

AGENDA  
VILLAGE OF ROUND LAKE  
REGULAR MEETING  
September 6, 2016  
442 N. Cedar Lake Road  
7:00 P.M.

CALL TO ORDER

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
  - 3.1 Approve the Minutes of the Regular Meeting of August 15, 2016
4. NOTES/COMMENDATIONS/PUBLIC COMMENT
  - 4.1 Public Comment
5. CONSENT AGENDA
  - 5.1 Approve Accounts Payable in the Amount of \$227,813.42
  - 5.2 Approve Payroll for the Period Ending August 21, 2016 in the Amount of \$137,203.09
  - 5.3 Accept the Annual Police Pension Report to the Village Board as Presented
  - 5.4 Adopt a Resolution Approving a Proposal from Lauterbach and Amen, LLP to Provide GASB 45 Actuarial Valuation Services not to Exceed \$2,250.00
  - 5.5 Adopt a Resolution Approving a Proposal from Acres Group to Contract for Snow Removal Services in the Bright Meadow Neighborhood for the 2016-2017 Winter Season
  - 5.6 Adopt a Resolution Authorizing Additional Funds of \$6,600.00 for Schroeder & Schroeder, Inc. to Add Several Locations to the Sidewalk and Curb Repair 2016 Project
  - 5.7 Adopt a Resolution Approving a Proposal from Christine Gentes to Prepare the Village of Round Lake Newsletter
  - 5.8 Adopt a Resolution Approving a Proposal to Renew a Group Employee Life/AD&D Insurance Plan with Principal Financial Group
  - 5.9 Adopt a Resolution Approving a Proposal to Renew a Group Employee Dental Insurance Plan with Principal Financial Group

5.10 Adopt a Resolution Approving a Proposal to Renew a Group Employee Health Insurance Plan with Blue Cross Blue Shield

5.11 Adopt a Resolution to Continue Participation in a Group Employee Vision Insurance Plan with Eye Med

6. CLERK’S OFFICE

6.1 Knights of Columbus Solicitation September 16<sup>th</sup> and 17<sup>th</sup> at Cedar Lake Road & Route 134 and Fairfield Road & Route 134

7. ADMINISTRATOR

8. FINANCE

9. POLICE

10. PUBLIC WORKS

11. COMMUNITY DEVELOPMENT

12. BUILDING AND ZONING

13. SPECIAL EVENTS

14. MAYOR’S COMMENTS

14.1 Mayor’s Comments

14.2 Trustee’s Comments

15. EXECUTIVE SESSION

16. ADDITIONAL BUSINESS

17. ADJOURN

MINUTES  
VILLAGE OF ROUND LAKE  
REGULAR MEETING  
August 15, 2016  
442 N. Cedar Lake Road  
7:00 P.M.

CALL TO ORDER

THE REGULAR BOARD MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:01 P.M

1. ROLL CALL

Present: Trustees Frye, Kraly, Newby, Triphahn  
Absent: Trustees Foy, Rodriguez

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ian Wright from Boy Scout from Troop 188

3. APPROVAL OF MINUTES

3.1 Approve the Minutes of the Regular Meeting of August 1, 2016

Motion by Trustee Kraly, Seconded by Trustee Frye, to approve the Minutes of the Regular Meeting of August 1, 2016 Upon a unanimous voice vote, the Mayor declared the motion carried

4. NOTES/COMMENDATIONS/PUBLIC COMMENT

4.1 Public Comment  
NONE

5. CONSENT AGENDA

Motion by Trustee Newby, Seconded by Trustee Frye, to do an Omnibus approval on items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7 & 5.8

Upon the call of the roll, the following voted:

Ayes: Trustees Frye, Kraly, Newby, Triphahn  
Nays: None  
Abstain: None  
Absent: Trustees Foy, Rodriguez

Mayor MacGillis Declared the Motion carried

5.1 Approve Accounts Payable in the Amount of \$840,780.77

Approved – Omnibus Vote

5.2 Approve Payroll for the Period Ending August 7, 2016 in the Amount of \$149,834.05

Approved – Omnibus Vote

- 5.3 Adopt a Resolution Accepting a Work Order from Baxter & Woodman, Inc. to Provide Construction Services for the Cambridge Lift Station and Force Main Project in an Amount not to Exceed \$38,400.00

Approved – Omnibus Vote

- 5.4 Adopt a Resolution Accepting a Three-year Contract from Steiner Power Systems to Provide Preventative Maintenance on Village Owned Generators in an Amount not to Exceed \$25,120.00

Approved – Omnibus Vote

- 5.5 Adopt a Resolution Authorizing the Village of Round Lake Police Department to Continue the Participation in the Police Law Institute Training Program in an Amount not to Exceed \$3,456.00

Approved – Omnibus Vote

- 5.6 Adopt a Resolution Authorizing the Appointment of Brandy Schroff as the Illinois Municipal Retirement Fund Authorized Agent for the Village of Round Lake

Approved – Omnibus Vote

- 5.7 Adopt a Resolution Approving an Agreement for Information Technology Support with Current Technologies

Approved – Omnibus Vote

- 5.8 Adopt a Resolution Approving an Agreement for the Operations and Maintenance of a Commuter Parking Facility in the Village of Round Lake

Approved – Omnibus Vote

## 6. CLERK'S OFFICE

- 6.1 Fifteen Year Employee Recognition – Dominick Ross  
Clerk Blauvelt recognized Dominick Ross on behalf of the Mayor and Village Board, on his 15 year anniversary with the Village of Round Lake, presenting him with a certificate from the Village

## 7. ADMINISTRATOR

## 8. FINANCE

- 8.1 Adopt a Resolution Authorizing the Execution of an Agreement Between the Village of Round Lake and Ice Miller, LLC for Bond Counsel Services

Motion by Trustee Triphahn, Seconded by Trustee Frye to Adopt a Resolution Authorizing the Execution of an Agreement between the Village of Round Lake And Ice Miller, LLC for Bond Counsel Services

Upon the call of the roll, the following voted:

Ayes:	Trustees Frye, Kraly, Newby, Triphahn
Nays:	None
Abstain:	None
Absent:	Trustees Foy, Rodriguez

Mayor MacGillis Declared the Motion carried

8.2 Adopt a Resolution Authorizing the Execution of an Agreement Between the Village of Round Lake and Bernardi Securities, Inc. for Bond Underwriting Services

Motion by Trustee Frye, Seconded by Trustee Newby to Adopt a Resolution Authorizing the Execution of an Agreement Between the Village of Round Lake and Bernardi Securities, Inc. for Bond Underwriting Services

Upon the call of the roll, the following voted:

Ayes:	Trustees Frye, Kraly, Newby, Triphahn
Nays:	None
Abstain:	None
Absent:	Trustees Foy, Rodriguez

Mayor MacGillis Declared the Motion carried

9. POLICE

10. PUBLIC WORKS

10.1 Adopt a Resolution Accepting a Bid from Glenbrook Excavating & Concrete for the Cambridge Lift Station and Force Main Replacement Project in an Amount not to Exceed \$427,615.00

Motion by Trustee Triphahn, seconded by Trustee Frye to Adopt a Resolution Accepting a Bid from Glenbrook Excavating & Concrete for the Cambridge Lift Station and Force Main Replacement Project in an Amount not to Exceed \$427,615.00

Upon the call of the roll, the following voted:

Ayes:	Trustees Frye, Kraly, Newby, Triphahn
Nays:	None
Abstain:	None
Absent:	Trustees Foy, Rodriguez

Mayor MacGillis Declared the Motion carried

- 10.2 Adopt a Resolution Ratifying an Invoice for West Side Tractor Sales for services to repair the Villages John Deere 544 front end loader in an amount not to Exceed \$2,715.09

Motion by Trustee Frye, Seconded by Trustee Triphahn to Adopt a Resolution Ratifying an Invoice for West Side Tractor Sales for services to repair the Villages John Deere 544 front end loader in an amount not to Exceed \$2,715.09

Upon the call of the roll, the following voted:

Ayes:	Trustees Frye, Kraly, Newby, Triphahn
Nays:	None
Abstain:	None
Absent:	Trustees Foy, Rodriguez

Mayor MacGillis Declared the Motion carried

## 11. COMMUNITY DEVELOPMENT

## 12. BUILDING AND ZONING

## 13. SPECIAL EVENTS

## 14. MAYOR'S COMMENTS

### 14.1 National Night Out

The Mayor thanked everyone who participated in the National Night Out event that had been held on August 2<sup>nd</sup>

### 14.2 MacGillis Road Bridge Project

The Mayor stated that the MacGillis Road – Bridge Project is complete and looks fantastic. A ribbon cutting ceremony will be held after the landscaping is completed

### 14.3 Mayor's Comments

The Mayor had no further comment

### 14.4 Trustee's Comments

All the Trustees wished the Mayor a Happy Birthday

## 15. EXECUTIVE SESSION

- 15.1 Motion to move to Executive Session to discuss the appointment, employment and compensation of specific Village employees and potential litigation pursuant to Section 2c(1) of the Illinois Open Meeting Act

Motion by Trustee Frye, seconded by Trustee Triphahn, to move to Executive Session to discuss the appointment, employment and compensation of specific Village Employees and potential litigation pursuant to Section 2x(1) of the Illinois Open Meeting Act

By a unanimous voice vote the Mayor declared the Motion carried.

The Regular Board Recessed to Executive Session at 7:14 P.M.

The Board rejoined the Regular Board Meeting at 7:55 P.M.

ROLL CALL

Present: Trustees Frye, Kraly, Newby, Triphahn,

Absent: Trustees Foy, Rodriguez

- 15.2 Adopt a Resolution Adopting a Martha Koechig Resignation Agreement  
 Motion by Trustee Newby, Seconded by Trustee Kraly to Adopt a Resolution Adopting a Martha Koechig Resignation Agreement. Under comments the Trustees thanked Ms. Koechig for her years of service

Upon the call of the roll, the following voted:

Ayes: Trustees Frye, Kraly, Newby, Triphahn

Nays: None

Abstain: None

Absent: Trustees Foy, Rodriguez

Mayor MacGillis Declared the Motion carried

16. ADDITIONAL BUSINESS

NONE

17. ADJOURN

Trustee Newby moved, seconded by Trustee Frye, to adjourn. Upon a unanimous voice vote, the Mayor declared the motion carried and the meeting adjourned at 7:57 P.M.

APPROVED:

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Patricia C. Blauvelt  
 Village Clerk

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Daniel MacGillis  
 Village President

**VILLAGE OF ROUND LAKE**

**THE PRESIDENT AND BOARD OF TRUSTEES OF**

**THE VILLAGE OF ROUND LAKE**

**APPROVES THE ACCOUNTS PAYABLE**

**IN THE AMOUNT OF \$227,813.42**

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**Daniel A. MacGillis, Village President**

**ATTEST:**

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**Patricia C. Blauvelt, Village Clerk**

**Date: September 6, 2016**

GENERAL FUND  
 ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-00-22-22234	PRINCIPAL LIFE INS.-VOLUNTARY PLIC-SBD GRAND ISLAND	P121	VOLUNTARY LIFE-SEPTEMBER	183087	08/31/16	244.27
			ACCOUNT TOTAL:			244.27
01-00-24-22500	RETIREE INSURANCE PLIC-SBD GRAND ISLAND	P121	DENTAL INSURANCE-SEPTEMBER	183087	08/31/16	124.98
			ACCOUNT TOTAL:			124.98
01-20-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND	P121	DENTAL INSURANCE-SEPTEMBER	183087	08/31/16	299.43
			ACCOUNT TOTAL:			299.43
01-20-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND	P121	LIFE INSURANCE-SEPTEMBER	183087	08/31/16	15.97
			ACCOUNT TOTAL:			15.97
01-20-71-67110	HEALTH INSURANCE BLUE CROSS/BLUE SHIELD OF IL UMB	B19 U22	HEALTH INSURANCE-SEPTEMBER HSA CONTRIBUTIONS-SEPTEMBER	183049 183042	08/31/16 08/26/16	1,782.96 218.75
			ACCOUNT TOTAL:			2,001.71
01-20-72-67208	MEETINGS, TRAVEL, & TRAINING ROUND LAKE CHAMBER OF COMMERCE	R15	BUSINESS IN THE PARK LUNCHEON	183092	08/31/16	15.00
			ACCOUNT TOTAL:			15.00
01-20-73-77313	LEGAL SERVICES TRESSLER LLP TRESSLER LLP TRESSLER LLP	T110 T110 T110	LEGAL-KOECHIG EMPLOYMENT LEGAL-LIQUOR PROSECUTION LEGAL-JULY 2016	183102 183102 183102	08/31/16 08/31/16 08/31/16	2,905.50 487.50 3,937.50
			ACCOUNT TOTAL:			7,330.50
01-20-74-77430	OFFICE SUPPLIES ILLINOIS PAPER COMPANY STAPLES ADVANTAGE STAPLES ADVANTAGE	I6 S165 S165	COPIER PAPER PETTY CASH BOOK, TISSUE BLACK INKJET CARTRIDGE	183071 183095 183095	08/31/16 08/31/16 08/31/16	287.29 35.38 55.20

GENERAL FUND  
 ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-20-74-77430	OFFICE SUPPLIES CHARTER ONE	C282	POLICE THANK YOU CARDS	183040	08/26/16	17.07
			ACCOUNT TOTAL:			394.94
01-20-74-77432	POSTAGE EXPENSE PURCHASE POWER	P30	POSTAGE-PBP26069914	183041	08/26/16	55.25
			ACCOUNT TOTAL:			55.25
01-20-77-77704	SPECIAL EVENTS ACE HARDWARE BP	A4 B43	ANTENNA,GLOVES-NATL NIGHT OUT NATIONAL NIGHT OUT-ICE	183048 183036	08/31/16 08/23/16	12.85 70.33
			ACCOUNT TOTAL:			83.18
01-20-77-77706	MISCELLANEOUS EXPENSE PERFECT PROMOTIONS	P152	MOUSEPADS-OPEN ENROLLMENT	183088	08/31/16	366.35
			ACCOUNT TOTAL:			366.35
01-20-79-77903	B&G CONTRACTS ARAMARK UNIFORM ARAMARK UNIFORM ORKIN EXTERMINATING	A119 A119 O5	VH MAT SERVICE 08-16-16 VH SERVICE CHARGE 08-16-16 Q3 PEST CONTROL	183044 183044 183086	08/31/16 08/31/16 08/31/16	44.11 4.37 155.81
			ACCOUNT TOTAL:			204.29
01-20-80-88018	OFFICE EQUIPMENT KONICA MINOLTA PREMIER FINANCE TECHSTAR AMERICA CORPORATION TECHSTAR AMERICA CORPORATION KONICA MINOLTA	K56 T12 T12 K33	LEASE PAYMENT-SEPTEMBER Q4 SERVICE CONTRACT STAPLER REFILL VH C454e USAGE-JULY 2016	183076 183103 183103 183038	08/31/16 08/31/16 08/31/16 08/23/16	270.00 365.00 215.95 81.34
			ACCOUNT TOTAL:			932.29
01-20-82-88202	TELEPHONE SERVICE COMCAST CABLE	C156	INTERNET 08/21-09/20/2016	183051	08/31/16	149.85
			ACCOUNT TOTAL:			149.85
01-20-91-99105	NETWORK REPAIRS CURRENT TECHNOLOGIES	C280	EXPORTING PAYMENT ISSUES	183054	08/31/16	31.25
			ACCOUNT TOTAL:			31.25
01-20-91-99107	IT MAINTENANCE SERVICES					

GENERAL FUND  
 ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-20-91-99107	IT MAINTENANCE SERVICES					
	CURRENT TECHNOLOGIES	C280	ONSITE MAINTENANCE 08/12/16	183054	08/31/16	375.00
	CURRENT TECHNOLOGIES	C280	ONSITE MAINTENANCE 08/09/16	183054	08/31/16	750.00
	CHARTER ONE	C282	NEWSLETTER MARKETING	183040	08/26/16	433.56
			ACCOUNT TOTAL:			1,558.56
01-40-71-67107	DENTAL INSURANCE					
	PLIC-SBD GRAND ISLAND	P121	DENTAL INSURANCE-SEPTEMBER	183087	08/31/16	1,963.83
			ACCOUNT TOTAL:			1,963.83
01-40-71-67109	LIFE INSURANCE					
	PLIC-SBD GRAND ISLAND	P121	LIFE INSURANCE-SEPTEMBER	183087	08/31/16	131.37
			ACCOUNT TOTAL:			131.37
01-40-71-67110	HEALTH INSURANCE					
	BLUE CROSS/BLUE SHIELD OF IL	B19	HEALTH INSURANCE-SEPTEMBER	183049	08/31/16	22,620.81
	UMB	U22	HSA CONTRIBUTIONS-SEPTEMBER	183042	08/26/16	1,458.30
			ACCOUNT TOTAL:			24,079.11
01-40-72-67202	UNIFORMS					
	GALLS, LLC	G2	FLASHLIGHT-ALVA	183068	08/31/16	126.00
	GALLS, LLC	G2	HEARING PROTECTOR-DCHENEY	183068	08/31/16	55.93
	GALLS, LLC	G2	HEARING PROTECTOR-AKEY	183068	08/31/16	74.41
	GALLS, LLC	G2	LITHIUM BATTERIES-SCHULTZ	183068	08/31/16	25.80
	GALLS, LLC	G2	GLOVES-SCHULTZ	183068	08/31/16	35.99
	GALLS, LLC	G2	BATTERIES, HOLSTERS-MURPHY	183068	08/31/16	188.63
	GALLS, LLC	G2	NON MARRING WEDGE	183068	08/31/16	12.39
	SKEETER KELL SPORTS	S177	SLE CLOTHING-COOPER	183096	08/31/16	165.00
	SKEETER KELL SPORTS	S177	SLE CLOTHING-BOTTERMAN	183096	08/31/16	165.00
	SKEETER KELL SPORTS	S177	SLE CLOTHING-FAYTA	183096	08/31/16	165.00
	STREICHER'S	S18	DUTY BAG ORGANIZER-ALVA	183097	08/31/16	52.98
			ACCOUNT TOTAL:			1,067.13
01-40-72-67208	MEETINGS, TRAVEL, & TRAINING					
	COLLEGE OF DUPAGE	C35	COUNTER TERRORISM-MOLIDOR	183057	08/31/16	75.00
	COLLEGE OF DUPAGE	C35	COUNTER TERRORISM-MURPHY	183057	08/31/16	75.00
	LCJOA-LK CO JUVENILE OFC ASSC	L107	TRAINING-BELL, GILLETTE	183078	08/31/16	50.00
	NORTH EAST MULTI-REGIONAL	N11	RESCUE TRNG-D CHENEY/SCHULTZ	183084	08/31/16	650.00

GENERAL FUND  
 ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-40-72-67208	MEETINGS, TRAVEL, & TRAINING NORTH EAST MULTI-REGIONAL	N11	HANDGUN SKILLS-BUBEL	183084	08/31/16	420.00
			ACCOUNT TOTAL:			1,270.00
01-40-72-67234	HIRING PROCESS ADVOCATE OCCUPATIONAL HEALTH INNOVATIVE CREDIT SOLUTIONS PERSONNEL STRATEGIES, LLC	A123 I98 P70	DRUG SCREEN/PHYSICAL-ARROYO CREDIT REPORT-ARROYO PSYCH ASSESSMENT-ARROYO	183045 183073 183089	08/31/16 08/31/16 08/31/16	114.00 15.00 500.00
			ACCOUNT TOTAL:			629.00
01-40-74-77430	OFFICE SUPPLIES QUILL CORPORATION QUILL CORPORATION QUILL CORPORATION QUILL CORPORATION	Q2 Q2 Q2 Q2	COPY PAPER,FOLDERS,STENO BOOKS BINDER CLIPS,PENS,SCISSORS 4-DRAWER ORGANIZERS CERTIFICATION HOLDERS	183090 183090 183090 183090	08/31/16 08/31/16 08/31/16 08/31/16	203.67 75.55 24.58 39.44
			ACCOUNT TOTAL:			343.24
01-40-74-77432	POSTAGE PURCHASE POWER	P30	POSTAGE-PBP44905453	183041	08/26/16	31.41
			ACCOUNT TOTAL:			31.41
01-40-74-77434	OPERATING SUPPLIES CHARTER ONE	C282	CD DRIVE-MAJOR CRIMES	183040	08/26/16	31.44
			ACCOUNT TOTAL:			31.44
01-40-75-77503	ANIMAL CONTROL LAKE COUNTY ANIMAL CARE &	L7	SHELTER AND TRANSPORT-JULY	183081	08/31/16	95.00
			ACCOUNT TOTAL:			95.00
01-40-75-77505	CENCOM CENCOM E 9-1-1	C3	OPERATIONS AND RENT 9-2016	183055	08/31/16	24,010.00
			ACCOUNT TOTAL:			24,010.00
01-40-75-77511	PUBLICATIONS & SUBSCRIPTIONS LEXISNEXIS RISK SOLUTIONS	L38	CONTRACT FEE-JULY 2016	183080	08/31/16	30.00
			ACCOUNT TOTAL:			30.00
01-40-77-77706	MISCELLANEOUS EXPENSE					

GENERAL FUND  
 ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-40-77-77706	MISCELLANEOUS EXPENSE					
	CHAPEL HILL FLORIST	C303	FLOWERS-WARDEN	183056	08/31/16	66.95
	LEXISNEXIS RISK SOLUTIONS	L38	19 REAL-TIME PHONE SEARCH	183080	08/31/16	9.50
			ACCOUNT TOTAL:			76.45
01-40-77-77712	SENATE 740 EXPENSES					
	CHARTER ONE	C282	INTOXIMETER HANDHELD REPAIR	183040	08/26/16	98.50
			ACCOUNT TOTAL:			98.50
01-40-79-77901	B&G MAINTENANCE					
	ACE HARDWARE	A4	TAPE, CASTERS, FASTENERS	183048	08/31/16	33.92
	ACE HARDWARE	A4	VELCRO, TOILET SEAT	183048	08/31/16	53.88
			ACCOUNT TOTAL:			87.80
01-40-79-77903	B&G CONTRACTS					
	ARAMARK UNIFORM	A119	PD MAT SERVICE 08-04-16	183044	08/31/16	14.94
	ARAMARK UNIFORM	A119	PD MAT SERVICE 08-28-16	183044	08/31/16	14.94
	CRITICAL UPTIME SERVICES	C169	POWER EQUIPT AGREEMENT 16/17	183053	08/31/16	3,600.00
			ACCOUNT TOTAL:			3,629.88
01-40-79-77907	B&G SUPPLIES					
	ACE HARDWARE	A4	RUBBING ALCOHOL	183048	08/31/16	8.07
	QUILL CORPORATION	Q2	HAND SOAP	183090	08/31/16	65.99
	QUILL CORPORATION	Q2	60 GAL LINERS, C-FOLD TOWELS	183090	08/31/16	141.96
			ACCOUNT TOTAL:			216.02
01-40-80-88018	OFFICE EQUIPMENT					
	KONICA MINOLTA PREMIER FINANCE	K56	LEASE PAYMENT-SEPTEMBER	183076	08/31/16	270.00
	KONICA MINOLTA	K33	PD C452 USAGE-JULY 2016	183038	08/23/16	140.32
	KONICA MINOLTA	K33	PD C454e USAGE-JULY 2016	183038	08/23/16	264.01
			ACCOUNT TOTAL:			674.33
01-40-80-88024	VEHICLE EQUIPMENT					
	DIGITAL ALLY	D101	VULINK, STANDARD KIT	183063	08/31/16	5,090.00
			ACCOUNT TOTAL:			5,090.00
01-40-82-88202	TELEPHONE SERVICE					

GENERAL FUND  
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ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-40-82-88202	TELEPHONE SERVICE COMCAST CABLE	C156	INTERNET 08/29-09/28/2016	183051	08/31/16	74.93
			ACCOUNT TOTAL:			74.93
01-40-84-88402	GAS & OIL					
	CHARTER ONE	C282	GAS-FUNERAL SQUAD 44	183040	08/26/16	29.30
	CHARTER ONE	C282	GAS-FUNERAL SQUAD 44	183040	08/26/16	31.22
	CHARTER ONE	C282	GAS-FUNERAL SQUAD 44	183040	08/26/16	29.28
	CHARTER ONE	C282	GAS-FUNERAL SQUAD 44	183040	08/26/16	17.43
	CHARTER ONE	C282	GAS-FUNERAL SQUAD 44	183040	08/26/16	25.28
	CHARTER ONE	C282	GAS-FUNERAL SQUAD 44	183040	08/26/16	30.80
	CHARTER ONE	C282	GAS-FUNERAL SQUAD 44	183040	08/26/16	31.39
	CHARTER ONE	C282	GAS-FUNERAL SQUAD 44	183040	08/26/16	23.03
	CHARTER ONE	C282	GAS-FUNERAL SQUAD 44 CREDIT	183040	08/26/16	-0.46
	BP	B43	GAS & OIL USAGE-JULY 2016	183036	08/23/16	3,728.80
			ACCOUNT TOTAL:			3,946.07
01-40-91-99105	NETWORK REPAIRS CURRENT TECHNOLOGIES	C280	IP ADDRESS INCONSISTENCIES	183054	08/31/16	62.50
			ACCOUNT TOTAL:			62.50
01-60-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND	P121	DENTAL INSURANCE-SEPTEMBER	183087	08/31/16	287.32
			ACCOUNT TOTAL:			287.32
01-60-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND	P121	LIFE INSURANCE-SEPTEMBER	183087	08/31/16	21.52
			ACCOUNT TOTAL:			21.52
01-60-71-67110	HEALTH INSURANCE BLUE CROSS/BLUE SHIELD OF IL UMB	B19 U22	HEALTH INSURANCE-SEPTEMBER HSA CONTRIBUTIONS-SEPTEMBER	183049 183042	08/31/16 08/26/16	4,489.42 364.57
			ACCOUNT TOTAL:			4,853.99
01-60-72-67202	UNIFORMS					
	CUTLER WORKWEAR	C159	UTILITY SHORT-MILLER	183052	08/31/16	18.89
	CUTLER WORKWEAR	C159	JEANS-POULSEN	183052	08/31/16	22.49

GENERAL FUND  
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ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-60-72-67202	UNIFORMS					
	CUTLER WORKWEAR	C159	BOOTS-MILLER	183052	08/31/16	44.98
	CUTLER WORKWEAR	C159	BOOTS-POULSEN	183052	08/31/16	44.98
			ACCOUNT TOTAL:			131.34
01-60-75-77543	TRAFFIC SIGNAL MAINT. CONTRACT					
	STATE TREASURER	S16	SIGNAL MAINTENANCE-IL134	183094	08/31/16	585.00
	STATE TREASURER	S16	SIGNAL MAINTENANCE-IL60	183094	08/31/16	292.50
			ACCOUNT TOTAL:			877.50
01-60-79-77903	B&G CONTRACTS					
	ARAMARK UNIFORM	A119	PW MAT SERVICE 08-08-16	183044	08/31/16	6.34
	ARAMARK UNIFORM	A119	PW SERVICE CHARGE 08-08-16	183044	08/31/16	5.96
	ARAMARK UNIFORM	A119	PW SUPPLIES 08-08-16	183044	08/31/16	53.22
	SAFETY-KLEEN CORP.	S2	WASHER-SOLVENT	183098	08/31/16	79.64
			ACCOUNT TOTAL:			145.16
01-60-79-77905	B&G REPAIRS					
	SHOGREN FENCE INC.	S151	SALT BARN FENCE INSTALL	183093	08/31/16	11,350.00
	WORLD SECURITY & CONTROL, INC.	W22	FIRE ALARM REPAIRS	183107	08/31/16	125.00
	CHARTER ONE	C282	PW FRONT GATE PARTS	183040	08/26/16	40.26
			ACCOUNT TOTAL:			11,515.26
01-60-79-77907	B & G BUILDING SUPPLIES					
	JAY'S BIG ROLLS, INC.	J9	SHOP TOWELS	183074	08/31/16	82.50
	RICMAR INDUSTRIES, INC.	R11	SHOP TOWELS	183091	08/31/16	113.51
			ACCOUNT TOTAL:			196.01
01-60-80-88002	SAFETY EQUIPMENT					
	ULINE	U18	NITRILE GLOVES	183105	08/31/16	71.90
			ACCOUNT TOTAL:			71.90
01-60-82-88202	TELEPHONE SERVICE					
	COMCAST CABLE	C156	INTERNET 08/29-09/28/2016	183051	08/31/16	37.46
			ACCOUNT TOTAL:			37.46
01-60-82-88216	STREET LIGHTS - ELECTRICAL					

GENERAL FUND  
 ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-60-82-88216	STREET LIGHTS - ELECTRICAL					
	COMED	C500	ELECTRIC 07/20-08/16/2016	183059	08/31/16	36.87
	COMED	C500	ELECTRIC 07/22-08/22/2016	183059	08/31/16	60.87
	COMED	C500	ELECTRIC 07/19-08/17/2016	183059	08/31/16	5,012.47
	COMED	C500	ELECTRIC 06/22-07/22/2016	183059	08/31/16	65.31
	COMED	C500	ELECTRIC 07/19-08/17/2016	183059	08/31/16	1,565.53
			ACCOUNT TOTAL:			6,741.05
01-60-84-88402	GAS & OIL					
	BP	B43	GAS & OIL USAGE-JULY 2016	183036	08/23/16	738.75
			ACCOUNT TOTAL:			738.75
01-60-84-88404	VEHICLE REPAIRS					
	A TIRE COUNTY SERVICE	A1	BLOWER MOTOR #40	183043	08/31/16	191.45
			ACCOUNT TOTAL:			191.45
01-60-84-88405	EQUIPMENT REPAIRS					
	WEST SIDE EXCHANGE	W50	FRONT END LOADER REPAIR RL7	183108	08/31/16	1,357.55
			ACCOUNT TOTAL:			1,357.55
01-60-84-88406	VEHICLE MAINTENANCE					
	A TIRE COUNTY SERVICE	A1	OIL CHANGE #52	183043	08/31/16	15.98
	A TIRE COUNTY SERVICE	A1	OIL CHANGE #43	183043	08/31/16	15.48
	A TIRE COUNTY SERVICE	A1	OIL CHANGE #55	183043	08/31/16	15.48
	CARQUEST AUTO PARTS	C55	DIESEL FLUID, BRAKE CLEANER	183060	08/31/16	130.45
			ACCOUNT TOTAL:			177.39
01-60-91-99105	NETWORK REPAIRS					
	CURRENT TECHNOLOGIES	C280	IP ADDRESS INCONSISTENCIES	183054	08/31/16	31.25
			ACCOUNT TOTAL:			31.25
01-60-92-99214	STORM SEWER MAINTENANCE					
	CHAIN O'LAKES LUMBER CO.	C8	STORM STRUCTURE BOARDS	183062	08/31/16	41.28
	CHAIN O'LAKES LUMBER CO.	C8	STORM SEWER FRAMING	183062	08/31/16	44.50
	FISCHER BROS. FRESH CONCRETE	F6	READY MIX-STORM DRAIN	183067	08/31/16	155.00
	FISCHER BROS. FRESH CONCRETE	F6	READY MIX-STORM STRUCTURES	183067	08/31/16	447.00
	FISCHER BROS. FRESH CONCRETE	F6	READY MIX-STORM STRUCTURES	183067	08/31/16	155.00

GENERAL FUND  
 ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-60-92-99214	STORM SEWER MAINTENANCE					
	FISCHER BROS. FRESH CONCRETE	F6	READY MIX-STORM STRUCTURES	183067	08/31/16	678.00
	LESTER'S MATERIAL SERVICE INC.	L17	TOP SOIL-STORM REPAIR	183079	08/31/16	25.05
	MCCANN INDUSTRIES, INC.	M91	REBAR CUTTING CHARGE	183082	08/31/16	138.17
			ACCOUNT TOTAL:			1,684.00
01-70-71-67107	DENTAL INSURANCE					
	PLIC-SBD GRAND ISLAND	P121	DENTAL INSURANCE-SEPTEMBER	183087	08/31/16	165.05
			ACCOUNT TOTAL:			165.05
01-70-71-67109	LIFE INSURANCE					
	PLIC-SBD GRAND ISLAND	P121	LIFE INSURANCE-SEPTEMBER	183087	08/31/16	12.01
			ACCOUNT TOTAL:			12.01
01-70-71-67110	HEALTH INSURANCE					
	BLUE CROSS/BLUE SHIELD OF IL	B19	HEALTH INSURANCE-SEPTEMBER	183049	08/31/16	2,878.01
			ACCOUNT TOTAL:			2,878.01
01-70-72-67208	MEETINGS, TRAVEL, & TRAINING					
	IACE	I76	IACE TRAINING-DONOVAN	183072	08/31/16	35.00
	IACE	I76	IACE TRAINING-JOHNSON	183072	08/31/16	35.00
			ACCOUNT TOTAL:			70.00
01-70-73-77305	BUILDING INSPECTION SERVICES					
	JACQUELYN ESPINOZA	E49	THYSSENKRUPP ELEV INSP REFUND	183064	08/31/16	300.00
	THOMPSON ELEVATOR SERVICE	T3	ELEVATOR INSPECTION REFUND	183104	08/31/16	100.00
	THOMPSON ELEVATOR SERVICE	T3	ELEVATOR INSPECTION REFUND	183104	08/31/16	300.00
			ACCOUNT TOTAL:			700.00
01-70-73-77321	PLUMBING INSPECTOR					
	VPI, INC.	V14	JULY PLUMBING INSPECTIONS	183106	08/31/16	955.00
			ACCOUNT TOTAL:			955.00
01-70-74-77432	POSTAGE EXPENSE					
	FEDEX	F4	B & F CONST-1533 S AMARIAS	183066	08/31/16	29.90
			ACCOUNT TOTAL:			29.90
01-70-84-88402	GAS & OIL					

GENERAL FUND  
ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-70-84-88402	GAS & OIL BP	B43	GAS & OIL USAGE-JULY 2016	183036	08/23/16	303.83
			ACCOUNT TOTAL:			303.83
			GENERAL FUND			115,618.53

MOTOR FUEL TAX FUND  
ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
10-60-83-88301	ROADWAY IMPROVEMENTS CHICAGOLAND PAVING CONTRACTORS	C68	MACGILLIS/FOREST AVE-FINAL PMT	183061	08/31/16	6,027.73
						-----
						ACCOUNT TOTAL: 6,027.73
						-----
						MOTOR FUEL TAX FUND 6,027.73
						=====

CAPITAL PROJECTS FUND  
ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
35-20-75-77517	MOSQUITO MANAGEMENT CLARKE ENVIRONMENTAL MOSQUITO	C12	MOSQUITO MGMT-SEPTEMBER 2016	183050	08/31/16	6,450.00
			ACCOUNT TOTAL:			6,450.00
			CAPITAL PROJECTS FUND			6,450.00

WATER/SEWER FUND  
 ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-00-24-22498	W/S CREDIT BALANCES MICHAEL KAVANAUGH	K111	REFUND FINAL BILL OVERPAYMENT	183075	08/31/16	1.79
			ACCOUNT TOTAL:			1.79
50-60-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND	P121	DENTAL INSURANCE-SEPTEMBER	183087	08/31/16	429.67
			ACCOUNT TOTAL:			429.67
50-60-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND	P121	LIFE INSURANCE-SEPTEMBER	183087	08/31/16	33.41
			ACCOUNT TOTAL:			33.41
50-60-71-67110	HEALTH INSURANCE BLUE CROSS/BLUE SHIELD OF IL UMB	B19 U22	HEALTH INSURANCE-SEPTEMBER HSA CONTRIBUTIONS-SEPTEMBER	183049 183042	08/31/16 08/26/16	5,703.14 437.49
			ACCOUNT TOTAL:			6,140.63
50-60-72-67202	UNIFORMS CUTLER WORKWEAR CUTLER WORKWEAR CUTLER WORKWEAR CUTLER WORKWEAR	C159 C159 C159 C159	UTILITY SHORT-MILLER JEANS-POULSEN BOOTS-MILLER BOOTS-POULSEN	183052 183052 183052 183052	08/31/16 08/31/16 08/31/16 08/31/16	18.89 22.49 44.98 44.98
			ACCOUNT TOTAL:			131.34
50-60-72-67208	MEETING, TRAVEL, & TRAINING APWA - MICHIGAN CHAPTER, MAPSI	A173	APWA TRAINING-KILARSKI	183035	08/18/16	695.00
			ACCOUNT TOTAL:			695.00
50-60-73-77313	LEGAL SERVICES TRESSLER LLP	T110	LEGAL-JULY 2016	183102	08/31/16	1,312.50
			ACCOUNT TOTAL:			1,312.50
50-60-75-77547	WATER SAMPLES MCHENRY ANALYTICAL WATER SUBURBAN LABORATORIES, INC.	M97 S20	16H0109-COLIFORM SAMPLE COLIFORM TEST SAMPLE	183083 183099	08/31/16 08/31/16	120.00 97.00
			ACCOUNT TOTAL:			217.00
50-60-79-77901	B&G MAINTENANCE					

WATER/SEWER FUND  
 ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-60-79-77901	B&G MAINTENANCE GRAINGER, INC.	G9	LIFT STATION FUSES	183069	08/31/16	70.20
			ACCOUNT TOTAL:			70.20
50-60-79-77903	B&G CONTRACTS ARAMARK UNIFORM	A119	PW MAT SERVICE 08-08-16	183044	08/31/16	6.34
	ARAMARK UNIFORM	A119	PW SERVICE CHARGE 08-08-16	183044	08/31/16	5.95
	ARAMARK UNIFORM	A119	PW SUPPLIES 08-08-16	183044	08/31/16	53.22
	SAFETY-KLEEN CORP.	S2	WASHER-SOLVENT	183098	08/31/16	79.63
			ACCOUNT TOTAL:			145.14
50-60-79-77905	B&G REPAIRS FAIRFIELD MATERIAL/SUPPLY INC.	F2	TOP SOIL-B BOX REPAIR	183065	08/31/16	27.00
	CHARTER ONE	C282	PW FRONT GATE PARTS	183040	08/26/16	40.25
			ACCOUNT TOTAL:			67.25
50-60-79-77907	B&G SUPPLIES JAY'S BIG ROLLS, INC.	J9	SHOP TOWELS	183074	08/31/16	82.50
	RICMAR INDUSTRIES, INC.	R11	SHOP TOWELS	183091	08/31/16	113.51
			ACCOUNT TOTAL:			196.01
50-60-80-88002	SAFETY EQUIPMENT ULINE	U18	NITRILE GLOVES	183105	08/31/16	71.90
			ACCOUNT TOTAL:			71.90
50-60-82-88202	TELEPHONE SERVICE COMCAST CABLE	C156	INTERNET 08/29-09/28/2016	183051	08/31/16	37.46
			ACCOUNT TOTAL:			37.46
50-60-82-88206	ELECTRICAL SERVICE COMED	C500	ELECTRIC 07/25-08/22/2016	183059	08/31/16	199.91
			ACCOUNT TOTAL:			199.91
50-60-82-88208	HEATING NICOR GAS	N7	HEAT 06/13-08/11/2016	183085	08/31/16	4.50
	NICOR GAS	N7	HEAT 07/05-08/12/2016	183085	08/31/16	82.21

WATER/SEWER FUND  
 ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-60-82-88208	HEATING					
	NICOR GAS	N7	HEAT 07/07-08/04/2016	183085	08/31/16	25.50
	NICOR GAS	N7	HEAT 07/13-08/10/2016	183085	08/31/16	55.72
	NICOR GAS	N7	HEAT 07/14-08/11/2016	183085	08/31/16	26.62
	NICOR GAS	N7	HEAT 07/06-08/30/2016	183085	08/31/16	28.19
			ACCOUNT TOTAL:			222.74
50-60-84-88402	GAS & OIL BP	B43	GAS & OIL USAGE-JULY 2016	183036	08/23/16	738.75
			ACCOUNT TOTAL:			738.75
50-60-84-88404	VEHICLE REPAIRS A TIRE COUNTY SERVICE	A1	BLOWER MOTOR #40	183043	08/31/16	191.45
			ACCOUNT TOTAL:			191.45
50-60-84-88405	EQUIPMENT REPAIRS WEST SIDE EXCHANGE	W50	FRONT END LOADER REPAIR RL7	183108	08/31/16	1,357.54
			ACCOUNT TOTAL:			1,357.54
50-60-84-88406	VEHICLE MAINTENANCE A TIRE COUNTY SERVICE A TIRE COUNTY SERVICE A TIRE COUNTY SERVICE CARQUEST AUTO PARTS	A1 A1 A1 C55	OIL CHANGE #52 OIL CHANGE #43 OIL CHANGE #55 DIESEL FLUID, BRAKE CLEANER	183043 183043 183043 183060	08/31/16 08/31/16 08/31/16 08/31/16	15.97 15.47 15.47 130.44
			ACCOUNT TOTAL:			177.35
50-60-91-99105	NETWORK REPAIRS CURRENT TECHNOLOGIES	C280	IP ADDRESS INCONSISTENCIES	183054	08/31/16	31.25
			ACCOUNT TOTAL:			31.25
50-60-91-99107	IT MAINTENANCE CURRENT TECHNOLOGIES CURRENT TECHNOLOGIES	C280 C280	ONSITE MAINTENANCE 08/12/16 ONSITE MAINTENANCE 08/09/16	183054 183054	08/31/16 08/31/16	125.00 250.00
			ACCOUNT TOTAL:			375.00
50-60-92-99208	REPAIRS TO LIFT STATIONS					

WATER/SEWER FUND  
ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-60-92-99208	REPAIRS TO LIFT STATIONS GRAINGER, INC.	G9	RELAY SOCKET	183069	08/31/16	127.88
						-----
				ACCOUNT TOTAL:		127.88
						-----
				WATER/SEWER FUND		12,971.17
						=====

COMMUTER PARKING LOT FUND  
ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
51-60-82-88206	ELECTRICAL SERVICE					
	COMED	C500	ELECTRIC 07/19-08/17/2016	183059	08/31/16	17.55
	COMED	C500	ELECTRIC 07/22-08/22/2016	183059	08/31/16	88.37
	COMED	C500	ELECTRIC 07/18-08/16/2016	183059	08/31/16	306.11
			ACCOUNT TOTAL:			412.03
			COMMUTER PARKING LOT FUND			412.03

VEHICLE REPLACEMENT FUND  
 ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
60-40-80-88004	VEHICLES					
	CURRIE MOTORS FLEET	C281	2017 FORD EXPLORER 35996	183037	08/23/16	26,218.00
	CURRIE MOTORS FLEET	C281	2017 FORD EXPLORER 35995	183037	08/23/16	26,218.00
	CURRIE MOTORS FLEET	C281	2017 FORD EXPLORER 35997	183037	08/23/16	26,218.00
			ACCOUNT TOTAL:			78,654.00
60-40-80-88024	VEHICLE EQUIPMENT					
	ADAMSON INDUSTRIES CORP.	A35	CONSOLE, LAPTOP, ARM REST	183047	08/31/16	1,260.14
	HAVEY COMMUNICATIONS, INC.	H42	SIREN/LIGHT SYSTEM #50, #51	183070	08/31/16	993.90
	LONE STAR PRODUCTS & EQUIPMENT	L105	CAR PARTITION #51	183077	08/31/16	950.40
	LONE STAR PRODUCTS & EQUIPMENT	L105	CAR PARTITION #52	183077	08/31/16	950.40
	STROBES N' MORE	S45	STAR KITS #51	183101	08/31/16	1,363.87
			ACCOUNT TOTAL:			5,518.71
			VEHICLE REPLACEMENT FUND			84,172.71

BUILDING REPLACEMENT  
ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
62-20-85-88501	BUILDING IMPROVEMENTS					
	ACE HARDWARE	A4	545 RAILROAD-FLUORESCENT BULB	183048	08/31/16	12.58
	ACE HARDWARE	A4	545 RAILROAD-RECEPTACLE, SWITCH	183048	08/31/16	8.34
	NICOR GAS	N7	HEAT-06/07-08/08/2016-545 RR	183085	08/31/16	10.33
			ACCOUNT TOTAL:			31.25
			BUILDING REPLACEMENT			31.25

POLICE PENSION FUND  
ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
70-20-72-67208	MEETINGS, TRAVEL, & TRAINING CHARTER ONE	C282	PENSION TRUSTEE PROGRAM TRNG	183040	08/26/16	1,630.00
						-----
						ACCOUNT TOTAL: 1,630.00
						-----
						POLICE PENSION FUND 1,630.00
						=====

BUILDERS ESCROW  
ACTIVITY FROM 08/12/2016 TO 08/31/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
83-00-24-22455	PERMIT BONDS					
	JASON ALLARD	A186	132 N WATERFORD-BOND REFUND	183046	08/31/16	250.00
	JOSEPH STATDFIELD	S248	2485 W MAGNOLIA-BOND REFUND	183100	08/31/16	250.00
			ACCOUNT TOTAL:			500.00
			BUILDERS ESCROW			500.00

FINAL TOTALS  
ACTIVITY FROM 08/12/2016 TO 08/31/2016

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GENERAL FUND	115,618.53
MOTOR FUEL TAX FUND	6,027.73
CAPITAL PROJECTS FUND	6,450.00
WATER/SEWER FUND	12,971.17
COMMUTER PARKING LOT FUND	412.03
VEHICLE REPLACEMENT FUND	84,172.71
BUILDING REPLACEMENT	31.25
POLICE PENSION FUND	1,630.00
BUILDERS ESCROW	500.00
	-----
GRAND TOTAL	227,813.42
	=====



FOR CHECK DATES 08/25/2016 TO 08/25/2016

EMPL. #	NAME	EARNINGS			TAXES			DEDUCTIONS		PENSION/INSUR			
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	EMPLOYER	EMPLOYER	
GRAND TOTALS:		REG	3,587.500		116,645.34	FED	15,038.25		DD1	77,869.60	IMR	2,014.90	4,598.41
		CA	1.000		115.39	FICA	8,254.12		DD2	4,692.97	DFA	21.18	
		GWA	1.000		45.03	MEDIC	1,930.39	1,930.39	GW	920.00	HFA	120.65	
		VAC	334.250		11,404.24	STATE	4,460.12		GWA	45.03	VFA	1.38	
		SIC	92.000		3,016.68				HSA	235.00	DCA	7.54	
		MP	12.000		1,200.00				DD3	4,680.98	PCA	121.36	
		OC	14.000		416.30				ICM	1,662.20	VCA	1.07	
		CMP	41.750		1,547.55				IMV	212.28	IM2	348.88	796.24
		OT	2.250		87.31				UOE	442.25	PFA	171.66	
		PO	18.750		824.03				PLI	122.14	DAS	1.48	
		OIC	6.000		223.31				AF1	77.27	PAS	58.08	
		FTO	34.000		1,214.89				AF2	267.40	DSA	4.69	
		PSI	1.000		75.00				MAP	374.00	VAS	0.24	
		POI	2.000		120.00				CS4	203.00	DSW	4.69	
		INS	1.000		268.02						HSW	62.26	
											VSW	0.67	
											DFW	42.36	
											PFW	343.32	
											VFW	5.52	
											PCW	83.72	
											DWS	4.44	
											VWS	0.72	
											HWS	20.41	
											HFV	120.65	
											PWS	29.04	
											MFV	140.40	
											DSP	9.38	
											PSP	88.58	
											VSP	1.34	
											POL	7,374.51	
											EFV	15.18	
											PPS	203.28	
											TFV	95.31	
											PFP	171.66	
											DPS	11.84	
											VPS	1.68	
											IFV	361.95	
											RFP	514.98	
											ISP	62.26	
											EIP	0.24	
											RIP	29.04	
											DFP	21.18	
											MFP	280.80	
											DCP	10.36	
											PCP	83.72	

FOR CHECK DATES 08/25/2016 TO 08/25/2016

EMPL. #	NAME	EARNINGS			TAXES			DEDUCTIONS		PENSION/INSUR	
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	EMPLOYER
									VCP		1.40
									ECP		0.70
									RCP		83.72
									TCP		5.18
									MPS		47.50
									HPS		40.82
									ESP		0.67
									TSP		4.69
									DBS		2.96
									PBS		58.08
									VBS		0.48
									DFB		10.59
									PFB		171.66
									VFB		1.38
TOTAL FICA EMPLOYEE WAGES:					133,130.68	TOTAL EMPLOYER FICA:		8,254.12			
TOTAL MEDICARE EMPLOYEE WAGES:					133,130.68	TOTAL EMPLOYER MEDICARE:		1,930.39			
TOTAL FEDERAL EMPLOYEE WAGES:					120,765.16	TOTAL EMPLOYER PENSION:		5,394.65			
TOTAL STATE EMPLOYEE WAGES:					120,765.16						
TOTAL PENSION EMPLOYEE WAGES:					126,942.98						
TOTAL NUMBER OF EMPLOYEES:					62						
GROSS PAY:		\$137,203.09	TOTAL DEDUCTIONS:		134,985.43	NET PAY:		\$2,217.66			

FOR CHECK DATES 08/25/2016 TO 08/25/2016

EMPL. #	NAME	EARNINGS				TAXES			DEDUCTIONS		PENSION/INSUR		
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	CODE	EMPLOYEE	EMPLOYER
GRAND TOTALS:		REG	420.000		14,851.22	FED	1,908.84		DD1	9,527.38	IMR	650.84	1,485.35
		CA	1.000		115.39	FICA	1,018.63	1,018.63	DD2	1,127.02	DFA	21.18	
		GWA	1.000		45.03	MEDIC	238.23	238.23	GW	500.00	HFA	120.65	
		VAC	64.000		1,768.92	STATE	535.57		GWA	45.03	VFA	1.38	
		SIC	8.000		233.23				HSA	75.00	DCA	7.54	
									DD3	456.03	PCA	121.36	
									ICM	177.00	VCA	1.07	
									IMV	139.94	IM2	104.95	239.53
											PFA	171.66	
											DAS	1.48	
											PAS	58.08	
											DSA	4.69	
											VAS	0.24	
		TOTAL FICA EMPLOYEE WAGES:			16,429.46	TOTAL EMPLOYER FICA:			1,018.63				
		TOTAL MEDICARE EMPLOYEE WAGES:			16,429.46	TOTAL EMPLOYER MEDICARE:			238.23				
		TOTAL FEDERAL EMPLOYEE WAGES:			14,951.64	TOTAL EMPLOYER PENSION:			1,724.88				
		TOTAL STATE EMPLOYEE WAGES:			14,951.64								
		TOTAL PENSION EMPLOYEE WAGES:			16,795.29								
		TOTAL NUMBER OF EMPLOYEES:			7								
GROSS PAY:		\$17,013.79		TOTAL DEDUCTIONS:		17,013.79		NET PAY:		\$0.00			

FOR CHECK DATES 08/25/2016 TO 08/25/2016

EMPL. #	NAME	EARNINGS				DEDUCTIONS					
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	EMPLOYER
GRAND TOTALS:		MP	12.000		1,200.00	FED	295.42		DD1	2,080.85	
		REG	2.000		2,500.00	FICA	229.40	229.40	DD2	751.92	
						MEDIC	53.65	53.65			
						STATE	104.76				
						TOTAL FICA EMPLOYEE WAGES:	3,700.00	TOTAL EMPLOYER FICA:		229.40	
						TOTAL MEDICARE EMPLOYEE WAGES:	3,700.00	TOTAL EMPLOYER MEDICARE:		53.65	
						TOTAL FEDERAL EMPLOYEE WAGES:	3,700.00				
						TOTAL STATE EMPLOYEE WAGES:	3,700.00				
						TOTAL NUMBER OF EMPLOYEES:	8				
						GROSS PAY:	\$3,700.00	TOTAL DEDUCTIONS:	3,516.00	NET PAY:	\$184.00

FOR CHECK DATES 08/25/2016 TO 08/25/2016

EMPL. #	NAME	EARNINGS				TAXES			DEDUCTIONS		PENSION/INSUR		
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	EMPLOYEE	EMPLOYER	
GRAND TOTALS:		REG	203.000		5,840.96	FED	942.17		DD1	4,656.85	IMR	313.15	714.66
		SIC	5.000		156.25	FICA	414.50	414.50	AF1	28.25	DBS	2.96	
		VAC	32.000		961.57	MEDIC	96.93	96.93	PLI	25.96	PBS	58.08	
						STATE	235.82				VBS	0.48	
											DFB	10.59	
											PFB	171.66	
											VFB	1.38	
						TOTAL FICA EMPLOYEE WAGES:	6,685.38	TOTAL EMPLOYER FICA:		414.50			
						TOTAL MEDICARE EMPLOYEE WAGES:	6,685.38	TOTAL EMPLOYER MEDICARE:		96.93			
						TOTAL FEDERAL EMPLOYEE WAGES:	6,372.23	TOTAL EMPLOYER PENSION:		714.66			
						TOTAL STATE EMPLOYEE WAGES:	6,372.23						
						TOTAL PENSION EMPLOYEE WAGES:	6,958.78						
						TOTAL NUMBER OF EMPLOYEES:	3						
						GROSS PAY:	\$6,958.78	TOTAL DEDUCTIONS:	6,958.78	NET PAY:	\$0.00		







VILLAGE OF ROUND LAKE

**AGENDA ITEM SUMMARY**

**TITLE: ANNUAL POLICE PENSION REPORT TO VILLAGE BOARD**

**Agenda Item No. 5.3**

*Executive Summary:*

The attached information is required by Illinois Revised Statutes 40 ILCS 5/3-143, Report by Pension Board. The Pension Board shall report annually to the Village Board on the condition of the pension fund at the end of its most recently completed fiscal year. The report shall be made prior to the board meeting held for appropriating and levying taxes for the year for which the report is made.

The most recently completed fiscal year is 2015, which includes the audit of the Pension Fund, preparation of the Department of Professional Regulations – Division of Insurance Annual Statement (Annual Statement), along with the corresponding State actuarially determined tax levy. The State’s actuarially determined tax levy calculated for fiscal year end 2015 will be included in the 2016 tax levy that will be presented later this fall to the Village Board.

The attached report was certified and approved at the July 21, 2016 Village of Round Lake Police Pension Board meeting.

*Recommended Action:*

Accept the Annual Police Pension Report to the Village Board as Presented.

<b>Committee:</b> Human Resources & Finance		<b>Meeting Date:</b> 8/15/16 & 9/6/16																															
<b>Lead Department:</b> Administration		<b>Presenter:</b> Wayde Frerichs																															
<b>Item Budgeted:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Account(s)</th> <th style="width: 25%;">Budget</th> <th style="width: 25%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td>Item Requested</td> <td></td> <td></td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td></td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total:</td> <td style="text-align: right;"><b>\$0.00</b></td> <td style="text-align: right;"><b>\$0.00</b></td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td style="text-align: right;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>			Account(s)	Budget	Expenditure	-	-		Item Requested			Y-T-D Actual			Amount Encumbered						Total:	<b>\$0.00</b>	<b>\$0.00</b>	Request is over/under budget:			Under	-		Over	-	
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**MEMORANDUM**

**#SS 05-14**

**Date:** July 21, 2016  
**To:** Police Pension Board  
**From:** Wayne Frerichs, Director of Finance/Treasurer  
**Subject:** Police Pension Report for Village Board

The following information is required by Illinois Revised Statutes 40 ILCS 5/3-143, Report by Pension Board. The Pension Board shall report annually to the Village Board on the condition of the pension fund at the end of its most recently completed fiscal year. The report shall be made prior to the board meeting held for appropriating and levying taxes for the year for which the report is made. The most recently completed fiscal year is 2015, which includes the audit of the Pension Fund, preparation of the Department of Professional Regulations – Division of Insurance Annual Statement (Annual Statement), along with the corresponding State actuarially determined tax levy. The State’s actuarially determined tax levy calculated for fiscal year end 2015 is included in the 2016 tax levy that will be presented to the Village Board in December 2016.

The Pension Board shall certify and provide the following information:

- (1) **Total assets of the fund** – Per the 2015 Annual Statement the April 30, 2015 market value of the fund was \$6,145,784. The 2016 estimated market value is \$6,094,436.

	Audited <u>2015</u>	Unaudited <u>2016</u>
Checking Account	\$ 553,316	\$ 581,526
Mutual Funds	2,757,874	2,630,165
Government Securities	<u>2,834,594</u>	<u>2,882,745</u>
Total	\$6,145,784	\$6,094,436

- (2) **Estimated receipts during the next succeeding years** - The following summarizes the various projected revenue sources for the 2015 and 2016 fiscal years:

	Audited <u>2015</u>	Unaudited <u>2016</u>
Employer Contributions - Property Taxes	\$500,165	\$448,626
Police Officer Contributions	176,922	190,946
Realized Gains	45,188	24,809
Miscellaneous Income	0	0
Interest & Dividend Income	<u>138,208</u>	<u>131,437</u>
Total Estimated Revenues	\$860,483	\$795,818

- (3) **Estimated amount necessary during such period to meet the annual actuarial requirements** – The Village uses the State’s actuarial determined tax levy. The State determines a total suggested amount of tax levy to arrive at the annual requirements of the fund. As noted in 40 ILCS 5/3-125, the Village Board of the municipality shall annually levy a tax upon all the taxable property of the municipality at the rate on the dollar which will produce an amount which, when added to the deductions from the salaries or wages of police officers, and revenues available from other sources, will equal a sum sufficient to meet the annual requirements of the Police Pension Fund. The following is the State’s actuarial determined tax levy:

<u>Year End</u>	<u>State Tax Levy*</u>	<u>Tax Levy Year</u>	<u>Fiscal Year Collected</u>
2013	\$434,212*	2014	2015/16
2014	\$456,195	2015	2016/17
2015	\$468,693	2016	2017/18

\*The Village actually levied \$450,000.

- (4) **Total net income (loss) received from investments** – The Police Pension Fund’s actuarial rate of return is assumed to be 7.0%. The actual rate of return for fiscal year-end 2016 and 2015 was -0.96% and 5.58%, respectively. The following is the detail for the most current year completed compared to the preceding fiscal year:

	Unaudited <u>2016</u>	Audited <u>2015</u>
Interest Income	\$ 60,683	\$ 62,488
Gain/(Loss) from Sale of Securities	17,929	41,797
Income/Dividends from Mutual Funds	70,754	75,721
Unrealized Gains (Losses)	<u>(208,280)</u>	<u>129,724</u>
Total	\$(58,914)	\$309,730

- (5) **The total number of active employees who are financially contributing to the fund** – The number of active employee as of April 30<sup>th</sup> each year who contributed to the Police Pension Fund is as follows:

	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Projected</u>
Number of Officers	25	26	26
Amount Contributed	\$176,922	\$190,946	\$190,000

- (6) **The total amount disbursed in benefits during the most recent fiscal years** –

<u>Annuitant Type</u>	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Projected</u>
Retiree	5	5	5
Amount Paid	\$239,573	\$247,186	\$254,601
Disabled	2	2	2
Amount Paid	\$ 85,364	\$ 87,799	\$ 91,865
Survivors	1	1	1
Amount Paid	\$ 29,495	\$ 29,495	\$ 29,495

- (7) **The funded ratio of the fund** – The following is the percent funded ratio for the Police Pension Fund per the State’s actuarial determined tax levy.

<u>Year End</u>	<u>Funding Ratio</u>
2013	57.70%
2014	60.22%
2015	63.73%

- (8) **The unfunded liability carried by the fund, along with the actuarial explanation of the unfunded liability** - The State uses the normal cost, plus an additional amount to bring the plan’s funded ratio to 90% by the end of fiscal year 2040 to determine total accrued liability. The unfunded accrued liability is the excess of the total actuarial accrued liability over the actuarial value of the assets. The following is the State’s unfunded accrued liability amounts:

<u>Year End</u>	<u>Actuarial Asset Value</u>	<u>Actuarial Accrued Liability</u>	<u>Unfunded Accrued Liability</u>
2013	\$5,144,082	\$8,915,594	\$3,771,512
2014	\$5,592,341	\$9,287,187	\$3,694,846
2015	\$6,232,142	\$9,779,095	\$3,546,955

For year-end 2015, the actuarial asset value is the market value of the investments for the Pension Fund. The actuarial accrued liability includes the present value of regular, disability and surviving spouse retirements along with deferred and terminated pensions in the amount of \$5,517,773. It also includes accrued liabilities for active participants in the amount of \$4,261,322.

- (9) **Investment policy** – The Police Pension Fund’s approved Investment Policy was submitted and is on file with the Department of Professional Regulations – Division of Insurance and is also included in the Police Pension files at the Village Hall.

Respectfully submitted,

*Wayde Frerichs*

Wayde Frerichs  
 Director of Finance/Treasurer



VILLAGE OF ROUND LAKE  
**AGENDA ITEM SUMMARY**

**TITLE:** PROPOSAL FOR GASB 45 ACTUARIAL SERVICES

**Agenda Item No. 5.4**

*Executive Summary*

Staff is recommending a contract with Lauterbach and Amen, LLC to provide actuarial valuation services that will ensure compliance with mandated GASB 45 standards for the upcoming Fiscal Year 2016 audit. GASB 45 is required reporting of OPEB, other post-employment benefits, other than pensions. Staff sent out five RFPs and received the following four quotes:

Lauterbach & Amen, LLP	\$2,250.00
Foster & Foster	\$2,500.00
MWM Consulting Group	\$3,750.00
Mitchell Serota & Associates	\$4,900.00

Attached is the recommended proposal by Lauterbach and Amen, LLC. All other proposals are available upon request in the Director of Finance's office.

*Recommended Action*

Approve a Proposal from Lauterbach and Amen, LLP to provide GASB 45 Actuarial Valuation Services not to exceed \$2,250.00

<b>Committee:</b> Human Resources & Finance	<b>Meeting Date:</b> August 15, 2016 & September 6, 2016																												
<b>Lead Department:</b> Administration	<b>Presenter:</b> Wayde Frerichs																												
<b>Item Budgeted:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	<table border="1"> <thead> <tr> <th>Account(s)</th> <th>Budget</th> <th>Expenditure</th> </tr> </thead> <tbody> <tr> <td>Other Items</td> <td>\$20,022.00</td> <td></td> </tr> <tr> <td>Item Requested</td> <td>\$3,000.00</td> <td>\$2,250.00</td> </tr> <tr> <td>YTD Actual</td> <td></td> <td>\$0.00</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td>\$0.00</td> </tr> <tr> <td>01-20-73-77301</td> <td>\$23,022.00</td> <td>\$2,250.00</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td>Under</td> <td></td> <td>\$750.00</td> </tr> <tr> <td>Over</td> <td>-</td> <td></td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	Other Items	\$20,022.00		Item Requested	\$3,000.00	\$2,250.00	YTD Actual		\$0.00	Amount Encumbered		\$0.00	01-20-73-77301	\$23,022.00	\$2,250.00	Request is over/under budget:			Under		\$750.00	Over	-		
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Over	-																												

**Resolution 2016-R-\_\_\_**

**A Resolution Approving Quote from Lauterbach and Amen, LLC  
to Provide GASB 45 Actuarial Valuation Services**

**BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Round Lake as follows:

**SECTION ONE:** The quote received by Lauterbach & Amen, LLC to provide actuarial valuation services that will ensure compliance with mandated GASB 45 standards for the upcoming Fiscal Year 2016 audit, attached as Exhibit A and incorporated in its entirety, is hereby approved at a cost not to exceed \$2,250.00.

**SECTION TWO:** The Mayor and his designee is authorized to execute the Contract, to make changes to the document prior to execution which does not materially alter Round Lake's obligations, and to take any other steps necessary to carry out this resolution.

**Section Three:** That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

**APPROVED:**

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Daniel A. MacGillis, Village President

**ATTEST:**

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Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

**Exhibit A**

**Quote from Lauterbach and Amen, LLC**

Proposal to Provide  
Actuarial Consulting Services

**Village of Round Lake, Illinois**

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**Lauterbach & Amen, LLP**

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CERTIFIED PUBLIC ACCOUNTANTS

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**Submitted by:**

Lauterbach & Amen, LLP  
27W457 Warrenville Road  
Warrenville, IL 60555-3902  
630.393.1483 Phone  
630.393.2516 Fax  
[www.lauterbachamen.com](http://www.lauterbachamen.com)

**Contact:**

Todd A. Schroeder, EA  
630.393.1483 x222 Phone  
[tschroeder@lauterbachamen.com](mailto:tschroeder@lauterbachamen.com)

***LAUTERBACH & AMEN, LLP***



## Proposal for Actuarial Consulting Services

August 3, 2016

Mr. Wayde Frerichs  
Director of Finance  
Village of Round Lake  
Round Lake, Illinois

Dear Wayde:

Lauterbach & Amen, LLP is dedicated to the small and mid-size governmental Entity that provides Health & Welfare and Pension benefits. Our approach to Actuarial Services is more than just “number crunching.” We perform a regular assessment of the financial condition of your Village. Our job is to help you understand the key aspects of the actuarial process to insure you can make informed decisions about your plan and anticipate future events that could be crucial to those decisions. We advocate attendance at meetings and being available to answer questions.

We will provide services that are accurate, timely, and create value for you and your plan participants at a cost that is fair and reasonable.

Please call or email me if you have questions about our proposal.

Respectfully Submitted,

LAUTERBACH & AMEN, LLP

A handwritten signature in cursive script that reads "Todd A. Schroeder". The signature is written in black ink on a light-colored background.

Todd A. Schroeder, EA

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# LAUTERBACH & AMEN, LLP

## OVERVIEW

Lauterbach & Amen, LLP (“L&A”) is very different from most accounting firms in that we are specialized in the governmental sector, and specifically in the area of governmental auditing and consulting. In addition, we provide a wide range of accounting services and benefits administration services, some of which include taxes, monthly accounting and bookkeeping and benefits administration for units of governments, with a specialty in Police and Firefighters’ Pension Fund accounting, actuarial services and consulting. As a client of L&A, you will be served by partners whose experience and depth of knowledge will become a valuable management resource.

A close working relationship with management on a year-round basis is the best way to provide our clients with the benefit of our knowledge. This approach also allows for the timely resolution of questions and problems as they arise rather than after the fact.

Experience counts in the complex world of benefits. L&A’s actuarial consultants have experiences at the large consulting houses and large accounting firms. This broad experience and extensive knowledge of employee benefits translates into cutting-edge consulting services at a reasonable cost. Our work, results, and recommendations are client-specific as opposed to a “cookie-cutter” approach.

Our firm currently performs over 200 Actuarial Valuations for Police and Firefighters’ Pension Funds. We also retain Actuarial Valuation work for over 120 Municipal clients throughout Illinois, Wisconsin and Texas. L&A has been providing Actuarial Services for just over 5 years as a firm.

## SERVICES

L&A provides Actuarial Services in the following areas:

• GASB 43/45 Retiree Healthcare Actuarial Valuations and Consulting
• Implementation of GASB 74/75 Retiree Healthcare and Consulting
• GASB 67/68 and GASB 25/27 Pension Plan Actuarial Valuations and Consulting
• Tax Levy recommendations for Pension Funds
• FASB 106/158 Actuarial Valuation and Consulting (private sector)
• Defined Benefit Pension Plan Actuarial Valuations and Consulting (private sector)
• Retirement Plan Services for Small Businesses
• Defined Benefit/401(k) Combination Plans
• Supplemental Executive Retirement Plans (aka, SERPs)
• Cash Balance Plans

In addition, we have a network of relationships with trusted, seasoned, and proven non-actuarial professionals which we can draw upon should the need arise.



## OUR APPROACH

An actuarial valuation is more than just “number crunching”. It is a regular assessment of the financial condition of your benefit program. There is a myriad of different methods and assumptions that can be used in the calculation of the valuation results. Our job is to help you understand the key aspects of the actuarial process to ensure that you are able to make informed decisions about your plan and anticipate outside influences that may be crucial to those decisions.

Another differentiator between L&A and our competitors is our overall business partner approach to actuarial valuations. This makes us an invaluable resource to our clients. We are involved in developing suggestions for plan design revisions and assessing their impact on short-term cash costs and the accounting liability. We work with entities to better define their healthcare and employee benefit plan objectives. Plan design revisions need not necessarily equate to benefit reductions.

## VALUATION PROCESS

Our valuation process is shown below as a series of steps. Execution of the process blends one step into the next with some steps overlapping. Steps will be modified as appropriate. The analysis will be conducted in a manner consistent with the Code of Professional Conduct and Qualification Standards of the American Academy of Actuaries and the applicable Actuarial Standards of Practice of the Society of Actuaries.

### Planning Session

We will discuss the project time frame, engagement scope, plan provisions, and deliverables to obtain a clear understanding of the plan and benefits.

### Information Collection

Demographic and economic information necessary to complete the valuation will be requested. The fee quoted in this proposal does require that information be provided electronically (if at all possible). We are able to read almost any electronic format, although prefer the commonly used Microsoft programs. Relevant historical information for the plan will also be requested to better understand the current status. We will walk through the data request either in person or in a conference call.

### Eligibility and Coverage Summary

We will create a preliminary document which summarizes our understanding of the eligibility provisions and coverage levels. It will be sent to you for review and then finalized. The actuarial modeling will be based on the provisions in the final document.

### Assumption Setting

We will assist and guide you in setting economic assumptions (such as the Discount Rate and Health Care Trend Rate) and demographic assumptions (such as Retirement Rates and Termination Rates). L&A will issue a preliminary assumption document which provides guidance on reasonable choices available and their general effects. We will then use assumptions to which we mutually agree. The assumption document will be finalized and can be provided to your auditors for review.



## **OUR APPROACH – CONTINUED**

### **VALUATION PROCESS - CONTINUED**

#### Development of Starting Costs

The valuation results are most sensitive to the starting per capita costs used. Thorough and rigorous analysis is undertaken for self-insured coverages by health actuaries who have considerable experience in health care cost projections. For fully insured and fixed contribution benefits, much time and effort will be dedicated to ensuring the accuracy of reported amounts. Starting costs development will be performed by a qualified healthcare actuary.

#### Client Review

Results are reviewed with you so that you are comfortable with the methodology and terminology, as well as have an understanding of the impact of each of your decisions that led to those results. Discussion with the client, whether by attendance at a board meeting, meeting with Village personnel, or via conference call is always included in our fees.

#### Presentation of Results

Results will be provided in the form of a formal, comprehensive report.

### **WORKING WITH YOU AND YOUR AUDITORS**

One individual will be designated as the main contact at the Village. In some instances, it may be preferable to have certain tasks or areas addressed by additional people. It is at your discretion on how this is best structured. The main areas of assistance and guidance will be for data gathering, understanding of the data, and understanding the plan.

It is our intention to minimize the work load for Village personnel. An example of how this may be done is for us to work directly with your healthcare advisor to obtain data. We strongly encourage and advocate leveraging existing vendor relationships in the data and information gathering process. This not only reduces the reliance on and time of your staff, but is a solid step to ensure data and information is consistent across its various uses.

It is critical to include auditors early in the assumption setting process. They will ultimately sign-off on both the assumptions and the results of the valuation. All parties are best served if discussions about assumptions occur early in the process as opposed to when the auditors are performing fieldwork. We intend to supply the auditors with the aforementioned assumption document for their review prior to generating valuation results. We will also be available for subsequent auditor questions.

### **REFERENCES**

References are available upon request.



## TIMING

Valuations typically take four to five weeks to complete. The actual time is a function of the availability and delivery of information and data.

L&A commits to providing you with a complete set of results for your review within a four-to-five-week timeframe contingent upon receipt of complete participant and claims information.

Timing can be accelerated as needed.

Below is a preliminary work plan. This schedule will be modified after the initial planning discussion.

Initial Planning Discussion	Week 1
Request data and information	Week 1
Delivery of requested data and information	Week 2
Follow-up data questions, if necessary	Week 2
Summarization of eligibility and coverage	Week 2
Responses to data questions	Week 3
Discussion on actuarial assumptions	Week 3
Confirmation of our understanding of eligibility and coverage	Week 3
Finalize actuarial assumptions	Week 3 / 4
Deliver preliminary report	Week 4
Discussion / Meeting to review preliminary report	Week 4 / 5
Final report	Week 4 / 5



## FEES

It is our intention to quote a fee which is fair, proportional to the work effort involved, and geared toward beginning a long-term working relationship with you. As such, we propose the following fees for your consideration.

Actuarial Financial Statement Reporting	Fiscal Year End April 30, 2016	Fiscal Year End April 30, 2017	Fiscal Year End April 30, 2018	Fiscal Year End April 30, 2019
<ul style="list-style-type: none"> <li>● Preparation of GASB 45 Actuarial Valuation</li> <li>● Implementation and Preparation of GASB 74/75 Actuarial Valuation*</li> <li>● Preparation of Audit Friendly Exhibits</li> <li>● Attendance at Meeting to Present Results</li> </ul>	\$2,250	Included^	N/A	N/A
	N/A	N/A	\$2,250	Included^
	Included	Included	Included	Included
	Included	Included	Included	Included
<b>Total Annual Actuary's Reports</b>	<b>\$2,250</b>	<b>\$0</b>	<b>\$2,250</b>	<b>\$0</b>

^For the interim fiscal years in which a full actuary's report is not required by the Village or the auditors, we will provide the interim-year financial statement entries at no additional charge.

\*The above fee table assumes implementation of the new GASB 74/75 requirements for the Village's fiscal year ending April 30, 2018. If you have any questions regarding the implementation of GASB 74/75, please contact us at any time.

From time-to-time, the Village may request additional services or analysis beyond the scope of this proposal. The cost per hour for additional services is \$250.

At the request of the Village, we will provide a flat fee quote in lieu of an hourly rate at the time additional services are requested, when the scope of services can be suitably defined.



## **STATEMENTS & AFFIRMATIONS**

### **INDEPENDENCE STATEMENT**

Lauterbach & Amen, LLP operates independently of Village of Round Lake, Illinois as well as their associated benefit plans. We are unaware of any potential conflicts of interest if we are the selected firm.

### **INSURANCE**

Our Firm carries Errors and Omissions insurance. Our policy limit is \$5,000,000. Any client can be listed as an additional insured on this policy, by request, and once a signed engagement letter for services is received by L&A.



## **BIOGRAPHIES OF KEY PERSONNEL**

### **Todd A. Schroeder**

Lauterbach & Amen, LLP

#### **Experience**

Todd consults with employers on an array of pension and retiree medical issues. His experience includes:

- Retirement program design and strategy
- Financial statement expense and disclosure requirements
- Participant communications and discussion
- Tax issues related to deferred compensation for not-for-profits and for-profits
- Plan termination considerations and issues
- Review of outside actuarial reports and findings in connection with the audits
- Studies of plan experience (turnover, retirement rates, disability)

Todd has diverse experience, providing actuarial services in many industries with companies ranging from not-for-profit, tax-exempt and government entities to Fortune 500 publicly traded companies, church plans and professional service corporations. Todd has worked with these organizations on consulting and compliance engagements.

Todd has also worked on and managed all aspects of defined benefit retirement program compliance. His experience extends to the valuation of retirement plans including:

- Calculation of minimum and maximum funding requirements
- Plan terminations
- Financial statement pension accounting under FAS 87, FAS 88, FAS 132, and FAS 158
- Preparation of annual government filings including Form 5500 and PBGC premium filings
- Calculation of benefits for terminating or retiring employees
- Determination of proxy disclosure requirements related to executive nonqualified retirement benefits

#### **Professional Affiliations**

- Enrolled Actuary under ERISA (EA)

#### **Education**

Bachelor of Science, Business Administration degree with a major in Actuarial Science

Drake University





VILLAGE OF ROUND LAKE  
**AGENDA ITEM SUMMARY**

**TITLE: SNOW PLOWING CONTRACT FOR BRIGHT MEADOWS  
 SUBDIVISION**

**Agenda Item No. 5.5**

*Executive Summary*

Staff is recommending a contract with Acres Group to plow snow in the Bright Meadows neighborhood for the 2016-2017 winter season. Staff advertised for this work and received the following proposals:

Acres Group	\$8,105.56
Kaplan Pavement Services	\$15,909.38
Tovar Snow Professionals	\$18,840.63
Brightview	\$34,569.38

The fee structure is a cost per snow plowing event based on the inches of snow for that event. The above prices are based on an average of Village snow fall records for the past eight years.

Acres Group has held the Village landscape contract in the past and their work was satisfactory. Staff contacted references who were generally pleased with Acres Group's snow removal work.

This work was not included in the budget.

*Recommended Action*

Approve a Proposal from Acres Group to Contract for Snow Removal Services in the Bright Meadows Neighborhood for the 2016-2017 Winter Season.

<b>Committee:</b> PW/F&CA and Engineering		<b>Meeting Date(s):</b> 08/15/16 & 09/06/16	
<b>Lead Department:</b> Public Works		<b>Presenter:</b> Adam Wedoff, Director of Public Works	
<b>Item Budgeted:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A  <b>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</b>	<b>Account(s)</b>	<b>Budget</b>	<b>Expenditure</b>
	Other Items	\$0.00	
	Item Requested	\$0.00	\$0.00
	YTD Actual		\$0.00
	Amount Encumbered		\$0.00
		\$0.00	\$0.00
	Request is over/under budget:		
	Under	-	
	Over	-	

**Resolution 2016-R-\_\_\_**

**A Resolution Approving Contract for Snow Removal Services  
(Bright Meadows Subdivision)**

**BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Round Lake as follows:

**SECTION ONE:** The Contract for Snow & Ice Control Services with Acres Group for the Bright Meadows Subdivision for the 2016-2017 winter season, attached as Exhibit A and incorporated in its entirety, is hereby approved at an average cost per season of \$8,105.56 (however that amount is subject to the total snowfall accumulated during the 2016-2017 winter season).

**SECTION TWO:** The Mayor and Village Attorney are authorized to execute the Contract, to make changes to the document prior to execution which does not materially alter Round Lake's obligations, and to take any other steps necessary to carry out this resolution.

**Section Three:** That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

**APPROVED:**

---

Daniel A. MacGillis, Village President

**ATTEST:**

---

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

**Exhibit A**

**Contract for Snow & Ice Control Services with Acres Group**

**SECTION 7**

**COMPENSATION**

**7.01 COMPENSATION:** The costs for the CONTRACTOR'S performance of the Work as described in this Contract shall be based on actual snow accumulation totals per snow event according to the following table.

Service Level Accumulation Amounts	Cost For Snow and Ice Control Services Per Snow Event
0.0 - 1.9 Inches	\$ 381.60
2.0 - 3.9 Inches	\$ 503.52
4.0 - 5.9 Inches	\$ 704.92
6.0 - 7.9 Inches	\$ 1,057.39
8.0 - 9.9 Inches	\$ 1,691.83
10.0 - 11.9 Inches	\$ 2,875.92
12.0 - 14.9 Inches	\$ 5,176.99
Per Inch Over 15.0 Inches	\$ 700.61

The above cost includes performance of the snow and ice control services for all routes as defined in the Contract for each snow event. A "snow event" is a snow and/or ice precipitation occurrence, during which precipitation is not interrupted for a continuous period of 3 hours or more.

## SECTION 7

## COMPENSATION

7.01 **COMPENSATION:** The costs for the CONTRACTOR'S performance of the Work as described in this Contract shall be based on actual snow accumulation totals per snow event according to the following table.

Service Level Accumulation Amounts	Cost For Snow and Ice Control Services Per Snow Event
0.0 - 1.9 Inches	\$ 1,075
2.0 - 3.9 Inches	\$ 1,475
4.0 - 5.9 Inches	\$ 1,775
6.0 - 7.9 Inches	\$ 2,075
8.0 - 9.9 Inches	\$ 2,225
10.0 - 11.9 Inches	\$ 2,375
12.0 - 14.9 Inches	\$ 2,575
Per Inch Over 15.0 Inches	\$ 1,300

The above cost includes performance of the snow and ice control services for all routes as defined in the Contract for each snow event. A "snow event" is a snow and/or ice precipitation occurrence, during which precipitation is not interrupted for a continuous period of 3 hours or more.

## SECTION 7

## COMPENSATION

**7.01 COMPENSATION:** The costs for the CONTRACTOR'S performance of the Work as described in this Contract shall be based on actual snow accumulation totals per snow event according to the following table.

Service Level Accumulation Amounts	Cost For Snow and Ice Control Services Per Snow Event
0.0 - 1.9 Inches	\$ 1,370
2.0 - 3.9 Inches	\$ 1,525
4.0 - 5.9 Inches	\$ 2,135
6.0 - 7.9 Inches	\$ 2,895
8.0 - 9.9 Inches	\$ 2,895
10.0 - 11.9 Inches	\$ 2,895
12.0 - 14.9 Inches	\$ T+m
Per Inch Over 15.0 Inches	\$ T+m

The above cost includes performance of the snow and ice control services for all routes as defined in the Contract for each snow event. A "snow event" is a snow and/or ice precipitation occurrence, during which precipitation is not interrupted for a continuous period of 3 hours or more.



## 2016-2017 Hourly Pricing

Pickup Truck with 9'-11' blade	\$115
Dump Truck	\$115
Skid Steer Loader (1yd bucket)	\$130
Front End Loader (2yd bucket)	\$195
Large Wheel Loader (3yd bucket)	\$245
16-20 ft box plow / capture blade	\$85
10-14 ft box plow / capture blade	\$50
Stacking	\$125
Laborer	\$35
ATV	\$55
Salt (per ton applied)	\$145
Sidewalk Ice Melt (per bag)	\$35

## SECTION 7

## COMPENSATION

7.01 **COMPENSATION:** The costs for the CONTRACTOR'S performance of the Work as described in this Contract shall be based on actual snow accumulation totals per snow event according to the following table.

Service Level Accumulation Amounts	Cost For Snow and Ice Control Services Per Snow Event
0.0 - 1.9 Inches	\$ 1,790.00
2.0 - 3.9 Inches	\$ 2,685.00
4.0 - 5.9 Inches	\$ 3,580.00
6.0 - 7.9 Inches	\$ 5,370.00
8.0 - 9.9 Inches	\$ 7,160.00
10.0 - 11.9 Inches	\$ 8,950.00
12.0 - 14.9 Inches	\$ 10,740
Per Inch Over 15.0 Inches	\$ 716.00

The above cost includes performance of the snow and ice control services for all routes as defined in the Contract for each snow event. A "snow event" is a snow and/or ice precipitation occurrence, during which precipitation is not interrupted for a continuous period of 3 hours or more.

**Estimated Snow Removal Costs For Village Sidewalks**

**Acres Group**

Snow Event Totals	0-2"	2-4"	4-6"	6-8"	8-10"	10-12"	12-15"	Over 15" (per inch)	Average Cost Per Season
Costs	\$ 381.60	\$ 503.52	\$ 704.92	\$ 1,057.39	\$ 1,691.83	\$ 2,875.92	\$ 5,176.99	\$ 700.61	\$ 8,105.56

**Snow fall totals based on Public Works records**

Snow Event Totals	0-2"	2-4"	4-6"	6-8"	8-10"	10-12"	12-15"	Over 15"	Estimated Cost Per Season
2015									
Nov			1				1		
Dec				1					
Jan		2	2						
Feb	1		1			1			
March				1					
April									
	1	2	4	2	0	1	1	0	\$ 14,376.01
2014									
Nov	1								
Dec									
Jan	2		1						
Feb	2	2	2						
March	1		1	1					
April		1							
	6	3	4	1	0	0	0	0	\$ 7,677.23
2013									
Nov		1							
Dec	8	1	1						
Jan	1	1							
Feb		1		1	2				
March	1	1	1		1				
April									
	10	5	2	1	3	0	0	0	\$ 13,876.32
2012									
Nov									
Dec	1								
Jan									
Feb	1	1	1						





VILLAGE OF ROUND LAKE  
**AGENDA ITEM SUMMARY**

**TITLE: SIDEWALK AND CURB & GUTTER CONTRACT ADDITIONS**

**Agenda Item No. 5.6**

*Executive Summary*

Staff recommends adding several locations to the Sidewalk & Curb Repair 2016 project. Some sidewalk and curb were removed as part of the emergency water main break on IL Rt 134 and Greenwood Road which would be charged to the Water/Sewer Fund. The Round Lake Area School District contacted staff about adding an ADA compliant crosswalk at the Magee Middle School entrance on Hart Road. The Village owns the sidewalk one side and the school district owns the other side. Staff will suggest that the Village complete both sides under this contract and have the school district reimburse the Village for their portion of the work.

<b>Budgeted amount</b>	<b>\$50,000.00</b>
As bid by Schroeder & Schroeder Inc.	\$53,884.75
Additional cost from water main breaks	\$2,600.00
Additional cost for Magee School entrance	\$2,000.00
<u>Additional cost for Magee – CUSD portion</u>	<u>\$2,000.00</u>
<b>Total cost with additions</b>	<b>\$60,484.75</b>

*Recommended Action*

Authorize additional funds of \$6,600.00 for Schroeder & Schroeder, Inc. to Add Several Locations to the Sidewalk & Curb Repair 2016 Project.

<b>Committee:</b> PW/F&CA and Engineering		<b>Meeting Date(s):</b> 08/15/16 & 09/06/16	
<b>Lead Department:</b> Public Works		<b>Presenter:</b> Adam Wedoff, Director of Public Works	
<b>Item Budgeted:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  <b>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</b>	<b>Account(s)</b>	<b>Budget</b>	<b>Expenditure</b>
	<b>35-20-88-88801</b>	\$280,800.00	
	Item Requested	\$50,000.00	\$57,884.75
	Y-T-D Actual		\$0.00
	Amount Encumbered		\$0.00
	<b>Total</b>	<b>\$330,800.00</b>	<b>\$57,884.75</b>
	<b>50-60-92-99204</b>	\$30,000.00	
	Item Requested	\$0.00	\$2,600.00
	Y-T-D Actual		\$6,865.69
	Amount Encumbered		\$0.00
	<b>Total</b>	<b>\$30,000.00</b>	<b>\$9,465.69</b>
	<b>Grand Total</b>	<b>\$360,800.00</b>	<b>\$67,350.44</b>
Request is over/under budget:			
Under			\$293,449.56

**Resolution 2016-R-\_\_\_**

**A Resolution Approving Additional Locations for Sidewalk and Curb Repair 2016 Project**

**WHEREAS**, some sidewalk and curb were removed as part of the emergency water main break on IL Rt 134 and Greenwood Road; and

**WHEREAS**, the Round Lake Area School District contacted the Village about adding a new crosswalk at the Magee Middle School entrance on Hart Road; and

**WHEREAS**, the Village owns the sidewalk one side and the School District owns the sidewalk the other side.

**WHEREAS**, in order to maximize the efficiency of work and lower the total cost of the project and reduce the scheduled work time, Staff suggests the Village complete both sides under this contract and have the School District reimburse the Village for their portion of the work; and

**WHEREAS**, Schroeder and Schroeder, Inc. is already under contract with the Village for the Sidewalk and Curb Repair 2016 Project; and

**NOW, THEREFORE, BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Round Lake as follows:

**Section One:** That the bid from Schroeder & Schroeder, Inc. for the above referenced additional repairs, attached as Exhibit A, is hereby approved and accepted at a cost not to exceed \$6,600.00 (the total cost of Schroeder & Schroeder's curb & gutter work, with the additions included within this Resolution, is \$60,484.75).

**Section Two:** That the Mayor, or his designee, is authorized to take all necessary steps to implement this resolution.

**Section Three:** That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

**APPROVED:**

---

Daniel A. MacGillis, Village President

**ATTEST:**

---

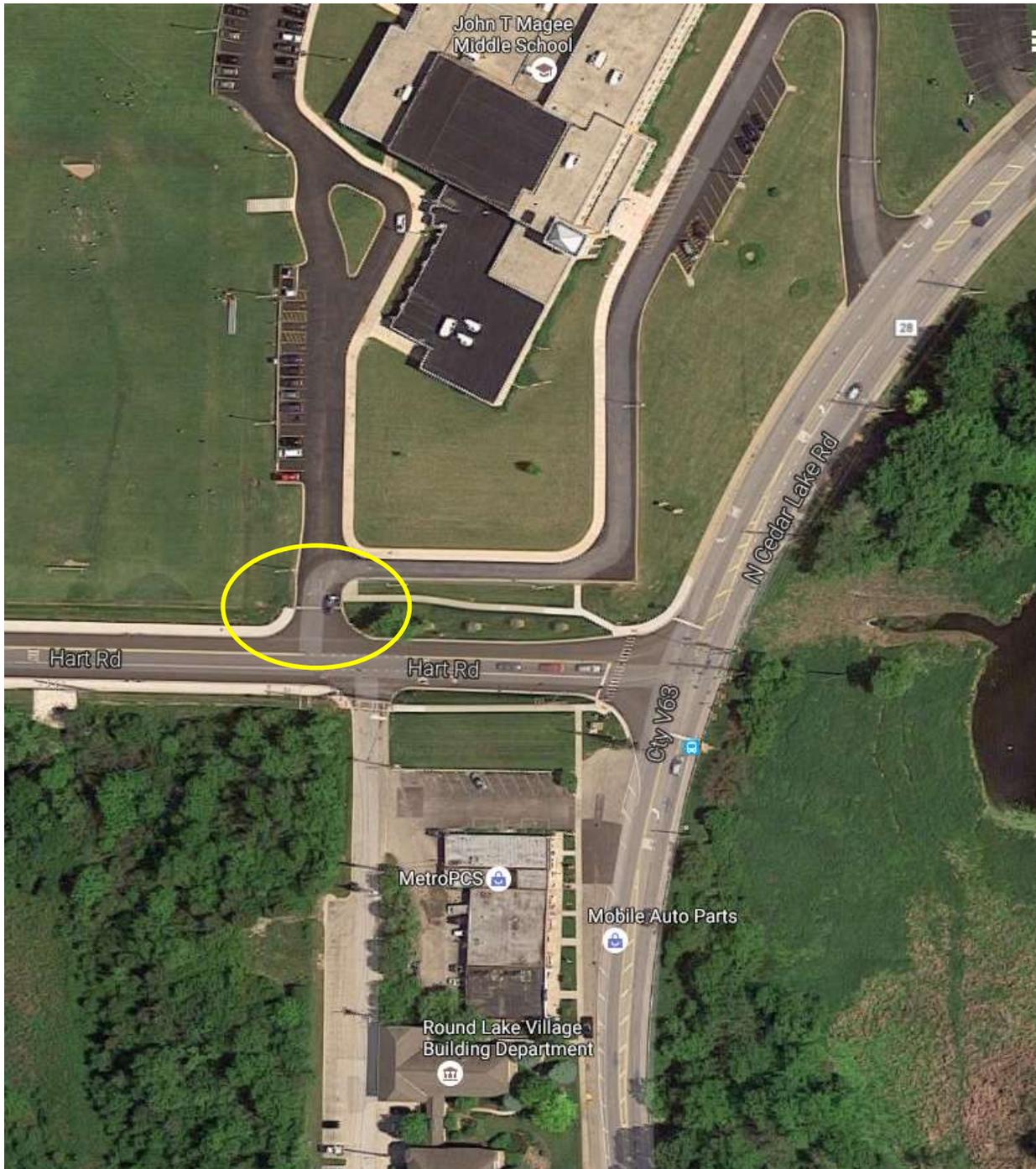
Patricia C. Blauvelt, Village Clerk

PASSED:  
APPROVED:  
AYES:  
NAYS:  
ABSENT:

**Exhibit A**

**Bid from Schroeder & Schroeder, Inc.**

Location of proposed sidewalk improvements at Magee Middle School entrance





VILLAGE OF ROUND LAKE  
**AGENDA ITEM SUMMARY**

**TITLE: NEWSLETTER**

**Agenda Item No. 5.7**

*Executive Summary:*

In an effort to communicate to wider audience in the Village of Round Lake, staff started the process of gathering information for a Village newsletter about two months ago. The initiative was brought forth from the Mayor's Office to start the newsletter as soon as possible.

A number of ideas and issues were brought forward based on discussion with staff members and review of other municipal newsletters. Although the process is still being refined, staff has accomplished two main goals which were 1) find an individual who will prepare the newsletter and 2) use the appropriate software for design and emailing the newsletter to residents.

*Recommended Action:*

Adopt a Resolution Approving a Proposal from Christine Gentes to Prepare the Village of Round Lake Newsletter

<b>Committee:</b> -	<b>Meeting Date:</b> 8/15 & 9/6/16		
<b>Lead Department:</b> Administration	<b>Presenter:</b> Steven J. Shields, Village Administrator		
<b>Item Budgeted:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  <b>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</b>	<b>Account(s)</b>	<b>Budget</b>	<b>Expenditure</b>
	<b>Budget:</b>		
	01-20-74-77420	\$7,500.00	
	01-20-91-99107	\$2,500.00	
	<b>Item Requested</b>		
	01-20-74-77420		\$2,500.00
	01-20-91-99107		\$433.00
	Total:	<b>\$10,000.00</b>	<b>\$2,933.00</b>
	<b>Request is over/under budget:</b>		
Under		\$7,067.00	
Over	-		

**Resolution 2016-R-\_\_\_**

**A Resolution Approving an Agreement with In-Touch Communications  
to Provide Village Newsletter Services**

**BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Round Lake as follows:

**SECTION ONE:** The quote received by In-Touch Communications to write a monthly e-newsletter using Constant Contact for dissemination to Village residents, attached as Exhibit A and incorporated in its entirety, is hereby approved at a cost not to exceed \$300 for the first issue of the newsletter and \$200 for each subsequent issue.

**SECTION TWO:** The Mayor and/or his designee is authorized to execute the Agreement, to make changes to the document prior to execution which does not materially alter Round Lake's obligations, and to take any other steps necessary to carry out this resolution.

**Section Three:** That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

**APPROVED:**

---

Daniel A. MacGillis, Village President

**ATTEST:**

---

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

**Exhibit A**

**Quote from In-Touch Communications**

# In Touch Communications

259 Spring Valley Way  
Round Lake, IL 60073  
(847) 830-7734  
email: cgentes@att.net

September 2, 2016

This agreement is between the Village of Round Lake and In-Touch Communications.

## Project Description:

In-Touch Communications agrees to write a a monthly e-newsletter using Constant Contact. Author agrees to conduct interviews and research necessary for completion of the article. Author will submit the finished newsletter to the Village Manager, Mayor and staff for review on the schedule set by the Village Manager.

## Payment:

In-Touch Communications agrees to bill the Village of Round Lake on completion of each issue. The Village of Round Lake agrees to pay In-Touch Communications \$300 for the first issue and \$200 per issue subsequently.

The Village of Round Lake agrees to submit payment for the above-described project within 15 days after receipt of invoice.

This contract is in effect for one year from today's date. It can be canceled or renewed with 30 days notice.

Christine Gentes  
In-Touch Communications

Steve Shields  
Village Manager  
Village of Round Lake

In an effort to communicate to wider audience in the Village of Round Lake, staff started the process of gathering information for a Village newsletter about two months ago. The initiative was brought forth from the Mayor's Office to start the newsletter as soon as possible.

A number of ideas and issues were brought forward based on discussion with staff members and review of other municipal newsletters. Although the process is still being refined, staff has accomplished two main goals which were 1) find an individual who will prepare the newsletter and 2) use the appropriate software for design and emailing the newsletter to residents.

The Mayor and Administrator met with Christine Gentes on June 21, 2016 to discuss the possibility of Chris preparing and facilitating the newsletter process. Chris also prepares the Round Lake Beach newsletter. Through Chris, each issue will cost \$200 to write and produce, with the first newsletter costing \$300 for design and layout.

The Mayor and I were impressed with Chris's credentials and knowledge of government operations. She was a previous Round Lake Area Chamber Board member, at one time the Executive Director of the Lake County Municipal League, and is current the President of the Greater Round Lake Park District Board, just to name a few of the organizations she has been involved with.

At the August 9<sup>th</sup> staff meeting Chris was available for Department Heads, answering any questions or issues that were presented and to start the process of generating the first newsletter that will go out in September.

During the same time frame, staff was reviewing software for the newsletter layout and communication to residents. Staff choose Constant Contact due to the ease of use and the number of other vendors in the area that also used the vendor for communication to their citizens. In addition, price was a factor, as the annual fee was only \$433 for the layout and emailing to residents.

There are a number of items to take care of or resolve, however, staff felt that the process should move forward with a September newsletter. A few of the items that still need to be addressed include: communicating to residents we have a newsletter, getting individuals and businesses to send us their email to be on the electronic distribution list, newsletter schedule, and a few other minor items.



VILLAGE OF ROUND LAKE  
**AGENDA ITEM SUMMARY**

**TITLE:** LIFE INSURANCE/AD&D

**Agenda Item No. 5.8**

*Executive Summary*

As part of the annual insurance renewal process, GCG Financial obtained quotes for a Life/AD&D insurance benefit plan.

**Life insurance** was budgeted at a 5.0% increase. The Group Term Life Insurance amount was increased from \$25,000 to \$50,000. The actual overall increase is 85.19% or \$2,318.40.

Attached is:

1. The life/AD&D insurance summary prepared by GCG Financial.
2. Principal life/AD&D cost of coverage between the employee and the employer.

*Recommended Action*

To adopt a resolution approving a proposal to renew a Group Employee Life/AD&D Insurance plan with Principal Financial Group.

<b>Committee:</b> Human Resources & Finance	<b>Meeting Date:</b> 8/15 & 9/6/16																																				
<b>Lead Department:</b> Administration	<b>Presenter:</b> Steve Shields, Village Administrator Brandy Schroff, Human Resources Mgr.																																				
<b>Item Budgeted:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  <b>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Account(s)</th> <th style="width: 30%;">Budget</th> <th style="width: 40%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>++++++-67109</td> <td>Life Insurance</td> <td></td> </tr> <tr> <td>Item Requested</td> <td>\$2,915.00</td> <td></td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>Y-T-D Actual</td> <td> </td> <td> </td> </tr> <tr> <td>Estimated</td> <td> </td> <td>\$5,040.00</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td style="text-align: right;">Total:</td> <td>\$2,915.00</td> <td>\$5,040.00</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td>-</td> <td></td> </tr> <tr> <td style="text-align: right;">Over</td> <td></td> <td>\$2,125.00</td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	++++++-67109	Life Insurance		Item Requested	\$2,915.00					Y-T-D Actual			Estimated		\$5,040.00							Total:	\$2,915.00	\$5,040.00	Request is over/under budget:			Under	-		Over		\$2,125.00
Account(s)	Budget	Expenditure																																			
++++++-67109	Life Insurance																																				
Item Requested	\$2,915.00																																				
Y-T-D Actual																																					
Estimated		\$5,040.00																																			
Total:	\$2,915.00	\$5,040.00																																			
Request is over/under budget:																																					
Under	-																																				
Over		\$2,125.00																																			

**16-R-XX**

**A Resolution Approving a Proposal to Renew a Group Employee Life/AD&D Insurance  
with Principal Financial Group**

**BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Round Lake as follows:

1. The Principal Financial Group Life/AD&D Insurance Plan as detailed on the attached Life/AD&D Insurance Summary for the Village of Round Lake is hereby approved. The cost of coverage and the allocation of the cost of coverage between the employee and the employer shall be as set forth on Exhibit A.
2. The Village President and Village Administrator are authorized to execute any and all documents necessary to implement the above stated life/AD&D insurance program.

**APPROVED:**

---

Daniel A. MacGillis, Village President

**ATTEST:**

---

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

# Village of Round Lake

## Marketing Analysis

October 1, 2016

Medical Carriers Approached	Result	Annual Premiums
Blue Cross/Blue Shield	Incumbent - Current	\$526,618
Blue Cross/Blue Shield	Incumbent - Renewal	\$543,700
Blue Cross/Blue Shield	Incumbent - Negotiated Renewal	\$538,801
Aetna	Shown In Proposal	\$525,936
Humana	Rates Not Competitive	\$582,930
United Health Care	Shown In Proposal	\$457,117

Dental Carriers Approached	Result	Annual Premiums
Principal	Incumbent - Current	\$39,126
Principal	Incumbent - Renewal	\$41,041
Delta Dental	Rates Not Competitive	\$56,627
Guardian	Rates Not Competitive	\$56,455
Lincoln Financial	Declined-Rates Not Competitive	N/A
Unum	Rates Not Competitive	\$47,354

Life Carriers Approached	Result	Annual Premiums
Principal	Incumbent - Current	\$2,606
Principal	Incumbent - Renewal	\$2,722
Principal	Incumbent - \$50,000 Benefit	\$5,040
Dearborn National	Shown In Proposal	\$2,304
Guardian	Rates Not Competitive	\$4,789
Lincoln Financial	Shown In Proposal	\$2,146
Unum	Rates Not Competitive	\$2,787



# Village of Round Lake

## Life/AD&D Insurance Summary

October 1, 2016

Life/AD&D	Principal - Current	Principal - Renewal Rates until 1/1/18	Principal - Option - Rates good until 1/1/18	Dearborn National	Lincoln Financial
Rate Guarantee	N/A	2 Year	2 Year	2 Year	2 Year
Class Description	All Full Time Eligible Employees	All Full Time Eligible Employees	All Full Time Eligible Employees	All Full Time Eligible Employees	All Full Time Eligible Employees
Benefit	\$25,000	\$25,000	\$50,000	\$25,000	\$25,000
Guarantee Issue	\$25,000	\$25,000	\$50,000	\$25,000	\$25,000
Cost of Coverage Paid By	Employer	Employer	Employer	Employer	Employer
Total Volume	\$1,200,000	\$1,200,000	\$2,400,000	\$1,200,000	\$1,200,000
Rate/\$1000 of Benefit	\$0.181	\$0.189	\$0.175	\$0.160	\$0.149
<b>Monthly Total</b>	<b>\$217.20</b>	<b>\$226.80</b>	<b>\$420.00</b>	<b>\$192.00</b>	<b>\$178.80</b>
<b>Annual Total</b>	<b>\$2,606.40</b>	<b>\$2,721.60</b>	<b>\$5,040.00</b>	<b>\$2,304.00</b>	<b>\$2,145.60</b>

Premiums are based on the most similar plan designs available.  
Renewal Premiums for Incumbent carriers are shown.

VILLAGE OF ROUND LAKE - LIFE INSURANCE RENEWAL  
MONTHLY PREMIUMS EFFECTIVE 10/1/2016

Principal \$25,000 Renewal

	<u>Per Employee Employees</u>		<u>Premium Splits</u>	
Renewal Premium	\$4.63	49	Employee Share	0.00%
Previous Premium	\$4.43		Village Share	100.00%
Dollar Change	<u>\$0.20</u>		Change in Coverage: 4.42%	

Village Premium	<u>Monthly</u>	<u>Annual</u>		
Per Employee	\$4.63	\$55.56		
Annual Village Cost	<u>New</u>	<u>Previous</u>	<u>Change</u>	<u>Percent</u>
Per Employee	\$2,721.60	\$2,606.40	\$115.20	4.42%

Number of employees	49
Amount per Employee	\$25,000
Total Amount	\$1,200,000
Rate Per Thousand	\$0.189
Monthly Amount	\$226.80
Per Employee	\$4.63

Principal \$50,000 Renewal

	<u>Per Employee Employees</u>		<u>Premium Splits</u>	
\$25,000 Renewal	\$4.63	49	Employee Share	0.00%
\$50,000 Renewal	\$8.57		Village Share	100.00%
Dollar Change	<u>(\$3.94)</u>			

Village Premium	<u>Monthly</u>	<u>Annual</u>		
Per Employee	\$8.57	\$102.84		
Annual Village Cost	<u>New</u>	<u>Previous</u>	<u>Change</u>	<u>Percent</u>
Per Employee	\$5,040.00	\$2,721.60	\$2,318.40	

Number of employees	49
Amount per Employee	\$50,000
Total Amount	\$2,400,000
Rate Per Thousand	\$0.175
Monthly Amount	\$420.00
Per Employee	\$8.57



VILLAGE OF ROUND LAKE  
**AGENDA ITEM SUMMARY**

**TITLE: DENTAL INSURANCE**

**Agenda Item No. 5.9**

*Executive Summary*

As part of the annual insurance renewal process, GCG Financial obtained quotes for a dental insurance benefit plan.

**Dental insurance** was budgeted at a 7.5% increase. The actual overall annual premium increase is 4.7% or \$1,748.88.

Attached is:

1. The Dental insurance summary prepared by GCG Financial.
2. Principal dental cost of coverage between the employee and the employer.

*Recommended Action*

To adopt a resolution approving a proposal to renew a Group Employee Dental Insurance Plan with Principal Financial Group.

<b>Committee:</b> Human Resources & Finance	<b>Meeting Date:</b> 8/15 & 9/6/16																																	
<b>Lead Department:</b> Administration	<b>Presenter:</b> Steve Shields, Village Administrator Brandy Schroff, Human Resources Mgr.																																	
<b>Item Budgeted:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Account(s)</th> <th style="width: 30%;">Budget</th> <th style="width: 40%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>+++++67107</td> <td>Dental Insurance</td> <td></td> </tr> <tr> <td>Item Requested</td> <td>\$34,525.00</td> <td></td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>Y-T-D Actual</td> <td> </td> <td> </td> </tr> <tr> <td>Estimated</td> <td> </td> <td>\$31,851.74</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td style="text-align: right;">Total:</td> <td>\$34,525.00</td> <td>\$31,851.74</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td> </td> <td>\$2,673.26</td> </tr> <tr> <td style="text-align: right;">Over</td> <td>-</td> <td> </td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	+++++67107	Dental Insurance		Item Requested	\$34,525.00					Y-T-D Actual			Estimated		\$31,851.74				Total:	\$34,525.00	\$31,851.74	Request is over/under budget:			Under		\$2,673.26	Over	-	
Account(s)	Budget	Expenditure																																
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Total:	\$34,525.00	\$31,851.74																																
Request is over/under budget:																																		
Under		\$2,673.26																																
Over	-																																	

**16-R-XX**

**A Resolution Approving a Proposal to Renew a Group Employee Dental Insurance Plan with Principal Financial Group**

**BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Round Lake as follows:

1. The Principal Financial Group Dental Plan as detailed on the attached Dental Insurance Summary for the Village of Round Lake is hereby approved. The cost of coverage and the allocation of the cost of coverage between the employee and the employer shall be as set forth on Exhibit A.
2. The Village President and Village Administrator are authorized to execute any and all documents necessary to implement the above stated dental insurance program.

**APPROVED:**

---

Daniel A. MacGillis, Village President

**ATTEST:**

---

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

# Village of Round Lake

## Marketing Analysis

October 1, 2016

Medical Carriers Approached	Result	Annual Premiums
Blue Cross/Blue Shield	Incumbent - Current	\$526,618
Blue Cross/Blue Shield	Incumbent - Renewal	\$543,700
Blue Cross/Blue Shield	Incumbent - Negotiated Renewal	\$538,801
Aetna	Shown In Proposal	\$525,936
Humana	Rates Not Competitive	\$582,930
United Health Care	Shown In Proposal	\$457,117

Dental Carriers Approached	Result	Annual Premiums
Principal	Incumbent - Current	\$39,126
Principal	Incumbent - Renewal	\$41,041
Delta Dental	Rates Not Competitive	\$56,627
Guardian	Rates Not Competitive	\$56,455
Lincoln Financial	Declined-Rates Not Competitive	N/A
Unum	Rates Not Competitive	\$47,354

Life Carriers Approached	Result	Annual Premiums
Principal	Incumbent - Current	\$2,606
Principal	Incumbent - Renewal	\$2,722
Principal	Incumbent - \$50,000 Benefit	\$5,040
Dearborn National	Shown In Proposal	\$2,304
Guardian	Rates Not Competitive	\$4,789
Lincoln Financial	Shown In Proposal	\$2,146
Unum	Rates Not Competitive	\$2,787

# Village of Round Lake



## Dental Insurance Summary

October 1, 2016

### Principal

	Current	Renewal Rates to 1/1/18
<b>PPO</b>	<u>Dental PPO</u>	<u>Dental PPO</u>
Employee 16	\$29.61	\$31.06
Employee + Spouse 8	\$62.49	\$65.55
Employee + Child(ren) 4	\$69.01	\$72.39
Family 19	<u>\$105.83</u>	<u>\$111.01</u>
47	\$3,260.49	\$3,420.11
<b>Monthly Total</b>	<b>\$3,260</b>	<b>\$3,420</b>
<b>Annual Totals</b>	<b>\$39,126</b>	<b>\$41,041</b>
<b>Percentage Based off of Current</b>		<b>4.90%</b>
<b>Total Annual \$ Increase from Current</b>		<b>\$1,915</b>

PPO	In-Network	Out-of-Network
Individual Annual Deductible	\$50	\$50
Family Annual Deductible	\$150	\$150
Preventive	100%	100%
Basic	80%	80%
Major	50%	50%
Endodontics	Basic	Basic
Periodontics	Basic	Basic
Annual Maximum	\$1,500	\$1,500
Orthodontia	50%	50%
Orthodontia Lifetime Maximum	\$1,000	\$1,000
Reasonable & Customary	90th Percentile	
Waiting Periods	None	
Rate Guarantee	1 Year	

Premiums are based on the most similar plan designs available.  
Renewal Premiums for Incumbent carriers are shown.

**VILLAGE OF ROUND LAKE - DENTAL INSURANCE RENEWAL  
MONTHLY PREMIUMS EFFECTIVE 10/1/2016**

**Principal**

<u>Description</u>	<u>Family</u>	<u>Employees</u>	<u>Empl./Child</u>	<u>Employees</u>	<u>Empl./Spouse</u>	<u>Employees</u>	<u>Single</u>	<u>Employees</u>	
Renewal Premium	\$111.01	18	\$72.39	5	\$65.55	5	\$31.06	14	
Previous Premium	\$105.83		\$69.01		\$62.49		\$29.61		
Dollar Change	\$5.18		\$3.38		\$3.06		\$1.45		Total Enrolled <u>42</u>
Percent Change	4.89%		4.90%		4.90%		4.90%		
<b>Changes:</b>	Family	85.00%	Village Share		<b>Previous:</b> Family	80.00%	Village Share		
	Employee +1	85.00%	Village Share		Employee +1	85.00%	Village Share		
	Single	85.00%	Village Share		Single	90.00%	Village Share		

	<u>Renewals Information</u>			<u>Previous Information</u>			<u>Annual Change In Premium</u>	<u>Annual % Change Premium</u>
	<u>Monthly</u>	<u>Annual</u>	<u>% Share of Total Prem.</u>	<u>Monthly</u>	<u>Annual</u>	<u>% Share of Total Prem.</u>		
<b>Village Premium</b>								
FAMILY	\$94.36	\$1,132.30	85.00%	\$84.66	\$1,015.97	80.00%	\$116.33	11.45%
EMPL./CHILD	\$61.53	\$738.38	85.00%	\$58.66	\$703.90	85.00%	\$34.48	4.90%
EMPL./SPOUSE	\$55.72	\$668.61	85.00%	\$53.12	\$637.40	85.00%	\$31.21	4.90%
SINGLE	\$26.40	\$316.81	85.00%	\$26.65	\$319.79	90.00%	(\$2.98)	(0.93%)
<b>Employee Premium</b>								
FAMILY	\$16.65	\$199.82	15.00%	\$21.17	\$253.99	20.00%	(\$54.17)	(21.33%)
EMPL./CHILD	\$10.86	\$130.30	15.00%	\$10.35	\$124.22	15.00%	\$6.08	4.90%
EMPL./SPOUSE	\$9.83	\$117.99	15.00%	\$9.37	\$112.48	15.00%	\$5.51	4.90%
SINGLE	\$4.66	\$55.91	15.00%	\$2.96	\$35.53	10.00%	\$20.38	0.00%

<u>Type</u>	<u>Annual Village Cost</u>				<u>Annual Employee Cost</u>			
	<u>New</u>	<u>Previous</u>	<u>Change</u>	<u>Percent</u>	<u>New</u>	<u>Previous</u>	<u>Change</u>	<u>Percent</u>
FAMILY	\$20,381.44	\$18,287.42	\$2,094.01	11.45%	\$3,596.72	\$4,571.86	(\$975.13)	(21.33%)
EMPL./CHILD	\$3,691.89	\$3,519.51	\$172.38	4.90%	\$651.51	\$621.09	\$30.42	4.90%
EMPL./SPOUSE	\$3,343.05	\$3,186.99	\$156.06	4.90%	\$589.95	\$562.41	\$27.54	4.90%
SINGLE	\$4,435.37	\$4,477.03	(\$41.66)	(0.93%)	\$782.71	\$497.45	\$285.26	57.35%
<b>Total</b>	<b>\$31,851.74</b>	<b>\$29,470.96</b>	<b>\$2,380.79</b>	<b>8.08%</b>	<b>\$5,620.90</b>	<b>\$6,252.80</b>	<b>(\$631.91)</b>	<b>(10.11%)</b>
<b>Total Costs</b>	<b>\$37,472.64</b>	<b>\$35,723.76</b>	<b>\$1,748.88</b>	<b>4.90%</b>				



VILLAGE OF ROUND LAKE

**AGENDA ITEM SUMMARY**

**TITLE: HEALTH INSURANCE**

**Agenda Item No. 5.10**

*Executive Summary*

As part of the annual insurance renewal process, GCG Financial obtained quotes for health insurance benefit plans.

**Health insurance** was budgeted at a 15.00% increase. The actual overall annual premium increase is 2.21% or \$11,802.24. Overall, the PPO plans increased (1.14%), the HSA plans increased (5.13%), and the HMO plans increased (1.51%).

Attached is:

1. The health insurance summary prepared by GCG Financial.
2. Blue Cross/Blue Shield Group Health cost of coverage between the employee and the employer.

*Recommended Action*

To adopt a resolution approving a proposal to renew a Group Health Insurance Plan with Blue Cross/Blue Shield.

<b>Committee:</b> Human Resources & Finance	<b>Meeting Date:</b> 8/15 & 9/6/16																								
<hr/>																									
<b>Lead Department:</b> Administration	<b>Presenter:</b> Steve Shields, Village Administrator Brandy Schroff, Human Resources Mgr.																								
<hr/>																									
<b>Item Budgeted:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Account(s)</th> <th style="width: 30%;">Budget</th> <th style="width: 40%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>Item Requested</td> <td style="text-align: right;">\$563,000.00</td> <td></td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td></td> </tr> <tr> <td>Estimated</td> <td></td> <td style="text-align: right;">\$469,436.33</td> </tr> <tr> <td><b>Total:</b></td> <td style="text-align: right;"><b>\$563,000.00</b></td> <td style="text-align: right;"><b>\$469,436.33</b></td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: center;">Under</td> <td></td> <td style="text-align: right;">\$93,563.67</td> </tr> <tr> <td style="text-align: center;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	Item Requested	\$563,000.00		Y-T-D Actual			Estimated		\$469,436.33	<b>Total:</b>	<b>\$563,000.00</b>	<b>\$469,436.33</b>	Request is over/under budget:			Under		\$93,563.67	Over	-	
Account(s)	Budget	Expenditure																							
Item Requested	\$563,000.00																								
Y-T-D Actual																									
Estimated		\$469,436.33																							
<b>Total:</b>	<b>\$563,000.00</b>	<b>\$469,436.33</b>																							
Request is over/under budget:																									
Under		\$93,563.67																							
Over	-																								

**2016-R-XX**

**A Resolution Approving a Proposal to Renew a Group Employee  
Health Insurance Plan with BlueCross BlueShield**

**BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Round Lake as follows:

1. The renewal of group health insurance providing for the Employee Health Insurance Plans as detailed on the attached Health Insurance Summary is hereby approved. The cost of coverage and the allocation of the cost of coverage between the employee and the employer shall be as set forth on Exhibit A.
2. The Village President and Village Administrator are authorized to execute any and all documents necessary to implement the above stated health insurance benefits program.

**APPROVED:**

---

Daniel A. MacGillis, Village President

**ATTEST:**

---

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

# Village of Round Lake

## Marketing Analysis

October 1, 2016

Medical Carriers Approached	Result	Annual Premiums
Blue Cross/Blue Shield	Incumbent - Current	\$526,618
Blue Cross/Blue Shield	Incumbent - Renewal	\$543,700
Blue Cross/Blue Shield	Incumbent - Negotiated Renewal	\$538,801
Aetna	Shown In Proposal	\$525,936
Humana	Rates Not Competitive	\$582,930
United Health Care	Shown In Proposal	\$457,117

Dental Carriers Approached	Result	Annual Premiums
Principal	Incumbent - Current	\$39,126
Principal	Incumbent - Renewal	\$41,041
Delta Dental	Rates Not Competitive	\$56,627
Guardian	Rates Not Competitive	\$56,455
Lincoln Financial	Declined-Rates Not Competitive	N/A
Unum	Rates Not Competitive	\$47,354

Life Carriers Approached	Result	Annual Premiums
Principal	Incumbent - Current	\$2,606
Principal	Incumbent - Renewal	\$2,722
Principal	Incumbent - \$50,000 Benefit	\$5,040
Dearborn National	Shown In Proposal	\$2,304
Guardian	Rates Not Competitive	\$4,789
Lincoln Financial	Shown In Proposal	\$2,146
Unum	Rates Not Competitive	\$2,787

# Village of Round Lake

## Health Insurance Summary

October 1, 2016



### Blue Cross/Blue Shield

### Incumbent Carrier Alternative Options

	Current	Renewal	Negotiated Renewal + Ext to 1/1/18*	Option 1	Option 2
<b>HMO</b>	<u>NHHB136</u>	<u>NHHB136</u>	<u>NHHB136</u>	<u>MHHB166</u>	<u>MHHB19C</u>
Employee	2	2	2	2	2
Employee + Spouse	0	0	0	0	0
Employee + Child(ren)	0	0	0	0	0
Family	3	3	3	3	3
	5	5	5	5	5
	\$474.94	\$487.73	\$483.32	\$469.50	\$460.07
	\$965.95	\$996.64	\$987.61	\$959.39	\$940.11
	\$912.95	\$928.39	\$919.99	\$893.70	\$875.75
	<u>\$1,403.96</u>	<u>\$1,437.30</u>	<u>\$1,424.29</u>	<u>\$1,383.59</u>	<u>\$1,355.79</u>
	\$5,161.76	\$5,287.36	\$5,239.51	\$5,089.77	\$4,987.51
<b>PPO</b>	<u>NPP72426</u>	<u>NPP72426</u>	<u>NPP72426</u>	<u>MPP73426</u>	<u>MPP83436</u>
Employee	15	15	15	15	15
Employee + Spouse	1	1	1	1	1
Employee + Child	4	4	4	4	4
Family	9	9	9	9	9
	29	29	29	29	29
	\$580.70	\$594.66	\$589.27	\$572.73	\$551.39
	\$1,181.06	\$1,213.15	\$1,204.12	\$1,170.33	\$1,126.71
	\$1,116.26	\$1,131.93	\$1,121.69	\$1,090.20	\$1,049.57
	<u>\$1,716.61</u>	<u>\$1,752.41</u>	<u>\$1,736.54</u>	<u>\$1,687.80</u>	<u>\$1,624.91</u>
	\$29,806.09	\$30,432.46	\$30,158.87	\$29,312.28	\$28,220.03
<b>HSA</b>	<u>NPSC3805 Agg</u>	<u>MPSC3805 Agg</u>	<u>MPSC3805 Agg</u>	<u>MPET3Y05 Emb</u>	<u>MPSE3X05 Agg</u>
Employee	3	3	3	3	3
Employee + Spouse	2	2	2	2	2
Employee + Child	0	0	0	0	0
Family	5	5	5	5	5
	10	10	10	10	10
	\$408.13	\$439.41	\$435.43	\$428.91	\$414.04
	\$830.08	\$897.89	\$889.76	\$876.43	\$846.07
	\$784.53	\$836.42	\$828.85	\$816.42	\$788.13
	<u>\$1,206.48</u>	<u>\$1,294.90</u>	<u>\$1,283.17</u>	<u>\$1,263.95</u>	<u>\$1,220.15</u>
	\$8,916.95	\$9,588.51	\$9,501.69	\$9,359.34	\$9,035.01
Monthly Total	44	44	44	44	44
Estimated Annual Health Insurer & Reinsurance Fee	Included	Included	Included	Included	Included
Annual Totals	<b>\$526,618</b>	<b>\$543,700</b>	<b>\$538,801</b>	<b>\$525,137</b>	<b>\$506,911</b>
Percentage Based off of Current		3.24%	2.31%	-0.28%	-3.74%
Total Annual \$ Increase from Current		\$17,082	\$12,183	(\$1,481)	(\$19,707)
Annual Cost Savings from Renewal				(\$13,664)	(\$31,890)

	In-Network		Out-of-Network		In-Network		Out-of-Network		In-Network		Out-of-Network		In-Network		Out-of-Network	
<b>HMO</b>																
Dr. Office Visit (In-network)- PCP/Spec	\$20/\$40		\$20/\$40		\$20/\$40		\$20/\$40		\$30/\$50		\$30/\$50		\$30/\$50		\$30/\$50	
Individual Deductible	\$0	No Benefit	\$0	No Benefit	\$0	No Benefit	\$0	No Benefit	\$0	No Benefit						
Family Deductible	\$0	No Benefit	\$0	No Benefit	\$0	No Benefit	\$0	No Benefit	\$0	No Benefit						
Inpatient Hospital Per Occurrence Deductible	\$100/Day-1st 5 Days	No Benefit	N/A	No Benefit	\$250/Day-1st 5 Days	No Benefit	N/A	No Benefit	\$250/Day-1st 5 Days	No Benefit						
Outpatient Surgery Per Occurrence Deductible	N/A	No Benefit	N/A	No Benefit	N/A	No Benefit	N/A	No Benefit	N/A	No Benefit						
Co-insurance	100/0	No Benefit	100/0	No Benefit	100/0	No Benefit	100/0	No Benefit	100/0	No Benefit						
Individual OOP Max. (including Ded)	\$1,500	No Benefit	\$1,500	No Benefit	\$1,500	No Benefit	\$1,500	No Benefit	\$1,500	No Benefit						
Family OOP Max. (including Ded)	\$3,000	No Benefit	\$3,000	No Benefit	\$3,000	No Benefit	\$3,000	No Benefit	\$3,000	No Benefit						
ER Copay	\$150		\$150		\$150		\$150		\$150		\$150		\$150		\$150	
Rx Copays (In-Network)	\$10/\$40/\$60		\$10/\$40/\$60		\$10/\$40/\$60		\$10/\$40/\$60		\$10/\$40/\$60		\$8/\$35/\$75/\$150		\$10/\$40/\$60		\$10/\$40/\$60	
RX Out of Pocket Maximum (Ind/Family)	\$1,000/\$3,000		\$1,000/\$3,000		\$1,000/\$3,000		\$1,000/\$3,000		\$1,000/\$3,000		\$1,000/\$3,000		\$1,000/\$3,000		\$1,000/\$3,000	
<b>PPO</b>																
Dr. Office Visit (In-network)- PCP/Spec	\$20/\$40		\$20/\$40		\$20/\$40		\$20/\$40		\$20/\$40		\$20/\$40		\$20/\$40		\$30/\$50	
Individual Deductible	\$500	\$1,000	\$500	\$1,000	\$500	\$1,000	\$500	\$1,000	\$500	\$1,000	\$1,000	\$2,000	\$500	\$1,000	\$2,000	\$2,000
Family Deductible	\$1,500	\$3,000	\$1,500	\$3,000	\$1,500	\$3,000	\$1,500	\$3,000	\$1,500	\$3,000	\$3,000	\$6,000	\$1,500	\$3,000	\$6,000	\$6,000
Inpatient Hospital Per Occurrence Deductible	N/A	\$300	N/A	\$300	N/A	\$300	N/A	\$300	N/A	\$300	N/A	\$300	N/A	\$300	N/A	\$300
Outpatient Surgery Per Occurrence Deductible	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Co-insurance	90/10	70/30	90/10	70/30	90/10	70/30	90/10	70/30	80/20	60/40	80/20	60/40	80/20	60/40	80/20	60/40
Individual OOP Max. (including Ded)	\$2,500	\$5,000	\$2,500	\$5,000	\$2,500	\$5,000	\$2,500	\$5,000	\$2,500	\$5,000	\$3,000	\$6,000	\$2,500	\$5,000	\$3,000	\$6,000
Family OOP Max. (including Ded)	\$7,500	\$15,000	\$7,500	\$15,000	\$7,500	\$15,000	\$7,500	\$15,000	\$7,500	\$15,000	\$9,000	\$18,000	\$7,500	\$15,000	\$9,000	\$18,000
ER Copay	\$150		\$150		\$150		\$150		\$150		\$150		\$150		\$150	
Rx Copays (In-Network)	\$10/\$40/\$60		\$10/\$40/\$60		\$10/\$40/\$60		\$10/\$40/\$60		\$10/\$40/\$60		\$10/\$40/\$60		\$10/\$40/\$60		\$10/\$40/\$60	
RX Out of Pocket Maximum (Ind/Family)	\$1,000/\$3,000		\$1,000/\$3,000		\$1,000/\$3,000		\$1,000/\$3,000		\$1,000/\$3,000		\$1,000/\$3,000		\$1,000/\$3,000		\$1,000/\$3,000	
<b>HSA</b>																
Dr. Office Visit (In-network)- PCP/Spec	20% after Ded		20% after Ded		20% after Ded		20% after Ded		20% after Ded							
Individual Deductible	\$2,500	\$5,000	\$2,500	\$5,000	\$2,500	\$5,000	\$2,500	\$5,000	\$2,600	\$5,200	\$3,500	\$7,000	\$2,500	\$5,000	\$3,500	\$7,000
Family Deductible	\$5,000	\$10,000	\$5,000	\$10,000	\$5,000	\$10,000	\$5,000	\$10,000	\$5,200	\$10,400	\$6,850	\$14,000	\$5,000	\$10,000	\$6,850	\$14,000
Inpatient Hospital Per Occurrence Deductible	N/A	\$300	N/A	\$300	N/A	\$300	N/A	\$300	N/A	\$300	N/A	\$300	N/A	\$300	N/A	\$300
Outpatient Surgery Per Occurrence Deductible	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Co-insurance	80/20	60/40	80/20	60/40	80/20	60/40	80/20	60/40	80/20	60/40	80/20	60/40	80/20	60/40	80/20	60/40
Individual OOP Max. (including Ded)	\$5,000	\$10,000	\$5,000	\$10,000	\$5,000	\$10,000	\$5,000	\$10,000	\$5,200	\$10,400	\$5,800	\$11,600	\$5,000	\$10,000	\$5,800	\$11,600
Family OOP Max. (including Ded)	\$10,000	\$20,000	\$6,850	\$20,000	\$6,850	\$20,000	\$6,850	\$20,000	\$10,400	\$20,800	\$6,850	\$23,200	\$10,000	\$20,000	\$6,850	\$23,200
ER Copay	10% after Ded		10% after Ded		10% after Ded		10% after Ded		10% after Ded							
Rx Copays (In-Network)	20% after Ded		20% after Ded		20% after Ded		20% after Ded		20% after Ded							
RX Out of Pocket Maximum (Ind/Family)	N/A		N/A		N/A		N/A		N/A		N/A		N/A		N/A	

\* Extra 1% to extend coverage to 1/1/18 is only an estimation. BCBS has not released those rates yet.

# Village of Round Lake

## Health Insurance Summary

October 1, 2016



### Blue Cross/Blue Shield

### Alternative Carrier Options

	Current	Renewal	Negotiated Renewal + Ext to 1/1/18*	Aetna	UnitedHealthcare
<b>HMO</b>	<u>NHHB136</u>	<u>NHHB136</u>	<u>NHHB136</u>	<u>IL HMO 0 70%</u>	<u>Plan 532 w/2V</u>
Employee	\$474.94	\$487.73	\$483.32	\$386.00	\$438.89
Employee + Spouse	\$965.95	\$996.64	\$987.61	\$927.00	\$921.67
Employee + Child(ren)	\$912.95	\$928.39	\$919.99	\$772.00	\$754.89
Family	\$1,403.96	\$1,437.30	\$1,424.29	\$1,236.00	\$1,325.45
	\$5,161.76	\$5,287.36	\$5,239.51	\$4,480.00	\$4,854.13
<b>PPO</b>	<u>NPP72426</u>	<u>NPP72426</u>	<u>NPP72426</u>	<u>IL PPO 500 80/50 \$20</u>	<u>Plan 554 w/2V</u>
Employee	\$580.70	\$594.66	\$589.27	\$541.00	\$488.56
Employee + Spouse	\$1,181.06	\$1,213.15	\$1,204.12	\$1,297.00	\$1,025.98
Employee + Child(ren)	\$1,116.26	\$1,131.93	\$1,121.69	\$1,081.00	\$840.32
Family	\$1,716.61	\$1,752.41	\$1,736.54	\$1,730.00	\$1,475.45
	\$29,806.09	\$30,432.46	\$30,158.87	\$29,306.00	\$24,994.71
<b>HSA</b>	<u>NPSC3805 Agg</u>	<u>MPS3805 Agg</u>	<u>MPS3805 Agg</u>	<u>IL PPO 2600 100/70 HSA Emb</u>	<u>Plan ABJ1 w/2V</u>
Employee	\$408.13	\$439.41	\$435.43	\$422.00	\$369.70
Employee + Spouse	\$830.08	\$897.89	\$889.76	\$1,013.00	\$776.37
Employee + Child(ren)	\$784.53	\$836.42	\$828.85	\$844.00	\$635.88
Family	\$1,206.48	\$1,294.90	\$1,283.17	\$1,350.00	\$1,116.48
	\$8,916.95	\$9,588.51	\$9,501.69	\$10,042.00	\$8,244.24
Monthly Total	\$43,885	\$45,308	\$44,900	\$43,828	\$38,093
Estimated Annual Health Insurer & Reinsurance Fee	Included	Included	Included	Included	Included
Annual Totals	\$526,618	\$543,700	\$538,801	\$525,936	\$457,117
Percentage Based off of Current		3.24%	2.31%		-13.20%
Total Annual \$ Increase from Current		\$17,082	\$12,183	(\$682)	(\$69,501)
Annual Cost Savings from Renewal				(\$12,865)	(\$81,684)

	In-Network		Out-of-Network		In-Network		Out-of-Network		In-Network		Out-of-Network		In-Network		Out-of-Network	
<b>HMO</b>																
Dr. Office Visit (In-network)- PCP/Spec	\$0	\$20/\$40	No Benefit	\$20/\$40	\$0	\$20/\$40	No Benefit	\$20/\$40	\$0	\$20/\$40	No Benefit	\$20/\$40	\$0	\$30/\$50	No Benefit	\$20/\$40
Individual Deductible	\$0		No Benefit		\$0		No Benefit		\$0		No Benefit		\$0		No Benefit	
Family Deductible	\$0		No Benefit		\$0		No Benefit		\$0		No Benefit		\$0		No Benefit	
Inpatient Hospital Per Occurrence Deductible	\$100/Day-1st 5 Days		No Benefit		\$100/Day-1st 5 Days		No Benefit		\$100/Day-1st 5 Days		No Benefit		N/A		No Benefit	
Outpatient Surgery Per Occurrence Deductible	N/A		No Benefit		N/A		No Benefit		N/A		No Benefit		N/A		No Benefit	
Co-insurance	100/0		No Benefit		100/0		No Benefit		100/0		No Benefit		70/30		No Benefit	
Individual OOP Max. (including Ded)	\$1,500		No Benefit		\$1,500		No Benefit		\$1,500		No Benefit		\$1,000		No Benefit	
Family OOP Max. (including Ded)	\$3,000		No Benefit		\$3,000		No Benefit		\$3,000		No Benefit		\$2,000		No Benefit	
ER Copay		\$150				\$150				\$150				\$250		\$300
Rx Copays (In-Network)		\$10/\$40/\$60				\$10/\$40/\$60				\$10/\$40/\$60			\$3/\$10/\$45/\$75/30% to \$250/40% to \$500			\$10/\$35/\$60
RX Out of Pocket Maximum (Ind/Family)		\$1,000/\$3,000				\$1,000/\$3,000				\$1,000/\$3,000				N/A		N/A
<b>PPO</b>																
Dr. Office Visit (In-network)- PCP/Spec	\$500	\$20/\$40	\$1,000	\$20/\$40	\$500	\$20/\$40	\$1,000	\$20/\$40	\$500	\$20/\$40	\$1,000	\$20/\$40	\$500	\$20/\$40	\$1,500	\$20/\$40
Individual Deductible	\$1,500		\$3,000		\$1,500		\$3,000		\$1,500		\$3,000		\$1,000		\$3,000	\$10,000
Family Deductible	N/A		\$300		N/A		\$300		N/A		\$300		N/A		N/A	N/A
Inpatient Hospital Per Occurrence Deductible	N/A		N/A		N/A		N/A		N/A		N/A		N/A		N/A	N/A
Outpatient Surgery Per Occurrence Deductible	N/A		N/A		N/A		N/A		N/A		N/A		N/A		N/A	N/A
Co-insurance	90/10		70/30		90/10		70/30		90/10		70/30		80/20		50/50	80/20 60/40
Individual OOP Max. (including Ded)	\$2,500		\$5,000		\$2,500		\$5,000		\$2,500		\$5,000		\$1,250		\$2,500	\$3,500 \$10,000
Family OOP Max. (including Ded)	\$7,500		\$15,000		\$7,500		\$15,000		\$7,500		\$15,000		\$2,500		\$5,000	\$7,000 \$20,000
ER Copay		\$150				\$150				\$150				\$250		\$250 then 20%
Rx Copays (In-Network)		\$10/\$40/\$60				\$10/\$40/\$60				\$10/\$40/\$60			\$3/\$10/\$45/\$75/30% to \$250/40% to \$500			\$10/\$35/\$60
RX Out of Pocket Maximum (Ind/Family)		\$1,000/\$3,000				\$1,000/\$3,000				\$1,000/\$3,000				N/A		N/A
<b>HSA</b>																
Dr. Office Visit (In-network)- PCP/Spec	\$2,500	20% after Ded	\$5,000	20% after Ded	\$2,500	20% after Ded	\$5,000	20% after Ded	\$2,500	20% after Ded	\$5,000	20% after Ded	\$2,600	0% after Ded	\$7,800	20% after Ded
Individual Deductible	\$5,000		\$10,000		\$5,000		\$10,000		\$5,000		\$10,000		\$5,200		\$15,600	\$5,000 \$10,000
Family Deductible	N/A		\$300		N/A		\$300		N/A		\$300		N/A		N/A	N/A
Inpatient Hospital Per Occurrence Deductible	N/A		N/A		N/A		N/A		N/A		N/A		N/A		N/A	N/A
Outpatient Surgery Per Occurrence Deductible	N/A		N/A		N/A		N/A		N/A		N/A		N/A		N/A	N/A
Co-insurance	80/20		60/40		80/20		60/40		80/20		60/40		100/0		70/30	80/20 60/40
Individual OOP Max. (including Ded)	\$5,000		\$10,000		\$5,000		\$10,000		\$5,000		\$10,000		\$5,200		\$10,000	\$6,350 \$10,000
Family OOP Max. (including Ded)	\$10,000		\$20,000		\$6,850		\$20,000		\$6,850		\$20,000		\$10,400		\$20,000	\$12,700 \$20,000
ER Copay		10% after Ded				10% after Ded				10% after Ded				\$250 after Ded		20% after Ded
Rx Copays (In-Network)		20% after Ded				20% after Ded				20% after Ded			\$3/\$15/\$70/\$90/40% to \$300/50% to \$500 after Ded			\$10/\$35/\$60 after Ded
RX Out of Pocket Maximum (Ind/Family)		N/A				N/A				N/A				N/A		N/A

\* For an additional 1% of annual premium, the group has the opportunity to change the renewal date to 01/01/2017

VILLAGE OF ROUND LAKE - PPO INSURANCE RENEWAL  
MONTHLY PREMIUMS EFFECTIVE 10/1/2016

BCBS

Description	Family	Employees	Empl./Child	Employees	Empl./Spouse	Employees	Single	Employees	
Renewal Premium	\$1,736.54	8	\$1,121.69	5	\$1,204.12	1	\$589.27	13	
Previous Premium	\$1,716.61		\$1,116.26		\$1,181.06		\$580.70		
Dollar Change	\$19.93		\$5.43		\$23.06		\$8.57		Total Enrolled <u>27</u>
Percent Change	1.16%		0.49%		1.95%		1.48%		
Changes: Family		85.00%	Village Share	Previous: Family		80.00%	Village Share		
Employee +1		85.00%	Village Share	Employee +1		85.00%	Village Share		
Single		85.00%	Village Share	Single		90.00%	Village Share		

Village Premium	Renewals Information			Previous Information			Annual Change In Premium	Annual % Change Premium
	Monthly	Annual	% Share of Total Prem.	Monthly	Annual	% Share of Total Prem.		
FAMILY	\$1,476.06	\$17,712.71	85.00%	\$1,373.29	\$16,479.46	80.00%	\$1,233.25	7.48%
EMPL./CHILD	\$953.44	\$11,441.24	85.00%	\$948.82	\$11,385.85	85.00%	\$55.39	0.49%
EMPL./SPOUSE	\$1,023.50	\$12,282.02	85.00%	\$1,003.90	\$12,046.81	85.00%	\$235.21	1.95%
SINGLE	\$500.88	\$6,010.55	85.00%	\$522.63	\$6,271.56	90.00%	(\$261.01)	(4.16%)
<b>Employee Premium</b>								
FAMILY	\$260.48	\$3,125.77	15.00%	\$343.32	\$4,119.86	20.00%	(\$994.09)	(24.13%)
EMPL./CHILD	\$168.25	\$2,019.04	15.00%	\$167.44	\$2,009.27	15.00%	\$9.77	0.49%
EMPL./SPOUSE	\$180.62	\$2,167.42	15.00%	\$177.16	\$2,125.91	15.00%	\$41.51	1.95%
SINGLE	\$88.39	\$1,060.69	15.00%	\$58.07	\$696.84	10.00%	\$363.85	0.00%

Type	Annual Village Cos				Annual Employee Cos			
	New	Previous	Change	Percent	New	Previous	Change	Percent
FAMILY	\$141,701.66	\$131,835.65	\$9,866.02	7.48%	\$25,006.18	\$32,958.91	(\$7,952.74)	(24.13%)
EMPL./CHILD	\$57,206.19	\$56,929.26	\$276.93	0.49%	\$10,095.21	\$10,046.34	\$48.87	0.49%
EMPL./SPOUSE	\$12,282.02	\$12,046.81	\$235.21	1.95%	\$2,167.42	\$2,125.91	\$41.51	1.95%
SINGLE	\$78,137.20	\$81,530.28	(\$3,393.08)	(4.16%)	\$13,788.92	\$9,058.92	\$4,730.00	52.21%
<b>Total</b>	<b>\$289,327.08</b>	<b>\$282,342.00</b>	<b>\$6,985.08</b>	<b>2.47%</b>	<b>\$51,057.72</b>	<b>\$54,190.08</b>	<b>(\$3,132.36)</b>	<b>(5.78%)</b>
<b>Total Costs</b>	<b>\$340,384.80</b>	<b>\$336,532.08</b>	<b>\$3,852.72</b>	<b>1.14%</b>				

VILLAGE OF ROUND LAKE - HMO INSURANCE RENEWAL  
MONTHLY PREMIUMS EFFECTIVE 10/1/2016

BCBS

Description	Family	Employees	Empl./Child	Employees	Empl./Spouse	Employees	Single	Employees	
Renewal Premium	\$1,424.29	3	\$919.99	0	\$987.61	0	\$483.32	2	
Previous Premium	\$1,403.96		\$912.95		\$965.95		\$474.94		
Dollar Change	\$20.33		\$7.04		\$21.66		\$8.38		Total Enrolled
Percent Change	1.45%		0.77%		2.24%		1.76%		5
<b>Changes:</b> Family		85.00%	Village Share	<b>Previous:</b> Family		80.00%	Village Share		
Employee +1		85.00%	Village Share	Employee +1		85.00%	Village Share		
Single		85.00%	Village Share	Single		90.00%	Village Share		

Village Premium	Renewals Information			Previous Information			Annual Change In Premium	Annual % Change Premium
	Monthly	Annual	% Share of Total Prem.	Monthly	Annual	% Share of Total Prem.		
FAMILY	\$1,210.65	\$14,527.76	85.00%	\$1,123.17	\$13,478.02	80.00%	\$1,049.74	7.79%
EMPL./CHILD	\$781.99	\$9,383.90	85.00%	\$776.01	\$9,312.09	85.00%	\$71.81	0.77%
EMPL./SPOUSE	\$839.47	\$10,073.62	85.00%	\$821.06	\$9,852.69	85.00%	\$220.93	2.24%
SINGLE	\$410.82	\$4,929.86	85.00%	\$427.45	\$5,129.35	90.00%	(\$199.49)	(3.89%)
<b>Employee Premium</b>								
FAMILY	\$213.64	\$2,563.72	15.00%	\$280.79	\$3,369.50	20.00%	(\$805.78)	(23.91%)
EMPL./CHILD	\$138.00	\$1,655.98	15.00%	\$136.94	\$1,643.31	15.00%	\$12.67	0.77%
EMPL./SPOUSE	\$148.14	\$1,777.70	15.00%	\$144.89	\$1,738.71	15.00%	\$38.99	2.24%
SINGLE	\$72.50	\$869.98	15.00%	\$47.49	\$569.93	10.00%	\$300.05	0.00%

Type	Annual Village Cost				Annual Employee Cost			
	New	Previous	Change	Percent	New	Previous	Change	Percent
FAMILY	\$43,583.27	\$40,434.05	\$3,149.23	7.79%	\$7,691.17	\$10,108.51	(\$2,417.35)	(23.91%)
EMPL./CHILD	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
EMPL./SPOUSE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
SINGLE	\$9,859.73	\$10,258.70	(\$398.98)	(3.89%)	\$1,739.95	\$1,139.86	\$600.10	52.65%
<b>Total</b>	<b>\$53,443.00</b>	<b>\$50,692.75</b>	<b>\$2,750.25</b>	<b>5.43%</b>	<b>\$9,431.12</b>	<b>\$11,248.37</b>	<b>(\$1,817.25)</b>	<b>(16.16%)</b>
<b>Total Costs</b>	<b>\$62,874.12</b>	<b>\$61,941.12</b>	<b>\$933.00</b>	<b>1.51%</b>				

VILLAGE OF ROUND LAKE - HSA INSURANCE RENEWAL  
MONTHLY PREMIUMS EFFECTIVE 10/1/2016

BCBS

Description	Family	Employees	Empl./Child	Employees	Empl./Spouse	Employees	Single	Employees	
Renewal Premium	\$1,283.17	5	\$828.85	0	\$889.76	2	\$435.43	3	
Previous Premium	\$1,206.48		\$784.53		\$830.08		\$408.13		
Dollar Change	\$76.69		\$44.32		\$59.68		\$27.30		Total Enrolled 10
Percent Change	6.36%		5.65%		7.19%		6.69%		

Changes: Family	85.00%	Village Share	Previous: Family	80.00%	Village Share
Employee +1	85.00%	Village Share	Employee +1	85.00%	Village Share
Single	85.00%	Village Share	Single	90.00%	Village Share

Village Premium	Renewals Information			Previous Information			Annual Change In Premium	Annual % Change Premium
	Monthly	Annual	% Share of Total Prem.	Monthly	Annual	% Share of Total Prem.		
FAMILY	\$1,090.69	\$13,088.33	85.00%	\$965.18	\$11,582.21	80.00%	\$1,506.13	13.00%
EMPL./CHILD	\$704.52	\$8,454.27	85.00%	\$666.85	\$8,002.21	85.00%	\$452.06	5.65%
EMPL./SPOUSE	\$756.30	\$9,075.55	85.00%	\$705.57	\$8,466.82	85.00%	\$608.74	7.19%
SINGLE	\$370.12	\$4,441.39	85.00%	\$367.32	\$4,407.80	90.00%	\$33.58	0.76%
<b>Employee Premium</b>								
FAMILY	\$192.48	\$2,309.71	15.00%	\$241.30	\$2,895.55	20.00%	(\$585.85)	(20.23%)
EMPL./CHILD	\$124.33	\$1,491.93	15.00%	\$117.68	\$1,412.15	15.00%	\$79.78	5.65%
EMPL./SPOUSE	\$133.46	\$1,601.57	15.00%	\$124.51	\$1,494.14	15.00%	\$107.42	7.19%
SINGLE	\$65.31	\$783.77	15.00%	\$40.81	\$489.76	10.00%	\$294.02	0.00%

Type	Annual Village Cost				Annual Employee Cost			
	New	Previous	Change	Percent	New	Previous	Change	Percent
FAMILY	\$82,941.27	\$75,410.64	\$7,530.63	9.99%	\$11,548.53	\$14,477.76	(\$2,929.23)	(20.23%)
EMPL./CHILD	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
EMPL./SPOUSE	\$25,150.94	\$23,933.47	\$1,217.47	5.09%	\$3,203.14	\$2,988.29	\$214.85	7.19%
SINGLE	\$18,574.04	\$18,473.29	\$100.75	0.55%	\$2,351.32	\$1,469.27	\$882.05	60.03%
<b>Total</b>	<b>\$126,666.25</b>	<b>\$117,817.40</b>	<b>\$8,848.85</b>	<b>7.51%</b>	<b>\$17,102.99</b>	<b>\$18,935.32</b>	<b>(\$1,832.33)</b>	<b>(9.68%)</b>
<b>Total Costs</b>	<b>\$143,769.24</b>	<b>\$136,752.72</b>	<b>\$7,016.52</b>	<b>5.13%</b>				
Additional Village contribution for single employees.	\$145.83				Additional Village contribution above single coverage	\$291.66		



VILLAGE OF ROUND LAKE

**AGENDA ITEM SUMMARY**

**TITLE: VISION INSURANCE**

**Agenda Item No. 5.11**

*Executive Summary*

The Village entered into a four (4) year agreement with EyeMed Vision Care effective October 1, 2014. The plan year from October 1, 2014 through September 30, 2018.

**Vision insurance** was budgeted at a 0% increase, but we accounted for the new employer – employee allocation. The actual overall annual premium increase is 0%.

Attached is the Vision Plan cost of coverage between the employee and the employer.

*Recommended Action*

To adopt a resolution to continue to participate in the Eye Med vision care plan for employee vision at the new employer – employee allocation rate.

<b>Committee:</b> Human Resources & Finance	<b>Meeting Date:</b> 08/15 & 9/6/16																														
<b>Lead Department:</b> Administration	<b>Presenter:</b> Steve Shields, Village Administrator Brandy Schroff, Human Resources Manager																														
<b>Item Budgeted:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A																															
If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Account(s)</th> <th style="text-align: right;">Budget</th> <th style="text-align: right;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>++-+-67108</td> <td style="text-align: right;">Vision Insurance</td> <td></td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$4,500.00</td> <td></td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td></td> </tr> <tr> <td>Estimated</td> <td></td> <td style="text-align: right;">\$3,902.21</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total:</td> <td style="text-align: right;"><b>\$4,500.00</b></td> <td style="text-align: right;"><b>\$3,902.21</b></td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td></td> <td style="text-align: right;">\$597.79</td> </tr> <tr> <td style="text-align: right;">Over</td> <td style="text-align: right;">-</td> <td></td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	++-+-67108	Vision Insurance		Item Requested	\$4,500.00		Y-T-D Actual			Estimated		\$3,902.21				Total:	<b>\$4,500.00</b>	<b>\$3,902.21</b>	Request is over/under budget:			Under		\$597.79	Over	-	
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**16-R-XX**

**A Resolution Approving an Amendment to the Employer-Employee Allocation for Employee Vision Care Insurance**

**BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Round Lake as follows:

1. To continue to participate in the EyeMed Vision Care Plan for employee vision insurance at the new employer – employee allocation rate is hereby approved.
2. The cost of coverage and the allocation of the cost of coverage between the employee and the employer shall be as set forth on Exhibit A.

**APPROVED:**

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Daniel A. MacGillis, Village President

**ATTEST:**

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Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

VILLAGE OF ROUND LAKE - VISION INSURANCE RENEWAL  
MONTHLY PREMIUMS EFFECTIVE 10/1/2016

EyeMed

Description	Family	Employees	Empl./Child	Employees	Empl./Spouse	Employees	Single	Employees	
Renewal Premium	\$13.76	17	\$9.35	5	\$8.90	3	\$4.70	16	
Previous Premium	\$13.76		\$9.35		\$8.90		\$4.70		
Dollar Change	\$0.00		\$0.00		\$0.00		\$0.00		Total Enrolled 41
Percent Change	0.00%		0.00%		0.00%		0.00%		

<b>Changes:</b> Family	85.00%	Village Share	<b>Previous:</b> Family	80.00%	Village Share
Employee +1	85.00%	Village Share	Employee +1	85.00%	Village Share
Single	85.00%	Village Share	Single	90.00%	Village Share

Village Premium	Renewals Information			Previous Information			Annual Change In Premium	Annual % Change Premium
	Monthly	Annual	% Share of Total Prem.	Monthly	Annual	% Share of Total Prem.		
FAMILY	\$11.70	\$140.35	85.00%	\$11.01	\$132.10	80.00%	\$8.26	6.25%
EMPL./CHILD	\$7.95	\$95.37	85.00%	\$7.95	\$95.37	85.00%	\$0.00	0.00%
EMPL./SPOUSE	\$7.57	\$90.78	85.00%	\$7.57	\$90.78	85.00%	\$0.00	0.00%
SINGLE	\$4.00	\$47.94	85.00%	\$4.23	\$50.76	90.00%	(\$2.82)	(5.56%)
<b>Employee Premium</b>								
FAMILY	\$2.06	\$24.77	15.00%	\$2.75	\$33.02	20.00%	(\$8.26)	(25.00%)
EMPL./CHILD	\$1.40	\$16.83	15.00%	\$1.40	\$16.83	15.00%	\$0.00	0.00%
EMPL./SPOUSE	\$1.34	\$16.02	15.00%	\$1.34	\$16.02	15.00%	\$0.00	0.00%
SINGLE	\$0.71	\$8.46	15.00%	\$0.47	\$5.64	10.00%	\$2.82	50.00%

Type	Annual Village Cos				Annual Employee Cos			
	New	Previous	Change	Percent	New	Previous	Change	Percent
FAMILY	\$2,385.98	\$2,245.63	\$140.35	6.25%	\$421.06	\$561.41	(\$140.35)	(25.00%)
EMPL./CHILD	\$476.85	\$476.85	\$0.00	0.00%	\$84.15	\$84.15	\$0.00	0.00%
EMPL./SPOUSE	\$272.34	\$272.34	\$0.00	0.00%	\$48.06	\$48.06	\$0.00	0.00%
SINGLE	\$767.04	\$812.16	(\$45.12)	(5.56%)	\$135.36	\$90.24	\$45.12	50.00%
<b>Total</b>	<b>\$3,902.21</b>	<b>\$3,806.98</b>	<b>\$95.23</b>	<b>2.50%</b>	<b>\$688.63</b>	<b>\$783.86</b>	<b>(\$95.23)</b>	<b>(12.15%)</b>
<b>Total Costs</b>	<b>\$4,590.84</b>	<b>\$4,590.84</b>	<b>(\$0.00)</b>	<b>(0.00%)</b>				