

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
June 20, 2016
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:31P.M.

1. ROLL CALL

Present: Trustees Foy, Frye, Kraly, Newby, Rodriguez, Triphahn

Absent: None

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of June 6, 2016

Trustee Triphahn moved, Seconded by Trustee Frye, to approve the Minutes of the Committee of the Whole Meeting of June 6, 2016. Upon a unanimous voice vote; the Mayor declared the motion carried

3. PUBLIC COMMENT

NONE

4. COMMITTEE OF THE WHOLE

- Community Development
- Clerk's Office
- Human Resources and Finance
- Public Works, Facilities and Capital Assets, and Engineering
 - Sanitary Sewer Cleaning and Televising Construction Contract
Public Works Director Adam Wedoff recommended accepting a bid from Pipe-View America LLC for the sanitary sewer cleaning and televising work. It was also mentioned that the contractor will clean and televise sections of the sanitary sewer lines in the Village which will allow staff to identify locations that may need to be repaired or lined. Under discussion it was mentioned that it is also required in the sanitary sewer agreement with Lake County and this will put us ahead of what the agreement states

The Mayor and Board agreed to move to the next Consent Agenda

- Sanitary Sewer Cleaning and Televising Contract Management
PWD Wedoff recommended accepting a proposal from Baxter & Woodman Inc. for project management service for the sanitary sewer cleaning and televising contract. He also stated that the project management consists of construction administration, field observations and project close out and that review of the videos is not included in the scope and will be solicited at a later date.

The Mayor and Board agreed to move to the next Consent Agenda

○ 700 Railroad Avenue Drainage Improvements Design

PWD Wedoff recommended accepting a proposal from Baxter & Woodman, Inc. to design drainage improvements for Village owned property at 700 Railroad Avenue. The design will include fixing and re-grading the area to restore the original drainage and will establish an ongoing maintenance plan. B&W will also assist in preparing necessary permit and bidding documents for the work.

The Mayor and Board agreed to move to the next Consent Agenda

○ MacGillis Drive Pavement Resurfacing

PWD Wedoff recommended hiring Lorig Construction Company to mill and resurface approximately eighty (80) feet of MacGillis Drive at Route 134. Lorig will be repairing a portion of the roadway due to them damaging it during the bridge project and staff feels it is in the best interest of the Village to mill two inches off the existing surface and resurface that section along with the rest of the road.

The Mayor and Board agreed to move to the next Consent Agenda

○ Salt Barn Repairs

PWD Wedoff stated the salt barn experienced wind damage recently and is recommending contracting Midwest Seamless Gutters & Siding to complete the repairs. The Village Insurance Company had been contacted and processed the claim. Insurance will cover up to \$5,142.11 not including the \$2,500.00 deductible

The Mayor and Board agreed to move to the next Consent Agenda

Sidewalk Trip Hazard Mitigation

PWD Wedoff stated that his department recently began placing asphalt patches on sidewalk trip hazards in an effort to improve safety for residents and reduce liability for the Village, also stating that it is a short term solution. He said the department intends to go through the entire Village to determine how many trip hazards exist and where they are located and until all the information is collected, it is difficult to speculate on the best method for addressing that hazards or the options to use; removal and replacement, grinding or mud jacking. PWD Wedoff showed the Board photos of several places where patches were completed also stating that the Village has budgeted \$50,000 for sidewalk and curb and gutter repair this fiscal year which would cover fix hazards in roughly one neighborhood. He also stated the work has been bid out and bids will be brought to the Board at the next meeting. Under Board discussion a repair that had been done was shown to PWD Wedoff which didn't look complete and perhaps created further hazards due to the loose asphalt around it. It was stated that it is the first time such a project was done in the Village, using asphalt for the short term fix, and more training might be needed. It also suggested that the residents be made aware of the project on our website. The Mayor stated that the Village is also in the process of creating a Village Wide newsletter and it could be added in there as well.

The Mayor and Board agreed to move to the next Consent Agenda

- Special Events
 - National Night Out

Trustee Triphahn stated things are moving along nicely and bounce houses ordered for National Night Out.

Trustee Triphahn also asked who would be participating in the Fourth of July Parade and unlike the Memorial Day Parade; this one is not silent and will most likely also be a wet one with all the water guns and balloons.
- Building and Zoning
- Police
 - Surplus Property

Chief Gillette requested permission to dispose of Village owned surplus/seized property through public on-line auction.

The Mayor and Board agreed to move to the next Consent Agenda

- VuLink In-Car Video Connectivity Solution

Chief Gillette requested authorization to purchase 11 Digital Ally VuLink standard kit squad car camera linking systems. The device will automatically link Digital Ally HD chest camera and in-car video systems and will automatically activate these cameras on sudden stops (traffic crashes), light bar activations and preset speed sensors. The hardware will work to activate all systems cameras that are in the vicinity of an activated camera in an effort to reduce user error and the need to continuously record. The Chief also mention that the in-car camera system and eventual chest cameras are intended to record police interactions with citizens when appropriate and according to constitutional laws and department rules.

The Mayor and Board agreed to move to the next Consent Agenda

- Teen Court

Chief Gillette stated each year Nicasa requests the Police department to pay a fee to help off-set the cost of operating the Teen Court Program. This year that fee request is \$5,000.00. The Chief provided information concerning the agreement and invoice for the board to also consider; previous year's referrals to the program, the Village provides an officer to oversee bailiff and security at the Round Lake Teen Court monthly and our previous fee had been invoiced at \$1,000.00. Under discussion it was mentioned the total number of referrals to the program in the last 5 years had been 53, and that 75% of donations go to administrative costs, salaries, so in this case it would be \$3,750.00 not going directly to the program. It was mentioned that it might be possible to have the prosecuting fees go directly to the program as well. It was recommended by the Board that the donation be at \$2,500.00 instead due to the use of our board room and personnel to support the program.

The Mayor and Board agreed to move to the next Consent Agenda

- Administration

5. SUGGESTED NEW TOPICS

None

6. EXECUTIVE SESSION

NONE

7. ADJOURN

Motion by Trustee Newby, Seconded by Trustee Triphahn to adjourn the Committee of the Whole meeting at 8:21P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED: July 5, 2016

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President