

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
August 15, 2016,
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:58 P.M.

1. ROLL CALL

Present: Trustees Frye, Kraly, Newby, Triphahn

Absent: Trustees Foy, Rodriguez

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of August 1, 2016

Trustee Newby moved, Seconded by Trustee Triphahn, to approve the Minutes of the Committee of the Whole Meeting of August 1, 2016. Upon a unanimous voice vote; the Mayor declared the motion carried

3. PUBLIC COMMENT

NONE

4. COMMITTEE OF THE WHOLE

- Community Development
- Clerk's Office
- Human Resources and Finance

- Police Pension Report to the Village Board

Finance Director Frerichs shared with the board the annual report on the condition of the Police Pension fund which had been certified and approved at the July 21, 2016 Round Lake Police Pension Board meeting

The Mayor and Board agreed to move to the next Consent Agenda

- GASB 45 Proposals

Finance Director Frerichs recommended a contract with Lauterbach and Amen, LLC to provide actuarial valuation services that will ensure compliance with mandated GASB 45 standards for the upcoming Fiscal Year 2016 audit. He stated that 5 RFP's were sent out and we received 4 quotes back, the other proposals would be available upon request in his office

The Mayor and Board agreed to move to the next Consent Agenda

- Public Works, Facilities and Capital Assets, and Engineering
 - Snow Plowing Contract

Public Works Director Wedoff recommended a contract with Acres Group to plow snow in the Bright Meadows neighborhood for the 2016-2017 winter season. He stated the request for proposals were advertised and we received four proposals back. Director Wedoff stated that the cost per snow plowing event is based on the number of inches of snow for each and proposals received were based on snow fall records for the past eight years.

The Mayor and Board agreed to move to the next Consent Agenda

- 2016 Sidewalk Repair and Replacement Project Additions

Public Works Director Wedoff recommended adding several locations to the Sidewalk & Curb Repair 2016 project. Some sidewalks were removed as part of an emergency water main break on Rte. 134 & Greenwood that needs to be replaced. The Round Lake Area School district also contacted staff regarding adding an ADA compliant crosswalk at Magee Middle School on Hart Road. The Village owns the sidewalk on one side while the School district owns the other side. He is recommending that the Village complete both sides under this contract so the sidewalks are uniform and have the school district reimburse the Village for their portion of the work.

The Mayor and Board agreed to move to the next Consent Agenda

- Special Events
- Building and Zoning
- Police
- Administration
 - Newsletter

Village Administrator Steve Shields stated that an initiative was brought forth about 2 months ago by the Mayor's office to start a newsletter to communicate to a wider audience in the Village of Round Lake. He stated that he and the Mayor met with Christine Gentes to discuss the possibility of her preparing and facilitating the newsletter process. Chris's background was mentioned as well as stating she currently also prepares the Round Lake Beach Newsletter. Chris attended the most recent staff meeting where she answered any questions or issues that the department heads presented regarding the first newsletter that is scheduled to go out in September. Software for the newsletter layout had been discussed as well as how to communicate the newsletter with the letter electronically. The company, Constant Contact, had been chosen due to the ease of use and the number of other vendors in the area that also uses their services. Mr. Shields stated a few items still need to be addressed such as a newsletter schedule and letting the residents and businesses know we have a newsletter and then getting them signed up on the distribution list.
 - Benefit Renewal Presentation

Village Administrator Steve Shields introduced Marcus Newman from GCG Financial whose company obtained quotes for health, dental and life insurance benefits on behalf of the Village. Mr. Newman stated that the Village will remain

with Blue Cross Blue Shield (BCBS) with the same plan selections as the prior year, with an estimated 1.3% increase in premiums. BCBS agreed to extend the current renewal date 15 months instead of the normal 12 months at an additional cost of 1%, so this current enrollment would be to January 1, 2018, afterwards it would be 12 months. The total renewal percentage would be 2.3%, budgeted percent increase had been estimated at 15%.

Dental remained with Principal, with the same plan selections as the prior year at an estimated 4.90% increase in premiums, budgeted was estimated at 7.5%. Principal also agreed to extend their rates to January 1, 2018.

Vision will remain with the current carrier with no change in premiums. The Village entered into a 4 year agreement that will expire on September 30, 2018.

Life Insurance will remain with Principal and staff suggested increasing from \$25,000.00 to \$50,000.00.

VA Shields thanked Brandy Schroff, the Villages new Human Resource Manager, for her contribution in the process and for holding the open enrollment fair that will take place for Village Employees. He stated in the past the Village didn't have a HR person to go to for questions or the overall process with insurance.

The Mayor and Board agreed to move to the next Consent Agenda

5. SUGGESTED NEW TOPICS
6. EXECUTIVE SESSION
7. ADJOURN

Motion by Trustee Newby, Seconded by Trustee Triphahn to adjourn the Committee of the Whole meeting at 8:21 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED:

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President