

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
November 16, 2015
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:13 P.M.

1. ROLL CALL

Present: Trustees Foy, Frye, Kraly, Newby, Rodriguez, Triphahn

Absent: None

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of November 2, 2015

Motion by Trustee Foy, Seconded by Trustee Triphahn to approve the Minutes of the Committee of the Whole Meeting of November 2, 2015. Upon a unanimous voice vote; the Mayor declared the motion carried

3. PUBLIC COMMENT

NONE

4. COMMITTEE OF THE WHOLE

- Community Development
- Clerk's Office
- Human Resources and Finance

- Proposed Tax Levy

Assistant Village Administrator/Finance Director, Shane Johnson, recommended a proposed levy equal to the estimated levy of \$3,668,463.00 to the board. He stated that this will be an increase of 3.24% over last year's extension and would capture the entire benefit of the CPI growth (0.80%) and any new construction EAV, however, the limiting allowable extension is estimated to be only \$3,612,310, once the Road and Bridge levy is reduce by the county. The \$3,612,310 amount will result in a total increase of 1.66% or \$48,848 over the 2014 Actual Extension of which only 0.80% or \$28,428 affects current residents (CPI). The remaining 0.86% or \$30,420 will be from new construction and property that are new to the tax rolls

The Mayor and Board agreed to move to the next Consent Agenda

- Risk Management Proposals

Mr. Jeff Raef, from West Insurance Agency, gave a presentation to the board stating that they had send out Risk Management information to seven vendors and based on the information received back, West Insurance Agency and Staff are recommending the same vendors as last year. Trident – for the package program: Commercial, Auto, Crime, etc.; The Illinois Public Risk Fund (IPRF) – Workers compensation; and

Liberty Mutual Surety – Public Official Bonds. Overall the risk management premium increased 13.16% from the previous year with the premium total for 2016 at \$204,475.00, but, it is still less than the high of \$205,659.00 for the 2011 coverage year. AVA/FD Johnson discussed Cyber Liability coverage, which was estimated to be an additional \$7,500, however, the current requested budget would still be under if the board chooses to consider the coverage. The Board agreed it would be beneficial to have the additional coverage.

The Mayor and Board agreed to move to the next Consent Agenda

- Public Works, Facilities and Capital Assets, and Engineering
 - Pavement Management Report Update Presentation

Jason Fluhr and Ryan Wallace, from Baxter & Woodman, compiled a Pavement Management Report and gave a brief presentation of the report findings to the board. Jason Fluhr stated that this is the second presentation he has prepared for the Village, as he had worked on the last one in 2007. He stated the report only covers the Villages streets and no county, township or IDOT streets. The report covered strategies the Village should consider either now or in the next 3-7 years. It was also recommended that the Village make every effort to increase its annual budget for roadways while creating separate budgetary items for reconstruction projects as they arise as well as consider supplementing MFT funds with additional corporate funds or other sources, to prevent further accelerated deterioration of Village streets. A 5 year Pavement Improvement Plan was developed for the Village using the current budget amount and presented.

The Mayor and Board agree to accept the presentation as presented

- Special Events
 - Christmas Tree Lighting will be held on Friday, December 4, 2015 at 6:00 p.m.

Trustee Triphahn stated she had met with Public Works Director Wedoff and everything seems to be in place for the Tree Lighting. It was asked if new signs had been ordered stating “Christmas Tree Lighting” which it had.
- Building and Zoning
- Police
- Administration
 - Route 53/120 Land Use Plan Summary

Village Administrator Steve Shields gave an update regarding the Illinois Route 53/120 Corridor. He stated that at their last meeting, the committee voted on the motion to finalize and accept the Illinois Route 53/120 corridor land use strategy, which was passed by a majority of the members.
 - Management’s Overall Vision Evaluation (MOVE) Presentation

The Mayor read the purpose of the evaluation and the direction on where the village is going. VA Shields presented to the Board the MOVE Presentation mentioning the four key initiatives – Implement a Village organizational restructuring, Implement a new pay-for-performance compensation policy, Implement a downtown TIF area to spur development and Maximize economic development. VA Shields went over several key issues within each of the initiatives as well as possible barriers to success. VA Shields asked each board member to read the presentation and meet with him with any questions or concerns.

5. SUGGESTED NEW TOPICS

6. EXECUTIVE SESSION
NONE

7. ADJOURN

Motion by Trustee Foy, Seconded by Trustee Kraly to adjourn the Committee of the Whole meeting at 8:06 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED: December 7, 2015

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President