



# Village of Round Lake

442 N. Cedar Lake Road Round Lake, IL 60073

847-546-5400 fax 847-546-5405

www.eroundlake.com

An application to conduct a parade or open air meeting shall be made in writing to the village clerk at least seventy-two (72) hours prior to the event, by a representative of the group seeking the permit, together with the proper fee (\$10), and shall set forth the following information:

APPLICANT \_\_\_\_\_  
NAME OF PERSON, FIRM, ORGANIZATION OR CORPORATION

STREET ADDRESS \_\_\_\_\_

TELEPHONE # \_\_\_\_\_

EMAIL \_\_\_\_\_

PARADE/OPEN AIR MEETING COORDINATOR:

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

EVENT DATE \_\_\_\_\_

EVENT TIME \_\_\_\_\_

PURPOSE OF EVENT \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The amount of any admission or attendance charge expected to be required from those participating or attending \_\_\_\_\_

VILLAGE OF ROUND LAKE  
PARADE/OPEN AIR MEETING PERMIT APPLICATION

PARADE ROUTE:

Assembly time for Parade \_\_\_\_\_

Assembly location for Parade \_\_\_\_\_

Parade starting point \_\_\_\_\_

Termination point: \_\_\_\_\_

(SUBMIT A MAP OF ROUTE)

Location of speakers' platforms \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Time limit.**

All parades shall be held during daylight hours at times other than peak traffic periods (seven-thirty a.m. to nine a.m. and four-thirty p.m. to six p.m.) Monday through Saturday, and not before noon on Sundays. All open air meetings shall conclude by midnight and shall not be held before noon on Sunday.

OPEN AIR MEETING ASSEMBLY LOCATION \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will the parade/open air meeting occupy all or only a portion of the width of the streets proposed to be traversed?

\_\_\_\_\_  
\_\_\_\_\_

What is the approximate number of persons to participate \_\_\_\_\_

What number and types of animals \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

VILLAGE OF ROUND LAKE  
PARADE/OPEN AIR MEEING PERMIT APPLICATION

What are the approximate number of vehicles and describe the type(s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
Date

Chief of Police Review:

\_\_\_ approved  
\_\_\_ approved with comments \_\_\_\_\_  
\_\_\_ disapproved with comments \_\_\_\_\_

Fire Chief Review:

\_\_\_ approved  
\_\_\_ approved with comments \_\_\_\_\_  
\_\_\_ disapproved with comments \_\_\_\_\_

(SEAL)

DATE PERMIT ISSUED: \_\_\_\_\_

BY: \_\_\_\_\_

VILLAGE CLERK