

AGENDA
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
September 21, 2015
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

1. ROLL CALL

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of September 8, 2015

3. PUBLIC COMMENT

4. COMMITTEE OF THE WHOLE

- Community Development
- Clerk's Office
- Human Resources and Finance
- Public Works, Facilities and Capital Assets, and Engineering
 - New Pickup Truck with Utility Body
 - Bright Meadows Snow Plow Contract
 - USIC Utility Locating Contract
 - Plow for Truck #45
- Special Events
- Building and Zoning
- Police
 - Northwestern School of Police Staff & Command Training
- Administration
 - Street Name Change – Buckthorn to Footpath

5. SUGGESTED NEW TOPICS

6. EXECUTIVE SESSION

7. ADJOURN



DRAFT

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
September 8, 2015
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:22 P.M.

1. ROLL CALL

Present: Trustees Foy, Frye, Kraly, Newby, Rodriguez, Triphahn
Absent: None

2. APPROVAL OF MINUTES

- 2.1 Approve the Minutes of the Committee of the Whole Meeting of August 17, 2015
Trustee Triphahn moved, Seconded by Trustee Frye, to approve the Minutes of the Committee of the Whole Meeting of August 17, 2015. Upon a unanimous voice vote; the Mayor declared the motion carried

3. PUBLIC COMMENT
NONE

4. COMMITTEE OF THE WHOLE

- Community Development
- Clerk's Office
- Human Resources and Finance
 - Employee Benefit Plans

Shane Johnson, Assistant Village Administrator/Finance Director, presented to the board the quotes obtained by GCG Financial, the Villages Insurance Broker, for health, dental and life insurance benefit plans. The representative was not able to attend but stated to Shane that he recommended staying with our current vendors in all areas. He mentioned that there are one or two companies that might have lower quotes in some areas, but once you factor in the new application process everyone would need to do, that quote might actually be higher based on the information supplied. By staying with the current vendor, they are basing their quote on actual information. Shane went on to say that the Village had budgeted a 15% increase and the quotes are currently below budget.

The Mayor and Board agreed to move to the next Consent Agenda

- Insurance Split Changes

Village Administrator Steve Shields stated the intent of the split is to migrate away from offering free employee single insurance coverage for any benefit plan (health, dental, vision). He stated that that changing the splits in fiscal year end 2016 there would be a cost, however, the increase in cost can be absorbed through the savings

generated with the dental and health renewal proposals coming in much less than budgeted.

The Mayor and Board agreed to move to the next Consent Agenda

- Public Works, Facilities and Capital Assets, and Engineering
 - Long Lake Amendment Resolution

Kurt Baumann, from Baxter & Woodman, mentioned that this item is for the Long Lake Drive East Half Improvements project. He stated IDOT had a change in policy and just catching up to the project with some of the paper work. He said IDOT now requires a resolution to be completed but it does not authorize an increase in the contract amount.

The Mayor and Board agreed to move to the next Consent Agenda

- Upgraded Water Meter Interrogator and Communication/Charging Stand

Public Works Director Adam Wedoff recommended purchasing a new Interrogator, which is used to program new water meters and water meters that have been repaired so they can be read from the Village radio reading system. This item currently is not budgeted, however PW Wedoff had learned that the batteries that they had been purchasing for the item are under warranty, and those purchases have been budgeting. The cost savings, for not having to purchase batteries, and the remaining balance taken from the Equipment Repairs budget, will pay for the equipment.

The Mayor and Board agreed to move to the next Consent Agenda

- Nippersink Road Rehabilitation Design

PW Director Wedoff recommended having Baxter and Woodman design the Nippersink Road Rehabilitation project. He stated Nippersink road is in poor conditions and improvements are needed as it is a viable thoroughfare for the Village. He mentioned the section of Cedar Lake Road that coincides with Nippersink Road will also be completed as part of the project and will be funded by the Lake County Department of Transportation (LCDOT). Design is scheduled for this year with a targeted construction date for FY 2017.

The Mayor and Board agreed to move to the next Consent Agenda

- Cambridge Lift Station and Force Main Replacement Design

PWD Wedoff is recommending a work order submitted by Baxter & Woodman, to design the Cambridge sanitary sewer lift station and force main, be approved. He stated the existing lift station is a steel structure that has developed leaks during heavy rain events and the force main has had leaks in the past which required expensive repairs due to the depth of the pipe. He stated that staff feels a new concrete wet well and valve is the best overall option of the ones presented. He mentioned that the design is scheduled for this year with a targeted construction date for FY 2017. It was asked during discussion as to why it wasn't put out for bid. VA Shields stated that anything over \$25,000.00 needs to be completed with the engineering firm already in place with the Village.

The Mayor and Board agreed to move to the next Consent Agenda

- Special Events
- Building and Zoning
- Police
 - Purchase Two Radar Units for the Two New Patrol Squad Cars
 Police Chief Gillette recommended authorization to purchase two squad car radar units from Galls.com to replace two units that are no longer serviceable units and have been removed from use.

The Mayor and Board agreed to move to the next Consent Agenda

- Administration
 - Waste Management Contract Extension
 Village Administrator, Steve Shields presented Waste Management’s contract proposal for refuse, recyclable and yard waste collection for another 5 years. He stated there would be a 18 month rate freeze on all current prices – last increase had been 9/1/14 and the following increase would not be until 3/1/17. He said after that time, the contract would adjust as the current agreement, consumer price index annual adjustment 2.% minimum and a 5% maximum. He mentioned he did speak to Walter Wills from SWALCO and he stated it was a good deal but also suggested asking for cart upgrades perhaps.

The Mayor and Board agreed to move to the next Consent Agenda

VA Shield also mentioned he had been approached by the owners of the Business Park, off of Sunset, requesting permission to place a sign promoting the location of the business park, on the property currently owned by the Village. Another sign would be placed on Fairfield Road on the owner’s property. He stated the sign would meet all current codes in place for signs within the Village.

The Mayor and Board agreed to move to the next Consent Agenda

5. SUGGESTED NEW TOPICS

6. EXECUTIVE SESSION
NONE

7. ADJOURN

Motion by Trustee Kraly, Seconded by Trustee Triphahn to adjourn the Committee of the Whole meeting at 7:53 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED:

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: UTILITY PICKUP TRUCK PURCHASE

Agenda Item No. COTW

Executive Summary

Staff is recommending the purchase of a new F250 Ford pickup truck with a plow assembly and a utility body. The truck would mainly be used for water meter repairs and other maintenance tasks that require the frequent use of tools. This truck would be purchased in lieu of the budgeted water meter van. Staff feels the utility truck would be more versatile than the van while still achieving the intention of having a service-oriented vehicle.

Quotes for the truck and plow were as follows:

- Victor Ford \$27,981.00
- Bob Ridings Ford \$28,040.00
- Suburban Purchasing Cooperative (Currie Motors) \$30,069.00
-

Quotes for the utility body were as follows:

- R.A. Adams Enterprises \$5400.00
- Currie Motors \$5895.00
- Sauber Mfg. Co. \$10,007.00

Recommended Action

Approve the purchase of a new F250 pickup truck and plow assembly from Victor Ford and a corresponding utility body from R.A. Adams.

Committee: PW/F&CA and Engineering	Meeting Date(s): 09/21/15																														
Lead Department: Public Works	Presenter: Adam Wedoff, Director of Public Works																														
<p>Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Account(s)</th> <th style="text-align: center;">Budget</th> <th style="text-align: center;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>Other Items</td> <td style="text-align: right;">\$230,000.00</td> <td></td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$32,000.00</td> <td style="text-align: right;">\$33,381.00</td> </tr> <tr> <td>YTD Actual</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$221,898.00</td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td>60-60-80-88004</td> <td style="text-align: right;">\$262,000.00</td> <td style="text-align: right;">\$255,279.00</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: center;">Under</td> <td></td> <td style="text-align: right;">\$6,721.00</td> </tr> <tr> <td style="text-align: center;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	Other Items	\$230,000.00		Item Requested	\$32,000.00	\$33,381.00	YTD Actual		\$0.00	Amount Encumbered		\$221,898.00				60-60-80-88004	\$262,000.00	\$255,279.00	Request is over/under budget:			Under		\$6,721.00	Over	-	
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Victor Ford Inc
Rte 12, 1-1/2 Mi N Of Rte 176, Wauconda, Illinois, 60084
Office: 847-526-5541

Customer Proposal

Prepared for:

Mr. Mark Kilarski
Village of Round Lake
442 Cedar Lake Rd.,
Round Lake, IL, 60073
Office: 847-546-0962
Email: mkilarski@roundlake.com

Prepared by:

MICHAEL LUKACHIK
Office: 847-526-5541
Email: mikeluckyvictorford@hotmail.com

Date: 09/04/2015
Vehicle: 2016 F-250 XL
4x4 SD Regular Cab 8' box 137" WB SRW
STOCK #: ORDER





Victor Ford Inc
 Rte 12, 1-1/2 Mi N Of Rte 176, Wauconda, Illinois,
 60084
 Office: 847-526-5541

2016 F-250, SD Regular Cab
 4x4 SD Regular Cab 8' box 137" WB SRW
 XL(F2B) STOCK: ORDER

Selected Options

Description	MSRP
Base Vehicle	
Base Vehicle Price (F2B)	\$35,180.00
Packages	
Order Code 600A	N/C
Powertrain	
Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel	Included
Transmission: TorqShift 6-Speed Automatic	Included
	<i>Includes SelectShift.</i>
3.73 Axle Ratio	Included
GVWR: 10,000 lb Payload Package	Included
Wheels & Tires	
Tires: LT245/75Rx17E BSW A/T	\$165.00
Wheels: 17" Argent Painted Steel	Included
	<i>Includes painted hub covers/center ornaments.</i>
Seats & Seat Trim	
Cloth 40/20/40 Split Bench Seat	\$100.00
	<i>Includes center armrest, cupholder and storage.</i>
Other Options	
137" Wheelbase	STD
Power Equipment Group	\$895.00
	<i>Deletes passenger-side lock cylinder Includes upgraded door trim panel.</i>
	<i>Includes:</i>
	<i>- Accessory Delay</i>
	<i>- Power Locks</i>
	<i>- Remote Keyless Entry</i>
	<i>- Perimeter Anti-Theft Alarm</i>
	<i>- Power Front Side Windows</i>
	<i>Includes 1-touch up and down driver and passenger windows.</i>
	<i>- Manual Telescoping 2-Way Fold Trailer Tow Mirrors</i>
	<i>Includes power/heated glass, heated convex spotter mirror and integrated clearance lamps/turn signals.</i>
Snow Plow Prep Package	\$85.00
	<i>Includes computer selected springs for snowplow application and heavy-duty alternator. NOTE: Restrictions apply: see Supplemental Reference or Body Builders Layout Book for details.</i>
Transfer Case & Fuel Tank Skid Plates	\$100.00
4x4 Electronic-Shift-On-The-Fly (ESOF)	\$185.00
	<i>Includes manual locking hubs and auto rotary control on instrument panel.</i>
Trailer Brake Controller	\$270.00
	<i>Compatible with select electric over hydraulic brakes.</i>
6" Angular Black Molded-in-Color Running Boards	\$320.00
Monotone Paint Application	STD
Upfitter Switches (4)	\$125.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Victor Ford Inc
 Rte 12, 1-1/2 Mi N Of Rte 176, Wauconda, Illinois,
 60084
 Office: 847-526-5541

2016 F-250, SD Regular Cab
 4x4 SD Regular Cab 8' box 137" WB SRW
 XL(F2B) STOCK: ORDER

Selected Options (cont'd)

Description	MSRP
Radio: AM/FM Stereo w/Digital Clock	Included
Exterior Backup Alarm (Pre-Installed)	\$125.00
Fleet Options	
Daytime Running Lamps (DRL) (LPO)	\$45.00
REQUIRES Valid FIN Code.	
Interior Colors	
Steel	N/C
Primary Colors	
Race Red	N/C
SUBTOTAL	\$37,595.00
Destination Charge	\$1,195.00
TOTAL	\$38,790.00

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2016 F-250, SD Regular Cab
 4x4 SD Regular Cab 8' box 137" WB SRW
 XL(F2B) STOCK: ORDER

Pricing

Vehicle Price	MSRP
Options	\$35,180.00
Upfitting	\$2,415.00
Fuel Charge	\$0.00
Destination Charge	\$0.00
Total	\$1,195.00
<hr/>	
Pre-Tax Adjustments	
Boss Boss 7.5ft. Super Duty Snow Plow	\$4,830.00
Disc and GPC Victor Ford Discount and Government Price Concession	(\$15,744.00)
Total Pre-Tax Adjustments	(\$10,914.00)
SUBTOTAL	\$27,876.00
<hr/>	
Sales Taxes	
Tax Exempt Tax Exempt	\$0.00
Total Sales Tax Adjustments	\$0.00
SUBTOTAL	\$27,876.00
<hr/>	
Post-Tax Adjustments	
Muni Municipal License Plate and Title	\$105.00
Total Post-Tax Adjustments	\$105.00
SUBTOTAL	\$27,981.00
Single Vehicle Total 1 (Number of Vehicles)	\$27,981.00
Grand Total	\$27,981.00

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Bob Ridings Fleet Sales
Todd Crews, Fleet Sales Mgr.
931 Springfield Rd
Taylorville IL 62568
Email toddfleet@aol.com

Ph. 217-824-2207

Fax 217-824-4252

Wednesday, September 02, 2015

MARK KILARSKI
VILLAGE OF ROUND LAKE
442 CEDAR LAKE RD
ROUND LAKE, IL 60073

Dear Mark:

Thank you for your inquiry about our Fleet Sales Program, note this proposal is in association with our State of Illinois contract # 4017340. We are pleased you are again considering us for your new truck and we can order it as follows. Delivery is estimated in 90-120 days after your order, note THIS PROPOSAL LETTER IS NOT AN ORDER, you must issue a purchase order to confirm, **ORDERS ARE DUE BY 9-30-15, call if any questions or changes and thanks,**

1	2016 Ford F250 Regular Cab 4x4 Pickup w/8ft LONG Bed	
	Includes All Standard Pkg Equipment	
	6.2 Litre V8 w/6spd Automatic	10,000 GVWR
	Air Conditioning, Tilt Wheel, AM/FM Stereo	
	HD Trailer Pkg w/Hitch & Wiring	\$20,080.00
	USE CLOTH Seat	\$100.00
	Cruise Control NOT Ordered	
ADD	Power Windows/Locks/Mirrors	\$835.00
	Auxil Springs & Stabilizer Bar	\$150.00
	Electric Shift on the Fly 4x4	\$175.00
	3.73 Electronic Locking Axle	NOT Ordered
	All Terrain Tires	\$150.00
	Snowplow Prep Pkg	\$75.00
	Factory Upfitter Switch Panel	\$125.00
	4x4 Skid Plate	\$90.00
	Daytime Running Lights	\$40.00
	Factory Backup Alarm	\$120.00
	Built in Factory Trailer Brake	\$195.00
	Factory Running Boards	\$300.00
BOSS	7.5ft Super Duty Snowplow	\$5175.00
	Delivery to your Location	\$275.00
	New Municipal Lic & Title	\$155.00
NEW Bright RACE Red Ext, Steel Gray CLOTH 40/20/40 Split Seat, Full Vinyl Floor Covering		
	YOUR COST, P/O # Pending	\$28,040.00

Please contact me with any questions and thanks for your business!

Sincerely,

Todd Crews
Fleet Sales Manager



2016 FORD F-250 XL 4X2

Pick Up

Contract# 142

\$ 30,069.00



Currie Motors Fleet

"Nice People To Do Business With"

Your Full-Line Municipal Dealer

www.CurrieFleet.com

GOOD THRU: Order Cutoff



**Currie Motors Frankfort
SPC Contract Winner
2016 Ford F-250 XL 4x2
Pick Up
Call Tom Sullivan (815) 464-9200**

Standard Package: \$19,630.00

Warranty 3 Years 36, 000 miles Bumper to Bumper/ 5 Years 60,000 Power train

Free Delivery Within 50 Miles from Point of Purchaser's Billing Address

Alternator – 157 Amps, Heavy Duty

Axle – Twin I-Beam front axle with coil spring suspension

Non-Limited Slip Rear Axle

Battery – 72 Amp Hour

Engine – 6.2L 2-Valve V-8 E85

Transmission – TorqShift 6-Speed SelectShift Automatic O/D

Brakes – (ABS) With Advanced Trac Roll Stability Control

8' Pick Up Bed

Bumper – Front – black painted steel with grained MIC top cover

Grille – Black MIC

Mirrors – Manually telescoping trailer tow with manual glass & two-way fold

Wheels – 17" Argent Painted Steel

Windows – fixed rear

Air Conditioning – manual

Audio – AM/FM/Clock

Door Trim – Armrest/grab handle and reflector

Floor Covering – black vinyl

Instrument Center – Multifunctional switch message center with ice blue lighting (three button message control on steering wheel)

Manual door locks and windows

Rearview Mirror – 11.5" day/night

Seats – HD vinyl 40/20/40 split bench with center armrest, cupholder and storage, manual lumbar support, driver side

Steering Wheel –black vinyl, telescoping steering wheel/column

Sunvisors – Color coordinated vinyl, single driver with pocket, single passenger with insert

Airbags – Driver and passenger side, passenger side deactivation switch

GOOD THRU: TBD

Options – Cab Style

<input type="checkbox"/>	Super Cab with 6.5' Bed	2370.00
<input type="checkbox"/>	Crew Cab with 6.5' Bed	3440.00
<input type="checkbox"/>	Pick Up Box Delete (does not include spare)	-533.00
<input checked="" type="checkbox"/>	8' Bed	262.00

Options – Powertrain

<input type="checkbox"/>	6.7L OHV Power Stroke Diesel	7229.00
<input checked="" type="checkbox"/>	4x4 with Manual Transfer Case	2875.00
<input type="checkbox"/>	Limited Slip Axle	333.00
<input type="checkbox"/>	Gaseous Prep (does not include Conversion)	268.00
<input checked="" type="checkbox"/>	Electronic Shift On the Fly	158.00
<input type="checkbox"/>	Engine Block Heater	64.00
<input type="checkbox"/>	PTO Provision (available with 6.7L Engine)	239.00
<input type="checkbox"/>	Engine Idle Shut Down (available with 6.7L Engine)	214.00
<input type="checkbox"/>	Dual Alternators (requires 6.7L Engine)	324.00
<input type="checkbox"/>	Extra HD Alternator(diesel only)	64.00

Options – Suspension

<input checked="" type="checkbox"/>	Snow Plow Prep Package	73.00
<input checked="" type="checkbox"/>	Heavy Duty Front Suspension Package	107.00
<input type="checkbox"/>	FX4 Off Road Package	252.00
<input checked="" type="checkbox"/>	Skid Plates	85.00
<input type="checkbox"/>	5 th Wheel/Gooseneck Hitch Prep Package	1104.00
<input checked="" type="checkbox"/>	Trailer Brake Controller	230.00
<input checked="" type="checkbox"/>	Tires-LT245/75Rx17E BSW A/T	107.00
<input type="checkbox"/>	Tires-LT265/70Rx17E OWL A/T	389.00
<input type="checkbox"/>	Spare Tire with Box Delete Option	252.00
<input type="checkbox"/>	Spare Tire Delete w/Pickup Bed	-73.00

Options – Exterior

<input type="checkbox"/>	Rear Camera	460.00
<input checked="" type="checkbox"/>	6" Black Molded Cab Steps	273.00
<input checked="" type="checkbox"/>	Exterior Back Up Chime	107.00
<input checked="" type="checkbox"/>	Day Time Running Lights	38.00
<input type="checkbox"/>	Manual Sliding Rear Window	107.00
<input type="checkbox"/>	Roof Clearance Lights	48.00
<input type="checkbox"/>	Tail Gate Step	320.00
<input type="checkbox"/>	Tough Bed Spray In Bed Liner	405.00
<input type="checkbox"/>	Reverse Vehicle Aid Sensor	208.00

Options – Interior

<input type="checkbox"/>	XL value Package	507.00
<input checked="" type="checkbox"/>	Power Equipment Group	942.00
<input type="checkbox"/>	Remote Start System (requires Power Equipment Group)	166.00
<input type="checkbox"/>	Rapid Heat Supplemental Cab Heater (requires 6.7L Engine and Dual Alternators)	214.00
<input type="checkbox"/>	Sync with MyFord (requires Steering Wheel Controls and XL Value Package)	252.00
<input type="checkbox"/>	Steering Wheel Audio Controls	60.00
<input type="checkbox"/>	Air Conditioning Delete (call for details)	-726.00
<input type="checkbox"/>	Cruise Control	200.00
<input checked="" type="checkbox"/>	Up Fitters Switches	107.00

Options – Additional

<input type="checkbox"/>	Powertrain Care 3 Year 100,000 Warranty 4x2 Gasoline Motor	1105.00
<input type="checkbox"/>	Powertrain Care 3 Year 100,000 Warranty 4x4 Gasoline Motor with Snow Plow Prep	1,940.00
<input type="checkbox"/>	Rustproofing with Undercoating	395.00
<input type="checkbox"/>	4-Corner Strobes (requires Upfitters Switches)	795.00
<input type="checkbox"/>	8' Steel Service Body –White Finish	5895.00
<input type="checkbox"/>	7'-6" Western Snow Plow	4,795.00
<input checked="" type="checkbox"/>	7.5' Boss Snow Plow	4,795.00
<input checked="" type="checkbox"/>	Hand Held Controller	90.00
<input type="checkbox"/>	Snow Deflector	295.00
<input type="checkbox"/>	Cast Aluminum Wheels	512.00
<input type="checkbox"/>	Ford Drop In Bedliner	243.00
<input type="checkbox"/>	Detailed CD Rom Shop Manual	325.00
<input type="checkbox"/>	Delivery Of More Than 50 Miles	185.00
<input checked="" type="checkbox"/>	License and Title Fees	105.00

Exterior

<input checked="" type="checkbox"/>	Race Red	
<input type="checkbox"/>	Blue Jeans Metallic	
<input type="checkbox"/>	Caribou	
<input type="checkbox"/>	Shadow Black	
<input type="checkbox"/>	Magnetic	
<input type="checkbox"/>	Ingot Silver Metallic	
<input type="checkbox"/>	Oxford White	
<input type="checkbox"/>	Green Gem	
<input type="checkbox"/>	Special Paint (minimum 5 units. No minimum for School Bus Yellow)	612.00

Interior

<input type="checkbox"/>	Steel 40/20/40 Vinyl	STD
<input checked="" type="checkbox"/>	Steel 40/20/40 Cloth	85.00
<input type="checkbox"/>	Steel 40/Console/40 Vinyl-No Armrest Included	303.00
<input type="checkbox"/>	Steel 40/Console/40 Cloth- No Armrest Included	438.00



Please enter the following:

Agency Name & Address

Contact Name

Phone Number

Purchase Order Number

Total Dollar Amount

Total Number of Units

Delivery Address

Please submit P.O. & tax exempt letter with Vehicle Order:

*Currie Motors
9423 W. Lincoln Hwy
Frankfort, IL 60423
PHONE: (815)464-9200 FAX: (815) 464-7500
CurrieFleet@gmail.com
Contact Person: Tom Sullivan*

IF WE HAVE MISSED AN OPTION, PLEASE CONTACT OUR OFFICE.
COMPLETE UNITS IN STOCK FOR IMMEDIATE DELIVERY, CAN BE VIEWED
ON OUR WEBSITE WWW.CURRIEFLEET.COM



QUOTATION

QUOTED BY: RICHII

TRAILERS * HITCHES * TRUCK EQUIPMENT
 2600 WEST ROUTE 120 MCHENRY, ILLINOIS 60051
 (815) 385-2600 FAX (815) 385-6684

 QUOTE * 147583 *

We are pleased to quote as follows to:

PAGE # 1
 OPER ID# RL
 QUOTE DATE 09/10/15
 EXPIRE DATE 10/10/15

CUSTOMER: 112651 ROUND LAKE, VILLAGE O
 SHIP TO: ROUND LAKE, VILLAGE OF
 ATTN: CRAIG
 charrison@eroundlake.c

YEAR 2015
 MAKE FORD
 MODEL F350
 COLOR RED
 VIN#
 LICENSE#

PHONE # 224-406-0976 FAX # 847-546-5405
 CUST. PO

PART NUMBER REMARKS	DESCRIPTION	QTY	UOM	PER UNIT PRICE	EXTENDED PRICE
796J1	KNAPHEIDE SVC BODY 56"	1	EA	5500.00	5500.00
PAINT02	CLEAR COAT	1	QT	500.00	500.00
TRADE IN	*PU BOX	-1	EA	600.00	-600.00

THIS QUOTE IS SUBJECT TO CHANGE AT ANY TIME
 WE ADVERTISE THE EQUIPMENT WE OFFER FOR SALE
 IN A VARIETY OF MEDIA. THE EQUIPMENT QUOTED
 REMAINS AVAILABLE FOR SALE UNTIL WE HAVE
 RECEIVED A NON-REFUNDABLE DEPOSIT.

 SUBTOTAL 5400.00
 SALES TAX 0.00

 QUOTE TOTAL 5400.00

PLEASE : ALL DEPOSITS ARE NON REFUNDABLE
 NOTE : All prices quoted are CASH prices. Payment by CASH or CHECK ONLY
 : Tax, Title, License & Freight are NOT INCLUDED unless specified

Accepted by customer X _____ Date Accepted ___/___/___



10 North Sauber Road
Vergil, IL 60151-1000

SAUBERMFG.COM

Phone 630.365.6600

Fax 630.365.6610

Sales Quote

Sales Quote Number: SQ106968

Date: 05/07/15

Page: 1

Sell

To: Round Lake Village
Craig Harrison
Public Works
442 North Cedar Lake Road
Round Lake, IL 60073

Shipping

To: Round Lake Village
Craig Harrison
Public Works
442 North Cedar Lake Road
Round Lake, IL 60073

Ship Via Customer Pickup
Terms Net 30 Days
FOB Origin

Customer ID C02176
SalesPerson Chuck Herrmann

Item No.	Description	Unit	Quantity	Unit Price	Total Price
#OTV 10316	MCB 96" Steel Service Body Installation Purchased Bodies & Platforms Includes Installation, Mounting Hardware & Modesty Panel	Each	1	10,007.00	10,007.00
#OTV R1010 15642	MCB 96" Service Body - Standard Paint Labor Base/Clear Finish & Support Chromabase w/ Clear Coat	Each Hour Quart	1 18 4		
15560	8.5" Straight Gripstrut Bumper w/ 4"x5.4 #/Ft Channel - Galv	Each	1		
Z1216 R1010 Z1210	Recess Bumper Upgrade Remount Factory Hitch For Frame Extension Bumper D-Rings Installed 12316 D-Ring w/ 12317 D-Ring Bracket	Each Hour Set	1 2 1		
Z1215	Truck/Trailer Socket Installation 11123 7-Way RV Socket Installed & Wired LS	Each	1		
Z1314	LED Service Body Lighting Installed Package for 80" & Under Bodies Includes Sealed Wiring	Each	1		
Z1317 I1032 Z1343	Mud Flap Installation Route Urea Tank Fill (DEF) to Body Side Pickup Box Removal Provide Complete Chassis S/N @ Front Top Box Centered - S/N	Set Each Each	1 1 1		

Total Before Tax:

10,007.00



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: SNOW REMOVAL CONTRACT

Agenda Item No. COTW

Executive Summary

Staff recommends agreeing to a contract to hire Tovar Snow Professionals for snow removal services in the Bright Meadows subdivision. A staff member retired in May of this year and his position has not been replaced. His plow route last year consisted mainly of the Bright Meadows subdivision and this contract will be used to fill his vacancy. Please see the attached contract for information on what the contractor will be required to do. The estimated cost of the contract is based on snow fall records from the past eight years. Proposals were received from Tovar and Kaplan Pavement Services. The average cost of both proposals is close but the pricing structure is significantly different. Tovar proposed relatively small price increases based on snow fall while Kaplan proposed prices that increase dramatically based on snow fall. That is the reason staff is recommending the proposal from Tovar. The contract is for the 2015-2016 snow season only.

Proposals, cost estimates and the contract for the plowing are attached.

The contract will be paid from the Public Works Regular Salaries budget with funds allocated to the retired staff member's position.

Recommended Action

Approve a contract with Tovar Snow Professionals for snow removal services in the Bright Meadows subdivision.

Committee: PW/F&CA and Engineering		Meeting Date(s): 09/21/15		
Lead Department: Public Works		Presenter: Adam Wedoff, Director of Public Works		
Item Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	Account(s)	Budget	Expenditure	
	Other Items	\$316,000.00		
	Item Requested	\$0.00	\$11,675.63	
	YTD Actual		\$0.00	
	Amount Encumbered		\$276,927.00	
	01-60-70-67001	\$316,000.00	\$288,602.63	
	Request is over/under budget:			
	Under		\$27,397.37	
	Over	-		

Estimated Snow Removal Costs For Bright Meadows Subdivision

Tovar

Snow Event Totals	0-2"	2-4"	4-6"	6-8"	8-10"	10-12"	12-15"	Over 15" (per Inch)	Average Cost Per Season
Costs	\$ -	\$ 1,485.00	\$ 1,785.00	\$ 2,080.00	\$ 2,230.00	\$ 2,380.00	\$ 2,600.00	\$ 1,400.00	\$ 11,675.63

Snow fall totals based on Public Works records

Snow Event Totals	0-2"	2-4"	4-6"	6-8"	8-10"	10-12"	12-15"	Over 15"	Estimated Cost Per Season
2015									
Nov									
Dec									
Jan		2	2						
Feb	1		1			1			
March				1					
April									
	1	2	3	1	0	1	0	0	\$ 12,785.00
2014									
Nov	1								
Dec									
Jan	2		1						
Feb	2	2	2						
March	1		1	1					
April		1							
	6	3	4	1	0	0	0	0	\$ 13,675.00
2013									
Nov		1							
Dec	8	1	1						
Jan	1	1							
Feb		1		1	2				
March	1	1	1		1				
April									
	10	5	2	1	3	0	0	0	\$ 19,765.00
2012									
Nov									
Dec	1								
Jan									
Feb	1	1	1						
March									
April									
	2	1	1	0	0	0	0	0	\$ 3,270.00

2011	Nov									
	Dec	1								
	Jan			2						
	Feb		3	1				1		
	March									
April		1								
		1	4	3	0	0	0	1	0	\$ 13,895.00
2010	Nov									
	Dec		3	2						
	Jan									
	Feb		1	1			1			
	March									
April										
		0	4	3	0	0	1	0	0	\$ 13,675.00
2009	Nov									
	Dec	3	3				1			
	Jan	2	4		1					
	Feb		1							
	March									
April	1									
		6	8	0	1	0	1	0	0	\$ 16,340.00
2008	Nov		2							
	Dec		5	2	1	1				
	Jan									
	Feb									
	March									
April										
		0	7	2	1	1	0	0	0	\$ 18,275.00

SECTION 7

COMPENSATION

7.01 **COMPENSATION:** The costs for the CONTRACTOR'S performance of the Work as described in this Contract shall be based on actual snow accumulation totals per snow event according to the following table.

Service Level Accumulation Amounts	Cost For Snow and Ice Control Services Per Snow Event
2.0 - 3.9 Inches	\$ 1485
4.0 - 5.9 Inches	\$ 1785
6.0 - 7.9 Inches	\$ 2080
8.0 - 9.9 Inches	\$ 2230
10.0 - 11.9 Inches	\$ 2380
12.0 - 14.9 Inches	\$ 2600
Per Inch Over 15.0 Inches	\$ 1400

The above cost includes performance of the snow and ice control services for all routes as defined in the Contract for each snow event. A "snow event" is a snow and/or ice precipitation occurrence, during which precipitation is not interrupted for a continuous period of 3 hours or more.



Tovar Snow Professionals
195 Penny Avenue
East Dundee, IL 60118
Phone (877)249-6401
Fax (847)695-0417
www.tovarsnow.com

We are a certified MBE specializing in Snow Removal and Ice Management. Our company has been in business over 20 years serving the Chicagoland area, Central IL (i.e., Bloomington/Normal, Champaign, Peoria), Indiana (i.e. Gary, Kokomo, Fort Wayne) and Wisconsin (i.e. Racine, Beloit, Janesville).

INSTANT COMMUNICATION

Instant Communication means real-time weather monitoring by three real-time meteorologists on staff, email alerts when a storm is coming and 24/7 availability.

INSTANT ACTION

Instant Action keeps your lot clear before, during, and following a storm and it decreases your risk of a customer slipping and falling by 98%.

INSTANT RELAXATION

Instant Communication and Instant Action means that even during a snowstorm, you have Instant Relaxation.

32,000

Square miles of Service area

2,700

Pieces of equipment in the Tovar fleet guaranteed to keep your property clear, even in a blizzard.

91%

Tovar customers who return to us year after year, so they can relax when winter weather arrives.

10

Local offices with another 20 satellite facilities for instant action.

Deploy Zero (0) Tolerance! A Tovar Zero Tolerance Package will dramatically reduce your liability from slip and fall accidents. Through this proactive service, we will greatly reduce the probability of a slip and fall. *Remember 98% of all slip and fall accidents happen in 2" of snow or less.

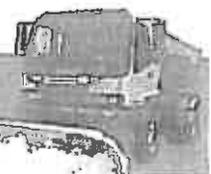
We have a well-established operation plan that ensures that the 3400 employees that work with us every winter season perform the specific jobs requested by each customer. This includes field managers to check quality as well as 24 hour dispatch and customer service team to track our field staff and answer customer requests immediately.

Our reputation is very important to us and we stand behind the work that we do. We put a lot of effort into training our employees, but in the event of damage to a property we will notify you of the issue and get you an action plan to get it resolved in a timely fashion. Since we are a snow only company, we have developed alliances with many reputable landscapers to assist with such repairs. Your business is important to us, and we will not get into a finger pointing scenario come springtime.

Join the legions of Tovar Customers already enjoying a relaxing winter... Alexian Brothers Hospital, ComEd, AT&T, Blue Cross Blue Shield, CBRE, United Parcel Service (UPS), and Wal-Mart to name a few.

For additional information visit our website at <http://www.TovarSnow.com>.

INSTANT COMMUNICATION. INSTANT ACTION. INSTANT RELAXATION.



2014-2015 REFERENCES

CONSOLIDATED SCHOOL DISTRICT #158
650 ACADEMIC DRIVE
ALGONQUIN, IL 60102
(847) 659-6158
DOUG RENKOSIK
drenkosik@d158.org
12/07 – PRESENT
VALUE \$141,414

COMMUNITY UNIT SCHOOL DISTRICT 300
300 CLEVELAND AVENUE
CARPENTERSVILLE, IL 60110
(847) 532-6701
KERRY DIRCK
kerry.dirck@d300.org
10/07- PRESENT
VALUE \$195,510

LIFETIME FITNESS (9 LOCATIONS)
(630) 393-2600
JASON FREEWALT
JFreewalt@LifeTimeFitness.com
10/03-PRESENT
VALUE \$138,469

UNITED PARCEL SERVICES (35 LOCATIONS)
150 S. LOMBARD ROAD
ADDISON, IL 60101
(847) 705-6048
DAVID HALVERSON – FACILITIES MANAGER
ILLINOIS PLANT ENGINEERING
dhalverson@ups.com
12 + YEARS
VALUE \$1,936,737

Estimated Snow Removal Costs For Bright Meadows Subdivision

Kaplan

Snow Event Totals	0-2"	2-4"	4-6"	6-8"	8-10"	10-12"	12-15"	Over 15" (per inch)	Average Cost Per Season
Costs	\$ -	\$ 960.00	\$ 1,540.00	\$ 2,294.00	\$ 3,264.00	\$ 4,535.00	\$ 6,185.00	\$ 969.00	\$ 11,164.75

Snow fall totals based on Public Works records

Snow Event Totals		0-2"	2-4"	4-6"	6-8"	8-10"	10-12"	12-15"	Over 15"	Estimated Cost Per Season
2015										
	Nov									
	Dec									
	Jan		2	2						
	Feb	1		1			1			
	March				1					
	April									
		1	2	3	1	0	1	0	0	\$ 13,369.00
2014										
	Nov	1								
	Dec									
	Jan	2		1						
	Feb	2	2	2						
	March	1		1	1					
	April		1							
		6	3	4	1	0	0	0	0	\$ 11,334.00
2013										
	Nov		1							
	Dec	8	1	1						
	Jan	1	1							
	Feb		1		1	2				
	March	1	1	1		1				
	April									
		10	5	2	1	3	0	0	0	\$ 19,966.00
2012										
	Nov									
	Dec	1								
	Jan									
	Feb	1	1	1						
	March									
	April									
		2	1	1	0	0	0	0	0	\$ 2,500.00

2011	Nov								
	Dec	1							
	Jan			2					
	Feb		3	1				1	
	March								
April		1							
		1	4	3	0	0	0	1	0
<hr/>									
2010	Nov								
	Dec		3	2					
	Jan								
	Feb		1	1			1		
	March								
April									
		0	4	3	0	0	1	0	0
<hr/>									
2009	Nov								
	Dec	3	3				1		
	Jan	2	4		1				
	Feb		1						
	March								
April	1								
		6	8	0	1	0	1	0	0
<hr/>									
2008	Nov		2						
	Dec		5	2	1	1			
	Jan								
	Feb								
	March								
April									
		0	7	2	1	1	0	0	0
<hr/>									
									\$ 15,358.00

Kaplan Pavement Services SECTION 7

COMPENSATION 320,736 A \$975
Plow + Salt

7.01 **COMPENSATION:** The costs for the CONTRACTOR'S performance of the Work as described in this Contract shall be based on actual snow accumulation totals per snow event according to the following table.

Service Level Accumulation Amounts	Cost For Snow and Ice Control Services Per Snow Event
2.0 - 3.9 Inches	\$ 1,935⁰⁰ 960.-
4.0 - 5.9 Inches	\$ 2,515⁰⁰ 1,540.-
6.0 - 7.9 Inches	\$ 3,269⁰⁰ 2,294.-
8.0 - 9.9 Inches	\$ 4,239⁰⁰ 3,264.-
10.0 - 11.9 Inches	\$ 5,510⁰⁰ 4,535.-
12.0 - 14.9 Inches	\$ 7,160⁰⁰ 6,185.-
Per Inch Over 15.0 Inches	\$ 969⁰⁰ 969.-

The above cost includes performance of the snow and ice control services for all routes as defined in the Contract for each snow event. A "snow event" is a snow and/or ice precipitation occurrence, during which precipitation is not interrupted for a continuous period of 3 hours or more.

CONTRACT FOR SNOW & ICE CONTROL SERVICES

SECTION 1

GENERAL CONDITIONS

THIS CONTRACT, made this ____ day of _____, 20__, by and between the VILLAGE of Round Lake, hereinafter called the "VILLAGE", an Illinois Municipal Corporation and _____, hereinafter called the "CONTRACTOR."

WITNESSETH:

1.01 **CONTRACT SECTIONS:** This Contract contains seven (7) sections, which are integral parts of this Contract. The sections are:

- Section 1: General Conditions
- Section 2: Description of Work
- Section 3: Equipment & Personnel
- Section 4: Commencement Procedures
- Section 5: Operating Procedures
- Section 6: Measuring of Snow
- Section 7: Compensation

1.02 **TERM:** The term of this Contract commences on October 15, 2015, and will terminate on June 15, 2016, unless otherwise terminated under the provisions of this Contract.

1.03 **LABOR AND COSTS:** The CONTRACTOR shall, at its sole cost and expense, except as otherwise provided herein, furnish all labor, equipment, materials, supplies and the like, with the exception of de-icing materials, to perform the Work, as defined in Section 2 and as described in this Contract. The VILLAGE shall provide all de-icing materials used in

accordance with this Contract. De-icing materials shall include any and all road salt and chemicals applied to VILLAGE streets, sidewalks, parking lots and other permanent surfaces to assist in clearing snow and ice.

1.04 INSURANCE: Required Coverages. CONTRACTOR shall, prior to and at all times while providing, performing, or completing the Work, procure, maintain, and keep in force, at CONTRACTOR'S expense, all insurance necessary to protect and hold harmless the VILLAGE, the Work Site, and all property located at or about the Work Site, including but not limited to the insurance coverages specified below should any damage or liability arise from the Work.

CONTRACTOR shall provide certificates of insurance and policies evidencing the minimum insurance coverages and limits set forth below to the VILLAGE. Such policies shall be in form and from companies acceptable and satisfactory to the VILLAGE to afford protection against all claims for damages to public or private property, and injuries to persons, arising out of and during the progress of the Work, as defined in the contract, until final acceptance and payment by the VILLAGE. A copy of the certificate of insurance shall name the VILLAGE as additional insured. The policy of insurance shall contain no provisions that invalidate the naming of the VILLAGE as additional insured.

a) Minimum Coverages. CONTRACTOR shall, prior to and at all times while providing, performing, or completing the Work, procure, maintain, and keep in force, at CONTRACTOR's expense, at least the following minimum insurance coverages:

i. Workmen's Compensation: The CONTRACTOR is required to carry, with a company authorized under the laws of the State of Illinois, a policy for protection against liability under the Workmen's Compensation and the Occupational Disease Statutes of the State of Illinois.

- ii. Comprehensive Motor Vehicle Liability Insurance: The CONTRACTOR shall carry a comprehensive policy to insure liability for all automotive operations under the Contract with limits of not less than \$1,000,000.00 each accident for bodily injury and not less than \$1,000,000.00 each accident for property damage liability.
- iii. Comprehensive General Liability: The CONTRACTOR shall carry a comprehensive general umbrella liability policy for all operations with limits of not less than \$2,000,000.00 each accident for bodily injury liability and not less than \$2,000,000.00 each accident for property damage liability.

All such insurance must include an endorsement whereby the insurer agrees to notify the VILLAGE at least 30 days prior to non-renewal, reduction, or cancellation of any policy. If any of the required insurance is not renewed, reduced, or cancelled, the CONTRACTOR shall cease operations.

- b) Additional Coverages. The insurance coverages and limits required above shall be deemed to be minimum coverages and limits and shall not be construed in any way as a limitation on CONTRACTOR'S duty to carry adequate insurance as required above or on CONTRACTOR liability for losses and damages under this Contract. CONTRACTOR shall at all times carry such additional coverages and limits as may be necessary to fully comply with, and insure the Work performed under this Contract.
- c) Subcontractor Insurance. Unless otherwise approved by VILLAGE, CONTRACTOR shall not allow any Subcontractor to commence or continue any part of the Work until and unless such Subcontractor provides and has in force insurance coverages equal to those required of CONTRACTOR by this Article.

1.05 ASSIGNMENTS: The CONTRACTOR agrees that neither this Contract nor any part thereof may be sublet or assigned without the written permission of the VILLAGE. Neither the subletting nor assigning of this Contract, or any part thereof, will relieve the CONTRACTOR of any of its liabilities under the terms of the Contract.

1.06 RELATIONSHIP OF THE PARTIES: CONTRACTOR, and its Subcontractors and Suppliers, shall act as independent CONTRACTORS and shall have the requisite control over the day-to-day operations required to provide, perform, and complete the Work. It is the Parties express intention that no right of supervision, requirement of approval, or other provision of this Contract, and no subsequent conduct of the VILLAGE or CONTRACTOR, shall be exercised in such a way that it could be construed (1) to create the relationship of principal and agent, partners, or joint venturers between the VILLAGE and CONTRACTOR, or (2) to create any relationship between the VILLAGE and any Subcontractor or Supplier of CONTRACTOR. The rights of the VILLAGE under this Contract in monitoring and enforcing the quality and completeness of the Work shall not make CONTRACTOR, or any Subcontractor or Supplier of CONTRACTOR, an agent of the VILLAGE, and the liability of CONTRACTOR, and of all Subcontractors and Suppliers of CONTRACTOR, for all damages to persons or to public or private property arising from the provision, performance, or completion of the Work by CONTRACTOR, or any Subcontractor or Supplier of CONTRACTOR, shall not be lessened because of the existence, exercise, or the non-exercise of such rights.

1.07 FAILURE TO PERFORM; REMEDIES: If at any time during this Contract CONTRACTOR fails or refuses to prosecute, or delays in the prosecution of the Work with diligence at a rate that assures completion of the Work in full compliance with the requirements of this Contract, or attempts to assign this Contract or CONTRACTOR'S rights under this Contract, either in whole or in part, or falsely makes any representation or warranty in this Contract, or otherwise fails, refuses, or delays to perform or satisfy any other requirement of this

Contract or fails to pay its debts as they come due ("Event of Default"), then the VILLAGE shall have the right, at its election and without prejudice to any other remedies provided by law or equity or under this Contract, to pursue any one or more of the following remedies:

- a) The VILLAGE may require CONTRACTOR, within such reasonable time as may be fixed by the VILLAGE, to complete or correct all or any part of the Work that is defective, damaged, flawed, unsuitable, nonconforming, or incomplete; to remove from the Work Site any such Work that is noncompliant with the terms of Work or prohibits completion of operations to complete the Work on schedule; to accelerate all or any part of the Work; and to take any or all other action necessary to bring CONTRACTOR and the Work into strict compliance with this Contract.
- b) The VILLAGE may perform or have performed all Work necessary for the accomplishment of the results stated in Paragraph A above and withhold an equal amount of future payment from CONTRACTOR or recover from CONTRACTOR as reimbursement to the VILLAGE for all of its costs and expenses, including attorneys' fees and administrative costs.
- c) The VILLAGE may terminate this Contract immediately with written notice.
- d) The VILLAGE may recover from CONTRACTOR, any and all costs, including attorneys' fees and administrative expenses, incurred by the VILLAGE as the result of any Event of Default, or as a result of actions taken by the VILLAGE in response to any Event of Default.
- e) The VILLAGE may recover any damages suffered, directly or indirectly, as a result of CONTRACTOR's, or CONTRACTOR's assign's, actions, willful conduct, negligence, or inaction.

Each of the rights and remedies reserved to the VILLAGE in this Contract shall be cumulative and in addition to any other or further remedies provided in law or equity or in this Contract.

1.08 TERMINATION FOR CAUSE: In addition to its termination rights under Section 1.07 of this Contract, the VILLAGE reserves the right to terminate this Contract for Cause at any time during the term of the Contract, upon thirty (30) days written notice to the CONTRACTOR. Termination for Cause shall be defined as any of the following:

- i. Violation of this Contract including, but not limited to not providing the required number and type of equipment, not providing equipment that meets the minimum requirements of the Contract, not timely repairing equipment deficiencies as required by this Contract, not providing operators that meet the requirements of this Contract, not meeting the 1 hour response time to report in section 4.03 and section 4.04, not adhering to the requirements in section 5.03 – Communication, and not adhering to or satisfying the requirements in section 5.01 – General Operating Procedures.
- ii. Causing damage to public and private property that is more extensive than what is commercially reasonable and customary.
- iii. Not timely completing the Work in accordance with this Contract.
- iv. Failure to provide adequate insurance as required by this Contract.

1.09 COMPLIANCE WITH LAWS AND REGULATIONS: CONTRACTOR shall comply with all applicable laws, regulations and rules promulgated by any federal, state, local, or other governmental authority or regulatory body pertaining to all aspects of the Work, now in effect, or which may become in effect during the performance of the Work. The scope of the laws, regulations, and rules referred to in this paragraph includes, but is in no way limited to, the Illinois Human Rights Act, Illinois Equal Pay Act of 2003, Occupational Safety & Health Act along with the standards and regulations promulgated pursuant thereto (including but not limited

to those safety requirements involving work on elevated platforms), all forms of traffic regulations, public utility, Interstate and Intrastate Commerce Commission regulations, Workers' Compensation Laws, Public Construction Bond Act, Prevailing Wage Laws, Public Works Preference Act, Employment of Illinois Workers on Public Works Act, USA Security Act, federal Social Security Act (and any of its titles), and any other law, rule or regulation of the Illinois Department of Labor, Department of Transportation, Illinois Environmental Protection Act, Illinois Department of Natural Resources, Illinois Department of Human Rights, Human Rights Commission, EEOC, and the VILLAGE. CONTRACTOR shall also comply with the provisions of the Illinois Public Works Employment Discrimination Act and the Illinois Human Rights Act/Equal Opportunity Clause which, pursuant to Illinois law, are deemed to be part of this Contract. The relevant provisions will be fully incorporated into the Contract by reference and set forth in full.

1.10 PERMIT AND LICENSES: The CONTRACTOR, at its sole cost and expense, shall maintain throughout the term of this Contract, all permits, licenses and approvals necessary or required for the CONTRACTOR and its employees, agents, representatives, or assigns to perform the Work and services described herein.

1.11 INDEMNIFICATION: To the fullest extent permitted by law, CONTRACTOR hereby agrees to defend, indemnify and hold harmless the VILLAGE, its officials, agents and employees against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in anywise accrue against the VILLAGE, its officials, agents and employees arising in whole or in part or in consequence of the performance of this work by the CONTRACTOR, its employees, or subcontractors, or which may in anywise result therefore, except that arising out of the sole legal cause of the VILLAGE, its agents or employees, the

CONTRACTOR shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the VILLAGE, its officials, agents and employees in any such action, the CONTRACTOR shall, at its own expense, satisfy and discharge the same. CONTRACTOR expressly understands and agrees that any performance bond or insurance policies required by this contract, or otherwise provided by the CONTRACTOR, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the VILLAGE, its officials, agents and employees as herein provided.

In addition to the requirements set forth above, CONTRACTOR (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees and waives any limitation of liability defense based upon the Worker's Compensation Act and cases decided there under. CONTRACTOR agrees to indemnify and defend the VILLAGE from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, which the VILLAGE may sustain as a result of personal injury claims by CONTRACTOR'S employees, except to the extent those claims arise as a result of the VILLAGE'S own negligence.

1.12 TIME IS OF THE ESSENCE: The time of beginning, rate of progress, and time of completion of the Work is of the essence of this Contract. CONTRACTOR shall be solely responsible for completing the Work in a timely fashion. CONTRACTOR shall promptly, continuously, diligently, and systematically provide and perform the Work, and all component parts of the Work, within such time or times as may be set forth in this Contract and to the ends that, and at a rate that assures, all Work, and all component parts of the Work will be completed in full compliance with, and as required by or pursuant to, this Contract within the Contract

Time. CONTRACTOR shall cooperate with the VILLAGE to assure maximum coordination and efficiency in the progress of the Work.

1.14 **PENALTIES:** CONTRACTOR shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with CONTRACTOR'S, or its Subcontractors' or Suppliers', performance of, or failure to perform, the Work or any part thereof. CONTRACTOR may contest any such fines or penalties in administrative or court proceedings; provided, however, that CONTRACTOR shall pay such fines or civil penalties prior to such protest if payment is required prior to making such protest. CONTRACTOR shall be solely responsible for all costs, including attorneys' fees and administrative expenses, of protesting any such fines or civil penalties.

1.15 **TRAINING:** At the VILLAGE'S discretion, the CONTRACTOR shall make their operators available, on dates to be announced by the VILLAGE, to familiarize themselves with the routes, loading equipment and VILLAGE'S procedures as described in this Contract.

1.16 **AMENDMENTS & MODIFICATIONS:** No amendment or modification to this Contract shall be effective until it is reduced to writing and approved and executed by all parties to the Contract in accordance with applicable law.

1.17 **AUTHORITY TO EXECUTE:** Each party hereby warrants and represents to the other party that the persons executing this Contract have been properly authorized to do so by the corporate authorities of such parties.

1.17 INTERFERENCE WITH PUBLIC CONTRACTING: CONTRACTOR certifies that it is not barred from entering into this Agreement as a result of violations of either Section 33E-3 or Section 33E-4 of the Illinois Criminal Code.

1.18 SEXUAL HARASSMENT POLICY: CONTRACTOR certifies hereby that it has a written Sexual Harassment Policy in full compliance with 775 ILCS 5/2-105(A)(4).

1.19 FREEDOM OF INFORMATION ACT: CONTRACTOR agrees to furnish all documentation related to this Agreement and any documentation related to the VILLAGE required under an Illinois Freedom of Information Act (ILCS 140/1 et. seq.) ("FOIA") request within five (5) days after VILLAGE issues notice of such request to CONTRACTOR. CONTRACTOR agrees to defend, indemnify and hold harmless the VILLAGE, and agrees to pay all reasonable costs connected therewith (including, but not limited to reasonable attorney's and witness fees, filing fees and any other expenses) for the VILLAGE to defend any and all causes, actions, causes of action, disputes, prosecutions, or conflicts arising from CONTRACTOR's, actual or alleged violation of the FOIA or CONTRACTOR's failure to furnish all documentation related to a request within five (5) days after VILLAGE issues notice of a request. Furthermore, should CONTRACTOR request that VILLAGE utilize a lawful exemption under FOIA in relation to any FOIA request thereby denying that request, CONTRACTOR agrees to pay all costs connected therewith (such as reasonable attorneys' and witness fees, filing fees and any other expenses) to defend the denial of the request. The defense shall include, but not be limited to, challenged or appealed denials of FOIA requests to either the Illinois Attorney General or a court of competent jurisdiction. CONTRACTOR agrees to defend, indemnify and hold harmless the VILLAGE, and agrees to pay all costs connected therewith (such as reasonable attorneys' and witness fees, filing fees and any other expenses) to defend any denial of a FOIA request by CONTRACTOR's request to utilize a lawful exemption to the VILLAGE.

1.20 ENTIRE AGREEMENT: This Contract constitutes the entire agreement between the parties and supersedes any and all prior agreement and negotiations between the parties, whether written or oral, relating to the subject matter of this agreement.

SECTION 2

DESCRIPTION OF WORK

2.01 WORK: The Work is officially known as “Snow and Ice Control Services”. The Work is further described as furnishing equipment, consisting of trucks equipped with plow, spreader, and operators, to remove snow and ice from designated streets in the VILLAGE of Round Lake in accordance with this Contract. The CONTRACTOR will complete this Work by plowing and applying de-icing materials to VILLAGE streets as directed by the VILLAGE and operating the equipment in accordance with section 5.02 of this Contract.

2.02 CONTRACTOR DUTIES: The CONTRACTOR agrees to:

- a) Maintain 1 (one) VILLAGE route as designated by the VILLAGE that include streets and cul-de-sacs during all snow events in accordance with all sections of this Contract.
- b) Provide a minimum of 2 (two) trucks or 1 (one) truck and 1 (one) piece of equipment, such as a loader or skid steer, with operators upon breach of the service trigger or callout from the VILLAGE; hereinafter called “Primary Equipment”.
- c) Complete paperwork as required in section 5.04 of this Contract.
- d) Accomplish Work in conformance with this Contract.
- e) Comply with all sections of this Contract.

SECTION 3

EQUIPMENT & PERSONNEL

3.01 EQUIPMENT:

The CONTRACTOR shall provide:

- a) Trucks equipped with a salt spreader and dump box or a hopper as an alternative to a dump box. The distance from the top of hopper to the ground shall not exceed 8 feet 6 inches.
- b) Spreaders shall be capable of being calibrated for rate of salt application and adjusted from inside the cab of the truck.
- c) Equipment that is clear of excessive hydraulic leaks. CONTRACTOR shall be responsible for the clean-up of such fluids and all associated expenses.
- d) All fluids and fuel for equipment excluding de-icing materials.
- e) Equipment MUST be in good working order and in general good repair, and work effectively to complete the Work. If the equipment is not in good working order, as determined by the VILLAGE, the CONTRACTOR shall work to correct the deficiency to the satisfaction of the VILLAGE within twenty-four (24) hours. Failure shall result in a violation of this Contract.

3.02 PERSONNEL: The CONTRACTOR shall provide:

- a) Operators sufficiently familiar with the equipment to efficiently clear spreader stoppages, effectively adjust spreading rates, change plow blades and effect minor repairs, when necessary.
- b) Operators fully licensed as required by all Federal and State Laws.
- c) Operators sufficiently familiar with their assigned route. In Exhibit A, the CONTRACTOR shall assign a primary driver to the route who is expected to remain in that route for the entire year. The CONTRACTOR shall also designate a substitute driver

who may replace the primary driver on occasion. The VILLAGE must be notified of any change in operators prior to an event.

- d) Operators that have fulfilled the training requirement as described in section 1.14 of this Contract.

3.03 QUALIFICATION OF EQUIPMENT & OPERATOR:

- a) **Equipment:** The CONTRACTOR shall provide the VILLAGE with a description of the Primary Equipment for each route, which shall include year, make, and model of each vehicle, plow size and spreader type in Exhibit A. The CONTRACTOR may substitute trucks and equipment, provided they meet the required specifications as stated in this Contract and only when specifically approved by the VILLAGE. The CONTRACTOR is responsible for all cost of operations, including all repairs to CONTRACTOR'S equipment.
- b) **Operator:** The CONTRACTOR shall provide the VILLAGE with identification of each operator and back-up operator for each route, which shall include operator's name, address, CDL identification number, class, restriction, expiration date and years of experience.

3.04 EQUIPMENT & FACILITY INSPECTIONS: An inspection by the VILLAGE of the equipment and facilities may be required at the operational headquarters or satellite facility of the CONTRACTOR upon twenty-four (24) hours notice. The VILLAGE shall have the ability to inspect all equipment at any time between October 15 and April 15. At any time the VILLAGE may require the CONTRACTOR to repair, or adjust the equipment so that it meets the specifications of this Contract.

3.05 BREAKDOWNS: The CONTRACTOR shall notify the VILLAGE as soon as a malfunction occurs. If the malfunction cannot be corrected or back-up equipment is not brought in to finish the Work within 1 hour of the malfunction, penalties may be imposed in accordance with

section 7.02. During an event, if a breakdown occurs, the CONTRACTOR may substitute the primary vehicle with a vehicle of similar specifications while the CONTRACTOR works to repair the primary vehicle(s).

SECTION 4
COMMENCEMENT PROCEDURES

4.01 24-HOUR TELEPHONE: The CONTRACTOR shall furnish the name and telephone number of at least two persons to be contacted for callouts prior to execution of this Contract. The VILLAGE will use these numbers to notify the CONTRACTOR at the time of a callout. It is expected the CONTRACTOR will answer or immediately return (within 15 minutes) all phone calls from the VILLAGE to these phone numbers. The callout begins at the time the original call was placed by the VILLAGE to the CONTRACTOR.

4.02 COMMENCEMENT: The CONTRACTOR is responsible for performing services in the selected areas after the service trigger has been reached. The service trigger shall be taken as a single snow event accumulation of 2.0 inches or more, as defined in section 6. The CONTRACTOR is responsible for monitoring weather conditions and beginning Snow and Ice Control Services based on the service trigger independent of a callout from the VILLAGE.

The CONTRACTOR shall be notified by the Round Lake Public Works Department for any additional callouts to which the CONTRACTOR is required to report, when it is determined by the VILLAGE that conditions warrant Snow and Ice Control Services regardless of snow accumulation.

4.03 COMMENCEMENT PROCEDURES: The CONTRACTOR'S operators and equipment shall:

a) Report to the designated route with qualified equipment in the time shown:

Primary - 1 hour

Back-up- 1 hour (after breakdown)

If the CONTRACTOR believes he will not meet the required response time, he shall immediately call the VILLAGE to discuss any reason for the delay and to provide an estimated arrival time.

4.04 NOTICE: The VILLAGE acknowledges that from time to time it may take longer than 1 hour to report to the designated route due to excessive traffic congestion, road closures or other traffic-related emergencies and as a result, the VILLAGE will attempt to contact the CONTRACTOR in advance of a callout to put the CONTRACTOR on notice. The notice is an attempt to communicate the approximate call out time and approximate start of snow and ice control operations.

SECTION 5

OPERATING PROCEDURES

5.01 GENERAL OPERATING PROCEDURES:

- a) Snowplowing and de-icing speeds are: 25 MPH MAXIMUM!
- b) The CONTRACTOR shall report ALL damage to public or private property (mailboxes, parkways, etc.) to the VILLAGE at the end of each snow event.
- c) Driving into or backing in a residential driveway is strictly prohibited.
- d) The CONTRACTOR shall report vehicles parked on streets along the plow route to the VILLAGE representative.
- e) The VILLAGE shall determine the application rate for all de-icing materials. The VILLAGE shall set the application rates at the beginning of the event and may make adjustments at any point during an event. The CONTRACTOR shall not modify the application rate of any de-icing materials without specific authorization from the VILLAGE.
- f) All employees, agents, representatives, Subcontractors or other person or entity acting on behalf of the CONTRACTOR shall not exhibit inappropriate behavior towards other Operators, VILLAGE employees, other drivers, or residents while engaged in snow plow operations for the VILLAGE. Inappropriate behavior shall include, but is not limited to cursing, swearing, making threats, speeding, and reckless driving. The VILLAGE reserves the right to prohibit operators who exhibit this type of behavior.

5.02 PERFORMANCE: It is required that routes be cleared to the satisfaction of the VILLAGE prior to the CONTRACTOR'S release. Pavement in the routes will be clear of snow and ice, corners tucked, and the curbs exposed. It is expected that Snow and Ice Control Service be performed in the following stages:

STAGE 1: Keep streets open – all streets and cul-de-sacs receive one initial pass on both sides of each street

STAGE 2: Continue additional passes in route until snow stops falling

STAGE 3: Continue operation until pavement to wet

STAGE 4: Continue operation until streets and cul-de-sacs are cleared curb to curb as well as possible without damaging vehicles due to obstructions such as overhanging tree limbs. Apply de-icing material as directed by the VILLAGE.

STAGE 5: Report apparent completion of route to VILLAGE representative

STAGE 6: Released by VILLAGE representative after the work is complete and approved.

5.03 COMMUNICATION: The VILLAGE shall have the capabilities to directly communicate by cell phone, or two-way radio, with all of the CONTRACTOR'S operators:

- a) Upon arrival at the Public Works Maintenance Yard.
- b) When all vehicles have departed from the Public Works Maintenance Yard after loading with de-icing materials.
- c) At anytime throughout an event.
- d) The CONTRACTOR'S operators shall call the VILLAGE'S representative 15 to 30 minutes before the apparent completion of the route to schedule on inspection of the route.
- e) Upon observing any unusual occurrence.

The CONTRACTOR'S operators shall monitor their cell phones at all times for messages from the VILLAGE representative. The VILLAGE shall have the capabilities to directly communicate by cell phone at all times with the CONTRACTOR. The costs for the CONTRACTOR'S Communication system (including hardware, service, and all related costs) are incidental to the contract price.

5.04 REPORTS: The CONTRACTOR'S representative shall complete the snow event report (See Exhibit B) at the end of each snow event. These reports shall be approved by the VILLAGE'S representative prior to release. The CONTRACTOR'S representative shall sign each report before being released. A single report is required for each snow event worked.

5.05 RELEASE: The CONTRACTOR'S operators and equipment are released:

- a)
 - i. After all unused salt is returned to the VILLAGE stockpile; or
 - ii. After the CONTRACTOR has had their vehicle(s) fully loaded with salt by the VILLAGE, or preloading for the subsequent event; and,
- b) After the VILLAGE representative has obtained a completed copy of the snow event report signed by the CONTRACTOR'S representative; and,
- c) After the Work is completed and the VILLAGE representative has agreed that the Work has been completed to the VILLAGE'S satisfaction; and,
- d) When so directed by the VILLAGE representative.

SECTION 6

MEASURING OF SNOW ACCUMULATION

6.01 MEASURING SNOW ACCUMULATION: Prior to the first snow event, the VILLAGE and CONTRACTOR will agree on and designate the snow accumulation measurement location(s) and firm(s) providing the service. The firm, at a minimum, will:

- Measure and report inches of snow accumulation from the designated location using generally acceptable practices within the industry.
- Provide a report of snow accumulation for every snow event from October 15 to May 15 of each year during the term of the Contract.
- Will forward snow accumulation information to the VILLAGE and CONTRACTOR after each snow event.
- This weather data will be the official data used to count snow accumulation for the purpose of determining snow inch data.

6.02 COUNTING SNOW ACCUMULATION: The official snow accumulation will be measured and rounded to the nearest tenth of an inch. In the event that the CONTRACTOR is called out by the VILLAGE as referenced in Section 4.02 of this contract, there will be a minimum count of two (2.0) inches for that event.

SECTION 7

COMPENSATION

7.01 **COMPENSATION:** The costs for the CONTRACTOR'S performance of the Work as described in this Contract shall be based on actual snow accumulation totals per snow event according to the following table.

Service Level Accumulation Amounts	Cost For Snow and Ice Control Services Per Snow Event
2.0 - 3.9 Inches	\$
4.0 - 5.9 Inches	\$
6.0 - 7.9 Inches	\$
8.0 - 9.9 Inches	\$
10.0 - 11.9 Inches	\$
12.0 - 14.9 Inches	\$
Per Inch Over 15.0 Inches	\$

The above cost includes performance of the snow and ice control services for all routes as defined in the Contract for each snow event. A "snow event" is a snow and/or ice precipitation occurrence, during which precipitation is not interrupted for a continuous period of 3 hours or more.

7.02 CONTRACTUAL DEDUCTIONS: The VILLAGE reserves the right to make deductions from the COMPENSATION for the CONTRACTOR'S failure to perform and complete the Work in accordance with this Contract as follows:

- a) Failure to respond to a callout as described in section 4.03 will result in a deduction of \$ 100.00 per occurrence.
- b) Each equipment malfunction, which takes more than 1 (one) hour to correct, or more than 1 (one) hour to provide sufficient back-up as described in section 3.05 will result in a deduction of \$ 50.00 for every hour, beyond the original 1 (one) hour to correct or provide proper back-up as outlined in Section 3.05. The deduction shall only apply for the actual time the VILLAGE places a vehicle in a route that the breakdown occurred.
- c) Any mailbox that is damaged beyond reasonable repair during plowing operations by the CONTRACTOR will result in a deduction of \$ 50.00 for each occurrence.

7.03 PAYMENT TERMS: During the term of this Contract and subject to any deductions pursuant to Section 1.07 and Section 7.02 of this Contract, the CONTRACTOR agrees to submit monthly invoices based on costs as described in Section 7.01 of this Contract. All payments will be remitted through U.S. Postal Service standard mail delivery, unless other arrangements are made. Payment for services shall be paid in sixty (60) days or less of the date of invoice.

VILLAGE OF ROUND LAKE
CONTRACT

1. THIS AGREEMENT, made and concluded this ____ day of _____, 20____, between The VILLAGE OF ROUND LAKE, acting by through the Board of Trustees, known as the party of the first part, and _____, his/their executors, administrators, successors or assigns, known as the party of the second part.

2. WITNESSETH: That for and in consideration of the payments and agreements mentioned in the Proposal hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the Specifications hereinafter described and in full compliance with this agreement and the requirements of the Director of Public Works under it.

3. And it is also understood and agreed that the Specifications hereto attached, for the SNOW AND ICE CONTROL SERVICES, are all essential documents of this contract and are part hereof.

4. IN WITNESS WHEREOF, The said parties have executed these presents on thru date above mentioned.

Village of Round Lake

Attest: Patricia C. Blauvelt, Village Clerk

Daniel A. MacGillis, Mayor

For the Contractor

By _____

Attest:

President

VILLAGE OF ROUND LAKE PUBLIC CONTRACT STATEMENTS

The Village of Round Lake ("Village") is required to obtain certain information in the administration and awarding of public contracts. The following Public Contract Statements shall be executed and notarized.

PUBLIC CONTRACT STATEMENTS

CERTIFICATION OF CONTRACTOR/BIDDER

In order to comply with 720 Illinois Compiled Statutes 5/33 E-1 et seq., the Village requires the following certification be acknowledged:

The below-signed bidder/contractor hereby certifies that it is not barred from bidding or supplying any goods, services or construction let by the Village of Round Lake with or without bid, due to any violation of either Section 5/33 E-3 or 5/33 E-4 of Article 33E, Public Contracts, of the Chapter 720 of the Illinois Compiled Statutes, as amended. This act relates to interference with public contracting, bid rigging and rotating, kickbacks, and bidding.

CERTIFICATION RELATIVE TO 65 ILCS 5/11-42.1.1

In order to comply with 65 Illinois Compiled Statutes 5/11-42.1.1, the Village requires the following certification:

The undersigned does hereby swear and affirm that it is not delinquent in the payment of any tax administered by the Illinois Department of Revenue unless it is contesting, in accordance with the procedures established by the appropriate revenue Act, its liability for the tax or the amount of the tax. The undersigned further understands that making a false statement herein: (1) is a Class A Misdemeanor, and (2) voids the contract and allows the Village to recover all amounts paid to it under the contract.

CONFLICT OF INTEREST

The Village requires the following verification relative to conflict of interest and compliance with general ethics requirements of the Village:

The undersigned supplier hereby represents and warrants to the Village as a term and condition of acceptance of this (Contract) that none of the following Village Officials is either an officer or director of supplier or owns five percent (5%) or more of the Supplier: the Village President, the members of the Village Board of Trustees, the Village Clerk, the Village Treasurer, the members of the Zoning Board of Appeals and the Plan Commission, the Village Manager and his Assistant or Assistants, or the heads of the various departments within the Village.

If the foregoing representation and warranty is inaccurate, state the name of the Village official who either is an officer or director of your business entity or owns five percent (5%) or more thereof:

(Official) _____

Print Name of Contractor/Bidder/Supplier

Signature

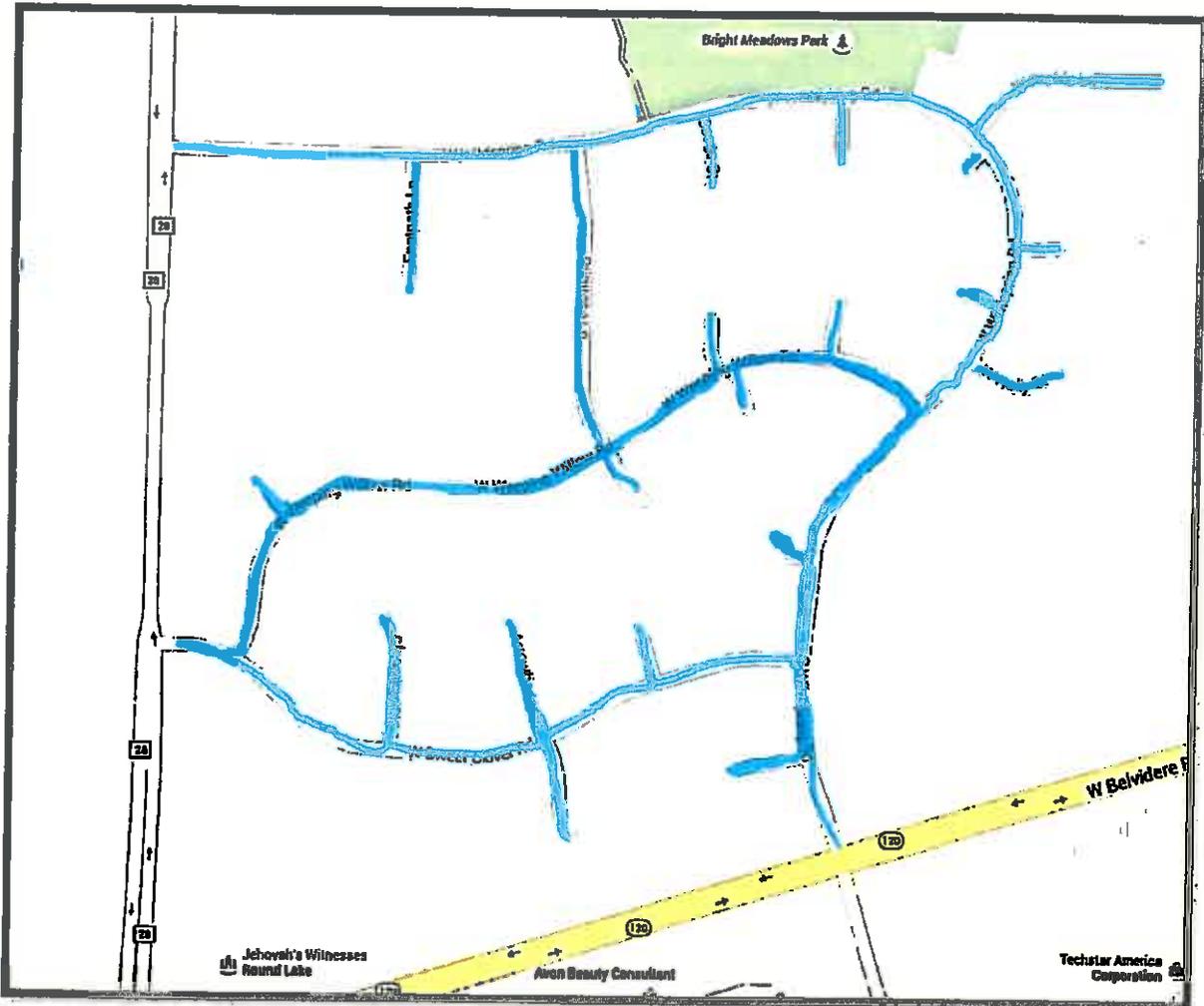
Title

Subscribed and Sworn to before me this _____ day of _____, 2015.

Notary Public _____ Notary _____ Expiration _____ Date _____

Exhibit A

Location Map



Contract includes all streets and cul-de-sacs in the Bright Meadows Subdivision (highlighted blue). Main streets include Wildspring Road, Weeping Willow Road and Sweet Clover Road, etc.

The subdivision is located at the northeast corner of IL Rt. 120 and Cedar Lake Road. The contract does not include any work on Cedar Lake Road or IL Rt. 120.

Exhibit B

Snow Event Report

Date: _____

Company: _____

Employee Name: _____

Number of employees on site for this snow event (including person filling out this form): _____

Equipment on site for this snow event (Ex. 3/4 ton pickup, skid steer, etc.):

Time on-site to begin snow and ice operations: _____

Time snow and ice operations were completed: _____

Was salt used (Y/N): _____ Approximate tons used: _____

Note location and details of any damage caused by plowing operations (mailbox hit, parkway damage, etc.): _____

Additional Comments: _____

Signatures:

(Contractor Representative)

(Village Representative)



VILLAGE OF ROUND LAKE

AGENDA ITEM SUMMARY

TITLE: UTILITY LOCATING CONTRACT

Agenda Item No. COTW

Executive Summary

Staff recommends agreeing to a contract to hire U.S.I.C. for utility locating services. A staff member retired in May of this year and his position has not been replaced. One of his main duties was locating Village owned utilities to fulfill our J.U.L.I.E. ticket requests and this contract will be used to fill his vacancy. Please see the attached contract. The estimated cost of the contract is based on J.U.L.I.E. records from 2014 but these costs are difficult to estimate and can vary greatly depending on the number and types of locates called in. The estimated cost of a calendar year of service is \$39,283.00

The contract is for one calendar year with an option to renew at a fixed 3% cost increase. U.S.I.C. is the sole provider of locating services in the vicinity and currently conducts locating services for all the major utilities (ComEd, AT&T, Comcast, Nicor, etc.). They also provide locating services for some surrounding communities including Round Lake Beach and Grayslake.

The contract will be paid from the Water & Sewer Regular Salaries budget with funds allocated to the retired staff member's position.

Recommended Action

Approve a contract with U.S.I.C. for utility locating services.

Committee: PW/F&CA and Engineering		Meeting Date(s): 09/21/15	
Lead Department: Public Works		Presenter: Adam Wedoff, Director of Public Works	
Item Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	Account(s)	Budget	Expenditure
	Other Items	\$316,000.00	
	Item Requested	\$0.00	\$39,283.00
	YTD Actual		\$0.00
	Amount Encumbered		\$276,927.00
	50-60-70-67001	\$316,000.00	\$316,210.00
	Request is over/under budget:		
	Under	-	
	Over		\$210.00

JULIE Locates Projected Costs Comparison

Year	No. of Locates
2004	3255
2005	4140
2006	2464
2007	1283
2008	988
2009	1100
2010	1095
2011	1197
2012	1089
2013	1530
2014	1898
Average =	1822 per year

USIC Estimated Costs:

Normal Call	\$	18.00	
Emergency Call	\$	35.00	
For work over 1 hour	\$	12.00	per 15 minutes

2014

1993 Total Locates Called In Per J.U.L.I.E.

42	Called in by Village	\$	-
1951	Normal Locates	\$	35,118.00
119	Emergency Locates	\$	4,165.00
Estimated Total Cost*		\$	39,283.00

** No work over 1 hour was accounted for; too difficult to estimate*

Village Estimated Costs:

Hourly Rate per Employee	\$	32.31
Overtime Rate per Employee	\$	44.96

2014

1993 Total Locates Called In Per J.U.L.I.E.

42	Called in by Village	\$	-
1951	Normal Locates	\$	63,036.81
119	Emergency Locates	\$	10,700.48
Paint and Flagging Supplies		\$	1,500.00
Estimated Total Cost**		\$	75,237.29

***Assume 1 hour per normal ticket; 2 hour min per emergency ticket*

**UNDERGROUND FACILITIES LOCATING AND MARKING
SERVICE AGREEMENT**

THIS CONTRACT is entered into as of September 17, 2015, and is by and between USIC Locating Services, LLC, an Indiana corporation, (**USIC**), and Village of Round Lake, Illinois (**Customer**).

BACKGROUND

- A. Customer owns and operates underground facilities in the geographic area described on Exhibit A to this Agreement (**Contract Service Area**).

- B. Customer desires to have USIC provide the necessary labor and equipment to provide certain services relative to locating and marking Customer's underground facilities in the Contract Service Area.

AGREEMENT

Based on the Background set forth above and in consideration of the mutual covenants, terms and conditions set forth below, USIC and Customer agree as follows:

- 1. **Definitions.** In addition to the terms defined above the following capitalized terms when used in this Agreement shall have the following meanings:
 - 1.1 **APWA** means the American Public Works Association and its Underground Utility Location and Coordination Council.

 - 1.2 **At Fault Damages** means Damage to Customer's Facilities caused by an Excavator that occurs with respect to Locatable Facilities where USIC did not perform the Locate with Reasonable Accuracy.

 - 1.3 **Contract Year** means the 365 (366 if period includes February during a leap year) days beginning with the date this agreement begins and the anniversary date each year after.

- 1.4 **Customer's Facilities** means any Underground Facilities owned by Customer.
- 1.5 **Damage to Customer's Facilities** means the penetration or destruction of any protective coating, sheath, housing or other protective facility of underground plant, the partial or complete severance of underground plant, or the rendering of any underground plant partially or completely inoperable.
- 1.6 **Day** means a calendar day.
- 1.7 **Excavator** means any person who engages directly in excavation.
- 1.8 **High Profile Facilities** means fiber cable, 900 pair or greater, switchgear cable, and 6" main or greater.
- 1.9 **Interruption of Service** means an interruption in the services provided by Customer to its customers arising from a Damage to Customer's Facilities.
- 1.10 **Locatable Facilities** means Customer's Facilities that can be field marked with Reasonable Accuracy by using devices designed to respond to the presence of Customer's Facilities, together with records of sufficient accuracy, but shall specifically not include Unidentifiable Facilities and Unlocatable Facilities.
- 1.11 **Locate** means the completed process of having provided Locate Services at an excavation site.
- 1.12 **Locate Service** means the process of determining the presence or absence of Customer's Facilities, their conflict with proposed excavations, and the Marking of the proper places or routes of Customer's Facilities within Reasonable Accuracy limits as required.
- 1.13 **Low Profile Facilities** means any of Customer's Facilities that are not High Profile Facilities.

- 1.14 **Marking** means the use of stakes and flags, paint strips or other clearly identifiable materials at appropriate distances and at each divergence from a straight line in accordance with the current marking standards of the APWA to show the field location of Underground Facilities accurately.
- 1.15 **Project Locate** means a Locate that requires USIC to spend more than one hour at the excavation site.
- 1.16 **Reasonable Accuracy** means the placement of appropriate Markings within eighteen (18) inches of the outside dimensions of both sides of an Underground Facility.
- 1.17 **Restoration Costs** means the actual costs incurred by Customer to repair Damage to Customer's Facilities arising from At Fault Damages, but shall specifically exclude any Third Party Claims. Restoration Costs is equal to only the actual labor, equipment and material costs incurred by Customer to repair the Damage to Customer's Facilities. Restoration Costs specifically exclude overhead charges, costs arising from betterment of plant (which shall include, among other things, any upgrade, improvement, reinforcement, enlargement or extension of Customer's Facilities), costs arising out of collection actions, whether incurred by the Customer or collection agencies.
- 1.18 **Services** mean the services to be provided by USIC under this Agreement.
- 1.19 **Site Surveillance** means to watch over and protect Customer's Facilities during unusual or extensive excavation projects (i.e. road widening projects, sewer projects, etc.) and providing such continuous on-site Locate Services as may be dictated by the nature and scope of the excavations. Commonly referred to as a "Watchdog" within the industry.
- 1.20 **Third Party Claims** means any claims for losses, fines, penalties, damages or expenses made by a person not a party to this Agreement arising from Damages to Customer's Facilities, including but not limited

to, claims as a result of (a) injury to or death of any person, (b) damage to or loss or destruction of any property, or (c) Interruption of Service.

1.21 **Underground Facilities** means any item buried or placed below the ground for use in connection with the storage or conveyance of water, sewage, electronic telephonic or telegraphic communications, cablevision, electric energy, petroleum products, gas, gaseous vapors, hazardous liquids or other substance including, but not limited to, pipes, sewers, conduits, cables, valves, lines, wires, manholes, attachments and those parts of poles or anchors below ground.

1.22 **Unidentifiable Facilities** means Customer's Facilities that are neither identified on the records provided by Customer and from a Visual Examination.

1.23 **Unlocatable Facilities** means Customer's Facilities whose presence is known either from records provided by Customer or a Visual Examination, but which cannot be field marked with Reasonable Accuracy using standard procedures employed by USIC.

1.24 **Visual Examination** means an attempt to determine the existence of Customer's Facilities at an excavation site by a reasonable visual inspection rather than from Customer's maps and records.

2. Responsibilities of USIC.

2.1 USIC shall furnish all labor, materials and equipment necessary to perform Locate Services for Customer within the Contract Service Area except for the maps and records to be provided by Customer under Section 3.1. USIC will receive transmittals directly from the one-call center for the Contract Service Area at no additional cost to Customer.

2.2 Upon receipt of a request for a Locate, USIC will make field visit to the excavation site, per the description located on the JULIE request, and make a Visual Examination to determine if a conflict exists between the Customers Facilities and the proposed excavation. USIC recognizes that there are water, sewer and storm utilities located within the corporate limits

of the Customer that are not owned and operated by the Customer. USIC also recognizes that there are JULIE requests submitted to the Customer for locations outside the corporate limits of the Customer. In either case, USIC is not responsible for providing Locating Services and the Customer shall not be responsible for any form of payment to USIC for receipt of such JULIE requests.

- 2.3 If USIC determines that there are Locatable Facilities present at the excavation site, it will indicate the presence of those facilities with appropriate Markings.
- 2.4 If USIC determines that Customer's Facilities are not present at the excavation site, USIC will notify Customer in writing and will either notify Excavator prior to the proposed excavation that Customer's Facilities are not present or mark the excavation site in a manner to indicate that Customer's Facilities are not present at the proposed excavation site.
- 2.5 Customer provided print, map or record is for depicting the layout of the Customers Facilities and shall not be solely relied upon when Locating Services are performed. An on site Visual Examination is required when Locating Services are performed. Customer agrees that notwithstanding anything to the contrary contained in this agreement, USIC will not be liable for any damages that occur because of incorrect prints.
- 2.6 If USIC determines that there are Unlocatable Facilities at the excavation site, it will notify Customer in writing and Customer will be responsible for determining what course of action should be followed to assure that the Unlocatable Facilities are not damaged by Excavator. USIC will also notify the Excavator in writing prior to the proposed excavation that the Customer's Facilities are in the area, but could not be located.
- 2.7 Any maps and records furnished by Customer pursuant to section 3.1 shall remain the property of Customer. USIC agrees to return all copies of such maps and records to Customer upon Customer's written request or at the termination of this Agreement. Unless such maps and records were previously known to USIC free of any obligation to keep them

confidential, are given to USIC by a third party not obligated to keep them confidential, or become public without any act or omission of USIC, USIC agrees to keep such maps and records confidential and shall use such maps and records only in the performance of this Agreement except upon such terms as may be agreed upon by Customer or as required by law. This obligation of confidentiality shall survive the termination of this Agreement.

- 2.8 Subject to the terms of section 3.2 and Section 9.1, USIC shall perform the Services as an independent contractor and as such it has the right to exercise control and supervision of the work and full control over the employment, direction, compensation and discharge of all persons assisting it in performing the Services; that it will be solely responsible for the payment of its employees and for the payment of all federal, state, county and municipal taxes and contributions pertaining thereto; and that it will be responsible for its own acts.
- 2.9 USIC shall not subcontract the Services or any part of the Services without the prior written approval of Customer, which approval Customer may choose to withhold in its sole discretion.
- 2.10 USIC shall comply with the provisions of all applicable permits and licenses relative to the services to be performed hereunder. USIC shall comply with all applicable laws, ordinances, rules and regulations of the United States, the State or States where the Services are performed, and any unit of local government correctly asserting jurisdiction, applicable to the Services (including, but not limited to Worker's Compensation, Unemployment Insurance and Social Security).

3. Responsibilities of Customer.

- 3.1 Customer agrees to provide USIC with the necessary maps and records that are in Customer's possession to permit USIC to provide the Locate Services.

- 3.2 To the extent permitted under the law Customer agrees that it will reasonably cooperate with USIC so that USIC enjoys the same protection under the laws applicable to the Customer regarding Third Party Claims as the Customer would enjoy if it were performing the Services.
- 3.3 Customer will pay USIC for the Locate Services in accordance with the charges set forth on Exhibit B. USIC shall bill for all tickets received from the State One Call JULIE center, on behalf of Customer. USIC will not be responsible for the accuracy, updates to or the completeness of the definition of the Customer's service area that Customer has provided to the State One Call JULIE center

4. Term, Termination and Exclusive Nature of Agreement

- 4.1 This Agreement shall be effective as of 2015, and continue for a period of one (1) Contract Year, with automatic renewal for consecutive periods of one (1) year on each expiration date, unless sooner terminated pursuant to section 4.3.
- 4.2 Customer shall use USIC as its exclusive provider of Locate Services within the Contract Service Area.
- 4.3 Either party to this Agreement can terminate this Agreement for any reason upon thirty (30) days prior written notice to the other. Upon such termination the only liability will be that of the Customer for any Services performed by USIC prior to the effective date of termination.

5. Investigations of Damage to Customer's Facilities

- 5.1 Should either party to this Agreement become aware of any Damage to Customer's Facilities that occurs after USIC has been asked to perform a Locate with respect to the Customer's Facilities, the party learning of the Damage to Customer's Facilities shall promptly notify the other party in writing. Both parties to this Agreement reserve the right and shall be entitled to investigate any reports of Damage to Customer's Facilities.

- 5.2 USIC will investigate incidents of Damage to Customer's Facilities and provide a written report of its findings to Customer upon request. Such report will contain USIC's determination as to whether the Damage to Customer's Facilities constitutes At Fault Damages. Customer shall have thirty (30) days after receipt of USIC's written report to contest USIC's conclusion. Unless Customer notifies USIC in writing within such period that it disputes USIC's conclusion as to At Fault Damages, USIC's conclusion with regard to that issue shall be deemed binding with respect to this Agreement. If Customer disputes USIC's conclusion, the parties will seek to mutually resolve such dispute and if they cannot such dispute will be resolved in accordance with section 11.1.
- 5.3 Customer agrees that should it fail to notify USIC as provided in section 5.1 of any Damage to Customer's Facilities within seventy-two (72) hours after Customer receives notice of the damage and USIC is otherwise unaware of the damage within that period, then USIC shall not be liable to Customer for Restoration Costs arising from that Damage to Customers' Facilities, even if it is later determined that such damage constitutes At Fault Damages.

6. Limitation of Liability and Indemnification of Customer by USIC

- 6.1 If USIC receives a request to provide Locate Services with respect to Customer's Facilities or provides Site Surveillance and Damage to Customer's Facilities occurs and constitutes an At Fault Damage, then USIC will be responsible for paying Customer's Restoration Costs. However, restoration costs payable by USIC shall at no time collectively exceed \$5,000.00. If the Damage to Customer's Facilities is not At Fault Damages or if Customer's Facilities are Unidentifiable Facilities or Unlocatable Facilities, USIC's only responsibility will be to provide whatever support to Customer it can reasonably provide to establish whether the Excavator or another third party is liable for such Damage to Customer's Facilities. USIC shall indemnify and hold Customer, its agents, employees, officers, directors and shareholders (**Customer Indemnities**) harmless from and against any and all Third Party Claims

to the extent the same arise from At Fault Damages; provided, however, USIC shall not indemnify Customer Indemnities for Third Party Claims arising from Damages that are not At Fault Damages or damages to Unidentifiable Facilities or Unlocatable Facilities or for Third Party Claims that arise from the negligence or **willful** misconduct of Customer, its agents or employees.

7. Indemnification of USIC by Customer

7.1 Customer shall indemnify and hold USIC, its agents, employees, officers, directors and shareholders (**USIC Indemnities**) harmless from and against any and all Third Party Claims to the extent the same arise from Damage to Customer Facilities if the Customer's Facilities were either Unidentifiable Facilities or Unlocatable Facilities or if the Third Party Claims arose from the willful misconduct of Customer, its agents or employees.

8. Price Revisions

8.1 Customer agrees that USIC and the Customer must mutually agree to any price revisions in writing prior to any change in price. If a mutually agreed price cannot be obtained, then either party shall have the right to terminate the contract per section 4.3. At the beginning of each Contract Year subsequent to the first Contract Year, the charges for Locate Services set forth on Exhibit B shall be increased by the lesser of 3% or a percentage that is equal to the percentage increase, if any, in the Consumer Price Index (as hereinafter defined) from the most recently published report as of the first day of the immediately preceding Contract Year, to the most recently published report on the first day of the current Contract Year. The Consumer Price Index means the Consumer Price Index For All Urban Consumers-United States Average-All Items (1982-84=100), published by The Bureau of Labor Statistics of the United States Department of Labor, or in the event of discontinuance of that index or substantial change in the formula by which that index is determined, then the published index most closely approximating that index as that index is determined as of the date of this Contract.

9. Equal Employment

9.1 USIC acknowledges that it is an equal opportunity employer. No provisions or application of this Agreement shall cause or result in discrimination against any employee or applicant for employment in his or her hiring, tenure, or condition of employment because of race, color, religion, sex or national origin.

10. Insurance

10.1 USIC provides the following insurance coverage:

<u>INSURANCE COVERAGE:</u>	<u>LIMITS:</u>
Worker's Compensation	Statutory Limit
Employers' Liability	
Each Accident	\$1,000,000
Disease, Policy Limit	\$1,000,000
Disease, Each Employee	\$1,000,000
Comprehensive General Liability	
including Contractual Liability	\$1,000,000 Each Occurrence
Occurrence Basis BI & PD	\$1,000,000 Each Occurrence
	\$2,000,000 General Aggregate
	(Each occurrence)
Personal Injury	\$1,000,000 Each Occurrence
Products & Completed Operations	\$2,000,000 Each Occurrence
Automobile Liability	
BI & PD Combined	\$1,000,000 Each Occurrence

10.2 Customer shall be named as an additional insured on USIC commercial general liability policy and certificate of insurance evidencing such coverage and shall be provided to the village on an annual basis.

11. Dispute Resolution

11.1 The parties shall attempt in good faith to resolve all disputes (**Controversy**) promptly by negotiation, as follows. Any party may give

the other party written notice of any Controversy not resolved in the normal course of business and subject to Section 5.2. Executives of both parties at levels one level above the personnel who have previously been involved in the Controversy shall meet at a mutually acceptable time and place within ten days after delivery of such notice, and thereafter as often as they reasonably deem necessary, to exchange relevant information and to attempt to resolve the Controversy. If the matter has not been resolved within thirty days from the referral of the Controversy to senior executives, or if no meeting of senior executives has taken place within fifteen days after such referral and if the Controversy is over the amount of Restoration Costs owed by USIC to Customer, the parties shall simply reserve to themselves the right to litigate any such disputes in an appropriate forum. If a negotiator intends to be accompanied at a meeting by an attorney, the other negotiator shall be given at least three working days' notice of such intention and may also be accompanied by an attorney. All negotiations pursuant to this clause are confidential and shall be treated as compromise and settlement negotiations for purposes of the Federal Rules of Evidence and State rules of evidence.

12. Miscellaneous

- 12.1 Neither party shall be deemed to be in default of this Agreement to the extent that any delay or failure to perform its obligations, other than the payment of money, results from any cause beyond its reasonable control and without its fault or negligence, such as acts of God, acts of civil or military authority, embargoes, epidemics, war, riots, insurrections, fires, explosions, earthquakes, floods, unusually severe weather conditions or strikes. If USIC claims that it is delayed by such a cause, it shall notify Customer immediately and Customer shall be entitled to obtain the Services from any other person until such cause terminates as evidenced by a notice from USIC that such cause has ended.
- 12.2 This Agreement may only be modified or amended by a written instrument signed by an authorized representative of USIC and Customer. The term "Agreement" shall include any such future amendments or modifications.

- 12.3 This Agreement shall constitute the entire contract between the parties with respect to the subject matter of this Agreement. Customer and USIC each represent that it has read this Contract, agrees to be bound by all terms and conditions contained in this Agreement, and acknowledge receipt of a signed, true exact copy of this Agreement.
- 12.4 Customer agrees that during the Term of this Agreement and for a period of six (6) months thereafter, Customer will not hire or solicit for hire any employee of USIC who has been used by USIC within the last six months for the purpose of providing the Services to Customer.
- 12.5 This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to any provisions of such laws that may cause the law of another state to govern this Agreement. Any court proceedings must be in the Circuit Court of Lake County, IL

- 12.6 All contractual notices will be sent to:

Village of Round Lake
Attn: Mark Kilarski
442 N. Cedar Lake Road
Round Lake, IL 60073
847-546-8752
mkilarski@eroundlake.com

USIC Locating Services, LLC
Attn: Contracts
9045 North River Road, Ste. 300
Indianapolis, IN 46240
317-575-7838
autumnebruce@usicinc.com

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers or representatives.

Village of Round Lake

USIC Locating Services, LLC

By: _____
(Signature)

By: _____
(Signature)

(Please print)

Tim Seelig
(Please print)

Title: _____

Title: Sr. Vice President

Date 9/17/2015

Village of Round Lake
ATTN: Mark Kilarski
442 N. Cedar Lake Road
Round Lake, IL 60073

Exhibit A

USIC Locating Services, LLC shall provide services in the State of IL.

Exhibit B

USIC Locating Services, Inc. will charge for services rendered hereunder:

- \$ 18.00** Per Ticket Received from the One Call (including all ticket revisions and updates)
- \$ 12.00** Per quarter hour Projects Exceeding 1 hour (Customer Facilities Only)
- \$ 12.00** Per quarter hour Watchdogs
- \$ 35.00** Per After Hour Call Outs (Flat Fee) (Holidays, Weekends, & Weekdays between 5pm-7am)

Optional

- \$200.00** Per hour for Custom Customer Portal development

Mail Invoices To: Village of Round Lake
ATTN: Mark Kilarski
442 N. Cedar Lake Road
Round Lake, IL 60073
Phone: 847-366-8004
Email: mkilarski@eroundlake.com

USIC shall render invoices and statements to Customer on a monthly basis. Each statement shall be paid pursuant to the Illinois Prompt Payment Act. 50 ILCS 505/1 et seq.



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: SNOW PLOW PURCHASE

Agenda Item No. COTW

Executive Summary

Staff recommends purchasing a 7.5 FT Western Pro Plus plow for truck #45. This truck currently has the mounts and wiring for a plow but a plow was never purchased for the truck. By installing a plow on the truck, the Village will have one more vehicle to use if needed. This truck is also used when checking lift stations and could plow out the lift stations while doing those checks.

Quotes for a plow were as follows:

- R.A. Adams \$3,581.23
- Herman Brothers \$3,700.00
- Spring Align of Palatine, Inc. \$3,899.00

Recommended Action

Approve the purchase of a 7.5 FT Wester Pro Plus snow plow from R.A. Adams

Committee: PW/F&CA and Engineering		Meeting Date(s): 09/21/15																												
Lead Department: Public Works		Presenter: Adam Wedoff, Director of Public Works																												
<p>Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Account(s)</th> <th style="text-align: center;">Budget</th> <th style="text-align: center;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>Other Items</td> <td style="text-align: right;">\$6,317.00</td> <td></td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$10,000.00</td> <td style="text-align: right;">\$3,581.23</td> </tr> <tr> <td>YTD Actual</td> <td></td> <td style="text-align: right;">\$4,013.38</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>50-60-80-88001</td> <td style="text-align: right;">\$16,317.00</td> <td style="text-align: right;">\$7,594.61</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: center;">Under</td> <td></td> <td style="text-align: right;">\$8,722.39</td> </tr> <tr> <td style="text-align: center;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>			Account(s)	Budget	Expenditure	Other Items	\$6,317.00		Item Requested	\$10,000.00	\$3,581.23	YTD Actual		\$4,013.38	Amount Encumbered		\$0.00	50-60-80-88001	\$16,317.00	\$7,594.61	Request is over/under budget:			Under		\$8,722.39	Over	-	
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Under		\$8,722.39																												
Over	-																													



QUOTATION

TRAILERS * HITCHES * TRUCK EQUIPMENT
 2600 WEST ROUTE 120 MCHENRY, ILLINOIS 60051
 (815) 385-2600 FAX (815) 385-6684

QUOTED BY: MILES

 QUOTE * 150653 *

We are pleased to quote as follows to:

CUSTOMER: 112651 ROUND LAKE, VILLAGE O
 SHIP TO: ROUND LAKE, VILLAGE OF
 442 N. CEDAR LAKE RD.
 MKILARSKI@EROUNDLAKE.C
 ROUND LAKE IL 60073
 PHONE # 847-366-8004 FAX # 847-546-5405
 CUST. PO

PAGE # 1
 OPER ID# ROUND LAKE,
 QUOTE DATE 09/01/15
 EXPIRE DATE 10/01/15
 YEAR
 MAKE
 MODEL
 COLOR
 VIN#
 LICENSE#

PART NUMBER	DESCRIPTION	QTY	UOM	PER UNIT PRICE	EXTENDED PRICE
-------------	-------------	-----	-----	----------------	----------------

QUOTE IS TO BUILD 7.5 PRO PLUS TO 3-WIRE SET UP.
 PLEASE ALLOW 1-2 DAYS TO SET UP BLADE PRIOR TO PICK UP
 CUSTOMER DOES NOT NEED RECEIVER BUCKETS
 MUNICIPAL DISCOUNT FACTORED INTO PRICE

64750	WESTERN BLADE ASY 7.5 P	1	EA	3431.23	3431.23
LABOR102	PLOW INSTALLATION	1	EA	150.00	150.00

THIS QUOTE IS SUBJECT TO CHANGE AT ANY TIME
 WE ADVERTISE THE EQUIPMENT WE OFFER FOR SALE
 IN A VARIETY OF MEDIA. THE EQUIPMENT QUOTED
 REMAINS AVAILABLE FOR SALE UNTIL WE HAVE
 RECEIVED A NON-REFUNDABLE DEPOSIT.

 SUBTOTAL 3581.23
 SALES TAX 0.00

 QUOTE TOTAL 3581.23

PLEASE : ALL DEPOSITS ARE NON REFUNDABLE
 NOTE : All prices quoted are CASH prices. Payment by CASH or CHECK ONLY
 : Tax, Title, License & Freight are NOT INCLUDED unless specified

Accepted by customer X _____ Date Accepted ___/___/___



QUOTE

Herman Brothers

18451 Gages Lake Rd., Gages Lake, IL, 60030
Phone 847-223-3332 Fax 847-223-2257
hermanbrothers@excite.com

DATE: SEPTEMBER 9, 2015

EXPIRATION DATE: December 1, 2015

TO Round Lake Public Works
847-336-8004
mkilarski@roundlake.com

SALESPERSON			
JR.			

QTY	PART #	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	IUTP75	7'6" Western Ultra Mount 2 Pro Series 2 snowplow assembled - does not include any truck equipment.		\$3700.00
			SUBTOTAL	\$3700.00
			SALES TAX	Exempt
			LABOR	
			TOTAL	\$3700.00

Spring Align of Palatine, Inc.

2312 Rand Road
 Palatine, IL 60074
 Phone:(847)934-1525
 Fax:(847)934-1540
WBE CERTIFIED

ESTIMATE

INVOICE NO	101443
INVOICE DATE	09/09/2015
PAGE	1

SOLD TO	VILLAGE OF ROUND LAKE 442 NORTH CEDAR LAKE ROAD ROUND LAKE, IL 60073		Cust #: RLV073	
	Home:(847)546-0962			

Resale	License	Year	Make	Model	Miles	VIN
Yes	P	0			0	

Qty	Part Number	Description	Total
1.00	WESTERN PLOW N/S	WESTERN PLOW N/S 7 1/2 PLOW	3899.00

Parts	.00	Freight	.00	Tax	.00		
Labor	.00	Misc	.00	Total	3899.00		
Sublet	.00	Supplies	.00	.00			



**THANK YOU - WE APPRECIATE YOUR BUSINESS
 PLEASE PAY FROM THIS INVOICE/REPAIR ORDER
 ASK US ABOUT AIR SPRINGS !!!!!**

Date _____

ACCOUNTING COPY



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: SCHOOL OF POLICE STAFF & COMMAND TRAINING

Agenda Item No. **COTW**

Executive Summary:

The Police Department seeks permission to enroll Sergeant Robert Bell in the Northwestern University's Center for Public Safety 10 week, 350 Hour Police Staff & Command School.

This school, offered through Northeast Multi-regional Training will be presented at Crystal Lake Police Department for two weeks per month over the course of five months, beginning on **September 12, 2016** through **January 20, 2017**.

The School of Police Staff & Command is a junior – senior level university-based education program intended for mid and upper-level police supervisory personnel. Some of the topics include Introduction to management, managers as effective leaders and motivators, administration of police agencies, establishing policy, and preparing effective procedures, proper use of discipline, planning skills, labor management relations, problem analysis and other topics.

Cost of this training program is \$3,700 plus \$600.00 for meal reimbursement over the ten-week period. As of Sept 10, 2015, there are only 6 seats left available for this class.

Recommended Action:

Approve enrollment and purchase of the Northwestern School of Police Staff & Command training for Sergeant Robert Bell through Northeast Multi-regional Training to take place at the Crystal Lake Police Department from **September 12, 2016** through **January 20, 2017** for \$3,700.00 and \$600.00 for meal reimbursement for fifty days @ \$12.00 per day.

Committee: Police		Meeting Date: 09/21/2015	
Lead Department: Police		Presenter: Michael Gillette	
Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	Account No(s):	Budget:	Actual Request:
	01-40-72-67208	TBD Budget Year	
		2016-17	
	YTD Actual		\$0.00
	Encumbered		\$0.00
	Request		\$4,300.00
	Total:	\$0.00	\$4,300.00
	Request is over/under budget:		
	Under	-	
	Over		\$4,300.00

Resolution 15-R-__

A Resolution Authorizing the enrollment of Police Sergeant Robert Bell in the Northwestern University's Center for Public Safety 10 week, 350 Hour Police Staff & Command School presented at Crystal Lake Police Department for two weeks per month over the course of five months, beginning on September 12, 2016 through January 20, 2017 for a cost of \$3,700.00 for tuition, and up to \$600.00 for meal reimbursement for fifty days @ \$12.00 per day.

BE IT RESOLVED by the Village President and Board of Trustees of the Village of

Round Lake as follows:

1. Authorizes the enrollment of Police Sergeant Robert Bell in the Northwestern University's Center for Public Safety 10 week, 350 Hour Police Staff & Command School presented at Crystal Lake Police Department for two weeks per month over the course of five months, beginning on September 12, 2016 through January 20, 2017 for a cost of \$3,700.00 for tuition, and up to \$600.00 for meal reimbursement for fifty days @ \$12.00 per day is hereby approved.
2. Authorizes the allocation of, and no greater than, \$4,300.00 to the 2016-17 Police Department Training Budget to facilitate this enrollment.
3. The Mayor, or his designee, is authorized to execute all necessary documents to carry out the purposes of this resolution.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:



Logged in as Michael J Gillette

Class Info 350 Hour Police Staff And Command

[LOGOUT](#)

[Catalog List](#)

[Class List](#)

[Current Registrations](#)

FALL 15 Training Catalog

[Bottom of Page](#)

350 Hour Police Staff And Command School (Nutl) MAN900R

****Cancellations for this class must be received by NEMRT 35 days prior to the start of the program in order to avoid being billed****

Location: Round Lake Police Department
Date: 9/12/2015
Starts: 09:30 AM **Ends:** 1/20/2017 04:30 PM
NEMRT Certificate Hours: 350
Speaker(s):
Member Fee: \$3,700.00
NonMember Fee: \$3,700.00
Department Max: 35

****PLEASE Scroll through the course description to gather all required information for this class!****

North East Multi-Regional Training is proud to make available Northwestern University's Center for Public Safety 10 week, 350 Hour Police Staff and Command School to our area departments.

Keeping in mind the scheduling difficulties encountered by many departments, NEMRT has arranged to offer this program two weeks per month over the course of five months, thus relieving some of the strain on staffing requirements. Present and potential commanders or supervisors with the desire to develop into more effective managers will benefit greatly from this course.

The program provides students with the knowledge and skills necessary for assuming increased responsibilities in administrative staff or line command positions. Faculty formerly involved in the Center for Public Safety's renowned nine month Police Administration Training Program will comprise the nucleus of the training staff.

Since the program was developed in June 1963, the Institute has received excellent responses from executives and trainers throughout the country. This is a dynamic police management course designed for today's progressive police administrators and their agencies.

The SPSC is a university-based education program intended for mid and upper-level supervisory personnel. Students should have two years supervisory experience and be prepared to complete upper-division (i.e., Junior and Senior-level) university course work.

Topics to be covered in this program include the following:

The Management Process
 - Introduction to Management

Current Registrant For Round Lake Police Department

Registrant Name	Status	Fee	Mbr?	Date Added	Cancelled	Event Status	add registrant
There are no current registrants.							

[Top of Page](#)



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: STREET NAME CHANGE

Agenda Item No. COTW

Executive Summary:

The owners/developers of the property for the new Montessori school prefer to change the street name for the school from Buck thorn to Footpath Lane. They were given a few name choices from the Fire District's mapping coordinator to choose from. Buck thorn is an evasive species and the property owners did not want the property to be associated with an evasive species. The Fire District and Village staff are fine with the name change.

Recommended Action:

Adopt an Ordinance Authorizing a Street Name Change.

Committee: -	Meeting Date: 9/21/15																											
Lead Department: Administration																												
Presenter: Steven J. Shields, Village Administrator																												
Item Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Account(s)</th> <th style="width: 20%;">Budget</th> <th style="width: 40%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>Item Requested</td> <td></td> <td></td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td></td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total:</td> <td style="text-align: center;">\$0.00</td> <td style="text-align: center;">\$0.00</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td colspan="2">-</td> </tr> <tr> <td style="text-align: right;">Over</td> <td colspan="2">-</td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	Item Requested			Y-T-D Actual			Amount Encumbered						Total:	\$0.00	\$0.00	Request is over/under budget:			Under	-		Over	-	
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Under	-																											
Over	-																											

If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.

ORDINANCE NO. _____

An Ordinance Authorizing a Street Name Change

WHEREAS, Section 12.04.010 of the Round Lake Village Code provides:

12.04.010 - Names of streets.

All streets of the village shall be known and designated by the names applied hereto, respectively, on the map of the village kept on file in the office of the village clerk and the street names designated on this map shall continue to be the names of streets unless and until changed by ordinance of the board of trustees.

WHEREAS, the Village President and Board of Trustees have determined that changing the name of Buckthorn Lane is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROUND LAKE, LAKE COUNTY, ILLINOIS, as follows:

SECTION ONE: Pursuant to the authority provided in Section 12.04.010 of the Round Lake Village Code, the following change in street name is made:

Old Name
Buckthorn Lane

New Name
Footpath Lane

SECTION TWO: That the map of the Village kept on file in the office of the Village Clerk shall be amended to reflect this name change.

SECTION THREE: That the Village Clerk is directed hereby to publish this Ordinance in pamphlet form, pursuant to the statutes of the State of Illinois.

SECTION FOUR: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Approved:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

PUBLISHED IN PAMPHLET FORM:

AYES:

NAYS:

ABSENT: