

MINUTES  
VILLAGE OF ROUND LAKE  
COMMITTEE OF THE WHOLE MEETING  
March 19, 2012  
442 N. Cedar Lake Road  
To Follow the Regular Board Meeting  
The Regular Board Meeting is 7:00 P.M.

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY JAMES DIETZ, VILLAGE PRESIDENT AT 7:21 P.M. (00:00:07)

1. ROLL CALL: Clements-here, Newby-here, Sandoval-here, Simoncelli-here, Triphahn-here, Wicinski-here. (00:00:12)

2. APPROVAL OF MINUTES

- Motion by Sandoval, Seconded by Wicinski, to Approve the Minutes of the Committee of the Whole Meeting of February 21, 2012. (00:00:27)

Roll Call: Newby-yes, Sandoval-yes, Simoncelli-yes, Triphahn-yes, Wicinski-yes, Clements-yes.

- Motion by Triphahn, Seconded by Simoncelli, to Approve the Minutes of the Committee of the Whole Meeting of March 5, 2012. (00:00:57)

Roll Call: Sandoval-yes, Simoncelli-yes, Triphahn-yes, Wicinski-yes, Clements-yes, Newby-yes.

3. PUBLIC COMMENT: There was no Public Comment.

4. COMMITTEE OF THE WHOLE

- Community Development: No report.
- Human Resources and Finance (00:01:34)
  - Capital Improvement Plan Draft was provided. The plan includes all department capital item requests for the 2012/13 budget and for five years out. The consensus of the Board is to review the draft plan and discuss at the next Committee of the Whole Meeting.
  - Budget Review: Staff gave a budget presentation; it included major assumptions, general fund, motor fuel fund, debt services, capital projects, water and sewer fund, commuter parking lot fund, and internal service funds. April 2, 2012 will be the public hearing for the proposed budget. The Board was encouraged to examine the financial forecast section of the budget book to get a perspective where the Village has been, current conditions and the direction each fund is going. A draft fund balance reserve

policy was reviewed and discussed. This is to establish guidelines in providing a reserve balance in the Village's general fund as well as other operating and capital funds.

- Purchasing System Ordinance was amended as discussed from previous meeting. This should provide cost effective process and public accountability for services for the Village. Travel time and diagnosis to determine considerations are some the changes discussed. The consensus of the Board is to move this to the next Regular Board Meeting.
  - Public Works, Facilities and Capital Assets, and Engineering (00:41:45)
    - Truck Repair Authorization was submitted for approval. Truck 54, a 2008 International, was towed to Chicago International for what was thought to be warranty work. An upgrade with a cost of \$4,339.55 was requested. It was suggested to bring this item to the next Regular Board Meeting.
  - Special Events: Reminder of the Home Town Fest Meeting, Tuesday March 20, 2012
  - Building and Zoning: No report.
  - Police (00:56:35)
    - Drug Incinerator Agreement with the Village of Round Lake Beach was presented. The Police Department currently has no economically way to dispose of illegal drug evidence. There would be a onetime fee of \$1,000 to share in the use of the incinerator. The consensus of the Board is to move this to the next Regular Board Meeting.
  - Administration (01:00:30)
    - Liquor License Hours of Operation was discussed. A possible solution to provide for an option to allow liquor establishments to be open until 3:00 a.m. on Saturday and Sunday was provided. Staff proposed a fee of \$100 for the processing of the license application if all criteria were met. There was some discussion on changing the cost of the application. Jose Hernandez, Michael Carbone and Scott Coyne spoke of some alternative enforcement and the impact of the fees if raised on the business owners. The Consensus of the Board is to move forward and implement a proposal to waive or lower the fee and bring it to the next Regular Board Meeting.
    - State of Illinois Local Debt Recovery Program was presented. This would be an opportunity for the Village to be able to collect money owed. Staff would work with the State Comptroller's office to collect debts such as tickets and water bills. There is still research to be done before this item is to return to the Board.
    - Appointment of Dave White and Michael Carbone to Liquor Commission was discussed.
5. SUGGESTED NEW TOPICS:
- Waiver for volunteers to work on cleanup efforts on Village owned property.
  - SWALCO education ideas to promote recycling.
6. EXECUTIVE SESSION: There was no Executive Session at the Committee of the Whole Meeting.

7. Motion by Sandoval, Seconded by Wicinski, to Adjourn the Committee of the Whole Meeting. Verbal Vote: All Ayes. (01:41:55)

The Committee of the Whole Meeting Adjourned at 9:03 P.M.

APPROVED: April 2, 2012