

AGENDA
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
November 4, 2013
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

1. ROLL CALL

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of October 21, 2013

3. PUBLIC COMMENT

4. COMMITTEE OF THE WHOLE

- **Community Development**
 - **SBA Incubator Program**
- **Human Resources and Finance**
 - **2013 Estimated Tax Levy**
- **Public Works, Facilities and Capital Assets, and Engineering**
 - **1 ½ Ton Truck –Final Equipment Bids**
 - **Update on JAWA Agreement**
- **Special Events**
 - **Holiday Tree Lighting – December 6th 6:00 PM**
- **Building and Zoning**
- **Police**
- **Administration**

5. SUGGESTED NEW TOPICS

6. EXECUTIVE SESSION

7. ADJOURN

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
October 21, 2013
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:16 P.M.

1. ROLL CALL

Present: Trustees Clements, Frye, Newby, Triphahn, Wicinski
Absent: Trustee Simoncelli

2. APPROVAL OF MINUTES

Motion by Trustee Clements, seconded by Trustee Wicinski to do an Omnibus approval on items 2.1 & 2.2. Upon the request for a voice vote, Trustee Newby passed, due to being absent at the meetings. The Mayor then asked for a roll call and the following voted

Ayes: Trustees Clements, Frye, Triphahn, Wicinski
Nays: None
Passed: Trustee Newby
Absent: Trustee Simoncelli

Mayor MacGillis Declared the Motion carried.

2.1 Approve the Minutes of the Committee of the Whole Meeting of October 7, 2013

Approved – Omnibus Vote

2.2 Approve the Minutes of the Special Committee of the Whole Meeting of October 3, 2013

Approved – Omnibus Vote

3. PUBLIC COMMENT

The Mayor stated that over the last few meetings we've had a lot of discussion regarding Chickens and the ordinance in the Village of Round Lake, and we have had a very open and liberal form of discussion. For tonight's meeting he will like to have it be more public comment instead of the open discussions we've had over the last two meetings and encouraged any participant that would like to bring forward any new information on the subject.

Anastassia Strine of Greenleaf Dr, Round Lake requested the Village to consider allowing chickens on a trial basis throughout the Village. She thanked the Village for being patience and allowing her to talk stating that the times and society is changing and if the board does say no tonight, it doesn't mean that it would stay like that forever.

Trustee Simoncelli joined the meeting at 7:22 P.M.

Alisha Cox from unincorporated Mundelein stated that she is a board member of Village Homesteading Mundelein, gave a presentation regarding the diseases that cats and dogs also carry and provided statistics stating backyard hens carry less diseases.

Jennifer Perrin from Channel Drive in Mundelein, who also belongs to the Village Homesteading group in Mundelein, a non for profit group, stated she was here to support the idea of the Village having backyard hens and proposed that if a resident would like to have them that would have to have a permit from the Village, all of their neighbors would have to sign off on it and they would be in a pilot program for a year.

Ed Furman of Sprucewood Ct. Round Lake Beach stated that Antioch has backyard chickens and asked if they had been reached out to for any reference. He mentioned the book that was provided two weeks ago that showed examples of what the hen houses could appear as, instead of social images such as Green Acres type houses. Mr. Furman stated that he hopes the board will pass the motion down to the zoning committee for further research.

Christie Kempf of River Oaks, Round Lake mentioned she is here on behalf of backyard chickens, she stated she grew up in the Village of Evanston and the small lots that they have there, they allow chickens and she would like the board to consider allowing our residents to also have them.

Kevin Strine of Greenleaf Drive, Round Lake mentioned that through research he has become a big supporter of backyard chickens. He feels that there are fears and misconceptions regarding backyard chickens. He stated his Home Owners Association, Valley Lakes, actually does not prohibit chickens in backyards. They are prohibited to be brought into the community area such as in the parks. He went on to say he would like the board to consider allowing chickens in backyards.

Mr. Bower of Magnolia Lane, Round Lake spoke about growing up in a residential area in the East Coast and having a vast array of wildlife that he would see out his backyard. He stated he moved to the Round Lake area in 2009 and that the Village of Round Lake is a residential area-not mixed agriculture, going on to say that Lake County might be more diverse, but they have the land space to make those types of changes to allow chickens. He stated to keep the character of the Village of Round Lake, as far as chickens as pets – no, he does not agree.

The Mayor thanked everyone for coming and said what we have to consider tonight is not if chickens are good pets, but instead are we going to allow chickens in the backyards of the residents that are in our Village limits and if we are going to change our ordinances to do so. He said we have heard discussion from individuals from Fox Lake, Mundelein, Round Lake Beach and only 3 residents from the Village of Round Lake. Mayor MacGillis stated that the board needed to decide on whether to move this topic forward to get it on to the regular agenda to get a vote. Trustee Simoncelli stated she likes the idea of Chickens and would like the Village to have a pilot program in place for a one year trial period, having the interested parties apply for a permit and have all the adjacent neighbors sign off stating they are comfortable with them having the chickens as well as having stipulations as to the designs for the chicken coops so they are not unsightly.

Discussion was had amongst the Trustees as far as the agenda topic of “chickens as pets” opposed to “chickens as backyard animals” or “chickens in general” it was determined to be basically the same. Also mentioned was the enforcement of monitoring the residents who would have the chickens, which it was stated it would be the same enforcement as it currently is for any cats and dogs. In the Trustee’s discussions on which neighbors to have sign off on the proposed permit it was asked would it be just immediate neighbors, or 6 to 8 of the surrounding ones, and what if there are renters there, would the renters sign off or the actual homeowner who might not really care, because they are not

living in the home – but the renters do care. Some Trustees mentioned that they spoke to a few of their neighbors and some stated they would not be in favor of it, while others never really came out and stated a definite no.

The Mayor again stated the board needs to decide if they would like to move this forward to the next regular meeting to then vote to see if it would go to the zoning board for further review or to not have it go forward at all. In polling the trustee's it was 4-2 not to move the item to the regular board meeting. Trustee Newby then asked for a vote to be called on the item. It was stated, by voting yes, the item would be moved forward, by voting no, it would not. By the call of the vote the following voted;

Ayes:	Trustee Simoncelli
Nays:	Trustees Clements, Frye, Newby, Triphahn, Wicinski
Abstain:	None
Absent:	None

Mayor MacGillis thanked everyone and stated that this topic will not move forward

4. COMMITTEE OF THE WHOLE

- Community Development
 - SBA Incubator Program
Nothing to update – however, since going to the IML conference he is looking for ways to help sell Round Lake to businesses and hopes to have a meeting on it soon.
- Human Resources and Finance
 - Police Department Server
Finance Director Steve Shields presented two quotes for the Police Departments two budgeted servers to be replaced, one server is used for operations and the other is a storage server. It is recommended using the equipment quote from CDW at a cost of \$6,538.03 and using the labor charges of \$5,496.00 from the Current Technology quote.

Mayor MacGillis and the board agreed to move forward on this

- Computer Replacements
Finance Director Steve Shield stated in the fiscal year end 2014 budget, there is a total of three computers budgeted, two in Police and one in Public Works. The two PD computers are funded via seizure funds. Due to the exchange server implementation, two other PW computers will not be compatible with the upgrade. The two that need replacement are shared by the entire maintenance II staff members; therefore, it is recommended that both computers also be replaced at this time. In addition, the Public Works Director has requested a notebook versus a normal tower computer. Quotes were received by both CDW and Current Technology Corporation. FD Shields stated staff is recommending using the equipment quotes for CDW to purchase four regular computers and one notebook. The unit cost for a regular computer is $\$514.84 \times 4 = \$2,059.36 + \$871.50$ for a notebook, for a total cost of \$2,930.86. Installation of the computers will be done during Current Technology normal maintenance day(s), thus there is no labor charge on the quote.

Mayor MacGillis and the board agreed to move forward on this

○ Phone Provider Selection

Finance Director Shields stated that the Villages current phone service provider, CallOne, three year contract expired. Three proposals were received and he stated staff is recommending remaining with CallOne due to their monthly ISDN PRI cost approximately \$37.00 lower than the other two proposals and the monthly POTS line an additional \$40.00 lower.

Mayor MacGillis and the board agreed to move forward on this

○ Phone System Replacement

Finance Director Shields stated that the current Village Hall phone system is antiquated and uses structures that are becoming cost prohibitive on a monthly basis. Three proposals were received and it was recommended by staff to use the proposal from Informity to replace the Village phone system with an Avaya system. The Police Department has an Avaya system; therefore, the phones currently in use will not be replaced.

Mayor MacGillis and the board agreed to move forward on this

● Public Works, Facilities and Capital Assets, and Engineering

○ Construction Engineering Services Hart/Sunset Road

Public Works Director Ron Kroop introduced Craig Mitchell from Baxter Woodman's Construction Management Division. PWD Kroop stated that there will be a mandatory meeting on Wednesday for all the bidders interested in the project due to the complexity of it. He went on to say that the proposed Construction Engineering Service Agreement (CESA) for the Hart Rd Project has Federal Participation (70% of eligible costs) and therefore more rigorous inspections, cost track and documentation is required for Construction Engineering. The Hart Rd Project has an estimated cost of \$4.7Million. The CESA has two items not normally provide – a WEB Site for this project to provide Weekly updates and Electronic capturing of various infrastructure items via GPS to easily download into our GIS Database.. Trustee Newby asked if this was in the ball park as far as fees from other engineering firms, whereas PWD Kroop stated he will go to other firms for their costs for comparison. It was asked if the amount could be increased, for items that might have been missed on the CESA whereas Mr. Mitchell stated he has been in the field for 24 years and puts what's needed into engineering project and bids on only what's needed. PWD stated that while \$477,247.00, is recognized as a significant cost, this is a "not to exceed" amount and is in the 10% range that is typical of complex infrastructure projects and the Federal Participation, will cover 70% of the Construction Engineering cost. Trustee Clements commented on the cost of the WEB page at \$5,000.00 and although not a great amount, wondered if it was needed. PWD Kroop stated that the site will be developed and maintained by BW with constant updates on the project and they will respond to any questions that are presented on the site – which will also be linked to the Villages website. Finance Director Shields stated that the \$4.7 Million dollar project is the biggest the Village has had and the cost is very reasonable.

Mayor MacGillis and the board agreed to move forward on this with comparisons provided as requested

- Sanitary Sewage Excess Flow Facility
Public Works Director Ron Kroop stated that currently there is not a clear definition as to what the member fees actually are and stated that he and Finance Director Steve Shields will work on this and have a more definite answer by the next board meeting on the direction we should go.
- Special Events
 - Trustee Wicinski stated she has a draft of the events for the tree lighting and will be getting an email to everyone as to how they can help out.
- Building and Zoning
 - Chickens as Pets
This item was discussed under Public Comment - the Board has decided not to move forward on this item
- Police
- Administration
 - A-Tire Contract
Mayor MacGillis read the proposal from Mr. Kohlmeyer from A-Tire County Service that stated that his Shop Labor Rate will be \$69.95 per hour, that they will use OEM part or parts the meet or exceed OEM specifications, that their standard warranty of 12 months or 12,000 miles – if the manufacture offers a longer warranty they would extend that to the Village and a discount of 10% on parts. It was asked how long the rates would be good for, which the Mayor stated he did not know. It was mentioned that the standard contract is normally for 1 year, so the Village will ask for that to be put in place.

Mayor MacGillis and the board agreed to move forward on this

5. SUGGESTED NEW TOPICS

Trustee Triphahn had mentioned that she spoke to the chief earlier on this, but she had received a complaint from one of the residents regarding the inability to turn left off of Lakeview Terrace due to the overflow of traffic stemming from Washington Street being closed, and asked if there should be a no left turn sign posted in the interim, until Washington Street is re-opened. The board decided that the closure was a temporary issue; due to reopen on November 15th, and will try and accommodate the house and residents in question, but no other action will be taken

6. EXECUTIVE SESSION

NONE

7. ADJOURN

Trustee Newby moved, seconded by Trustee Frye to adjourn. Upon a unanimous voice vote, the Mayor declared the motion carried and the meeting adjourned at 9:06 P.M.

APPROVED:

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: ESTIMATED 2013 TAX LEVY

Agenda Item No. COTW

Executive Summary

Per 35 ILCS 200/18-60 not less than 20 days prior to the adoption of the aggregate levy, the corporate authorities of each taxing district shall determine the amounts of money estimated to be necessary to be raised by taxation for that year upon the taxable property in its district. The growth in a taxing district's aggregate extension is limited to 5 percent or the rate of inflation, whichever is less. The inflationary increase is equal to the percentage change in the Consumer Price Index (CPI). The 2013 tax levy CPI is 1.7%.

Excluding any new property equalized assessed valuation (EAV), the maximum extension for 2013 is estimated to be \$58,181 over the 2012 tax extension of \$3,422,388. For the current tax levy estimated calculation, for every \$250,000 in new property the maximum allowable extension would increase by approximately \$3,500. Estimates include a 10.0% decrease for existing property EAV and a new construction amount of \$1.5 million.

Staff is recommending an estimated levy of \$3,578,052 to capture the entire benefit of the CIP growth and new construction EAV, however, the limiting allowable extension is estimated at \$3,501,654. It should be noted that the Police Pension levy which is included in the overall corporate levy, but monies received in a separate Police Pension Fund, increased by \$69,683.

Finally, due to the overall 2013 estimated levy increasing only 4.55% over last year's extension, a public hearing is not necessary. Per 35 ILCS 200/18-70, a public hearing must be held if the estimated levy increased 5.0% or greater from the previous year's final extension.

Recommended Action

Adopt a Resolution Approving the Estimated 2013 Tax Levy in the Amount of \$3,578,052.

Committee: Human Resources & Finance Meeting Date: 11/4/13																																
Lead Department: Administration Presenter: Finance Director, Steve Shields																																
<p>Item Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Account(s)</th> <th style="width: 20%;">Budget</th> <th style="width: 40%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>Item Requested</td> <td></td> <td></td> </tr> <tr> <td>All Other Items</td> <td></td> <td></td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td></td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total:</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td colspan="2">-</td> </tr> <tr> <td style="text-align: right;">Over</td> <td colspan="2">-</td> </tr> </tbody> </table>		Account(s)	Budget	Expenditure	-	-	-	Item Requested			All Other Items			Y-T-D Actual			Amount Encumbered			Total:	\$0.00	\$0.00	Request is over/under budget:			Under	-		Over	-	
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13-R-XX

A Resolution Approving the Estimated 2013 Tax Levy

WHEREAS, at least 20 days prior to its adoption, the Village is required to determine the amount of the annual tax levy in accord with the Truth in Taxation Act;

NOW, THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

The attached Village of Round Lake Estimated 2013 Tax Levy in the Amount of \$3,578,052 is hereby approved.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

Village of Round Lake - Estimated 2013 Tax Levy

Collected in Fiscal Year 2014-2015

Estimated Tax Levy

	2012	2013	Information	Increase	%	Notes
New Property EAV	\$806,734	\$1,500,000		\$693,266	85.93%	Based on a review of permits issued & value of such
Existing Property EAV	\$274,304,861	\$247,600,436		(\$26,704,426)	(9.74%)	Lowered 10.0% from the total \$275,111,595
Total EAV	\$275,111,595	\$249,100,436		(\$26,011,160)	(9.45%)	

Consumer Price Index (CIP) 3.00% 1.70%

Description	2012		2013		Limiting Rates	Maximum Amount	Estimated Rates	2012 Year Rates	Notes
	Actual Extension	Estimated Levy	Adjusted Levy	Maximum Amount					
Police Pension	\$429,174	\$498,857	\$498,857	N/A	N/A	N/A	0.2003	0.1560	Actuarial valuation amount
IMRF	\$121,049	\$109,150	\$109,150	N/A	N/A	N/A	0.0438	0.0440	General Fund budget of \$109,150
Police Protection	\$929,877	\$1,104,877	\$1,104,877	1,494,603	0.60000	1,494,603	0.4435	0.3380	Increased by \$175,000
Street & Bridge (3)	\$52,271	\$156,813	\$80,415	249,100	0.10000	249,100	0.0630	0.0190	Tripled last year's extension (will be cut in 1/2)
Garbage	\$346,641	\$348,277	\$348,277	498,201	0.20000	498,201	0.1398	0.1260	Budget of \$895,277 less \$547,000 user fees: \$348,277
Working Cash	\$8,253	\$0	\$0	124,550	0.05000	124,550	0.0000	0.0030	Eliminated
Civil Defense	\$5,502	\$4,572	\$4,572	4,572	\$2.5 * Pop	4,572	0.0018	0.0020	Population of 18,289 x \$0.25
Liability Insurance	\$101,791	\$119,631	\$119,631	N/A	N/A	N/A	0.0480	0.0370	General Fund budget of \$119,631
Audit	\$22,009	\$20,625	\$20,625	N/A	N/A	N/A	0.0083	0.0080	General Fund budget of \$20,625
Social Security	\$214,587	\$215,250	\$215,250	N/A	N/A	N/A	0.0864	0.0780	General Fund budget of \$215,250
General Corporate	\$1,191,233	\$1,000,000	\$1,000,000	1,089,814	0.43750	1,089,814	0.4014	0.4330	Lowered due to limiting rate
	\$3,422,388	\$3,578,052	\$3,501,654				1.4364	1.2440	

Estimate to Adjusted (\$76.398) (equals adjustment needed)

Estimated Levy Dollar Increase:	\$155,663.95	2013 Est. Limiting Rate (2):	1.4057	0.1617	Estimated Rate Change from Prior Year
Percent Increase (1):	4.55%	Max. Allowable Ext. (4):	\$3,501,655	\$79,266	Dollar change between max allowed & last years extension
		Est. Adjustment needed (4):	(\$76,398)	2.32%	Estimated 2013 levy from 2012 extension percent change

- (1) Public Hearing Required if greater than 5%.
- (2) Limiting rate calculation: (Last Years Extension * Inflation) / (Total EAV - New Property - Annexations + Disconnections).
- (3) Due to county calculations the final actual extension for Street & Bridge tax is typically 1/2 the levy amount.
- (4) Estimated levy higher than the maximum allowable to capture all revenues. Adjustments to levy are done when county completes preliminary estimated extensions.

Fund	2012		2013		Change	Percent
	Actual	Adjusted	Actual	Adjusted		
General Fund	\$2,984,961	\$3,002,797	\$3,002,797	\$17,836	\$17,836	0.60%
Police Pension	\$429,174	\$498,857	\$498,857	\$69,683	\$69,683	16.24%
Working Cash	\$8,253	\$0	\$0	(\$8,253)	(\$8,253)	(100.00%)
Total	\$3,422,388	\$3,501,654	\$3,501,654	\$79,266	\$79,266	2.32%

MEMORANDUM

#SS 12-13

Date: October 30, 2013
From: Steven Shields, Finance Director
Subject: 2013 Estimated Tax Levy

Per 35 ILCS 200/18-60 not less than 20 days prior to the adoption of the aggregate levy, the corporate authorities of each taxing district shall determine the amounts of money estimated to be necessary to be raised by taxation for that year upon the taxable property in its district. As such, attached is a 2013 estimated tax levy calculation.

The growth in a taxing district's aggregate extension is limited to 5 percent or the rate of inflation, whichever is less. The inflationary increase is equal to the percentage change in the Consumer Price Index (CPI), with the table below listing the CPI for the last ten years.

<u>Fiscal</u> <u>Year End</u>	<u>CPI</u> <u>Year</u>	<u>Tax Levy</u> <u>Year</u>	<u>CPI For</u> <u>Tax Levy</u> <u>Dec. thru</u> <u>Dec. CPI</u>
2006	2003	2004	1.90%
2007	2004	2005	3.30%
2008	2005	2006	3.40%
2009	2006	2007	2.50%
2010	2007	2008	4.10%
2011	2008	2009	0.10%
2012	2009	2010	2.70%
2013	2010	2011	1.50%
2014	2011	2012	3.00%
2015	2012	2013	1.70%

The average consumer price index over the last ten years is 2.42%. The 2008 4.10% CPI was the highest increase and the 2009 0.10% CPI the lowest increase since the Property Tax Extension Limitation Law (PTELL) was originally passed in 1991. The 2013 tax levy CPI of 1.70% is below the average over the past ten years.

Excluding any new property equalized assessed valuation (EAV), the maximum extension for 2013 is estimated to be only \$58,181 over the 2012 tax extension of \$3,422,388. However, an estimated amount for new property needs to be added to the overall EAV to be sure that the estimated tax levy captures all revenues that are allowable. Under PTELL, taxing districts receive an additional allowance in proportion to the new property in the district.

New property includes the assessed value of new improvements or additions to existing improvements on any parcel of real property that increased the assessed value of that real property during the levy year. For the current tax levy estimated calculation, for every \$250,000 in new property the maximum allowable extension would increase by slightly over \$3,500. Using an estimate of \$1,500,000 for new property, the increase related to growth would be \$21,086.

The CPI limits the aggregate extension to 1.7% of the prior year's extension while other assumptions used for the estimated tax levy have little impact on the overall 2013 allowable extension; they do have an impact on the estimated overall limiting rate and individual levy estimated rates. The limiting rate is the district's maximum aggregate tax rate for funds under PTELL, which is the sum of all tax rates for the individual levies subject to the PTELL.

Exception to Prior Year's Extension

As noted previously, the CPI limits the aggregate extension to 1.7% of the prior year's extension. However, 35 ILCS 200/18/-185 specifically states, " For those taxing districts that reduced their aggregate extension for the last preceding levy year, the highest aggregate extension in any if the last preceding levy years shall be used for computing the limiting rate." In other words, the prior three years are considered only if last year's extension was below the extension for the year before.

The Village of Round Lake falls under the above rule. Using the above rule, the maximum estimated extension would be \$3,707,300, \$284,911 8.32% over the 2012 actual extension. To be consistent with previous estimated tax levies presented to the Village Board, staff used the CPI of 1.7% of the prior year's extension (2012- \$3,422,388) versus the 2010 extension of \$3,623,378 that could have been used to arrive at the maximum allowable extension.

Equalized Assessed Valuation (EAV):

A 10.0% decrease was used for existing property EAV. The percent decrease Avon Township had for the Village owned Goodnow Avenue lot parcels was 7.3%; therefore, the overall estimate was round up to 10.0%. The table below lists the EAV with dollar and percent changes for the previous five tax extensions and the 2013 estimate.

Levy Year	Dollar Amount	Dollar Change	Percent Change
2008	\$421,556,835	\$13,853,597	3.40%
2009	\$404,464,351	(\$17,092,484)	(4.05%)
2010	\$363,428,091	(\$41,036,260)	(10.15%)
2011	\$321,967,538	(\$41,460,553)	(11.41%)
2012	\$275,111,595	(\$46,855,943)	(14.55%)
2013	\$247,600,436	(\$27,511,160)	(10.00%)

New Construction

The 2012 new construction amount of \$806,734 was increased to \$1,500,000 for the 2013 estimated tax levy based on an increase in permit activity in calendar year 2011 and 2012. The new construction amount has significantly decreased since the high of \$57,068,520 for tax levy year 2005. The table below lists the new construction with dollar and percent changes for the previous five tax extensions and the 2013 estimate.

Levy Year	Dollar Amount	Dollar Change	Percent Change
2008	\$3,153,583	(\$11,378,726)	(78.30%)
2009	\$2,548,079	(\$605,504)	(19.20%)
2010	\$1,329,445	(\$1,218,634)	(47.83%)
2011	\$969,459	(\$359,986)	(27.08%)
2012	\$806,734	(\$162,725)	(16.79%)
2013	\$1,500,000	\$693,266	85.93%

Due to the slow down of new development, the tax levy increase related to new growth has significantly decreased since the high of \$445,590 for tax levy year 2004. The table below lists the changes for the previous five tax extensions and the 2013 estimate.

Levy Year	Dollar Extension	Portion of Increase from CPI	Portion of Increase from Growth	Total Dollar Change	Percent Change
2008	\$3,486,275	\$136,212	\$27,831	\$164,042	4.94%
2009	\$3,514,795	\$3,486	\$25,034	\$28,520	0.82%
2010	\$3,623,378	\$94,899	\$13,683	\$108,583	3.09%
2011	\$3,448,272	-	-	(\$175,106)	(4.83%)
2012	\$3,422,388	-	-	(\$25,884)	(0.75%)
2013	\$3,501,655	\$58,181	\$21,086	\$79,267	2.32%

Estimated Individual Tax Levy Assumptions

Police Pension	Actuarial valuation amount
IMRF	General Fund budget of \$109,150
Police Protection	Increased by \$175,000
Street & Bridge	Tripled last year's extension (will be cut in half)
Garbage	Budget of \$895,277 less \$547,000 user fees: \$348,277
Working Cash	Eliminated
Civil Defense	Population x \$0.25
Liability Insurance	General Fund budget of \$119,631
Audit	General Fund budget of \$20,625
Social Security	General Fund budget of \$215,250
General Corporate	Lowered due to limiting rate

Tax Rates

Based on the EAV estimated reduction and to continue to capture all the revenue possible for the village, the table below lists the tax rates and changes for the previous five tax extensions and the 2013 estimate.

Levy Year	Rate	Rate Change	Percent Change
2008	0.827	0.003	0.36%
2009	0.869	0.042	5.08%
2010	0.997	0.128	14.73%
2011	1.071	0.074	7.42%
2012	1.244	0.173	16.15%
2013	1.406	0.162	13.00%

Police Pension Levy

The Police Pension levy included in the general corporate tax levy has increased \$334,092, 202.77% over the last ten years. The table below lists the annual Police Pension Fund extension with dollar and percent changes.

Levy Year	Dollar Amount	Dollar Change	Percent Change
2004	\$164,765	(\$6,974)	(4.06%)
2005	\$223,427	\$58,662	35.60%
2006	\$245,322	\$21,895	9.80%
2007	\$276,631	\$31,309	12.76%
2008	\$240,291	(\$36,340)	(13.14%)
2009	\$297,715	\$57,424	23.90%
2010	\$316,182	\$18,467	6.20%
2011	\$396,020	\$79,838	25.25%
2012	\$429,174	\$33,154	8.37%
2013	\$498,857	\$69,683	16.24%

The Police Pension extension increases impact the overall dollars to the General Fund. Since levy year 2009, the first year of a General extension decrease, the dollars collected for general government services decreased \$243,186. In the same time frame, the Police Pension Fund collected \$258,566 more dollars.

Levy Year	<u>GENERAL LEVY</u>		<u>POLICE PENSION LEVY</u>	
	Dollar Amount	Dollar Change	Dollar Amount	Dollar Change
2009	\$3,217,080	(\$28,904)	\$297,715	\$57,424
2010	\$3,307,196	\$90,116	\$316,182	\$18,467
2011	\$3,052,252	(\$254,944)	\$396,020	\$79,838
2012	\$2,993,214	(\$59,038)	\$429,174	\$33,154
2013	\$3,002,798	\$9,584	\$498,857	\$69,683
		<u>(\$243,186)</u>		<u>\$258,566</u>

Levy Reduction Impact

Both the 2011 and 2012 estimated levies were not at the maximum amount that could be extended. The table below shows the financial impact, \$563,357 over a two year tax levy process.

Levy Year	Maximum Extension Amount	Actual Extension Amount	Amount Not Captured
2011	\$3,689,748	\$3,448,272	\$241,476
2012	\$3,744,269	\$3,422,388	\$321,881
			<u>\$563,357</u>

Impact on Financial Forecast

The 2013 tax levy amount approved is collected in the following fiscal year, fiscal year end 2014/15. Currently, in the five-year financial forecast, fiscal year end 2014/15, the estimated amount to be collected from property taxes is \$2,955,396. The table below lists the amount that would be collected using the maximum levy amount with the estimated new growth, compared to currently what is in the financial forecast.

Maximum Levy Amount	\$3,501,654
Less: Police Pension Levy	<u>\$498,857</u>
General Fund Levy	\$3,002,797
Budgeted Collection Rate	<u>99.00%</u>
Estimated 2014/15 Collections	\$2,972,769
Financial Forecast Amount	<u>\$2,955,396</u>
Difference	<u>\$17,373</u>

Impacts of No Tax Levy Rate or Extension Increase

The 2012 tax rate is 1.244. If the rate was kept the same as the prior year, the revenue loss would be approximately \$402,845 for the 2013 tax levy year. The significant decrease is due to the 10% estimated decline in the EAV.

The 2012 extension is \$3,448,272. If the extension was the same as last year the revenue loss would be \$148,949 for general funds.

Finally, due to the overall 2013 estimated levy increasing only 4.55% over last year's extension, a public hearing is not necessary. Per 35 ILCS 200/18-70, a public hearing must be held if the estimated levy increased 5.0% or greater from the previous year's final extension.

Steven J. Shields

Steven J. Shields
Finance Director



VILLAGE OF ROUND LAKE

AGENDA ITEM SUMMARY

TITLE: ACCEPTANCE OF BID FOR CONFIGURING, COMPLETING
OUR 2014 1.5 TON DUMP TRUCK

Item COTW

Executive Summary:

1. The Current Fiscal Year Capital Improvement Program (CIP) Vehicle Replacement Fund Budget includes purchase of a 1.5 Ton Dump Truck as a replacement for a 2002 1 Ton Dump Truck. The Budgeted amount is \$70,000.
2. The Chassis (F-550 Ford Dump Truck) was purchased under the Illinois State Contract as this was confirmed to be the most economical way to proceed. The Purchased Price was \$42,099.00. At time of ordering, the Truck Industry was transitioning to the 2014 Model Year which extended the availability of the Truck to last week.
3. In the Interim we developed a Specification for configuring the Truck (Dump Body, Plow, Salt Spreader, Warning Lights, etc. Bids were solicited from the Ford Dealer that has the State contract (Riding Fleet Sales, Taylorville, Bonnell Industries, Dixon II and Monroe Truck Equipment, Monroe, WI. Only Bonnell & Monroe submitted Bids (attached).
4. The low bidder is Monroe at \$33,639.00 inclusive of two upgrade options.
5. As configured, this truck will be much much better suited for both Winter Operations and Summer Hauling.
6. The final total cost will be \$75,738.00 which is \$5,738.00 over the estimated total cost. Funding is available from cost avoidances on the Vactor Truck Purchase as well as foregoing of the purchase of a used trailer.

Recommended Action:

Acceptance of the Bid of \$33,639.00 from Monroe Truck Equipment to Configure, Complete the 2014 F-550 Dump Truck

Committee: PW/ENGR/FAC		Meeting Date: November 4, 2013																																		
Lead Department: Public Works		Presenter: Ron Kroop																																		
Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Account No(s):</th> <th style="width: 20%;">Budget:</th> <th style="width: 50%;">Expenditures</th> </tr> </thead> <tbody> <tr> <td>60-60-80-88004</td> <td style="text-align: right;">\$70,000.00</td> <td style="text-align: right;">\$42,099.00</td> </tr> <tr> <td>This Request</td> <td></td> <td style="text-align: right;">\$33,639.00</td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total:</td> <td style="text-align: right;">\$70,000.00</td> <td style="text-align: right;">\$75,738.00</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td style="text-align: right;">Over</td> <td></td> <td style="text-align: right;">\$5,738.00</td> </tr> </tbody> </table>			Account No(s):	Budget:	Expenditures	60-60-80-88004	\$70,000.00	\$42,099.00	This Request		\$33,639.00													Total:	\$70,000.00	\$75,738.00	Request is over/under budget:			Under	-		Over		\$5,738.00
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1385 Franklin Grove Rd
 Dixon, IL 61021
 815-284-3819 * 815-284-8815 Fax
 800-851-9664
 www.bonnell.com * info@bonnell.com

Quote

Order Number: 0080649
 Order Date: 10/24/2013

Bill To: 0000962
 VILLAGE OF ROUND LAKE
 PUBLIC WORKS DEPT
 741 W TOWNLINE RD
 ROUND LAKE, IL 60073

Ship To: 01
 VILLAGE OF ROUND LAKE
 PUBLIC WORKS DEPT
 741 W TOWNLINE RD
 ROUND LAKE, IL 60073

Phone: (847) 546-0962 Fax: (847) 740-3576

Phone: (847) 546-0962
 Fax: (847) 740-3576

Confirm To: RON KROOP, P.E.

Comment: TRUCK PACKAGE

Customer P.O.	Ship VIA	F.O.B. DIXON	Terms Net 30 Days	Quote Expiration 11/30/2013
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Ordered	Unit	Item Number	Price	Amount
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1.0000	EACH	TRUCK PACKAGE	42,385.00	42,385.00
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APPLICATION: NEW FORD SUPER DUTY WITH 84" CAB TO AXLE MEASUREMENT, DIESEL ENGINE WITH PTO PROVISIONS ON AUTOMATIC TRANSMISSION.

PRICE SUBMITTED WITH "NO EXCEPTIONS" TO VILLAGE SPECIFICATIONS.

1- PACKAGE TO INCLUDE 9' DURACCLASS BRAND DUMP BODY WITH DOUBLE ACTING SUB FRAME TYPE HOIST. THIS IS A CARBON STEEL DUMP BODY WITH 18" RIGID SIDES, 24" ENDS, CROSSMEMBERLESS DESIGN. PRICE INCLUDES CAB SHIELD, FRONT AND REAR FLAPS, LIGHT HARDWARE, SINGLE STAGE PAINT. ALL INSTALLED AS PER SPEC.

1- RECEIVER TYPE REAR HITCH WITH KERINS COMBO HITCH, D RINGS, OEM TAIL LIGHTS. PAINTED BLACK.

1- FORCE AMERICA SUPPLIED CENTRAL HYDRAULIC SYSTEM TO POWER DUMP BODY AND DUAL MOTOR SALT SPREADER. INCLUDES 5100 ex SPREADER CONTROLLER WITH 12 VOLT SWITCH TO OPERATE HOIST. ADD A FOLD VALVE IN VT15 VALVE ENCLOSURE. ALL REQUIRED PLUMBING AND INSTALLATION AS PER SPEC.

1- KNAPHEIDE MODEL KP-82E TOOL PACK LOCATED BEHIND CAB. PAINTED AND INSTALLED.

1- ELECTRICAL AND WARNING LIGHTS ALL INSTALLED AS PER SPEC. WHELEN KIT AND BODY LIGHTS ALL LED.

1- BONNELL MODEL U896-DD-AS STAINLESS STEEL SALT SPREADER WITH EXTERNAL SHIELDS, HOSE KIT. ALL INSTALLED.

1- WESTERN "WIDE OUT" SNOW PLOW WITH LIGHT KIT, 12 VOLT POWER UNIT. ALL INSTALLED.

OPTIONS:

1- UPGRADE TO STAINLESS STEEL BODY WITH CARBON FLOOR AND COR TEN LONG SILLS. ADD \$2308.00

2- UPGRADE TO BONNELL TRIP EDGE PLOW WITH UTILITY HITCH, PLOW LIGHTS AND HYDRAULIC UPGRADE. ADD \$5202.00



1385 Franklin Grove Rd
 Dixon, IL 61021
 815-284-3819 * 815-284-8815 Fax
 800-851-9664
 www.bonnell.com * info@bonnell.com

Quote

Order Number: 0080649
 Order Date: 10/24/2013

Bill To: 0000962
 VILLAGE OF ROUND LAKE
 PUBLIC WORKS DEPT
 741 W TOWNLINE RD
 ROUND LAKE, IL 60073

Ship To: 01
 VILLAGE OF ROUND LAKE
 PUBLIC WORKS DEPT
 741 W TOWNLINE RD
 ROUND LAKE, IL 60073

Phone: (847) 546-0962 Fax: (847) 740-3576

Phone: (847) 546-0962
 Fax: (847) 740-3576

Confirm To: RON KROOP, P.E.

Comment: TRUCK PACKAGE

Customer P.O.	Ship VIA	F.O.B.	Terms	Quote Expiration
		DIXON	Net 30 Days	11/30/2013

Ordered	Unit	Item Number	Price	Amount

15% RESTOCKING FEE ON RETURNED ITEMS
 NO RETURN ON SPECIAL ORDER ITEMS

SUBMITTED BY: _____

Salesperson: 0008 Matt Hazelwood

NOTE: ALL TAXES WILL BE EXTRA IF APPLICABLE.
 NOTE: PRICES ARE IN EFFECT FOR 30 DAYS ONLY. IF A PRICE INCREASE OCCURS - IT WILL BE ADDED.
 NOTE: BIDS MAY REQUIRE A 20% DEPOSIT UPON PURCHASE

ACCEPTED: _____
 **BILL TO: _____
 PO Number: _____
 DATE: _____

Net Order: 42,385.00
 Freight: 0.00
 Sales Tax: 0.00
 Quote Total: 42,385.00

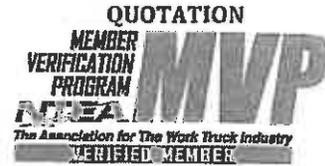
CC

VIN# _____

MAKE: _____
 MODEL: _____
 W.B. _____
 TRANS MODEL: _____
 C.A.: _____
 PAINT #: _____



Monroe Truck Equipment
 1051 W 7th Street
 Monroe, WI 53566
 Phone: 608-329-8103
 Fax: 608-329-8521
 Email: bsmith@monroetruck.com
www.monroetruck.com



366890
 Customer: ROUND LAKE, VILL OF
 442 CEDAR LAKE RD
 ROUND LAKE IL 60073-2852

Contact
 Phone: 847-546-5400
 Fax:
 Email:

Quote Number: 9BES000501-1
 Job Order Number:
 Quote Date: 10/31/2013
 Quote valid until: 11/30/2013
 Terms: NET 30
 Salesperson: SCHWAB, JEFF (MUNI)
 Quoted By: Bob Smith

Comments:

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

DESCRIPTION	AMOUNT
MTEZ DUMP BODY	
- 50,000 PSI YIELD HIGH-STRENGTH STEEL CONSTRUCTION	
- HEAVY DUTY FRONT BULKHEAD WITH INTEGRAL 12" TAPERED CABSHIELD AND TAPERED LASER CUT WINDOW	
- INTERNAL DIRT SHEDDING TOP RAILS AND TAILGATE	
- WESTERN-STYLE UNDERSTRUCTURE WITH 10 GAUGE LONGMEMBERS	
- SINGLE-LEVER RELEASE, QUICK DROP TAILGATE	
- FMVSS108 LIGHTS AND REFLECTORS WITH WEATHER-RESISTANT WIRING HARNESS	
- RUBBER REAR FLAPS	
- UNDERCOATED AND 100% DURABLE POWDER COATED FORD RED	
MTEZ 9' RIGID BODY, 3-4 YARD, 10 GA. FLOOR, 12 GA. SIDES & ENDS, 16" H SIDES, 22" H TAILGATE	
CRYSSTEEL DAVID LESS HYDRAULICS HOIST	
1/2 PLATE WITH PINTLE BALL COMBO TOW HITCH	
BACKUP ALARM	
7 WAY RV STYLE TRAILER RECEPTACLE	
CLEAR L.E.D. WORK LIGHT FOR SPREADER	
(4) WHELEN LED MINI STROBES , 2 IN THE REAR CORNERPOSTS AND 2 IN THE GRILLE AREA	
WHELEN LED MINI LIGHT BAR MOUNTED ON SELF LEVELING BRACKET ON CABSHIELD	
HYDRAULICS PKG TO OPERATE HOIST AND SPREADER	
STANDARD EQUIPMENT:	
ELECTRIC VALVE ASSY'	
- 13 GALLON CAPACITY FILTER HYDRAULIC RESERVOIR/ENCLOSURE WITH INTERNAL FILTER	
- FILLER/BREATHER CAP, LEVEL/TEMP SIGHT GLASS, 3/4" MAGNETIC PLUG,	
- 60 P.S.I. CONDITION INDICATOR	
- WEATHER TIGHT COVER	
- RESERVOIR	
- HYDRAULIC RESERVOIR/ENCLOSURE WILL BE MOUNTED ON FRAME RAIL	
- POWDER COATED BLACK	
- FORCE 5100EX GROUND BASED SPREADER CONTROL	

DESCRIPTION**AMOUNT**

- IN DASH SWITCH TO OPERATE HOIST
- PTO AND PUMP
- MANIFOLD PLATE AT REAR FOR SPREADER ATTACHMENT

MISCELLANEOUS HOSES & FITTINGS
INSTALLED

- MONROE UNDER-TAILGATE SPREADER
STANDARD EQUIPMENT:
- GEAR BOX DRIVE
 - REVERSE FLIGHTED
 - 201 STAINLESS STEEL CONSTRUCTION
 - 7 GA. TROUGH
 - 1/4" END PLATES
 - FULL OPENING TOP AND BOTTOM CLEAN-OUT DOORS
 - 6" AUGER DIAMETER
 - QUICK DETACH MOUNTING BRACKETS
 - TAILGATE SHIELDS
 - BARE STAINLESS STEEL FINISH
 - INSTALLED

STAINLESS STEEL SPINNER WITH POLY DISC
- SELF LEVELING

L.E.D. STOP TAIL TURN LIGHTS ON REAR OF SPREADER

- READING STEEL BACKPACK
- POWDERCOATED WHITE OR RED ONLY
 - I-PACK STYLE WITH TOP AND BOTTOM DOORS
 - INSTALLED BETWEEN CAB AND BODY
 - REQUIRES 24 OF CA

- WESTERN WIDE OUT 8' TO 10' STEEL PLOW
- ADJUSTABLE WIDTH FROM 8' TO 10'
 - SELF CONTAINED ELECTRIC HYDRAULIC SYSTEM
 - WESTERN HAND HELD CONTROL
 - THIS PLOW WILL NOT BE POWERED FORM THE MTE HYD SYSTEM

Quote Total: \$31,364.00

Additional Options:

DESCRIPTION	AMOUNT	ADD TO QUOTE
UPCHARGE FOR STAILESS STEEL DUMP BODY	\$1,863.00	Yes / No
ADD FOR 10' BOSS V-DXT PLOW ILO WESTERN WIDE OUT PLOW		
BOSS POWER-V-DXT SNOWPLOW STANDARD EQUIPMENT:		
- STEEL MOLDBOARD		
- HIGH PERFORMANCE HYDRAULIC PACKAGE		
- ENCLOSED HYDRAULICS		
- CHAINLESS HYDRAULIC CYLINDER LIFTING SYSTEM		
- DUAL-TRIP DESIGN		
- FLARED WINGS		
- REINFORCED MOLDBOARD		
- HEAVY-DUTY PUSH FRAME AND QUADRANT		
- INSTALLED		
- TWO-YEAR LIMITED WARRANTY	\$412.00	Yes / No

Notes:

Customer must fill out the information below before the order can be processed...

<i>Year: 2014</i>		<i>Make: FORD</i>		<i>Model: F-550</i>	
<i>Single/Dual: DRW</i>		<i>Cab-to-Axle: 84.0</i>		<i>Wheelbase: 141.0</i>	
<i>Cab Type: REGULAR</i>	<i>Chassis Color:</i>	<i>F.O. Number #:</i>		<i>Vin:</i>	

<i>Dealer Code:</i>			<i>P.O. number:</i>		
<i>Accepted by:</i>			<i>Date:</i>		

- ◆ **Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.**
- ◆ **Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.**
- ◆ **State and Federal taxes will be added where applicable.**



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: REVIEW OF JAWA AGREEMENTS FOR ADOPTION

Item COTW

Executive Summary:

1. The Central Lake County Joint Action Water Agency (JAWA) has recently updated several Agreement Documents and has prepared an "Admissions" Agreement for new Members. We, as a Charter Member of JAWA are required to approve these documents. As there are over 100 pages of Print, I will provide a Summary of these Agreements to present to the COTW at the Meeting for review and discussion as needed.
2. These Documents can be found on JAWA's Web Site @: <http://www.clcjawa.com/documents/packets>

Recommended Action:

Receive the JAWA AGREEMENT SUMMARY.

Committee: PW/ENGR/FAC

Meeting Date: Nov 4, 2013

Lead Department: Public Works

Presenter: Ron Kroop

Item Budgeted: Yes No NA

If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.

Account No(s):	Budget:	Expenditures
Total:	\$0.00	\$0.00
Request is over/under budget:		
Under -		
Over -		

Central Lake County Joint Action Water Agency



October 28, 2013

Mr. Ronald Kroop
Director of Public Works
Village of Round Lake
751 W. Townline Road
Round Lake, IL 60073

Dear Mr. Kroop,

As the Executive Director of the Central Lake County Joint Action Water Agency, I am sending to you for action by your Corporate Authorities three documents along with a single ordinance, which will approve them. These documents have all been unanimously approved or recommended for your approval by our Executive Committee and Board of Directors of the Agency.

The first two documents are: The Amended Central Lake County Joint Action Water Agency Agreement, and the First Comprehensive Amendment and Restatement to the Water Purchase and Sale Contract. These two documents, after approved by passage of the enclosed Ordinance, need to be signed and sent to the Agency, along with the ordinance which approves their execution. Once the Agency receives copies from all of the Charter Members, the Chairman of the Agency will sign the documents on behalf of the Agency, and fully executed copies will be returned to you.

The third document which needs to be acted upon is the Admissions Agreement To The Central Lake County Joint Action Water Agency. This is the Admissions Agreement for the North Group. The North Group is composed of Lake Villa, Lindenhurst and two unincorporated areas served with water by Lake County. That document is not to be signed by an officer of our individual existing Members, but, rather, by the Chairman of the Agency when we receive notice that all of the existing Members have approved the admission of the North Group. When you return to the Agency, a certified copy of the ordinance which also approves this document, the formal execution of the Admissions Agreement can take place. Under the terms of that Admissions Agreement, the Members of the North Group do not become immediate Members of the Agency, but they begin a clear and direct path to achieve that status.

In summary, please return to me a certified copy of the Ordinance and signed copies of the Agency Agreement and the Water Purchase and Sale Contract. The ordinance must be passed in the submitted form by all existing Members of the Agency on or before December 5, 2013. That is a tight schedule, but it will allow the Lake County Board to take action at its meeting on December 10, 2013, to help the North Group fund the cost of improvements through the creation of a Special Service Area covering the territory of the North Group. Because of the tight schedule and the possible quick issuance of SSA Bonds by the County, the enclosed ordinance must be published in pamphlet form within two days after your government passes the ordinance. Pamphlet form involves posting the ordinance at your governmental office and having copies available if anyone asks to see the ordinance. Most communities have a "Published In Pamphlet Form" cover sheet which is the head page of the posted pamphlet.

Please let me know if you have any questions about this process.

Sincerely,



Darrell W. Blenniss, Jr.
Executive Director