

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
February 29, 2016
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY TRUSTEE DONALD NEWBY, AT 7:26 P.M.

Trustee Newby stated that the Mayor regretted that he is unable to attend tonight's meeting and then asked for a motion to appoint someone as Pro-Tem in the Mayors absence

Motion by Trustee Frye, Seconded by Trustee Foy to Appoint Trustee Newby as Pro-tem Village President.

Upon the call of the roll, the following voted:

Ayes:	Trustees Foy, Frye, Kraly, Rodriguez, Triphahn
Nays:	None
Abstain:	Trustee Newby
Absent:	None

Mayor Pro-tem Newby Declared the Motion carried

1. ROLL CALL

Present: Trustees Foy, Frye, Kraly, Newby, Rodriguez, Triphahn
Absent: None

2. APPROVAL OF MINUTES

- 2.1 Approve the Minutes of the Committee of the Whole Meeting of February 16, 2016
Trustee Foy moved, Seconded by Trustee Triphahn, to approve the Minutes of the Committee of the Whole Meeting of February 16, 2016. Under discussion Trustee Kraly stated he would be abstaining from the vote, the remaining board members had a unanimous voice vote; the Pro-tem Mayor declared the motion carried

3. PUBLIC COMMENT

NONE

4. COMMITTEE OF THE WHOLE

- Community Development
- Clerk's Office
- Human Resources and Finance
 - Copier Lease Agreements
Finance Director Frerichs stated that the Village current agreement with Konica Minolta will expire March 2016. Staff is recommending entering into a new lease

agreement for 2 new copiers, including an additional cost for service, maintenance, supplies and cost per copy. Three copiers that have reached the end of their useful life will be eliminated. Staff also received costs from Conon, however, they were higher than the Konica amounts.

The Pro-Tem Mayor and Board agreed to move to the next Consent Agenda

- Public Works, Facilities and Capital Assets, and Engineering
 - Urban Forest Management Plan Update
Public Works Director, Adam Wedoff, recommended the Village Urban Forest Management Program be updated. Updates include revising short term goals to focus on dead tree removals, change to the cost sharing program and the list of potential replacement trees have been changed to increase tree diversity in the Village.

The Pro-Tem Mayor and Board agreed to move to the next Consent Agenda

- Parkway Trees Removal
PWD Wedoff recommended entering into a contract with Sawvell tree Service to remove Village owned Ash Trees located in parkways. The balance remaining in the tree replacement fund was intended to be used in conjunction with an Illinois Department of Natural Resources grant however; staff was informed that the grant money could not be given out until the State approved a budget. With no indication of when a budget will be approved by the state, staff is recommending using the remaining funds in this fiscal year for tree removals and using funds from the next fiscal year for the grant when funds become available. Staff is also recommending having Sawvell Tree Service as the sole source contractor for this work. They completed the hazard tree removals for the Village in the summer of 2015 and worked in union with Ivanhoe Nursery on the 2013-2014 tree replacement program contracts. Their work had been satisfactory in both instances. The trees to be removed will be in the Valley Lakes subdivision as they have the highest concentration of ash trees behind the Parkview Subdivision, which is slated for the IDNR grant program

The Pro-Tem Mayor and Board agreed to move to the next Consent Agenda

- Special Events
- Building and Zoning
- Police
 - Retail Theft Ordinance Revision
Police Chief Gillette proposed a revision to the Village Code to include Retail Theft as a section of the Village Ordinance of Chapter 9.20, Theft and Related Offenses, stating that currently the Village does not have a Retail Theft Code on the books. The Chief also stated that any merchant who has reasonable grounds to believe that a person has committed retail theft, may detain such person with the addition of the Ordinance.

The Pro-Tem Mayor and Board agreed to move to the next Consent Agenda

- Title 10 Vehicles and Traffic Ordinance Revision
Police Chief Gillette proposed a revision to the Village Code to include Chapter 10-07, Pedestrians, as a section of the Village Ordinance Title 10 Vehicles and Traffic. With the addition of this section the Chief stated that pedestrians crossing the

roadway other than a crosswalk could incur a fine, not less than twenty five dollars (\$25.00) or more than seven hundred fifty dollars (\$750.00) for each offense, depending on the Judge

- Administration
 - Corner Garage – Groundwater Use Ordinance

Village Administrator Shields stated that Corner Garage, located at 233 West Washington Street recently removed underground storage tanks and the owners of the property is requesting the Village pass an ordinance, which was supplied, which prohibits the use of groundwater in a defined area near the location, as a source of potable water. He went on to state that the ordinance is necessary for Corner Garage to acquire a No Further Remediation letter (NFR) from the Illinois Environmental Protection Agency (IEPA). The Board requested our Environmental Attorney to provide notice of the contamination to Corner Garages neighbors prior to passing the ordinance.

5. SUGGESTED NEW TOPICS

None

6. EXECUTIVE SESSION

None

7. ADJOURN

Motion by Trustee Triphahn, Seconded by Trustee Frye to adjourn the Committee of the Whole meeting at 7:50 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED: March 21, 2016

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President