

MINUTES  
VILLAGE OF ROUND LAKE  
COMMITTEE OF THE WHOLE MEETING  
January 16, 2017  
442 N. Cedar Lake Road  
To Follow the Regular Board Meeting  
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:17 P.M.

1. ROLL CALL

Present: Trustees Foy, Frye, Kraly, Mandelman, Patel

Absent: Trustee Newby

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of December 19, 2016

Trustee Frye moved, Seconded by Trustee Foy, to approve the Minutes of the Committee of the Whole Meeting of December 19, 2016. Under discussion, Trustees Kraly and Mandelman abstained. The remaining Trustees had a unanimous voice vote; the Mayor declared the motion carried

3. PUBLIC COMMENT

NONE

4. COMMITTEE OF THE WHOLE

- Community Development
- Human Resources and Finance
  - Investment Policy Authorized Financial Institution Changes  
Finance Director Wayne Frerichs discussed updating the authorized financial institutions list which was last updated June 2012. He stated several institutions have changed or are changing names as a result of mergers and acquisitions. He is recommending not making any changes to the investment policy other than updating the current list of authorized financial institutions that the Village can deposit public funds or do business with.

The Mayor and Board agreed to move to the next Consent Agenda

○ Ratification of Postage Machine Contract

FD Frerichs is requesting the ratification of a signed contract with Pitney Bowes for the rental of the Village Hall Postage meter. He stated the new lease will be 36 months versus 60 months, the equipment and service level remain the same and there is a slight price increase.

The Mayor and Board agreed to move to the next Consent Agenda

- Public Works, Facilities and Capital Assets, and Engineering
- Building and Zoning
- Special Events
- Police
  - Surplus Property

Police Chief Gillette requested authorization to dispose of Village owned surplus property through public on-line auction through Obenauf Auction Service. The surplus property consists of three police vehicles and Riverside self-priming trash pump from the public works area

The Mayor and Board agreed to move to the next Consent Agenda

- Administration
  - Northwest Lake County Wholesale Policy Advisory Committee Representatives

Village Administrator Shields stated that the Sewage Disposal Agreement with Lake County requires that the representative and alternate representative of each member of the Northwest Lake County Wholesale Policy Advisory Committee be an elected official or administrative official from the member and be approved by resolution. This resolution flips the current representation and now makes the Village Administrator the primary representative and the Mayor the alternate representative of the Northwest Lake County Wholesale Policy Advisory Committee

The Mayor and Board agreed to move to the next Consent Agenda

- Prosecutor Appointment

VA Shields recommended having interim Village Prosecutor, LaLuzerne Smith LTD, become the Village Prosecutor. LaLuzerne & Smith, LTD served as the Village Prosecutor from 1989 to 2013. He stated there have been no issue while La Luzerne & Smith LTD served as interim Village Prosecutor.

The Mayor and Board agreed to move to the next Consent Agenda

- False Alarm Fee Changes

VA Shields recommended that the false alarm fees be lowered to more closely match those of the surrounding communities and make any other changes to the Village Code Chapter 8.14 - Security Alarm Systems as needed.

The Mayor and Board agreed to move to the next Consent Agenda

- Strategic Planning

VA Shields introduced Mike Blue from Teska Associates, our Village Planners. Mr. Blue stated the next step in the Managements Overall Vision Evaluation (MOVE) is the Strategic Planning process. He stated that the comprehensive plan had been approved in January 2016 by the board. A strategic vision is essential because it helps determine where an organization wants to go, how it will get there and how it will measure progress toward that goal. Trustee Patel mentioned that an offsite meeting would be beneficial to have open and free exchange of ideas and that everyone is on the same page in unity. The Mayor stated that he envisions the Village Board being

more engaged working on things other than just going to board meetings and it's been a long process from four years ago. It was mentioned staff would prefer to use Teska for the strategic planning process since they compiled and prepared the Villages comprehensive plan and it would provide a cohesive conduit between the two processes.

The Mayor and Board agreed to move to the next Consent Agenda

5. SUGGESTED NEW TOPICS  
NONE

6. EXECUTIVE SESSION  
NONE

7. ADJOURN  
Motion by Trustee Patel, Seconded by Trustee Mandelman to adjourn the Committee of the Whole meeting at 7:42 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED: February 6, 2017

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Patricia C. Blauvelt  
Village Clerk

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Daniel MacGillis  
Village President