 16, 2011

Additional Comments and Conditions:

SCHEDULE

Notice to Proceed
Preliminary PS&E to Village and IDOT for Review
Final PS&E Approved by Village and IDOT
Project Advanced Federal Funding Approval
IDOT Letting

July 18, 2011
November 11, 2011
January 16, 2012
Summer 2012
Fall 2012

**Village of Round Lake, Illinois
Long Lake Drive Improvements
Engineering Services
Work Order 100345.40**

Attachment A

Project Description

The limits of the PROJECT are described as follows:

Street

Limits

Long Lake Drive

Nasa Drive to Sunset Drive

The anticipated work includes removing and resurfacing the existing hot-mix asphalt pavement, curb and gutter spot repair, additional storm sewer lateral installation, utility structure adjustment, and parkway restoration. The PROJECT length is approximately 1,700 feet.

I:\Crystal Lake\ROULK\100345-Long Lake ST\Contract\Agreement\Attachment A.Doc

Scope of Services

1. **MANAGE PROJECT** – Plan, schedule, and control the activities that must be performed to complete the PROJECT including budget, schedule, and scope. Confer with VILLAGE staff, from time to time, to clarify and define the general scope, extent and character of the PROJECT and to review available data. Coordinate invoices from subconsultants. Attend one kick-off meeting with the VILLAGE to review the PROJECT and establish PROJECT criteria and clear lines of communication, and one progress meeting to review the Plans, Contract Proposal and Estimate of Cost prior to submittal to the Illinois Department of Transportation (IDOT).
2. **AGENCY COORDINATION** - Meet and coordinate the proposed improvements with IDOT. Notify and coordinate the proposed improvements with utility companies. Obtain data of record, including utility atlas pages, to assist with the preparation of design drawings.
3. **PHASE ONE DOCUMENTATION** - Prepare and submit Phase I documentation as required in accordance with IDOT Bureau of Design and Environment Manual and the Bureau of Local Roads and Streets Manual. Maintain an updated STP PROJECT Application with the County Council of Mayors. It is assumed this PROJECT will be processed as a Categorical Exclusion Group I with no report. Provide VILLAGE with a PDF copy of the Phase One documentation.
4. **PRELIMINARY PLANS, SPECIFICATIONS, AND ESTIMATE OF COST**
 - **FIELD EVALUATION** – Perform a field evaluation on the condition of existing pavements and curbs and gutters, and calculate quantities of pavement repair. Collect photographs of the existing conditions along the PROJECT route to assist with preparation of design drawings and exhibits.
 - **PRELIMINARY GEOMETRIC PLANS** – Prepare the pavement design and geometric plan design for the proposed improvements.
 - **DRAINAGE AND UTILITY PLANS** – Prepare the storm sewer design for the proposed improvements and incorporate into the Drainage and Utility plan sheets.

- **EROSION CONTROL PLANS** – Design an erosion control plan and storm water pollution prevention plan for the PROJECT improvement.
- **PAVEMENT MARKING AND SIGNAGE PLANS** – Develop a proposed pavement striping and signage plan for the proposed improvements.
- **MAINTENANCE OF TRAFFIC PLAN** – Prepare construction staging notes, typical sections, and plans to maintain local traffic flow through the PROJECT construction zone.
- **ENVIRONMENTAL ANALYSIS** – Complete a Special Waste Screening. This does not include a Preliminary Environmental Site Assessment (PESA) or Preliminary Site Investigation (PSI).
- **PROJECT DETAILS AND STANDARDS** – Prepare a Cover Sheet and Typical Sections. Design Details, Summary of Quantities, and IDOT Standard Detail sheets.
- **ESTIMATE OF COST** – Prepare summary of quantities, schedules of materials and an engineer's estimate of cost.
- **SPECIAL PROVISIONS** – Prepare special provisions in accordance with IDOT guidelines.
- **QC/QA** – Perform an in-house peer review and constructability review of the pre-final plans, specifications, and estimates of cost for the PROJECT.

5. FINAL PLANS, SPECIFICATIONS, AND ESTIMATE OF COST

- **FINAL CONTRACT PLANS AND CONTRACT PROPOSAL** – Prepare contract documents consisting of Plans, Special Provisions, Contract Proposals, and Engineer's Estimate of Probable Construction Cost and submit these documents to IDOT for IDOT to receive construction bids. Make any necessary changes to the documents as required by IDOT in order to secure approval. Provide VILLAGE with the Final Plans in Microstation

format, the Special Provisions in Microsoft Word format, and the Cost Estimate in Microsoft Excel format.

- 6. GEOTECHNICAL REPORT** – Employ the services of a geotechnical subconsultant to obtain four 4-foot pavement borings/pavement cores on alternating sides of the pavement centerline. The geotechnical subconsultant will provide analysis of the cores/borings in accordance with the requirements of IDOT.

I:\Crystal Lake\ROULK\100345-Long Lake ST\Contract\Agreement\Attachment B.Doc



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: CHAPTER 10.16.050 PARKING ORDINANCE

Agenda Item No. 5.6

Executive Summary:

Several changes are requested for Village Code 10.16.050. The changes requested are as follows:

Chapter 10.16.050- Limited Parking

3. **add One-Hour parking, parallel only:**
 - **Add N. Cedar Lake Road east side at 365 N. Cedar Lake Road to 75 feet north.**

Adjust numbering system for sections 4, 5, & 6 .

Recommended Action:

Approve proposed change to Village Code 10.16.050.

Committee: Police		Meeting Date: February 18, 2014 COTW																								
Lead Department: Police		Presenter: Michael Gillette																								
<p>Item Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Account No(s):</th> <th style="text-align: right;">Budget:</th> <th style="text-align: right;">Actual Request:</th> </tr> </thead> <tbody> <tr> <td>Does Not Apply</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>YTD Actual as of</td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>Encumbered</td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td style="text-align: right;">Total:</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> </tr> </tbody> </table>	Account No(s):	Budget:	Actual Request:	Does Not Apply	\$0.00	\$0.00				YTD Actual as of						Encumbered						Total:	\$0.00	\$0.00	<p>Request is over/under budget:</p> <p style="padding-left: 20px;">Under -</p> <p style="padding-left: 20px;">Over -</p>
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Total:	\$0.00	\$0.00																								

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 10.16 OF THE VILLAGE CODE REGARDING PARKING

WHEREAS, the Board of Trustees has determined that it is in the best interest of the public health safe and welfare of the Village of Round Lake that Chapter 10.16 of the Round Lake Village Code, as amended, be further amended with respect to parking on Village streets;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROUND LAKE, LAKE COUNTY, ILLINOIS, as follows:

SECTION ONE: That Section 10.16.050 of the Round Lake Village Code, as amended, is further amended in the manner and form shown below with additions being underlined, so that said Subsection shall hereafter provide as follows:

10.16.050 Limited parking.

When signs are erected in a block giving notice thereof, except by special permit, no person shall park a vehicle for longer than the time designated within the district or upon any of the streets described in Schedule D.

In limited parking areas located adjacent to residences, for good cause shown, adjoining residents may make application for and be issued by the village clerk, a special permit authorizing parking in such adjoining area. Such special permit shall identify the vehicle to be parked, the vehicle owner and the location of such special permit parking.

Schedule D Limited Parking

In accordance with this section, no person shall park a vehicle for a longer time than designated on any of the following streets:

1. Two hour parking, unless designated on state right-of-way, no parking posted or county posted:
 - Avilon Boulevard
 - Beechwood Drive
 - Catalpa Drive
 - Goodnow Boulevard
 - Greenwood Drive
 - Illinois Route 134, south side, between Goodnow Road and Cedar Lake Road
 - Lakewood Terrace between Washington and Cedar Crest
 - Lincoln Avenue - Parallel
 - Linden Drive
 - North Bernice Court
 - North Bernice Lane

- North Rosedale on right side of road facing west between Ridgewood and High School Drive
 - Orchard Avenue
 - Railroad Avenue between Smith Street and Goodnow Boulevard
 - South Bernice Court
 - South Rosedale on south side of road facing east between Ridgewood and High School Drive
 - Sunset Drive between Hart Road and High School Drive
 - Sycamore Drive
2. One-Half hour parking, parallel only:
 - Nippersink Road facing west between Smith Street and N. Cedar Lake Road
 - Nippersink Road facing east between Smith Street and N. Cedar Lake Road
 3. **One-Hour parking, parallel only:**
 - **N. Cedar Lake Road east side at 365 N. Cedar Lake Road to 75 feet north.**
 4. Four-Hour parking:
 - Nippersink Road facing west between Lincoln Avenue and N. Cedar Lake Road
 - Nippersink Road facing east between Lincoln Avenue and Railroad Avenue
 - Cedar Lake Road, west side, from Hart Road (South) to 400 feet south of Hart Road
 - Cedar Lake Road, west side, from a point beginning 72 feet south of the apron for the Village Hall driveway and continuing for an additional 60 feet southward,
 - Cedar Lake Road, west side, from Rt. 134 to Nippersink Road,
 - Cedar Lake Road, eastside, from Railroad Avenue (Rt. 134, South) to Nippersink Road
 - Railroad Avenue, south side, from Goodnow (East) to Cedar Lake Road
 - Aylon Avenue, south side, from Cedar Lake Road (West) to Goodnow Blvd.
 - Aylon Avenue, north side, from Cedar Lake Road (West) to alley
 - Cedar Lake Road, east side between 175 feet south of Lakewood Terrace and 275 feet south of Lakewood Terrace
 5. School parking:
 - There shall be no parking during school days from eight a.m. to four p.m.
 - Lincoln Avenue, west side, from Laurel Street to 200 feet south of Nippersink Road
 6. No parking on village streets two a.m. to six a.m.:
 - Bradford Place Subdivision:
 - Bradford Lane
 - Curran Road
 - Buckingham Drive
 - Chatham Lane
 - Essington Drive
 - Amberley Lane
 - Madrona Village--Unit 7 Subdivision:
 - Newbridge Lane
 - Newbridge Court

- Sienna Drive
- Sienna Court
- Asbury Drive
- Wildspring Road
- Silver Leaf Glen Subdivision:
- Sunnybrook Road
- Magnolia Lane
- Silver Leaf Lane
- Spruce Drive
- Birch Drive
- Autumn Drive
- Autumn Court
- Madrona Ridge Subdivision:
- Greywall Drive
- Butterfield Lane
- Seaton Drive
- Seaton Court
- Tremont Lane
- Daybreak Lane
- Newbridge Lane
- Waterbury Drive
- Winchester Drive
- Montclair Drive
- Town Line Road

SECTION FOUR: That the Village Clerk is directed hereby to publish this Ordinance in pamphlet form, pursuant to the Statutes of the State of Illinois.

SECTION FOUR: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Approved:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED: _____, 2014

APPROVED: _____, 2014

PUBLISHED IN PAMPHLET FORM: _____, 2014

AYES:

NAYS:

ABSENT:



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

**TITLE: DISPOSAL OF ITEMS FROM THE VILLAGE HALL / POLICE
 DEPARTMENT TO SWALCO ELECTRONIC RECYCLING
 PROGRAM**

Item: 5.7

Executive Summary:

The items on the attached list are no longer in use at the Village Hall or are considered unusable. All Computers will have their Hard Drives removed before placing in the SWALCO recycling center at the Public Works Facility.

Recommended Action:

Adopt a Resolution Authorizing the Disposal of Surplus Personal Property Owned by the Village of Round Lake

Committee: n/a	Meeting Date: February 18, 2014 & March 3, 2014																																				
Lead Department: Administration																																					
Presenter: P Blauvelt																																					
<p>Item Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA</p> <p>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Account No(s):</th> <th style="width: 30%;">Budget:</th> <th style="width: 40%;">Expenditures</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr> <td style="text-align: right;">Total:</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td colspan="2">-</td> </tr> <tr> <td style="text-align: right;">Over</td> <td colspan="2">-</td> </tr> </tbody> </table>	Account No(s):	Budget:	Expenditures																						Total:	\$0.00	\$0.00	Request is over/under budget:			Under	-		Over	-	
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ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING THE DISPOSAL
OF SURPLUS VILLAGE PROPERTY**

Whereas, the Village President and Board of Trustees have determined, according to State statute, that there exists certain personal property owned by the Village that is no longer necessary or useful to the Village; and

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROUND LAKE, LAKE COUNTY, ILLINOIS, as follows:

SECTION ONE: The pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the President and Board of Trustees find that the property listed in Exhibit A, which is attached hereto and incorporated in its entirety, is no longer necessary or useful to the Village and hereby declare it as surplus property.

SECTION TWO: That pursuant to the authority of Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the President and Board of Trustees hereby authorize and direct the Mayor, or his designee, to dispose of said surplus property in any manner he sees fit which may include sale of the property, disposal with SWALCO, or any other lawful means.

SECTION THREE: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

Request for disposal

February 2014

POLICE DEPARTMENT

Computer	Dell Optiplex 745	JVQWVC1
Computer	Dell Optiplex 745	583Z3D1
Computer	Dell Optiplex 745	683Z3D1
Computer	Dell Optiplex 745	483Z3D1
Computer	Dell Optiplex 745	CVQWVC1
Computer	Dell Optiplex 745	783Z3D1
Computer	Dell Optiplex GX520	8P1KRB1
Computer	Dell Optiplex GX520	3P1KRB1
Computer	Vision	11903-24761
Computer	HP M270	MXR3374194
Computer	HP d220MT	MXD43405WN
Computer	IBM Think Centre	KCRM9HM
Computer	IBM Think Centre	LKYHT4V
Computer	System Max	105293761
Printer	Dell 1720	1W6HTB1
Printer	HP Deskjet 6540	MY4953P1K0
Monitor	View Sonic A70V (Tube)	23X014402390
Monitor	View Sonic G70fmb (Tube)	VCDTS23104
TV	Orion TV1925A (Tube)	121-80125871
VCR	RCA DRC8295	525600699
VCR	JVC HR J6924	120B0262
DVD	Apex player AD-1110W	CY422114996

VILLAGE HALL

upstairs

Computer	Dell Optiplex GX240	5PSYM11
Computer	Dell Optiplex GX240	96TY511
Computer	Dell Optiplex GX240	9CJL711
Computer	Dell Optiplex 170L	DR81851
Computer	Dell Optiplex 170L	6R81851
Computer	Dell Optiplex 170L	1WYNF41
Monitor	Dell M992 (Tube)	CN-04N736-47606-3BR-BCUJ
Monitor	Dell M991 (Tube)	MX-05C-47801-21P-G29H
Keyboards & Mouse	5 Keyboards & 4 Mouse	

Request for disposal

February 2014

Baxter area

Computer	Dell Optiplex 170L	BR81851	
Computer	Dell Optiplex 170L	3WYNF41	
Computer	Dell Optiplex GX240	36TY511	
Computer	Dell Optiplex GX240	CF0NN11	
Computer	Dell Optiplex GX240	62XMW11	
Computer	Dell Optiplex 260	2RK5P21	
Computer	Dell Optiplex 260	1ZVR021	
Computer	Dell Optiplex GX270	800DG31	
Computer	Dell Optiplex GX270	B00DG31	
Computer	Qcom System	0	
Monitor	Dell M991 (Tube)	MX-05C544-47801-26B-LOVS	*B&W?
Monitor	View Sonic G810 (Tube)	Q773035731	

Basement

Fax	Gestetner Fax Copier 9867	1991000080	
Copier	Cannon Image Runner 33001	QAB0039994	
Printer	Dell 1710	9G2YW91	
Printer	Dell 3100cn	81M2R71	
Printer	Dell 3110cn	GC5Z991	
Printer	HP Lazer Jet 4050	USBB276165	
Printer	HP 930C Desk Jet	MX03E1T1D4	
TV	GE 13" tube	5336755960	
Tape Drive	Dell Power Vault 112T	B2LY241	
Switch	Dell Power Connect 3324	1SYR741	
Switch	Cisco System Catalyst 2950	00082158DC80	
Phones	19 Phones	old system	
Calculators	3 Cannon Calculators	Broke	
Keyboards & Mouse	3 Keyboards and 3 Mouse		
	Vacuume	Broke	
Binding machine	GBC Binding Machine	Broke	
Cassette	Cassette Player EJ5U5248	Broke	
	Fan	Broke	
	2 Computers Speakers	Broke	