

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
August 1, 2016,
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:06 P.M.

1. ROLL CALL

Present: Trustees Foy, Frye, Kraly, Newby, Rodriguez, Triphahn
Absent: None

2. APPROVAL OF MINUTES

- 2.1 Approve the Minutes of the Committee of the Whole Meeting of July 18, 2016
Trustee Foy moved, Seconded by Trustee Frye, to approve the Minutes of the Committee of the Whole Meeting of July 18, 2016. Upon a unanimous voice vote; the Mayor declared the motion carried

3. PUBLIC COMMENT
NONE

4. COMMITTEE OF THE WHOLE

- Community Development
- Clerk's Office
 - Illinois Municipal League Conference
Clerk Blauvelt mentioned the upcoming IML Conference and referred to the seminars that will take place at the event. She requested that anyone interested in attending to let her know as soon as possible. She also mentioned that new Trustees or those that haven't attended in awhile should attend as there is useful information provided as well as great networking opportunities with other municipalities and businesses.
- Human Resources and Finance
 - SSA Bond Refunding Presentation
Director of Finance, Wayde Frerichs, introduced Robert Vail from Bernardi Securities. Mr. Vail stated that with interest rates still at an all time low, a refunding opportunity exists for the SSA Lakewood Grove SSA Bonds. He stated there is no impact to the Village; however, there would be savings for all property owners in the Lakewood Grove area. Mr. Vail gave examples on all three Bonds, SSA 1, 3 & 4, as to the potential savings based on current market conditions and hypothetical interest rates when the bonds would be purchased by investors as well as hypothetical refunding scenarios. Mr. Vail also went over the estimated cost of issuance and what the time line would be. Concerns were mentioned as to the final pricing date being a few days after the Presidential Elections and what the impact would be to the market.

Mr. Vail stated that if the rates do spike up there is no need to refinance and there would be no cost to the Village. Mr. Vail stated the reason for the November purchasing date is to beat the influx of other municipalities who tend to redo their bonds in the beginning of December

The Mayor and Board agreed to move to the next Consent Agenda

- Public Works, Facilities and Capital Assets, and Engineering
 - Cambridge Lift Station Replacement
Public Works Director Adam Wedoff recommended completing the Cambridge Lift Station and Force Main Replacement as designed by Baxter & Woodman. The project is currently out to bid and the bid results will be brought to the next Village Board meeting. The project will consist of the installation of a new lift station on Long Lake Drive to service the Cambridge Courts area and a new force main replacement along the south side of Long Lake Drive to connect to the County transmission main. PW Wedoff also stated some additional cost will be incurred for the SCADA connection which will be completed after the lift station is installed.

The Mayor and Board agreed to move to the next Consent Agenda

- Cambridge Lift Station Construction Services
PW Director Wedoff recommended accepting a work order from Baxter & Woodman to provide construction service for the Cambridge Lift Station and Force Main replacement project. Director Wedoff stated B&W has completed the preliminary design and the final design of this project and are very familiar with the plans and specifications and has completed work for the Village in the past with satisfactory results.

The Mayor and Board agreed to move to the next consent agenda

- Generator Preventative Maintenance Contract
PW Director Wedoff recommended a three year contract with Steiner Power Systems to conduct preventative maintenance on Village owned generators. Three quotes had been received and although Steiner Power Systems was not the lowest quote they have contracted with the Village for these services for the last two years and staff has been very pleased with their work. He stated given the critical function of the backup generators, staff feels it is important to work with a veteran company with a proven track record in lieu of the lowest bid.

The Mayor and Board agreed to move to the next consent agenda

- Special Events
 - National Night Out
Chief Gillette stated that everything is ready for the event.
- Building and Zoning

- Police

- Police Law Institute

Chief Gillette stated that the Police Law Institute is an Internet-based legal update training system for sworn employees of the Police Department. The annual cost is based on the number of sworn officers

The Mayor and Board agreed to move to the next consent agenda

- Administration

- Authorized IMRF Representative

Village Administrator Shields recommended that our new Human Resource Manager be designated as the authorized IMRF agent for the Village of Round Lake.

The Mayor and Board agreed to move to the next consent agenda

- Current Technologies Contract

VA Shields is recommending the Village Board approve the agreement with Current Technologies as they have been highly instrumental in supporting the Village staff with many technology changes completed in the past few years. VA Shield stated the agreement is the same as the existing contract with only a slight increase over last year for the hourly labor rate.

The Mayor and Board agreed to move to the next consent agenda

- METRA Agreement

VA Shields stated the Village currently operates and maintains four commuter parking facilities on Metra owned property. The four lots are governed by the terms and conditions of two agreements. Metra desires to consolidate the two agreements into one Commuter Parking Facility Operation and Maintenance Agreement. Staff and Legal have review and found no issues with the document

The Mayor and Board agreed to move to the next Consent agenda

5. SUGGESTED NEW TOPICS

NONE

6. EXECUTIVE SESSION

NONE

7. ADJOURN

Motion by Trustee Newby, Seconded by Trustee Frye to adjourn the Committee of the Whole meeting at 7:45 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED:

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President