

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
June 6, 2016
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:35 P.M.

1. ROLL CALL

Present: Trustees Foy, Frye, Newby, Rodriguez, Triphahn

Absent: Trustee Kraly

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of May 16, 2016

Trustee Rodriguez moved, Seconded by Trustee Newby, to approve the Minutes of the Committee of the Whole Meeting of May 16, 2016. Upon a unanimous voice vote; the Mayor declared the motion carried

3. PUBLIC COMMENT

Aavik Patel thanked the board for allowing him, and his father, to ride on the float during the Memorial Day parade. Aavik also thanked the Mayor for attending his graduation ceremonies on May 31st

4. COMMITTEE OF THE WHOLE

- Community Development
- Clerk's Office
- Human Resources and Finance
 - Prevailing Wage Ordinance
Finance Director Frerichs spoke on the subject of the Prevailing Wage Act citing the purpose of the act and that in the month of July; each public body shall file a certified copy of an ordinance regarding the prevailing rate of wages as defined in the act.

The Mayor and Board agreed to move to the next Consent Agenda

- Public Works, Facilities and Capital Assets, and Engineering
 - Bobcat Skid Steer Purchase
Public Works Director Adam Wedoff requested permission to purchase a S70 Bobcat Skid Steer, which is 36" wide and comes with a 44" wide bucket, 48" wide snow blower and 48" wide angle broom. The smaller machine will allow staff to efficiently work in tight areas during the snow season. He also stated that the broom and snow blower will be utilized for snow removal on sidewalks during the winter. The Village currently has a 72" machine, which works fine, but is too large to clear snow on some sidewalks which can be as narrow at 48". He stated that Bobcat is the only company

that makes a skid steer small enough to fit down a 48" wide sidewalk and Atlas Bobcat is the only dealer in our area, therefore, he recommends purchasing the machine sole source from Atlas Bobcat. Under discussion it was asked about the machines use with uneven sidewalks whereas PWD Wedoff stated that the broom attachment can be used for those areas.

The Mayor and Board agreed to move to the next Consent Agenda

- Door Replacements at Well #3
PW Director Wedoff recommended accepting a proposal from Overhead Door of Lake and McHenry Counties to replace the steel doors at the Well#3 building. The doors are rusting and are difficult to open and close.

The Mayor and Board agreed to move to the next Consent Agenda

- Fence Installation at Public Works Facility
PWD Wedoff recommended hiring Shogren Fence Inc. to install a chain link fence around the back property of the PW facility. The area contains the salt barn, anti-ice liquids tank & pump, piles of debris, woodchips and miscellaneous brick and block. Staff feels this area should be fenced in to protect Village assets, limit liability of injury should someone walk into the area.

The Mayor and Board agreed to move to the next Consent Agenda

- Special Events
 - National Night Out - Discussed at the Regular Board
- Building and Zoning
- Police
- Administration
 - Elected Official Salary
Village Administrator Shields discussed the reason for review of the salaries, the survey that had been completed and the general analysis of the survey results. Also discussed had been the position salary changes and overall budget status. The salary of the Clerk had been discussed verses the duties. It was mentioned that over the years the clerks responsibilities have moved to others in the office, whereas that role had been responsible for conducting reviews of office staff amongst other things. The Clerk mentioned that she currently puts in between 12-15 hours a week sometimes more depending on the week and with the new structure the hourly pay would be between \$5.38 & \$6.73 respectively and named off a few of the items her position currently is responsible for. It was mentioned by VA Shields that the roll of the Clerk would be that of taking minutes and making sure Ordinances & Resolutions are completed properly and not be responsible for some items she currently does, such as ordering supplies. It was asked if there is a job description currently in place, it was stated there was not, but it would be in the ordinance.

The Mayor and Board agreed to move to the next Consent Agenda

- Mosquito Management Program

Village Administrator Shields stated that he received several proposals from Clarke Environmental; two were way over our budget and two were not enough to service our needs. The one in the middle came in under budget and is the same as last year. If needed additional tablets could be purchased, depending on the need. The Mayor also stated that information will be placed on the website encouraging residents to also do their part to help combat the mosquito's, such as removing standing water or perhaps spraying their yard.

The Mayor and Board agreed to move to the next Consent Agenda

- 57 Acres & Land Use Agreement

VA Shields provided a rough draft of the proposed Land Development agreement for the 57 acre site between the Village and DA Development LLC. He reiterated that the agreement had been done by staff based on examples and both the Village Attorney and Mr. Powell have yet to review. A review of the draft will be done with possible additions such as berms, tree locations etc. After review of the agreement it will be brought back to the board, either at the COTW level or Regular Board for consideration.

- BYOB Ordinance

VA Shields stated that the Village needs an ordinance and create a new classification of liquor licenses, for BYO "Bring Your Own" establishments. He stated that one of the stipulations in the ordinance is that it must be a restaurant that is served by waiters/waitresses. Under discussion it was asked about a cork fee, which was stated it would be the holder of the licenses discretion as to what to charge. It was also asked about any unused beverage, how is that transported in a vehicle. It was mentioned that it would need to be recorked and then sealed in a tamperproof bag which is then placed in a trunk or back of a vehicle to transport back to their home. Discussion was held regarding the licensees shall not rent or lease the premises to a for profit vendor, so no entry, cover or access ticket charges are permitted at Class E licensed establishments.

The Mayor and Board agreed to move to the next Consent Agenda

5. SUGGESTED NEW TOPICS

Trustee Frye inquired about the dead trees within the Village and the progress of the removal of them. Public Works Director Wedoff stated that work is being done in the Bright Meadows area of the Village whereas Trustee Frye inquired about the Parkview neighborhood. PWD Wedoff stated that neighborhood has been awarded a grant for the removal of the trees, however the state budget needs to pass first in order to proceed.

6. EXECUTIVE SESSION

None

7. ADJOURN

Motion by Trustee Triphahn, Seconded by Trustee Frye to adjourn the Committee of the Whole meeting at 8:14 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED: June 20, 2016

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President