

VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING

June 17, 2013

442 N. Cedar Lake Road

To Follow the Regular Board Meeting

The Regular Board Meeting is 7:00 P.M.

MINUTES

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:22 P.M.

1. ROLL CALL:

Present: Trustees, Frye, Newby, Simoncelli, Triphahn, Wicinski, Mayor MacGillis

Absent: Trustee Clements

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of June 3, 2013

Trustee Triphahn moved, Seconded by Trustee Wicinski, to approve the Minutes of the Regular Meeting of June 3, 2013. Upon a unanimous voice vote, the Mayor declared the motion carried.

3. PUBLIC COMMENT

4. COMMITTEE OF THE WHOLE

- Community Development
- Human Resources and Finance
 - Salary Ordinance
 - Moved to next meeting on July 1, 2013
- Public Works, Facilities and Capital Assets, and Engineering
 - Urban Forest Management Presentation:
 - Public Works Director Ron Kroop summarized the issues that we have with respect to our Urban Forest (Parkway Trees) as well as to present options for addressing these issues.
 - There were 5 key issues that need to be addressed
 - 1-What to do with the 1502 Ash trees-of which 500 are infested
 - 2-What to do with the non-Ash trees that are dead or dying
 - 3-How do we proceed to remove/replace the larger trees that pose issues
 - 4-How do we develop, implement a tree trimming/maintenance program
 - 5-How do we find tree replacement

Options---

Proposed option #1A- Dead/Dying Ash Trees: The only practical option for the 500 dead/dying Ash Trees is removal and replacement with a different species. PWD Kroop gave cost averages as to what the per tree cost would be.

Proposed Option #1B – Preserving 1000 Ash Trees – Chemically treating the 1,000 Ash Trees that have not yet been substantially infested by EAB could preserve the Ash Trees or at least extend their life. While it does not guarantee success, it could prevent further infestation. Cost averages were also given.

Proposed Option #2 – 200 small dead, dying trees that are Non-Ash species should be replaced as part of the Ash Tree replacement program. Cost averages were also given.

Proposed Option #3 – 38 large trees with some hazardous conditions exist. The most viable approach is to first do a more detailed assessment of these trees to better characterize the condition and the potential impact; leading to a prioritized list of tree, branch removal. Cost averages were also given.

Proposed Option #4 – Develop, Implement a tree trimming & maintenance program.

Proposed Option #5 – Tree Replacement - There is substantial cost to replace over 700 Ash and Non – Ash Trees, with limited funding available. PWD Kroop recommended the following:

- Determine how much funding can be allocated this fiscal year and in future fiscal years

- Formally develop and communicate a Cost Sharing Program.

- Tree replacement priority

- Highest Priority: Property owner pays all costs

- Priority #2: Property owner pays 100% of replacement tree cost

- Priority #3: Property owner pays 50% of replacement cost.

- Priority #4: Public Works determining which locations/areas to address based on number of dead, dying trees in that area.

Summary: Successful management of our Urban Forest will require commitment of Village Resources. While it is clearly apparent those resources are very limited, it is critical that we establish a viable “measured approach” to preserve and enhance the character, value of our Urban Forest which is a direct reflection of the character, appearance we want for our community in both the short and long term.

Village Administrator Russ Kraly mentioned he has a tree that has been affected by the EAB. He has spoken to a landscaper and determined a cost to replace the parkway tree in front of his house to be roughly \$300.00- \$400.00 and that he is willing to replace it on his own. The only requirement from the landscaper, in order to have the 2 year guarantee of the tree, is that they need to plant the tree themselves, so maybe the Village could help in the removal of the tree. He also has several neighbors who have the same situation that are willing to do the

same. Trustee Wicinski mentioned that if we have several residents willing to do the cost of tree replacement on their own that maybe the landscaper would be willing to do some sort of cost saving if multi residents participate.

Mayor MacGillis stated that the committee will meet and discuss some good guidelines to bring to the next meeting and move forward from there.

Mayor MacGillis agreed to take a comment, with approval of the board, from Resident Bill Kosmala, Sweet Clover Road, who asked if the Village could subsidized the cost of the trees. Mayor MacGillis stated that we are looking at all these options right now and to please come back to future meetings. There will be more information to come, and to also check the Village's website for information as this is one of the biggest topics in the community right now.

- Request to fill a seasonal position
The Fiscal Year 13/14 Public Works Budget includes two (2) funded Six (6) Month Seasonal Positions. The intention was to have one position being primarily Summer/Fall and the other Winter/Spring. In assessing the known, projected workload and factoring in the use of the new Vector Truck, PW Director Kroop stated that it is necessary to augment with one Seasonal employee. We will advertise to fill this Seasonal Position upon the Board's concurrence

Mayor MacGillis and the board agreed to move forward on this.

- Special Events

Trustee Wicinski mentioned the upcoming 4th of July parade and hopes everyone could participate as in the last one. She also mentioned that if anyone would like to donate candy for the event feel free, as it is not in the budget to purchase. The Employee Picnic was also brought up. A letter/email will be drafted to see who is interested in participating.

- Building and Zoning

- Grass/Weed Cutting Review of Ordinance and Procedures
Village Administrator Kraly spoke about the current ordinance and possibly placing liens on the property's that need to have their grass cut by the Village for being too long. He mentioned the possibility of using a collection agency to collect the fees so it wouldn't be a burden to the Village to collect. Trustee Triphahn stated that with some homes being in foreclosure the courts are waiving those types of fees and that it might end up costing the Village more money in the long run.

Village Administrator Kraly, Mayor MacGillis and Trustee Newby are going over the ordinance and will have some recommendations by the next meeting.

- Garage Sale Ordinance

Village Administrator Kraly and Mayor MacGillis have had several conversations regarding the topic of Garage Sales, and they would like to repeal this ordinance. The amount of money we are charging for the Garage Sale permits does not cover the amount of work that goes into it, as well as the time the residents spend obtaining the permit, and as a good will gesture VA Kraly would like to have it repealed. VA Kraly brought up concerns from some of the board members as to if a resident would try and run a small business or farmers market from their garage weekly how could we stop them. Mr. Kraly stated that our building inspectors travel the Village on a daily basis and take notice of these type of items, he then pointed out that the fees that we could obtain due to zoning issues, from having a resident possibly having a small business run out of their garage, would be far greater than the cost of garage sale permit. It was also mentioned that residents use to advertise their garage sales on the Villages website as part of the \$2.00 fee, and if they do not need to obtain a permit any longer how would they advertise. Mr. Kraly stated that if the residents give us two weeks' notice we will be able to place it on our website. Village Attorney Michael Zimmerman had concerns about the Village advertising garage sales and its considered public advertising, he mentioned that the Village website should be used for Village business. Concerns were also mentioned about having signs in the right of way. It was agreed that the fee and ordinance 5.2 will be repealed and will be reviewed again next year.

Mayor MacGillis and the board agreed to move forward on this and bring it to the next Regular board meeting

- Police

- Squad Car Purchase

Police Chief Gillette is seeking permission to purchase three (3) All Wheel Drive 2014 Ford Police Interceptors to be used as replacement police vehicles. The vehicles will replace the three Ford Crown Victoria squad cars currently in the fleet.

Specifically, the Police Department seeks to purchase three (3) 2014 Ford Police Interceptors from Currie Motors at a cost of \$23,304.00 each. The total proposed expenditure is \$69,912.00. The Ford Police Interceptor is not on the current state bid; however the Northwest Municipal Conference has acquired the lowest bid that was presented. The Department budgeted \$72,500.00.

Mayor MacGillis and the board agreed to move forward on this.

- Administration

- Minutes of the Meetings

It was mentioned that the minutes should be more generalized since the meetings are taped and available on our website to listen to in the entirety. The content of the last set of minutes, were more in line with the direction the board would like to go.

- Responding to Issues Impacting the Village
Village Administrator Russ Kraly mentioned that between himself and the Mayor, they are both responding to any issues that come through to the Village on a daily basis and nothing seems to be falling through the cracks.
- Medical Marijuana Update
Village Attorney Eric Yehl discussed the Medical Cannabis Pilot Program Act, stating that the bill is currently sitting on the Governor's desk to be signed; the Governor has 60 days to sign or veto the bill. The Department of Public Health is to enforce the Act. Key points in the presentation had been that the Cannabis is to be used at private residents only. An individual must be at least 18 years old with a debilitating medical condition in order to obtain a medical permit to have cannabis with them. Medical Cannabis Cultivation Centers will be limited to one (1) per Illinois State Police District Boundaries which there are 22 in the State of Illinois. The Department of Agriculture may register up to 60 medical cannabis dispensing organizations for operations. Mr. Yehl gave details as to where the Cultivation centers and Dispensing facilities cannot be located, such as by schools, etc.

Village Attorney Michael Zimmerman stated that his firm would need direction from the board so they could work with staff to come up with a proposed ordinance and zoning ordinance amendment as well as an amendment to the Villages local nuisance regulation if a facility should happen to want to register within the Village. The Act doesn't go into effect until January 1, 2014, so it's not a rush but the Village should have it in place if that's the direction the board would like to go into. VA Kraly asked if we had a choice as to having a facility in our Village, where Mr. Yehl said that it is up to the Department of Agriculture to decide and issue the permit.

Mr. Zimmerman will be proposing a budget as to what all is entailed with the changing of the ordinances and will bring it back to the Committee of the Whole and the board will make the decision then.

- Conceal & Carry Update
Village Attorney Eric Yehl discussed the Firearm concealed Carry Act, again stating that the bill is currently sitting on the Governor's desk and that if signed; the Act would go into effect immediately. A majority of the Act concerns "concealed firearms" and Mr. Yehl went on to describe the definition of such. Mr. Yehl also mentioned the preemption that concerns assault weapons and that if a municipality desires to regulate assault weapons it must do so within 10 days of the act becoming law. For the firearm act, Mr. Yehl stated an individual must have a Fire Owners Identification Card in order to obtain a Conceal and Carry license and it must be with you at all times. He mentioned there are 23 prohibited places where you are not allowed to have a concealed weapon and mentioned several of them.

Village Attorney Mike Zimmerman stated that his firm would need direction from the board so they could work with staff – most pressingly would be the assault

weapons and having a ban of them. Currently the Villages ordinance hints around the issues but it doesn't specifically state "assault weapon", it states a weapon that shoots 8 projectiles with a single trigger pull.

Mayor MacGillis mentioned that he feels that we do not need to specifically add assault weapon to our ordinance as he feels it is adequate as it is written and asked the board to consider that as well. Mr. Zimmerman asked about the conceal and carry portion act, does the Village want to move forward now or wait until the Governor does sign the document.

It was agreed to have Mr. Zimmerman work on it and bring back to the Committee of the Whole

5. SUGGESTED NEW TOPICS

6. EXECUTIVE SESSION

7. ADJOURNMENT:

Motion by Trustee Triphahn, Seconded by Trustee Frye to adjourn the Committee of the Whole meeting at 9:20 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED: July 1, 2013

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President