

MINUTES  
VILLAGE OF ROUND LAKE  
COMMITTEE OF THE WHOLE MEETING  
November 5, 2012  
442 N. Cedar Lake Road  
To Follow the Regular Board Meeting  
The Regular Board Meeting is 7:00 P.M.

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY JAMES DIETZ, VILLAGE PRESIDENT AT 7:43 P.M.

1. ROLL CALL

Clements-here, Newby-here, Sandoval-absent, Simoncelli-here, Triphahn-here, Wicinski-here.  
(00:00:07)

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of October 15, 2012  
(00:00:33)

Motion by Triphahn, seconded by Simoncelli to approve the minutes as presented. Trustee Triphahn asked why the word “draft” was on the minutes. Mayor Dietz responded that it was to clarify that the minutes are in draft form until approved by vote.

Roll Call: Newby-yes, Simoncelli-yes, Triphahn-yes, Wicinski-yes, Clements-yes

3. PUBLIC COMMENT - None

4. COMMITTEE OF THE WHOLE

- Community Development
- Human Resources and Finance (00:01:25)
  - 57 Acre Property Debt Review – Due to the refunding bond series being tax exempt and the land use only to be for governmental purposes, options were discussed on the use of the land. It was reported that the bonds also include the property off Aviron. Other discussion was had on the possible uses of the Annex Building. The consensus of the Board is to keep this item in COTW for further discussion.
- Public Works, Facilities and Capital Assets, and Engineering (00:22:06)
  - Air Compressor Drier Repair Parts – Director Kroop informed the Board on the need of a new Air Drier, the board concurred on moving the item forward for approval at the next regular board meeting.
  - Truck 56 Tire Purchase (this item was moved up in agenda order per Director Kroop and consent from the Mayor) – Discussion was had on whether the bids received were for the same brand of tire and whether all bidders were State Approved Contractors. Tredroc is a State Contractor and is the low bidder. The

Board concurred to move the item forward for approval at the next regular board meeting.

- Bobcat Repair (this item was moved up in agenda order per Director Kroop and consent from the Mayor) – Director Kroop explained the need of the repair of the “Bob-Tach” plate which will extend the life of the Bob-Cat. He recommended the consideration to purchase a new Bob-Cat within two years. Clements asked if surplus funds could be used in the future for certain purchases. The answer given was in the affirmative. There was consensus to move the item forward for approval at the next regular board meeting.
- Tree Removal (this item was moved up in agenda order per Director Kroop and consent from the Mayor) – Director Kroop informed the Board on the need of the removals and provided the Village Arborist’s recommendation to remove the trees and branches. It was asked if the cost can be broken up to minimize the cost. Staff responded that the cost to rent equipment would be at a higher cost than the quote received from The Care of Trees. Item to be moved forward for approval at next regular board meeting. .
- Winter Operation Discussion – Director Kroop presented an abstract of the Winter Operations Plan. The actual Plan will be presented in a couple of weeks. Discussion occurred on amount of time expected for certain snow routes; therefore, it was recommended to extend the application deadline to obtain more applications and also the Board recommended increasing the hourly pay.
- Holiday Lighting Update – Director Kroop updated the Board with the inventory of Christmas lights for trees and street poles and asked for direction on whether to purchase more lights or not place lights on certain areas of the Village. Information on costs for lights for the downtown will be provided to the Board.
- Special Events (01:09:08)
  - The Holiday Tree Lighting 11/30/12 – an update was provided by Wicinski depicting who is to provide items for the event.
- Building and Zoning (01:11:04)
  - Illinois Elevator Safety Program Agreement – Administrator Huber informed the Board that the agreement with the State Fire Marshal contained updated regulations which would mean a savings to property owners for elevator inspections and licensing. Item to move to the next regular board meeting.
- Police (01:12:56)
  - Copier Lease Agreement with Konica Minolta for Copier Services – Police Chief Gillette provided an overview of the proposed lease agreement. The new lease would cover the parts, labor and copies for three departments. The Police Department’s new lease will be less than the current lease with a new copier. The Public Works Department will have a copier that has the capability to scan and print in color. The Administrative Department will have a copier that has the ability to scan and print in color and that copier will replace one small color printer and a black & white scanner/copier. Item to be presented at the next regular board meeting for approval.
- Administration (01:17:19)
  - Update Village Code 2.52 to remove Annual Open Meetings Act Training Requirement – The Village Clerk discovered that the State does not require this annual training for those in office; therefore, it was recommended, and the Board concurred to move the item to the next regular board meeting for approval.

- Microsoft Enterprise Agreement – the new agreement will be for three years and will provide for software licensing, upgrades and updates, and software training. There will be a savings due to the unnecessary subscription to the Symantec software. Item will be presented at the next regular board meeting for approval.
- Energy Efficiency Grant Endorsement – Information was provided regarding a program sponsored by the Chicago Metropolitan Agency for Planning (CMAP) where energy saving studies and improvements for homeowners will be provided by pre-approved contractor. Energy Impact Illinois (EI2) is CMAP's contractor. The Village was requested to endorse the program as other communities have done. The Village would then host a meeting for residents to provide information about the program. The Board concurred to endorse the program and move forward with the public meeting to a date to be determined.
- Groot Construction and Demolition Recycling Facility – The Mayor lead the discussion stating that he talked to State Representative Sandy Cole regarding the fact that not all neighbors of the proposed facility received her letter. An exhibit of the proposed facility was presented. It was announced that a public meeting will be held at the Park School in Round Lake on November 13, 2012 starting at 6:00 p.m. The IEPA, Groot and Shaw Environmental are to present. Once the meeting announcement document becomes available, it will be provided to the Board.

Public Comment: Joann Kosierb, 290 S. Wildspring Road, in the Bright Meadows Subdivision, participated in the discussions stating that she was not in favor of this facility and that she called Springfield to obtain further information, but was told that there was no other information available. She further stated that the traffic in Route 120 would be negatively impacted.

Triphahn stated that she obtained a copy of the application that was submitted to the IEPA. The application was provided to Administrator Huber in order to be made available for viewing or copying.

#### 5. SUGGESTED NEW TOPICS (01:45:38)

- Keep Village properties on the agenda for future discussions
- Review the Tree Ordinance for possible revisions
- Discuss On Call Snow plower's possible rate increase
- PW vehicle and equipment inventory
- Transparency issue regarding the website re-design

#### 6. EXECUTIVE SESSION – None

7. Motion by Triphahn, seconded by Simoncelli, to adjourn the Committee of the Whole Meeting at 9:29 p.m. (01:47:51)

Verbal Vote: All Ayes.

The Committee of the Whole Meeting Adjourned at 9:29 p.m.  
APPROVED: November 19, 2012