

AGENDA  
VILLAGE OF ROUND LAKE  
REGULAR MEETING  
June 6, 2016  
442 N. Cedar Lake Road  
7:00 P.M.

CALL TO ORDER

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
  - 3.1 Approve the Minutes of the Regular Meeting of May 16, 2016
4. NOTES/COMMENDATIONS/PUBLIC COMMENT
  - 4.1 Public Comment
5. CONSENT AGENDA
  - 5.1 Approve Accounts Payable in the Amount of \$566,781.96
  - 5.2 Approve Payroll for the Period Ending May 15, 2016 in the Amount of \$134,363.79
  - 5.3 Approve Payroll for the Period Ending May 29, 2016 in the Amount of \$134,052.63
  - 5.4 Adopt a Resolution Approving a Proposal from Jay-R's Steel & Welding, Inc. to Fabricate and Install Two Steel Racks in the Public Works Garage in an Amount not to Exceed \$3,903.50
  - 5.5 Adopt a Resolution to Approve a Work Order from Baxter & Woodman to Design the Midland Drive Water Main Replacement Project in an Amount not to Exceed \$46,850.00
  - 5.6 Adopt a Resolution to approve a Work Order from Baxter & Woodman to Design and Provide Construction Services for the Rehabilitation of Well Number 3 in an Amount not to Exceed \$30,900.00
  - 5.7 Adopt a Resolution Approving the Quote from Atlas Bobcat for a 72" Used Root Grapple Attachment in an Amount not to Exceed \$3,000.00
  - 5.8 Adopt a Resolution Approving the Quote from OxySure Systems, Inc. for Four (4) Cardiac Science Powerheart G5 AED's and Accessories in an Amount not to Exceed \$6,718.14

6. CLERK’S OFFICE

6.1 Illinois Municipal League Conference

7. ADMINISTRATOR

7.1 Adopt a Resolution Approving an Engagement Letter with LaLuzerne & Smith, LTD to Act as Interim Village Prosecutor

7.2 Adopt a Resolution Ratifying the Purchase of 18 Planter Boxes in the Amount of \$3,656.70

8. FINANCE

9. POLICE

10. PUBLIC WORKS

11. COMMUNITY DEVELOPMENT

12. BUILDING AND ZONING

12.1 Consideration of an Ordinance Amending the Zoning Code to add a Special Use Category to Zoning Classification C-2, 17.52.040 - Special Uses, “Outdoor Parking and Storage of Boats”

12.2 Adopt an Ordinance Granting a Special Use Permit for the Outdoor Parking and Storage of Boats to Big Bike Outfitters, 306 N. Park Road, Round Lake

13. SPECIAL EVENTS

14. MAYOR’S COMMENTS

14.1 Mayor’s Comments

14.2 Trustee’s Comments

15. EXECUTIVE SESSION

16. ADDITIONAL BUSINESS

17. ADJOURN

MINUTES  
VILLAGE OF ROUND LAKE  
REGULAR MEETING  
May 16, 2016  
442 N. Cedar Lake Road  
7:00 P.M.

CALL TO ORDER

THE REGULAR BOARD MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:01 P.M.

1. ROLL CALL

Present: Trustees Foy, Frye, Kraly, Newby, Triphahn

Absent: Trustee Rodriguez

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

3.1 Approve the Minutes of the Regular Meeting of May 2, 2016

Motion by Trustee Triphahn, Seconded by Trustee Newby, to approve the Minutes of the Regular Meeting of May 2, 2016. Under discussion Trustees Foy and Frye stated they would be abstaining from the vote, the remaining board members had a unanimous voice vote; the Mayor declared the motion carried

3.2 Adopt a Resolution Relating to the Review of Closed Session Minutes

Motion by Trustee Triphahn, Seconded by Trustee Newby to Adopt a Resolution Relating to the Review of Closed Session Minutes.

Upon the call of the roll, the following voted:

Ayes: Trustees Foy, Frye, Kraly, Newby, Triphahn

Nays: None

Abstain: None

Absent: Trustee Rodriguez

Mayor MacGillis Declared the Motion carried

4. NOTES/COMMENDATIONS/PUBLIC COMMENT

4.1 Public Comment

NONE

5. CONSENT AGENDA

Motion by Trustee Newby, Seconded by Trustee Frye, to do an Omnibus approval on items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9 & 5.10

Upon the call of the roll, the following voted:

Ayes: Trustees Foy, Frye, Kraly, Newby, Triphahn

Nays: None

Abstain: None  
Absent: Trustee Rodriguez

Mayor MacGillis Declared the Motion carried

5.1 Approve Accounts Payable in the Amount of \$304,877.80

Approved – Omnibus Vote

5.2 Approve Payroll for the Period Ending May 1, 2016 in the Amount of \$130,143.24

Approved – Omnibus Vote

5.3 Adopt a Resolution Accepting the Lake County Bulk Rock Salt Bid for the Winter of 2016-2017 from Morton Salt at \$60.22/ton for 1,200 tons

Approved – Omnibus Vote

5.4 Adopt a Resolution Approving a Quote from Cedar Valley Express Blower, Inc. to Supply and Install Playground Mulch for the Playground on Magnolia Lane in Silver Leaf Glen at a Cost not to Exceed \$1,830.00

Approved – Omnibus Vote

5.5 Adopt a Resolution Approving a Work Order from Baxter & Woodman to Provide Construction Services for the Metra Commuter Lot Improvements at a Cost not to Exceed \$14,000.00

Approved – Omnibus Vote

5.6 Adopt a Resolution Approving the Purchase of a Truck Chassis from International in an Amount Not to Exceed \$87,980.00 and a Dump Body from Monroe Truck Equipment, Inc. in an Amount not to Exceed \$92,310.00

Approved – Omnibus Vote

5.7 Adopt an Ordinance Authorizing the Public Works Department to Dispose of Surplus Village Property at Auction

Approved – Omnibus Vote

5.8 Adopt a Resolution Authorizing Monroe Truck Equipment to Install Two 120 Gallon Tanks and a Pre-wet System on the Newly Purchased 5-yard Plow Truck at a Cost not to Exceed \$5,870.00

Approved – Omnibus Vote

5.9 Adopt a Resolution Approving the Purchase of Three Replacement Ford Police Utility Interceptors from Currie Motors a Cost not to Exceed \$78,954.00

Approved – Omnibus Vote

5.10 Accept April's Treasurers Report as Presented

Approved – Omnibus Vote

## 6. CLERK'S OFFICE

- 6.1 Village Offices will be Closed Monday May 30<sup>th</sup> in Observance of the Memorial Day Holiday
- 6.2 YMCA Camp Duncan Solicitation June 4<sup>th</sup> and 11<sup>th</sup> at Cedar Lake Road & Route 134 and Fairfield Road and Route 134. – The Clerk noted that on June 11<sup>th</sup>, due to re-construction of the tracks at Rte. 134 and Fairfield, there would not be any solicitation there, only at Rte. 134 and Cedar Lake Road

## 7. ADMINISTRATOR

## 8. FINANCE

## 9. POLICE

## 10. PUBLIC WORKS

- 10.1 Adopt a Resolution Accepting a Bid from Chicagoland Paving Contractors Inc. for the Metra Lot Resurfacing Project at a Cost not to Exceed \$184,900.00  
Motion by Trustee Triphahn, Seconded by Trustee Frye to Adopt a Resolution Accepting a Bid from Chicagoland Paving Contractors Inc. for the Metra Lot Resurfacing Project at a cost not to Exceed \$184,900.00

Upon the call of the roll, the following voted:

Ayes: Trustees Foy, Frye, Kraly, Newby, Triphahn  
Nays: None  
Abstain: None  
Absent: Trustee Rodriguez

Mayor MacGillis Declared the Motion carried

## 11. COMMUNITY DEVELOPMENT

## 12. BUILDING AND ZONING

## 13. SPECIAL EVENTS

## 14. MAYOR'S COMMENTS

14.1 Mayor's Comments

The Mayor mentioned that he had the Honor of presenting a Scholarship Award at the Round Lake High School Senior Class Awards Night. This new Scholarship had been established on behalf of a classmate of his, Trustee Newby and Clerk

Blauvelt, which had been killed in a car accident over 40 years ago, Cindy Thompson. The Mayor also stated that he attended Goddard School Science Fair, put together by 2, 3 and 4 year olds.

14.2 Trustee's Comments

Trustee Foy stated that he will be cooking not only breakfast, but lunch after the parade at the Legion Hall on Memorial and to be sure to stop by. It was suggested to the board to meet at the Village Hall at 8:30 in order to then line up for the parade and Trustee Triphahn will send out an email regarding decorating the float. A reminder was given that this is a silent parade honoring those who have past. A Volunteer Award had been given out for their help with the Villages Arbor Day Festivities.

15. EXECUTIVE SESSION

NONE

16. ADDITIONAL BUSINESS

NONE

17. ADJOURN

Trustee Newby moved, seconded by Trustee Kraly, to adjourn. Upon a unanimous voice vote, the Mayor declared the motion carried and the meeting adjourned at 7:14 P.M.

APPROVED:

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Patricia C. Blauvelt  
Village Clerk

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Daniel MacGillis  
Village President

**VILLAGE OF ROUND LAKE**

**THE PRESIDENT AND BOARD OF TRUSTEES OF**

**THE VILLAGE OF ROUND LAKE**

**APPROVES THE ACCOUNTS PAYABLE**

**IN THE AMOUNT OF \$566,781.96**

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**Daniel A. MacGillis, Village President**

**ATTEST:**

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**Patricia C. Blauvelt, Village Clerk**

**Date: June 6, 2016**

GENERAL FUND  
 ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-00-22-22234	PRINCIPAL LIFE INS.-VOLUNTARY PLIC-SBD GRAND ISLAND	P121	VOLUNTARY LIFE INSURANCE-JUNE	182631	06/03/16	251.65
			ACCOUNT TOTAL:			251.65
01-00-24-22500	RETIREE INSURANCE PLIC-SBD GRAND ISLAND	P121	DENTAL INSURANCE-JUNE	182631	06/03/16	124.98
			ACCOUNT TOTAL:			124.98
01-20-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND	P121	DENTAL INSURANCE-JUNE	182631	06/03/16	240.33
			ACCOUNT TOTAL:			240.33
01-20-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND	P121	LIFE INSURANCE-JUNE	182631	06/03/16	17.21
			ACCOUNT TOTAL:			17.21
01-20-71-67110	HEALTH INSURANCE BLUE CROSS/BLUE SHIELD OF IL UMB	B19 U22	HEALTH INSURANCE-JUNE HSA CONTRIBUTIONS-JUNE	182585 182573	06/03/16 05/26/16	3,264.70 218.75
			ACCOUNT TOTAL:			3,483.45
01-20-72-67204	DUES & MEMBERSHIPS LAKE COUNTY TRANSPORTATION	L84	2016 ANNUAL MEMBERSHIP	182619	06/03/16	250.00
			ACCOUNT TOTAL:			250.00
01-20-72-67208	MEETINGS, TRAVEL, & TRAINING CHARTER ONE	C282	ECONOMIC DEV MTG VA, MAYOR, WL	182570	05/26/16	78.14
			ACCOUNT TOTAL:			78.14
01-20-73-77307	ENGINEERING EXPENSES BAXTER & WOODMAN, INC.	B2	STAFF MEETINGS	182587	06/03/16	792.99
			ACCOUNT TOTAL:			792.99
01-20-73-77313	LEGAL SERVICES					

GENERAL FUND  
 ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-20-73-77313	LEGAL SERVICES					
	TRESSLER LLP	T110	APRIL LEGAL	182645	06/03/16	3,937.50
	TRESSLER LLP	T110	APRIL ZBA MEETINGS	182645	06/03/16	1,443.00
	TRESSLER LLP	T110	PARK & PARK	182645	06/03/16	78.00
	TRESSLER LLP	T110	CLASSY CHASSIS	182645	06/03/16	1,729.50
	TRESSLER LLP	T110	PW TRUCK ISSUE	182645	06/03/16	780.00
	TRESSLER LLP	T110	ROSEWOOD SIGN	182645	06/03/16	117.00
	TRESSLER LLP	T110	MADRONA RIDGE BIKE PATH	182645	06/03/16	512.00
	TRESSLER LLP	T110	APRIL LIQUOR	182645	06/03/16	509.50
			ACCOUNT TOTAL:			9,106.50
01-20-74-77432	POSTAGE EXPENSE					
	PURCHASE POWER	P30	POSTAGE-PBP26069914	182572	05/26/16	428.99
			ACCOUNT TOTAL:			428.99
01-20-75-77511	PUBLICATIONS & SUBSCRIPTIONS					
	LAKE COUNTY NEWS-SUN	L131	2016/17 ANNUAL SUBSCRIPTION	182617	06/03/16	102.96
			ACCOUNT TOTAL:			102.96
01-20-75-77537	LEGAL NOTICES/RECORDING FEES					
	CHICAGO TRIBUNE MEDIA GROUP	C165	4103494-1797 CDR LK LIQ SALES	182594	06/03/16	39.20
	CHICAGO TRIBUNE MEDIA GROUP	C165	4103067-400 S CURRAN STORAGE	182594	06/03/16	37.60
	CHICAGO TRIBUNE MEDIA GROUP	C165	4143373-METRA LOT PAVING	182594	06/03/16	50.40
			ACCOUNT TOTAL:			127.20
01-20-77-77704	SPECIAL EVENTS					
	BP	B43	ARBOR DAY ICE	182569	05/26/16	26.70
	CHARTER ONE	C282	2016 NATIONAL NIGHT OUT BANNER	182570	05/26/16	156.00
	CHARTER ONE	C282	'16 NATIONAL NGHT OUT SVR APRN	182570	05/26/16	54.75
	CHARTER ONE	C282	'16 NATIONAL NGHT OUT SUP SHIP	182570	05/26/16	27.00
	CHARTER ONE	C282	ARBOR DAY FOOD	182570	05/26/16	58.85
	CHARTER ONE	C282	ARBOR DAY BEVERAGES	182570	05/26/16	41.75
			ACCOUNT TOTAL:			365.05
01-20-77-77706	MISCELLANEOUS EXPENSE					
	PATRICIA BLAUVELT	B56	RECOGNITION GC-J.VAN KIRK	182589	06/03/16	75.00
	CHARTER ONE	C282	FOOD FOR CHAMBER AUCTION	182570	05/26/16	103.55
			ACCOUNT TOTAL:			178.55
01-20-77-77710	BEAUTIFICATION PROGRAM					

GENERAL FUND  
 ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-20-77-77710	BEAUTIFICATION PROGRAM DANETTE KOHLMAYER	K12	VILLAGE WIDE FLWRS/HANGING BSK	182614	06/03/16	1,180.45
			ACCOUNT TOTAL:			1,180.45
01-20-77-77716	FIRE & POLICE COMMISSION CPS HUMAN RESOURCE SERVICES	C152	LAW ENFORCEMENT EXAM	182592	06/03/16	383.90
			ACCOUNT TOTAL:			383.90
01-20-79-77901	B&G MAINTENANCE NORTHWEST ELECTRICAL SUPPLY	N39	FLUORESCENT BULBS-VH	182627	06/03/16	19.78
			ACCOUNT TOTAL:			19.78
01-20-79-77903	B&G CONTRACTS ARAMARK UNIFORM	A119	VH MAT SERVICE 05-24-16	182578	06/03/16	43.98
	ARAMARK UNIFORM	A119	VH SUPPLIES 05-24-16	182578	06/03/16	37.13
	ARAMARK UNIFORM	A119	VH SERVICE CHARGE 05-24-16	182578	06/03/16	8.03
			ACCOUNT TOTAL:			89.14
01-20-80-88018	OFFICE EQUIPMENT KONICA MINOLTA PREMIER FINANCE	K56	MAY LEASE PAYMENT	182616	06/03/16	307.50
	TECHSTAR AMERICA CORPORATION	T12	Q3 SERVICE CONTRACT-GESTETNER	182646	06/03/16	365.00
			ACCOUNT TOTAL:			672.50
01-20-82-88202	TELEPHONE SERVICE COMCAST CABLE	C156	05/21-06/20/2016 INTERNET	182566	05/24/16	149.85
			ACCOUNT TOTAL:			149.85
01-40-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND	P121	DENTAL INSURANCE-JUNE	182631	06/03/16	2,144.76
			ACCOUNT TOTAL:			2,144.76
01-40-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND	P121	LIFE INSURANCE-JUNE	182631	06/03/16	167.61
			ACCOUNT TOTAL:			167.61
01-40-71-67110	HEALTH INSURANCE					

GENERAL FUND  
 ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-40-71-67110	HEALTH INSURANCE					
	BLUE CROSS/BLUE SHIELD OF IL	B19	HEALTH INSURANCE-JUNE	182585	06/03/16	30,803.05
	UMB	U22	HSA CONTRIBUTIONS-JUNE	182573	05/26/16	1,458.30
			ACCOUNT TOTAL:			32,261.35
01-40-72-67202	UNIFORMS					
	GALLS, LLC	G2	GARRISON BELT-MARQUARDT	182606	06/03/16	12.51
	RAY O'HERRON CO., INC.	O1	CARGO PANTS-COOPER	182629	06/03/16	89.12
			ACCOUNT TOTAL:			101.63
01-40-72-67204	DUES & MEMBERSHIPS					
	INTERNATIONAL CONFERENCE OF	I204	2016/17 ANNUAL MEMBERSHIP	182609	06/03/16	125.00
	IPAC	I69	2016/17 MEMBERSHIP DUES	182611	06/03/16	50.00
	LISLE KAUFFMAN	K48	POLICE CHAPLAIN CONFERENCE	182615	06/03/16	250.00
	MAJOR CRASH ASSISTANCE TEAM	M68	2016/17 MEMBERSHIP FEES	182622	06/03/16	750.00
	ILLINOIS LEAP	I118A	2016 ILEAP MEMBERSHIP-BOVER	182565	05/17/16	40.00
			ACCOUNT TOTAL:			1,215.00
01-40-72-67208	MEETINGS, TRAVEL, & TRAINING					
	NORTH EAST MULTI-REGIONAL	N11	2016/17 MEMBERSHIP FEES	182625	06/03/16	2,850.00
	ILLINOIS LEAP	I118	ANNUAL SPRING TRAINING-BOVER	182564	05/17/16	30.00
			ACCOUNT TOTAL:			2,880.00
01-40-73-77311	VILLAGE PROSECUTOR					
	ALBERT L. WYSOCKI	W78	MAY LEGAL	182654	06/03/16	4,306.50
			ACCOUNT TOTAL:			4,306.50
01-40-74-77402	AMMO / GUNS					
	RAY O'HERRON CO., INC.	O1	SHIRTS-COOPER	182629	06/03/16	99.98
			ACCOUNT TOTAL:			99.98
01-40-74-77430	OFFICE SUPPLIES					
	QUILL CORPORATION	Q2	BINDERS, INDEX TABS	182635	06/03/16	47.39
			ACCOUNT TOTAL:			47.39
01-40-74-77432	POSTAGE					

GENERAL FUND  
 ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-40-74-77432	POSTAGE PURCHASE POWER	P30	POSTAGE-PBP44905453	182633	06/03/16	208.99
			ACCOUNT TOTAL:			208.99
01-40-75-77505	CENCOM CENCOM E 9-1-1	C3	JUNE OPERATIONS AND RENT	182596	06/03/16	24,010.00
			ACCOUNT TOTAL:			24,010.00
01-40-75-77511	PUBLICATIONS & SUBSCRIPTIONS LEXISNEXIS RISK SOLUTIONS LEXISNEXIS RISK SOLUTIONS	L38 L38	32 REAL-TIME PHONE SEARCHES APRIL 2016 CONTRACT FEE	182571 182571	05/26/16 05/26/16	16.00 30.00
			ACCOUNT TOTAL:			46.00
01-40-75-77531	NIPAS EMERGENCY SERV. NORTHERN ILLINOIS POLICE	N12	ANNUAL NIPAS MEETING (5)	182626	06/03/16	135.00
			ACCOUNT TOTAL:			135.00
01-40-77-77706	MISCELLANEOUS EXPENSE CHAPEL HILL FLORIST DAVIS & STANTON SECRETARY OF STATE	C303 D43 S5A	AKEY FLOWERS PD UNIFORM NUMERALS REGISTER SEIZED 2004 JETTA	182597 182602 182567	06/03/16 06/03/16 05/24/16	85.00 33.00 95.00
			ACCOUNT TOTAL:			213.00
01-40-79-77903	B&G CONTRACTS ARAMARK UNIFORM CLEAN NET WORLD SECURITY & CONTROL, INC.	A119 C110 W22	PD MAT SERVICE 05-10-16 JUNE CUSTODIAL 2016/17 ANNUAL FIRE ALARM INSP	182578 182590 182651	06/03/16 06/03/16 06/03/16	14.94 485.50 225.00
			ACCOUNT TOTAL:			725.44
01-40-79-77907	B&G SUPPLIES QUILL CORPORATION	Q2	TRASH BAGS,C-FOLD TOWELS	182635	06/03/16	161.95
			ACCOUNT TOTAL:			161.95
01-40-80-88018	OFFICE EQUIPMENT KONICA MINOLTA PREMIER FINANCE	K56	MAY LEASE PAYMENT	182616	06/03/16	307.50
			ACCOUNT TOTAL:			307.50
01-40-82-88202	TELEPHONE SERVICE					

GENERAL FUND  
 ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-40-82-88202	TELEPHONE SERVICE COMCAST CABLE	C156	05/29-06/28/2016 INTERNET	182593	06/03/16	74.93
			ACCOUNT TOTAL:			74.93
01-40-84-88402	GAS & OIL BP	B43	APRIL GAS/OIL USAGE	182569	05/26/16	3,240.29
			ACCOUNT TOTAL:			3,240.29
01-40-84-88404	VEHICLE REPAIRS A TIRE COUNTY SERVICE GERBER MUNDELEIN PRECISION SERVICE AND PARTS VICTOR FORD	A1 G14A P125 V24	OIL CHANGE/BRAKES/ROTORS #110 BUMPER/TRANS COOLER REPAIR #45 BATTERY #41 HEADLIGHTS #41	182576 182605 182632 182650	06/03/16 06/03/16 06/03/16 06/03/16	418.42 1,316.98 109.06 100.62
			ACCOUNT TOTAL:			1,945.08
01-40-84-88406	VEHICLE MAINTENANCE A TIRE COUNTY SERVICE A TIRE COUNTY SERVICE A TIRE COUNTY SERVICE	A1 A1 A1	OIL CHANGE/TIRE ROTATION #32 OIL CHANGE/TIRE ROTATION #33 OIL CHANGE/TIRE ROTATION #80	182576 182576 182576	06/03/16 06/03/16 06/03/16	47.95 53.45 47.95
			ACCOUNT TOTAL:			149.35
01-60-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND	P121	DENTAL INSURANCE-JUNE	182631	06/03/16	287.32
			ACCOUNT TOTAL:			287.32
01-60-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND	P121	LIFE INSURANCE-JUNE	182631	06/03/16	21.52
			ACCOUNT TOTAL:			21.52
01-60-71-67110	HEALTH INSURANCE BLUE CROSS/BLUE SHIELD OF IL UMB	B19 U22	HEALTH INSURANCE-JUNE HSA CONTRIBUTIONS-JUNE	182585 182573	06/03/16 05/26/16	4,489.42 364.57
			ACCOUNT TOTAL:			4,853.99
01-60-73-77307	ENGINEERING EXPENSES BAXTER & WOODMAN, INC.	B2	SMC ASST-NIPPERSINK RDWY DRAIN	182587	06/03/16	814.98
			ACCOUNT TOTAL:			814.98
01-60-74-77430	OFFICE SUPPLIES					

GENERAL FUND  
 ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-60-74-77430	OFFICE SUPPLIES STAPLES ADVANTAGE	S165	C-FOLD TOWELS,PAPER,COFFEE	182641	06/03/16	71.81
			ACCOUNT TOTAL:			71.81
01-60-74-77452	STREET SIGNS TRAFFIC CONTROL & PROTECTION	T14	NO PARKING SIGNS (4)	182647	06/03/16	122.20
			ACCOUNT TOTAL:			122.20
01-60-79-77901	B&G MAINTENANCE A TIRE COUNTY SERVICE ACE HARDWARE LESTER'S MATERIAL SERVICE INC. LURVEY LANDSCAPE SUPPLY MENARDS FOX LAKE	A1 A4 L17 L86 M7	TIRE DISPOSAL-VILLAGE CLEANUP TOOL BAG,LUBE,BAR GRND SOIL-PLOW DAMAGE RESTORATION BRICK CLEANER-DWNTWN PAVERS BRICK CLEANER-DWNTWN PAVERS	182576 182583 182618 182620 182623	06/03/16 06/03/16 06/03/16 06/03/16 06/03/16	45.00 71.04 103.50 89.85 9.98
			ACCOUNT TOTAL:			319.37
01-60-79-77903	B&G CONTRACTS ARAMARK UNIFORM ARAMARK UNIFORM ARAMARK UNIFORM CLEAN NET USIC LOCATING SERVICES, LLC WORLD SECURITY & CONTROL, INC.	A119 A119 A119 C110 U35 W22	PW MAT SERVICE 05-10-16 PW SUPPLIES 05-10-16 PW SERVICE CHARGE 05-10-16 JUNE CUSTODIAL LOCATES 2016/17 ANNUAL FIRE ALARM INSP	182578 182578 182578 182590 182648 182651	06/03/16 06/03/16 06/03/16 06/03/16 06/03/16 06/03/16	6.34 25.91 3.22 242.75 2,105.50 112.50
			ACCOUNT TOTAL:			2,496.22
01-60-79-77905	B&G REPAIRS FAIRFIELD MATERIAL/SUPPLY INC. GRAYSLAKE FEED SALES INC. GRAYSLAKE FEED SALES INC. GRAYSLAKE FEED SALES INC. LURVEY LANDSCAPE SUPPLY PETER BAKER & SON CO. SRS SUPERIOR ROAD STRIPING	F2 G115 G115 G115 L86 P102 S118	TOPSOIL GRASS SEED-PLOW DAMAGE RSTRTN GRASS SEED-PLOW DAMAGE RSTRTN GRASS SEED-PLOW DAMAGE RSTRTN SOIL-PLOW DAMAGE RESTORATION 398084-HP PATCHING PRE-MIX 2016 PAVEMENT MARKING	182603 182604 182604 182604 182620 182630 182640	06/03/16 06/03/16 06/03/16 06/03/16 06/03/16 06/03/16 06/03/16	81.00 298.50 199.00 295.50 22.90 119.60 14,154.15
			ACCOUNT TOTAL:			15,170.65
01-60-79-77907	B & G BUILDING SUPPLIES ANTIOCH AUTO PARTS AMERICAN GASES CORPORATION	A107 A20	BATTERIES-PW/PD,WELL #2 AND #3 GAS CYLINDERS-SHOP WELDING	182577 182582	06/03/16 06/03/16	293.08 33.80

GENERAL FUND  
 ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-60-79-77907	B & G BUILDING SUPPLIES					
	AMERICAN GASES CORPORATION	A20	GAS CYLINDERS-SHOP WELDING	182582	06/03/16	67.24
	ACE HARDWARE	A4	PAPER PLATES,TIDE,TRASH CAN	182583	06/03/16	147.47
	BLUE TARP FINANCIAL, INC.	B160	CORDLESS DRILLS,DRILL BITS #43	182584	06/03/16	212.99
	CHAIN O'LAKES LUMBER CO.	C8	COMMUNITY GARDEN WOOD	182601	06/03/16	9.95
	JAY'S BIG ROLLS, INC.	J9	SHOP TOWELS	182613	06/03/16	82.50
	RUSSO POWER EQUIPMENT	R102	CHAIN SAW OIL/CHAIN	182636	06/03/16	52.76
	RUSSO POWER EQUIPMENT	R102	CHAIN SAW BLADE SHARPENER	182636	06/03/16	39.99
	RICMAR INDUSTRIES, INC.	R11	SANI-WIPES,PRISTINE SOLVENT	182637	06/03/16	233.46
	RICMAR INDUSTRIES, INC.	R11	METAL TIP BRUSH/MOP HANDLE	182637	06/03/16	15.89
			ACCOUNT TOTAL:			1,189.13
01-60-80-88024	VEHICLE EQUIPMENT					
	AMERICAN GASES CORPORATION	A20	GAS CYLINDERS #43	182582	06/03/16	182.07
	GRAINGER, INC.	G9	TELESCOPING WAND	182607	06/03/16	147.63
	MENARDS FOX LAKE	M7	SERVICE TOOLS #43	182623	06/03/16	114.09
	MENARDS FOX LAKE	M7	SERVICE TOOL BOX #43	182623	06/03/16	34.97
			ACCOUNT TOTAL:			478.76
01-60-82-88202	TELEPHONE SERVICE					
	COMCAST CABLE	C156	05/29-06/28/2016 INTERNET	182593	06/03/16	37.46
			ACCOUNT TOTAL:			37.46
01-60-82-88206	ELECTRICAL SERVICE					
	COMED	C500	03/24-04/22/2016 ELECTRIC	182600	06/03/16	30.13
	COMED	C500	03/24-04/22/2016 ELECTRIC	182600	06/03/16	19.67
			ACCOUNT TOTAL:			49.80
01-60-82-88216	STREET LIGHTS - ELECTRICAL					
	COMED	C500	04/20-05/19/2016 ELECTRIC	182600	06/03/16	40.96
	COMED	C500	04/25-05/23-2016 ELECTRIC	182600	06/03/16	30.59
	COMED	C500	04/19-05/18/2016 ELECTRIC	182600	06/03/16	5,030.87
	COMED	C500	03/24-04/25/2016 ELECTRIC	182600	06/03/16	59.68
	COMED	C500	03/24-04/25/2016 ELECTRIC	182600	06/03/16	20.62
	COMED	C500	04/19-05/18/2016 ELECTRIC	182600	06/03/16	1,604.97
			ACCOUNT TOTAL:			6,787.69
01-60-84-88402	GAS & OIL					

GENERAL FUND  
 ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-60-84-88402	GAS & OIL MANSFIELD OIL COMPANY	M165	DIESEL FUEL	182621	06/03/16	618.83
	MANSFIELD OIL COMPANY	M165	DIESEL FUEL	182621	06/03/16	143.58
	BP	B43	APRIL GAS/OIL USAGE	182569	05/26/16	411.77
			ACCOUNT TOTAL:			1,174.18
01-60-84-88404	VEHICLE REPAIRS A TIRE COUNTY SERVICE	A1	ROTORS/CALIPERS/WHEEL STUD #53	182576	06/03/16	1,406.12
			ACCOUNT TOTAL:			1,406.12
01-60-84-88406	VEHICLE MAINTENANCE A TIRE COUNTY SERVICE	A1	OIL/FILTER/CHASSIS LUBE #45	182576	06/03/16	32.08
	A TIRE COUNTY SERVICE	A1	OIL/FILTER/CHASSIS LUBE #43	182576	06/03/16	62.95
	BENNY'S SERVICE CENTER, INC.	B42	APRIL SAFETY STICKERS	182588	06/03/16	111.00
			ACCOUNT TOTAL:			206.03
01-60-84-88412	EQUIPMENT RENTAL RENTALS AND MORE, INC.	R2	76" BOBCAT TILLER ATTACHMENT	182639	06/03/16	180.00
			ACCOUNT TOTAL:			180.00
01-60-92-99210	STREET LIGHT REPAIRS NORTHWEST ELECTRICAL SUPPLY	N39	STREET LIGHT REPAIR	182627	06/03/16	10.94
			ACCOUNT TOTAL:			10.94
01-60-92-99214	STORM SEWER MAINTENANCE ACE HARDWARE	A4	DRYLOK FAST PLUG,PVC PIPE	182583	06/03/16	61.60
	LESTER'S MATERIAL SERVICE INC.	L17	TOP SOIL-NIPPERSINK STORM DRN	182618	06/03/16	36.02
			ACCOUNT TOTAL:			97.62
01-70-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND	P121	DENTAL INSURANCE-JUNE	182631	06/03/16	165.05
			ACCOUNT TOTAL:			165.05
01-70-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND	P121	LIFE INSURANCE-JUNE	182631	06/03/16	12.01
			ACCOUNT TOTAL:			12.01
01-70-71-67110	HEALTH INSURANCE					

GENERAL FUND  
 ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-70-71-67110	HEALTH INSURANCE BLUE CROSS/BLUE SHIELD OF IL	B19	HEALTH INSURANCE-JUNE	182585	06/03/16	2,878.01
			ACCOUNT TOTAL:			2,878.01
01-70-73-77321	PLUMBING INSPECTOR TARSEM SINGH VPI, INC.	601 V14	PBF-15-0007 RE-INSPECTION FEE APRIL PLUMBING INSPECTIONS	182574 182649	06/03/16 06/03/16	-55.00 880.00
			ACCOUNT TOTAL:			825.00
01-70-84-88402	GAS & OIL BP	B43	APRIL GAS/OIL USAGE	182569	05/26/16	277.15
			ACCOUNT TOTAL:			277.15
			GENERAL FUND			132,418.38

MOTOR FUEL TAX FUND  
ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
10-60-83-88301	ROADWAY IMPROVEMENTS BAXTER & WOODMAN, INC.	B2	HART RD RECON CONSTRCTN SRVCS	182587	06/03/16	369.38
	BAXTER & WOODMAN, INC.	B2	MACGILLIS BRDG/SQW CRK CONSTRC	182587	06/03/16	20,944.94
			ACCOUNT TOTAL:			21,314.32
			MOTOR FUEL TAX FUND			21,314.32

2005 DEBT SERVICE FUND  
ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
24-20-94-99426	2005 REFUNDING BONDS INT. AMALGAMATED BANK OF CHICAGO	A18	2005 REFUNDING BOND-2016 INT	182581	06/03/16	10,902.50
						-----
						ACCOUNT TOTAL: 10,902.50
						-----
						2005 DEBT SERVICE FUND 10,902.50
						=====

2010 DEBT SERVICE FUND  
ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
26-20-94-99460	2010A BOND INTEREST AMALGAMATED BANK OF CHICAGO	A18	2010A BOND-2016 INTEREST PMT	182581	06/03/16	195,487.50
			ACCOUNT TOTAL:			195,487.50
26-20-94-99464	2010B BOND INTEREST AMALGAMATED BANK OF CHICAGO	A18	2010B BOND-2016 INTEREST PMT	182581	06/03/16	10,040.00
			ACCOUNT TOTAL:			10,040.00
			2010 DEBT SERVICE FUND			205,527.50

2011 DEBT SERVICE FUND  
ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
28-20-94-99472	2011 BONDS INTEREST AMALGAMATED BANK OF CHICAGO	A18	2011 BOND-2016 INTEREST PMT	182581	06/03/16	36,887.50
			ACCOUNT TOTAL:			36,887.50
			2011 DEBT SERVICE FUND			36,887.50

CAPITAL PROJECTS FUND  
ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
35-20-73-77307	ENGINEERING EXPENSES BAXTER & WOODMAN, INC.	B2	CEDAR LAKE RD DESIGN REVIEW	182587	06/03/16	959.79
			ACCOUNT TOTAL:			959.79
35-20-83-88301	ROADWAY IMPROVEMENTS BAXTER & WOODMAN, INC.	B2	LONG LAKE DR CONSTRCTN SRVCS	182587	06/03/16	403.06
			ACCOUNT TOTAL:			403.06
			CAPITAL PROJECTS FUND			1,362.85

WATER/SEWER FUND  
 ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-00-24-22498	W/S CREDIT BALANCES DAISY CASTRO	600	REFUND DUPLICATE UB PAYMENT	182568	05/26/16	150.00
			ACCOUNT TOTAL:			150.00
50-60-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND	P121	DENTAL INSURANCE-JUNE	182631	06/03/16	406.03
			ACCOUNT TOTAL:			406.03
50-60-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND	P121	LIFE INSURANCE-JUNE	182631	06/03/16	33.75
			ACCOUNT TOTAL:			33.75
50-60-71-67110	HEALTH INSURANCE BLUE CROSS/BLUE SHIELD OF IL UMB	B19 U22	HEALTH INSURANCE-JUNE HSA CONTRIBUTIONS-JUNE	182585 182573	06/03/16 05/26/16	6,119.63 437.49
			ACCOUNT TOTAL:			6,557.12
50-60-72-67204	DUES & MEMBERSHIPS CHARTER ONE CHARTER ONE	C282 C282	NSWWA MEMBERSHIP-KILARSKI NSWWA MEMBERSHIP-MILLER	182570 182570	05/26/16 05/26/16	35.00 35.00
			ACCOUNT TOTAL:			70.00
50-60-73-77307	ENGINEERING EXPENSES BAXTER & WOODMAN, INC.	B2	NW FPA SERVICES	182587	06/03/16	636.24
			ACCOUNT TOTAL:			636.24
50-60-73-77313	LEGAL SERVICES TRESSLER LLP	T110	APRIL LEGAL	182645	06/03/16	1,312.50
			ACCOUNT TOTAL:			1,312.50
50-60-74-77428	WATER METERS HD SUPPLY WATERWORKS, LTD.	H45	MTR PARTS-PORT TOUCH COUPLERS	182608	06/03/16	1,408.00
			ACCOUNT TOTAL:			1,408.00
50-60-74-77430	OFFICE SUPPLIES					

WATER/SEWER FUND  
 ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-60-74-77430	OFFICE SUPPLIES STAPLES ADVANTAGE	S165	C-FOLD TOWELS,PAPER,COFFEE	182641	06/03/16	71.81
			ACCOUNT TOTAL:			71.81
50-60-75-77535	OUTSOURCING WATER BILLS CLASSIC PRINTERY	C13	WTR BILLING STK-PAST DUE/FINAL	182591	06/03/16	638.00
			ACCOUNT TOTAL:			638.00
50-60-75-77547	WATER SAMPLES MCHENRY ANALYTICAL WATER	M97	16D2720-COLIFORM SAMPLE	182624	06/03/16	12.50
	MCHENRY ANALYTICAL WATER	M97	16D1930-301 N CDR LK COLIFORM	182624	06/03/16	80.00
	SUBURBAN LABORATORIES, INC.	S20	DISINFECTANT BY PRDCTS 1602860	182642	06/03/16	287.00
	SUBURBAN LABORATORIES, INC.	S20	COLIFORM TEST SAMPLE #1605060	182642	06/03/16	106.00
	SUBURBAN LABORATORIES, INC.	S20	COLIFORM TEST SAMPLE #1605630	182642	06/03/16	97.00
	SUBURBAN LABORATORIES, INC.	S20	COLIFORM TEST SAMPLE #1604154	182642	06/03/16	106.00
	SUBURBAN LABORATORIES, INC.	S20	COLIFORM TEST SAMPLE #1604711	182642	06/03/16	97.00
			ACCOUNT TOTAL:			785.50
50-60-77-77740	RLSD GRANT REIMB. ROUND LAKE SANITARY DISTRICT	R163	LK CNTY SWR STTLMNT-FINAL PMT	182638	06/03/16	7,260.00
			ACCOUNT TOTAL:			7,260.00
50-60-79-77901	B&G MAINTENANCE ACE HARDWARE	A4	STAPLES,STAPLE BELL WIRE	182583	06/03/16	19.32
			ACCOUNT TOTAL:			19.32
50-60-79-77903	B&G CONTRACTS ARAMARK UNIFORM	A119	PW MAT SERVICE 05-10-16	182578	06/03/16	6.34
	ARAMARK UNIFORM	A119	PW SUPPLIES 05-10-16	182578	06/03/16	25.91
	ARAMARK UNIFORM	A119	PW SERVICE CHARGE 05-10-16	182578	06/03/16	3.23
	CLEAN NET	C110	JUNE CUSTODIAL	182590	06/03/16	242.75
	STEINER ELECTRIC COMPANY	S63	CURRAN LIFT STATION SERVICE	182644	06/03/16	319.66
	STEINER ELECTRIC COMPANY	S63	CEDAR LAKE RD LS SERVICE	182644	06/03/16	270.00
	STEINER ELECTRIC COMPANY	S63	PW/PD PORTABLE GENERATOR SRVC	182644	06/03/16	270.00
	STEINER ELECTRIC COMPANY	S63	PW/PD BLDG GENERATOR SERVICE	182644	06/03/16	270.00
	STEINER ELECTRIC COMPANY	S63	ROSEWOOD LS SERVICE	182644	06/03/16	270.00
	STEINER ELECTRIC COMPANY	S63	WELL #2 SERVICE	182644	06/03/16	270.00
	STEINER ELECTRIC COMPANY	S63	WELL #3 SERVICE	182644	06/03/16	286.35

WATER/SEWER FUND  
 ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-60-79-77903	B&G CONTRACTS					
	STEINER ELECTRIC COMPANY	S63	ARDEN LS SERVICE	182644	06/03/16	294.83
	STEINER ELECTRIC COMPANY	S63	DAWN MARIE LS SERVICE	182644	06/03/16	274.10
	STEINER ELECTRIC COMPANY	S63	PRAIRIE WALK LS SERVICE	182644	06/03/16	319.66
	STEINER ELECTRIC COMPANY	S63	CURRAN LS SERVICE	182644	06/03/16	319.66
	USIC LOCATING SERVICES, LLC	U35	LOCATES	182648	06/03/16	2,105.50
	WORLD SECURITY & CONTROL, INC.	W22	2016/17 ANNUAL FIRE ALARM INSP	182651	06/03/16	112.50
			ACCOUNT TOTAL:			5,660.49
50-60-79-77907	B&G SUPPLIES					
	ANTIOCH AUTO PARTS	A107	BATTERIES-PW/PD,WELL #2 AND #3	182577	06/03/16	472.00
	BLUE TARP FINANCIAL, INC.	B160	CORDLESS DRILLS,DRILL BITS #43	182584	06/03/16	425.99
	INDUSTRIAL TOOLBOX, INC.	I22	FLAGS FOR SHUT-OFFS	182610	06/03/16	290.00
	JAY'S BIG ROLLS, INC.	J9	SHOP TOWELS	182613	06/03/16	82.50
	PEP EXPRESS PARTS	P6	RECHARGEABLE SPOTLIGHT	182634	06/03/16	79.98
	RICMAR INDUSTRIES, INC.	R11	SANI-WIPES,PRISTINE SOLVENT	182637	06/03/16	233.45
	RICMAR INDUSTRIES, INC.	R11	METAL TIP BRUSH/MOP HANDLE	182637	06/03/16	15.89
			ACCOUNT TOTAL:			1,599.81
50-60-80-88024	VEHICLE EQUIPMENT					
	AMERICAN GASES CORPORATION	A20	GAS CYLINDERS #43	182582	06/03/16	182.07
	GRAINGER, INC.	G9	TELESCOPING WAND	182607	06/03/16	147.62
	MENARDS FOX LAKE	M7	SERVICE TOOLS #43	182623	06/03/16	114.08
			ACCOUNT TOTAL:			443.77
50-60-81-88101	WATER/SEWER IMPROVEMENTS					
	BAXTER & WOODMAN, INC.	B2	SECOND JAWA CONNECTION	182587	06/03/16	6,497.50
			ACCOUNT TOTAL:			6,497.50
50-60-82-88202	TELEPHONE SERVICE					
	COMCAST CABLE	C156	05/29-06/28/2016 INTERNET	182593	06/03/16	37.46
			ACCOUNT TOTAL:			37.46
50-60-82-88206	ELECTRICAL SERVICE					
	COMED	C500	03/24-04/22/2016 ELECTRIC	182600	06/03/16	116.10
	COMED	C500	03/24-04/22/2016 ELECTRIC	182600	06/03/16	46.53
	COMED	C500	03/23-04/25/2016 ELECTRIC	182600	06/03/16	58.73
	COMED	C500	03/25-04/22/2016 ELECTRIC	182600	06/03/16	78.34

WATER/SEWER FUND  
 ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-60-82-88206	ELECTRICAL SERVICE					
	COMED	C500	03/24-04/22/2016 ELECTRIC	182600	06/03/16	397.51
	COMED	C500	03/24-04/22/2016 ELECTRIC	182600	06/03/16	160.61
	COMED	C500	04/25-05/23/2016 ELECTRIC	182600	06/03/16	125.31
			ACCOUNT TOTAL:			983.13
50-60-82-88208	HEATING					
	NICOR GAS	N7	04/14-05/13/2016 HEAT	182628	06/03/16	49.89
	NICOR GAS	N7	04/15-05/16/2016 HEAT	182628	06/03/16	82.69
	NICOR GAS	N7	04/14-05/13/2016 HEAT	182628	06/03/16	26.29
			ACCOUNT TOTAL:			158.87
50-60-82-88210	JAWA EXPENSE					
	CENTRAL LAKE COUNTY	C5	MAY WATER USAGE	182598	06/03/16	93,125.76
			ACCOUNT TOTAL:			93,125.76
50-60-84-88402	GAS & OIL					
	MANSFIELD OIL COMPANY	M165	DIESEL FUEL	182621	06/03/16	618.82
	MANSFIELD OIL COMPANY	M165	DIESEL FUEL	182621	06/03/16	143.57
	BP	B43	APRIL GAS/OIL USAGE	182569	05/26/16	411.77
			ACCOUNT TOTAL:			1,174.16
50-60-84-88404	VEHICLE REPAIRS					
	ACE HARDWARE	A4	BOLT EYE	182583	06/03/16	5.02
			ACCOUNT TOTAL:			5.02
50-60-84-88406	VEHICLE MAINTENANCE					
	A TIRE COUNTY SERVICE	A1	OIL/FILTER/CHASSIS LUBE #45	182576	06/03/16	32.07
	BENNY'S SERVICE CENTER, INC.	B42	APRIL SAFETY STICKERS	182588	06/03/16	111.00
			ACCOUNT TOTAL:			143.07
50-60-91-99101	SCADA MAINTENANCE					
	GRAINGER, INC.	G9	PW/PD GENERATOR/SCADA UPGRADE	182607	06/03/16	245.20
	GRAINGER, INC.	G9	PW/PD GENERATOR/SCADA UPGRADE	182607	06/03/16	15.27
			ACCOUNT TOTAL:			260.47
50-60-92-99204	REPAIR TO WATER LINES					

WATER/SEWER FUND  
 ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-60-92-99204	REPAIR TO WATER LINES LESTER'S MATERIAL SERVICE INC.	L17	TOP SOIL-515 BEECHWOOD	182618	06/03/16	182.44
			ACCOUNT TOTAL:			182.44
50-60-92-99206	REPAIRS PUMPS / TELEMET XYLEM WATER SOLUTIONS U.S.A.	X4	ARDEN LIFT STATION PUMP	182655	06/03/16	7,874.40
			ACCOUNT TOTAL:			7,874.40
50-60-92-99208	REPAIRS TO LIFT STATIONS GRAINGER, INC.	G9	THERMAL UNIT-ARDEN LS #2	182607	06/03/16	88.65
	GRAINGER, INC.	G9	GENERATOR/SCADA TAG CONNECTION	182607	06/03/16	4.17
	NORTHWEST ELECTRICAL SUPPLY	N39	GENERATOR/SCADA TAG UPGRADES	182627	06/03/16	40.42
	NORTHWEST ELECTRICAL SUPPLY	N39	GENERATOR/SCADA TAG WIRING	182627	06/03/16	17.92
	STEINER ELECTRIC COMPANY	S63	ENGINE BLOCK HTR-CEDAR LK LS	182644	06/03/16	111.49
			ACCOUNT TOTAL:			262.65
50-60-94-99420	2010C BONDS INTEREST AMALGAMATED BANK OF CHICAGO	A18	2010C BOND-2016 INTEREST PMT	182581	06/03/16	10,228.75
			ACCOUNT TOTAL:			10,228.75
			WATER/SEWER FUND			147,986.02

COMMUTER PARKING LOT FUND  
 ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
51-60-79-77915	PARKING LOT MAINTENANCE J. M. IRRIGATION, INC.	J21	IRRIGATION PWR CORD-CLOCK TWR	182612	06/03/16	20.00
			ACCOUNT TOTAL:			20.00
51-60-82-88206	ELECTRICAL SERVICE COMED	C500	04/19-05/18/2016 ELECTRIC	182600	06/03/16	17.70
	COMED	C500	04/25-05/23/2016 ELECTRIC	182600	06/03/16	44.03
	COMED	C500	04/18-05/17/2016 ELECTRIC	182600	06/03/16	265.91
			ACCOUNT TOTAL:			327.64
			COMMUTER PARKING LOT FUND			347.64

BUILDING REPLACEMENT  
ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
62-20-85-88501	BUILDING IMPROVEMENTS					
	ALL AMERICAN EXTERIOR SOLUTION	A143	545 RAILROAD-ROOF	182579	06/03/16	7,160.00
	NORTHWEST ELECTRICAL SUPPLY	N39	545 RAILROAD-LIGHT BALLAST	182627	06/03/16	30.36
	STEINER ELECTRIC COMPANY	S63	545 RAILROAD ELECTRIC REPAIRS	182644	06/03/16	124.80
	CHARTER ONE	C282	545 RAILROAD-FRONT WINDOW	182570	05/26/16	432.14
						-----
				ACCOUNT TOTAL:		7,747.30
						-----
				BUILDING REPLACEMENT		7,747.30
						=====

BUILDERS ESCROW  
 ACTIVITY FROM 05/14/2016 TO 06/03/2016

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
83-00-24-22455	PERMIT BONDS					
	TARSEM SINGH	601	1995 W MARIGOLD LN-BOND REFUND	182574	06/03/16	250.00
	ADAS INTERIOR REMODELING, INC.	A150	2510 W BIRCH DR-BOND REFUND	182580	06/03/16	250.00
	SCOTT & THERESE CAMPBELL	C174	150 W HAMPTON DR-BOND REFUND	182595	06/03/16	250.00
			ACCOUNT TOTAL:			750.00
83-00-24-22493	HIGH SCHOOL EXPANSION ESCROW					
	BAXTER & WOODMAN, INC.	B2	ROUND LAKE HS 2015 EXPANSION	182587	06/03/16	1,537.95
			ACCOUNT TOTAL:			1,537.95
			BUILDERS ESCROW			2,287.95

FINAL TOTALS  
ACTIVITY FROM 05/14/2016 TO 06/03/2016

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GENERAL FUND	132,418.38
MOTOR FUEL TAX FUND	21,314.32
2005 DEBT SERVICE FUND	10,902.50
2010 DEBT SERVICE FUND	205,527.50
2011 DEBT SERVICE FUND	36,887.50
CAPITAL PROJECTS FUND	1,362.85
WATER/SEWER FUND	147,986.02
COMMUTER PARKING LOT FUND	347.64
BUILDING REPLACEMENT	7,747.30
BUILDERS ESCROW	2,287.95
	-----
GRAND TOTAL	566,781.96
	=====

**VILLAGE OF ROUND LAKE**

**THE PRESIDENT AND BOARD OF TRUSTEES OF**

**THE VILLAGE OF ROUND LAKE**

**APPROVES THE PAYMENT OF PAYROLL**

**FOR THE PERIOD ENDING MAY 15, 2016**

**IN THE AMOUNT OF \$134,363.79**

\_\_\_\_\_  
**Daniel A. MacGillis, Village President**

**ATTEST:**

\_\_\_\_\_  
**Patricia C. Blauvelt, Village Clerk**

**Dated: June 6, 2016**

FOR CHECK DATES 05/19/2016 TO 05/19/2016

EMPL. #	NAME	EARNINGS			TAXES			DEDUCTIONS		PENSION/INSUR			
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	EMPLOYER	EMPLOYER	
GRAND TOTALS:		COM	4.000		160.00	FED	14,778.21		DD1	73,561.95	IMR	1,999.10	4,562.37
		REG	3,546.250		118,620.92	FICA	8,088.46		DD2	6,797.34	DFA	10.59	
		CA	1.000		115.39	MEDIC	1,891.63		GW	920.00	HFA	120.65	
		GWA	1.000		43.51	STATE	4,342.79		GWA	43.51	VFA	1.38	
		SIC	74.500		2,448.21				HSA	235.00	DCA	5.18	
		VAC	164.500		5,682.63				DD3	2,450.79	PCA	83.72	
		MP	12.000		1,200.00				ICM	2,090.85	VCA	0.70	
		OT	8.000		344.78				IMV	421.83	DAS	2.96	
		OC	14.000		416.30				UOE	438.71	PAS	87.12	
		CMP	33.500		1,106.96				PLI	145.34	DSA	4.69	
		FLH	28.000		751.40				AF1	77.27	VAS	0.48	
		PO	34.500		1,666.07				AF2	267.40	DSW	4.69	
		OIC	19.000		689.10				MAP	391.00	HSW	62.26	
		FTO	8.000		297.75				CS4	203.00	VSW	0.67	
		SRO	1.000		60.00						DFW	42.36	
		JD	8.000		297.75						PFW	343.32	
		PSI	1.000		75.00						VEW	5.52	
		POI	2.000		120.00						PCW	83.72	
		INS	1.000		268.02						DWS	4.44	
											VWS	0.72	
											IM2	243.93	556.71
											HWS	20.41	
											HFV	120.65	
											PWS	29.04	
											MFW	140.40	
											DSP	14.07	
											PSP	88.58	
											VSP	1.34	
											POL	7,577.94	
											EPF	15.18	
											PPS	232.32	
											TFP	84.72	
											DPS	13.32	
											VPS	1.92	
											IFP	361.95	
											RFP	514.98	
											ISP	62.26	
											EIP	0.24	
											RIP	29.04	
											DFP	21.18	
											MFP	280.80	
											DCP	10.36	
											PCP	83.72	
											VCP	1.40	
											ECP	0.70	

FOR CHECK DATES 05/19/2016 TO 05/19/2016

EMPL. #	NAME	EARNINGS			TAXES		DEDUCTIONS		PENSION/INSUR		
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	EMPLOYER
									RCP	83.72	
									TCP	5.18	
									PFP	171.66	
									MPS	47.50	
									HPS	40.82	
									ESP	0.67	
									TSP	4.69	
									DBS	2.96	
									PBS	58.08	
									VBS	0.48	
									DFB	10.59	
									PFB	171.66	
									VFB	1.38	
TOTAL FICA EMPLOYEE WAGES:					130,458.38	TOTAL EMPLOYER FICA:		8,088.46			
TOTAL MEDICARE EMPLOYEE WAGES:					130,458.38	TOTAL EMPLOYER MEDICARE:		1,891.63			
TOTAL FEDERAL EMPLOYEE WAGES:					117,583.05	TOTAL EMPLOYER PENSION:		5,119.08			
TOTAL STATE EMPLOYEE WAGES:					117,583.05						
TOTAL PENSION EMPLOYEE WAGES:					126,312.08						
TOTAL NUMBER OF EMPLOYEES:					62						
GROSS PAY:		\$134,363.79	TOTAL DEDUCTIONS:		130,559.19	NET PAY:		\$3,804.60			

FOR CHECK DATES 05/19/2016 TO 05/19/2016

EMPL. #	NAME	EARNINGS			TAXES			DEDUCTIONS		PENSION/INSUR			
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	EMPLOYER	EMPLOYER	
GRAND TOTALS:		REG	432.000		14,343.62	FED	1,702.48		DD1	6,634.97	IMR	635.85	1,451.16
		CA	1.000		115.39	FICA	901.80	901.80	DD2	750.11	DFA	10.59	
		GWA	1.000		43.51	MEDIC	210.91	210.91	GW	500.00	HFA	120.65	
		SIC	1.000		54.38	STATE	467.95		GWA	43.51	VFA	1.38	
		VAC	7.000		380.64				HSA	75.00	DCA	5.18	
									DD3	456.03	PCA	83.72	
									ICM	385.00	VCA	0.70	
									IMV	349.49	DAS	2.96	
											PAS	87.12	
											DSA	4.69	
											VAS	0.48	
TOTAL FICA EMPLOYEE WAGES:					14,545.07	TOTAL EMPLOYER FICA:		901.80					
TOTAL MEDICARE EMPLOYEE WAGES:					14,545.07	TOTAL EMPLOYER MEDICARE:		210.91					
TOTAL FEDERAL EMPLOYEE WAGES:					12,980.71	TOTAL EMPLOYER PENSION:		1,451.16					
TOTAL STATE EMPLOYEE WAGES:					12,980.71								
TOTAL PENSION EMPLOYEE WAGES:					14,130.00								
TOTAL NUMBER OF EMPLOYEES:					6								
GROSS PAY:		\$14,937.54		TOTAL DEDUCTIONS:		13,430.57		NET PAY:		\$1,506.97			

FOR CHECK DATES 05/19/2016 TO 05/19/2016

EMPL. #	NAME	EARNINGS				TAXES			VOLUNTARY		DEDUCTIONS		
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	CODE	EMPLOYEE	EMPLOYER
GRAND TOTALS:		REG	235.000		6,659.77	FED	905.41		DD1	4,549.87	IMR	306.22	698.85
		CMP	1.000		24.82	FICA	404.95	404.95	AF1	28.25	DBS	2.96	
		VAC	4.000		120.20	MEDIC	94.70	94.70	PLI	39.93	PBS	58.08	
						STATE	230.31				VBS	0.48	
											DFB	10.59	
											PFB	171.66	
											VFB	1.38	
						TOTAL FICA EMPLOYEE WAGES:	6,531.39	TOTAL EMPLOYER FICA:		404.95			
						TOTAL MEDICARE EMPLOYEE WAGES:	6,531.39	TOTAL EMPLOYER MEDICARE:		94.70			
						TOTAL FEDERAL EMPLOYEE WAGES:	6,225.17	TOTAL EMPLOYER PENSION:		698.85			
						TOTAL STATE EMPLOYEE WAGES:	6,225.17						
						TOTAL PENSION EMPLOYEE WAGES:	6,804.79						
						TOTAL NUMBER OF EMPLOYEES:	3						
		GROSS PAY:			\$6,804.79	TOTAL DEDUCTIONS:		6,804.79	NET PAY:				\$0.00

FOR CHECK DATES 05/19/2016 TO 05/19/2016

EMPL. #	NAME	EARNINGS				TAXES				DEDUCTIONS		
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	EMPLOYER	
GRAND TOTALS:		MP	12.000		1,200.00	FED	295.42		DD1	2,832.77		
		REG	2.000		2,500.00	FICA	229.40	229.40				
						MEDIC	53.65	53.65				
						STATE	104.76					
						TOTAL FICA EMPLOYEE WAGES:	3,700.00	TOTAL EMPLOYER FICA:		229.40		
						TOTAL MEDICARE EMPLOYEE WAGES:	3,700.00	TOTAL EMPLOYER MEDICARE:		53.65		
						TOTAL FEDERAL EMPLOYEE WAGES:	3,700.00					
						TOTAL STATE EMPLOYEE WAGES:	3,700.00					
						TOTAL NUMBER OF EMPLOYEES:	8					
						GROSS PAY:	\$3,700.00	TOTAL DEDUCTIONS:	3,516.00	NET PAY:	\$184.00	





FOR CHECK DATES 05/19/2016 TO 05/19/2016

EMPL. #	NAME	EARNINGS				TAXES				DEDUCTIONS			
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	CODE	EMPLOYEE	EMPLOYER
GRAND TOTALS:		COM		4.000	160.00	FED			DD1		72.38		
						FICA	9.92	9.92					
						MEDIC	2.32	2.32					
						STATE	1.50						
						TOTAL FICA EMPLOYEE WAGES:	160.00	TOTAL EMPLOYER FICA:			9.92		
						TOTAL MEDICARE EMPLOYEE WAGES:	160.00	TOTAL EMPLOYER MEDICARE:			2.32		
						TOTAL FEDERAL EMPLOYEE WAGES:	160.00						
						TOTAL STATE EMPLOYEE WAGES:	160.00						
						TOTAL NUMBER OF EMPLOYEES:	4						
						GROSS PAY:	\$160.00	TOTAL DEDUCTIONS:	86.12	NET PAY:	\$73.88		

**VILLAGE OF ROUND LAKE**

**THE PRESIDENT AND BOARD OF TRUSTEES OF**

**THE VILLAGE OF ROUND LAKE**

**APPROVES THE PAYMENT OF PAYROLL**

**FOR THE PERIOD ENDING MAY 29, 2016**

**IN THE AMOUNT OF \$134,052.63**

\_\_\_\_\_  
**Daniel A. MacGillis, Village President**

**ATTEST:**

\_\_\_\_\_  
**Patricia C. Blauvelt, Village Clerk**

**Dated: June 6, 2016**

FOR CHECK DATES 06/02/2016 TO 06/02/2016

EMPL. #	NAME	EARNINGS			TAXES			DEDUCTIONS		PENSION/INSUR			
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	EMPLOYER	EMPLOYER	
GRAND TOTALS:		REG	3,555.750		115,223.42	FED	14,972.14		DD1	72,717.16	IMR	2,007.73	4,582.06
		CA	1.000		115.39	FICA	8,069.13		DD2	4,611.65	DFA	10.59	
		GWA	1.000		43.51	MEDIC	1,887.13		GW	920.00	HFA	120.65	
		SIC	180.500		5,403.77	STATE	4,366.88		GWA	43.51	VFA	1.38	
		VAC	190.500		6,296.42				HSA	235.00	DCA	5.18	
		OT	4.000		166.67				DD3	4,723.52	PCA	83.72	
		OC	13.000		328.72				ICM	2,082.93	VCA	0.70	
		PO	61.000		3,216.53				IMV	421.83	DAS	2.96	
		CMP	40.000		1,331.39				UOE	438.71	PAS	87.12	
		OIC	5.000		186.10				PLI	145.34	DSA	4.69	
		FTO	14.000		521.06				AF1	77.27	VAS	0.48	
		SRO	1.000		60.00				AF2	267.40	DSW	4.69	
		FLH	20.000		696.63				MAP	391.00	HSW	62.26	
		PSI	1.000		75.00				CS4	203.00	VSW	0.67	
		POI	2.000		120.00						DFW	42.36	
		INS	1.000		268.02						PFW	343.32	
											VFW	5.52	
											PCW	83.72	
											DWS	4.44	
											VWS	0.72	
											IM2	244.94	559.03
											HWS	20.41	
											HFV	120.65	
											PWS	29.04	
											MFW	140.40	
											DSP	14.07	
											PSP	88.58	
											VSP	1.34	
											POL	7,582.89	
											EPF	15.18	
											PPS	232.32	
											TFP	84.72	
											DPS	13.32	
											VPS	1.92	
											IFP	361.95	
											RFP	514.98	
											ISP	62.26	
											EIP	0.24	
											RIP	29.04	
											DFP	21.18	
											MFP	280.80	
											DCP	10.36	
											PCP	83.72	
											VCP	1.40	
											ECP	0.70	

FOR CHECK DATES 06/02/2016 TO 06/02/2016

EMPL. #	NAME	EARNINGS			TAXES		DEDUCTIONS		PENSION/INSUR		
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	EMPLOYER
									RCP	83.72	
									TCP	5.18	
									PFP	171.66	
									MPS	47.50	
									HPS	40.82	
									ESP	0.67	
									TSP	4.69	
									DBS	2.96	
									PBS	58.08	
									VBS	0.48	
									DFB	10.59	
									PFB	171.66	
									VFB	1.38	
TOTAL FICA EMPLOYEE WAGES:					130,147.22	TOTAL EMPLOYER FICA:		8,069.13			
TOTAL MEDICARE EMPLOYEE WAGES:					130,147.22	TOTAL EMPLOYER MEDICARE:		1,887.13			
TOTAL FEDERAL EMPLOYEE WAGES:					117,265.22	TOTAL EMPLOYER PENSION:		5,141.09			
TOTAL STATE EMPLOYEE WAGES:					117,265.22						
TOTAL PENSION EMPLOYEE WAGES:					126,576.40						
TOTAL NUMBER OF EMPLOYEES:					52						
GROSS PAY:		\$134,052.63	TOTAL DEDUCTIONS:		130,002.30	NET PAY:		\$4,050.33			

FOR CHECK DATES 06/02/2016 TO 06/02/2016

EMPL. #	NAME	EARNINGS			TAXES			DEDUCTIONS		PENSION/INSUR			
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	EMPLOYER	EMPLOYER	
GRAND TOTALS:		REG	409.500		13,692.03	FED	1,702.47		DD1	6,634.97	IMR	635.85	1,451.16
		CA	1.000		115.39	FICA	901.80	901.80	DD2	750.11	DFA	10.59	
		GWA	1.000		43.51	MEDIC	210.91	210.91	GW	500.00	HFA	120.65	
		SIC	4.500		178.20	STATE	467.95		GWA	43.51	VFA	1.38	
		VAC	25.000		880.62				HSA	75.00	DCA	5.18	
		CMP	1.000		27.78				DD3	456.03	PCA	83.72	
									ICM	385.00	VCA	0.70	
									IMV	349.49	DAS	2.96	
											PAS	87.12	
											DSA	4.69	
											VAS	0.48	
TOTAL FICA EMPLOYEE WAGES:					14,545.06	TOTAL EMPLOYER FICA:		901.80					
TOTAL MEDICARE EMPLOYEE WAGES:					14,545.06	TOTAL EMPLOYER MEDICARE:		210.91					
TOTAL FEDERAL EMPLOYEE WAGES:					12,980.70	TOTAL EMPLOYER PENSION:		1,451.16					
TOTAL STATE EMPLOYEE WAGES:					12,980.70								
TOTAL PENSION EMPLOYEE WAGES:					14,129.99								
TOTAL NUMBER OF EMPLOYEES:					6								
GROSS PAY:		\$14,937.53	TOTAL DEDUCTIONS:		13,430.56	NET PAY:		\$1,506.97					

FOR CHECK DATES 06/02/2016 TO 06/02/2016

EMPL. #	NAME	EARNINGS				TAXES			DEDUCTIONS		PENSION/INSUR		
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE	EMPLOYER	CODE	EMPLOYEE	EMPLOYEE	EMPLOYER	
GRAND TOTALS:		REG	191.500		5,544.84	FED	978.94		DD1	4,735.87	IMR	320.08	730.48
		VAC	42.500		1,317.94	FICA	424.05	424.05	AF1	28.25	DBS	2.96	
		FLH	8.000		250.00	MEDIC	99.17	99.17	PLI	39.93	PBS	58.08	
						STATE	241.34				VBS	0.48	
											DFB	10.59	
											PFB	171.66	
											VFB	1.38	
						TOTAL FICA EMPLOYEE WAGES:	6,839.38	TOTAL EMPLOYER FICA:		424.05			
						TOTAL MEDICARE EMPLOYEE WAGES:	6,839.38	TOTAL EMPLOYER MEDICARE:		99.17			
						TOTAL FEDERAL EMPLOYEE WAGES:	6,519.30	TOTAL EMPLOYER PENSION:		730.48			
						TOTAL STATE EMPLOYEE WAGES:	6,519.30						
						TOTAL PENSION EMPLOYEE WAGES:	7,112.78						
						TOTAL NUMBER OF EMPLOYEES:	3						
						GROSS PAY:	\$7,112.78	TOTAL DEDUCTIONS:	7,112.78	NET PAY:	\$0.00		







**AGENDA ITEM SUMMARY**

**TITLE: GARAGE STORAGE RACKS**

**Agenda Item No. 5.4**

*Executive Summary*

Staff is requesting permission to contract Jay-R’s Steel & Welding, Inc. to fabricate and install two steel racks in the Public Works garage. The racks are intended to hold salt spreaders while they are not in use. The spreaders currently sit outside in the parking lot and every fall they require significant work to replace hoses and fittings that have been damaged from rust and UV deterioration. By storing them inside, much of this damage can be avoided.

Staff recommends accepting a proposal from Jay-R’s Steel & Welding, Inc. for \$3,903.50. Due to the custom fabrication of the racks, it is difficult to get quotes from multiple vendors. Staff has previously used Jay-R’s Steel & Welding, Inc. for various welding services and is generally satisfied with their work.

*Recommended Action*

Adopt a Resolution Approving a Proposal from Jay-R’s Steel & Welding, Inc. to Fabricate and Install Two Steel Racks in the Public Works Garage in an Amount not to Exceed \$3,903.50

<b>Committee:</b> PW/F&CA and Engineering	<b>Meeting Date(s):</b> 05/16/16 & 06/06/16																																		
<b>Lead Department:</b> Public Works	<b>Presenter:</b> Adam Wedoff, Director of Public Works																																		
<b>Item Budgeted:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  <b>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Account(s)</th> <th style="text-align: center;">Budget</th> <th style="text-align: center;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>Other Items</td> <td style="text-align: right;">\$310,800.00</td> <td></td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$20,000.00</td> <td style="text-align: right;">\$3,903.50</td> </tr> <tr> <td>YTD Actual</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td>35-20-88-88801</td> <td style="text-align: right;">\$330,800.00</td> <td style="text-align: right;">\$3,903.50</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td></td> <td style="text-align: right;">\$326,896.50</td> </tr> <tr> <td style="text-align: right;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	Other Items	\$310,800.00		Item Requested	\$20,000.00	\$3,903.50	YTD Actual		\$0.00	Amount Encumbered		\$0.00							35-20-88-88801	\$330,800.00	\$3,903.50	Request is over/under budget:			Under		\$326,896.50	Over	-		
Account(s)	Budget	Expenditure																																	
Other Items	\$310,800.00																																		
Item Requested	\$20,000.00	\$3,903.50																																	
YTD Actual		\$0.00																																	
Amount Encumbered		\$0.00																																	
35-20-88-88801	\$330,800.00	\$3,903.50																																	
Request is over/under budget:																																			
Under		\$326,896.50																																	
Over	-																																		

**Resolution 2016-R-\_\_**

**A Resolution Approving A Quote from Jay-R's Steel & Welding, Inc. to Fabricate and Install Steel Racks in the Public Works Garage**

**WHEREAS**, the Village's salt spreaders currently sit outside in the parking lot, acquiring significant damage and deterioration from the elements, which could be avoided by storing them inside.

**BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Round Lake as follows:

**Section One:** That the proposal from Jay-R's Steel & Welding, Inc. for the custom fabrication and installation of two steel racks in the Public Works garage for the storage of the salt spreaders, attached as Exhibit A, is hereby approved at a price not to exceed \$3,903.50.

**Section Two:** Due to the custom fabrication of the racks, it is difficult to get quotes from multiple vendors. Staff has previously used Jay-R's Steel & Welding, Inc. for various welding services and is generally satisfied with their work.

**Section Three:** The Village Administrator and Director of Public Works are authorized to execute all necessary documents to carry out this Resolution.

**Section Four:** That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

**APPROVED:**

---

Daniel A. MacGillis, Village President

**ATTEST:**

---

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

**Exhibit A**

**Quote from Jay-R's Steel & Welding, Inc.**

# Jay-R's Steel & Welding, Inc.

840 Tower Rd  
 Mundelein, IL 60060  
 Ph: 847-949-9353  
 Fax: 847-949-9228

Number: 5509

Date: November 06, 2015

**Bill To:**

Village of Round Lake  
 442 N. Cedar Lake Road  
 Round Lake, IL 60073 USA

<b>PO Number:</b>	<b>Work Order Number:</b>	<b>Attention:</b>	<b>Terms:</b>	<b>Quote Valid:</b>
		CRAIG HARRISON	30 DAYS	

Dept.	Description	Quantity/Hours	Price/Rate	Tax	Amount
MATERIAL	SALT SPREADER STORAGE RACK	2	1,951.75		3,903.50
<b>Sub-Total</b>					<b>\$3,903.50</b>
<b>State Tax 8.00% on 0.00</b>					<b>0.00</b>
<b>Total</b>					<b>\$3,903.50</b>

RECEIVED BY:

DATE:



VILLAGE OF ROUND LAKE  
**AGENDA ITEM SUMMARY**

**TITLE: MIDLAND DRIVE WATER MAIN REPLACEMENT DESIGN**

**Agenda Item No. 5.5**

*Executive Summary*

Staff recommends approving a work order from Baxter & Woodman to design the Midland Drive Water Main Replacement project. The water main along Midland Drive will be up-sized from a 6” main to an 8” main. The valves along the line will also be replaced and the roadway reconstructed after the water main work is completed.

Baxter & Woodman has provided engineering design services for the Village in the past and are familiar with Village staff and policies. Staff has found their work to be satisfactory. Baxter & Woodman has proposed a fee not to exceed \$46,850. The budget for this work is \$51,800.

See the attached work order for additional details.

*Recommended Action*

Adopt a Resolution to Approve a Work Order from Baxter & Woodman to Design the Midland Drive Water Main Replacement Project in an Amount not to Exceed \$46,850.00

<b>Committee:</b> PW/F&CA and Engineering		<b>Meeting Date(s):</b> 05/16/16 & 06/06/16	
<b>Lead Department:</b> Public Works		<b>Presenter:</b> Adam Wedoff, Director of Public Works	
<b>Item Budgeted:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	<b>Account(s)</b>	<b>Budget</b>	<b>Expenditure</b>
	<b>35-20-83-88301</b>	\$306,500.00	
	Item Requested	\$12,200.00	\$11,250.00
	Y-T-D Actual		\$0.00
	Amount Encumbered		\$0.00
	<b>Total</b>	<b>\$318,700.00</b>	<b>\$11,250.00</b>
	<b>50-60-81-88101</b>	\$2,903,981.00	
	Item Requested	\$39,600.00	\$35,600.00
	Y-T-D Actual		\$0.00
	Amount Encumbered		\$0.00
	<b>Total</b>	<b>\$2,943,581.00</b>	<b>\$35,600.00</b>
	<b>Grand Total</b>	<b>\$3,262,281.00</b>	<b>\$46,850.00</b>
Request is over/under budget:			
	Under		\$3,215,431.00

**Resolution 2016-R-\_\_\_**

**A Resolution Approving a Work Order from Baxter & Woodman, Inc.  
to Design the Midland Drive Water Main Replacement Project**

**BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Round Lake as follows:

**Section One:** That the work order from Baxter & Woodman, Inc. to design the Midland Drive Water Main Replacement Project, upsizing it from a 6" main to an 8" main, replacing valves along the line and reconstructing the roadway after the water main work is completed, attached hereto as Exhibit A, is hereby approved at a cost not to exceed \$46,850.00.

**Section Two:** Baxter & Woodman has provided satisfactory engineering design services for the Village in the past and is familiar with Village staff and policies.

**Section Three:** That the Mayor, or his designee, is authorized to take all necessary steps to implement this Resolution.

**Section Four:** That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

**APPROVED:**

---

Daniel A. MacGillis, Village President

**ATTEST:**

---

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

**Exhibit A**

**Work Order from Baxter & Woodman**

**VILLAGE OF ROUND LAKE, ILLINOIS  
MIDLAND DRIVE WATER MAIN REPLACEMENT  
ENGINEERING SERVICES  
WORK ORDER**

**ENGINEERS' PROJECT NO. 160480.40**

**Project Description:**

The Project consists of water main replacement and pavement rehabilitation along Midland Drive, from Hillandale Drive to Greenwood Drive.

**Engineering Services:**

The general provisions of this contract are enumerated in the Village Engineering Services Agreement between the Village and Engineers dated March, 18, 1998. The scope of services for this Project is listed in Attachment A of this Work Order.

**Compensation:**

Compensation for the services to be provided under this Work Order will be in accordance with the Village Engineering Services Agreement dated March 18, 1998. The Engineers' fee for items as described will not exceed \$46,850 without prior written approval of the Village.

Submitted by: **Baxter & Woodman, Inc.**

By: \_\_\_\_\_

Louis D. Hausmann, PE, PTOE

Title: Vice President/COO

Date: May 4, 2016

Approved: **Village of Round Lake, Illinois**

By: \_\_\_\_\_

Daniel A. MacGillis

Title: Mayor

Date: \_\_\_\_\_

**Additional Comments and Conditions:** Construction-related engineering services will be provided under a subsequent Work Order.

## Project Description

The Project includes replacement of the existing 6-inch water main along Midland Drive, from Hillandale Drive to Greenwood Drive with a new 8-inch water main. Approximately 1,700 lineal feet of new water main is anticipated, including connecting mains on side streets. The Project will include new water valves and vaults, fire hydrants, and water services. The existing rural pavement surface is currently in poor to marginal condition and completion of water main installation primarily in the pavement provides an opportunity to improve the pavement surface. The scope of roadway improvements includes full-depth asphalt surface removal, preparing the existing aggregate base, and installing new hot-mix asphalt (HMA) binder and surface courses. The current pavement footprint will remain unchanged, the rural cross section will be maintained (no additional curb and gutter), and the existing drainage will be maintained.

The scope of services does not include any special waste screening or clean construction and demolition debris evaluation, detailed profile and cross section analysis, sidewalk installation, or coordination with neighboring municipalities. We understand that the Project will not be utilizing any MFT or federal funding that would require review by the Illinois Department of Transportation (IDOT). The scope of services for roadway construction does not include permit preparation and fees. The existing drainage system will be utilized and no stormwater calculations are included in the project scope.

## Scope of Services

The following scope of services details the anticipated tasks necessary to successfully complete this Project.

1. **PROJECT MANAGEMENT** - Plan, schedule, and control the activities that must be performed to complete the Project. These activities include, but are not limited to, budget, schedule, and scope. Coordinate with the Village and project team to ensure that the goals of the Project are achieved.
2. **MEETINGS WITH VILLAGE STAFF** - Conduct one meeting with Village staff to review the final project documents.
3. **SITE VISITS** - Conduct site visits by designers to verify existing conditions and review the location of proposed improvements.
4. **TOPOGRAPHIC SURVEY** - Perform topographic survey within project limits and at 50-foot intervals along the project route to develop project drawings. State plane coordinates and NAVD 88 will be used for horizontal and vertical controls.
5. **UTILITY COORDINATION** - Complete a Design Locate with JULIE, which consists of obtaining names and phone numbers of utilities located within the work area. Contact utilities, obtain atlases where available, and provide preliminary drawing sheets to utility companies for their markup and return.

6. **GEOTECHNICAL SERVICES** – Retain a geotechnical sub-consultant to make five soil borings to a depth of 10-feet and five pavement cores, collect and analyze soil samples, determine groundwater levels, and prepare a written report for design of the improvements. Our fee includes a \$3,500 allowance for geotechnical services.
  
7. **WATER MAIN ENGINEERING DESIGN**
  - **INFRASTRUCTURE DESIGN** – Provide detailed design of water main improvements, including the location of water valves and vaults, fire hydrants, and water services to avoid conflicts with adjacent utilities, and to comply with Code requirements.
  - **PRELIMINARY PLAN SHEETS** – Prepare the infrastructure design plan and profile sheets for the proposed water main improvements utilizing collected topographic survey information.
  - **DETAIL SHEETS** – Prepare detail drawings and general note sheets for infrastructure improvements.
  - **ENGINEER'S OPINION OF PROBABLE COST** – Prepare an opinion of the probable construction cost of the proposed improvements.
  
8. **PAVEMENT ENGINEERING DESIGN**
  - **FIELD EVALUATION** – Perform a field evaluation of the condition of the existing pavement and drainage appurtenances, and measure and calculate quantities of pavement repair. Take photographs of existing conditions and prepare notes to assist with preparation of design drawings.
  - **PRELIMINARY GEOMETRIC PLANS** – Utilize topographic survey information taken for water main installation as the basis for preparation of roadway design drawings. Prepare the pavement design and geometric plan design sheets for the proposed improvements. Roadway design will be shown on plan and profile sheets developed for the water main installation. Cross sections will not be developed.
  - **MAINTENANCE OF TRAFFIC PLAN** – Develop a preferred maintenance of traffic and staging plan and/or notes and submit to the Village for comment and approval. Identify the preferred strategy for maintaining traffic and driveway access. Confer with Village staff, emergency services, and public transportation agencies to consider local impacts and concerns.
  - **PROJECT DETAILS AND STANDARDS** – Prepare Typical Sections, Roadway General Notes, Roadway Design Details, Summary of Quantities for roadway items, and any applicable IDOT details.
  - **ESTIMATE OF COST** – Prepare summary of quantities, schedules of materials, and contribute to engineer's estimate of cost for roadway items.

9. **PROJECT PLANS** – Prepare Design Documents for the proposed water main replacement and pavement improvements consisting of one set of drawings showing the general scope, extent, and character of construction work to be furnished and performed by the Contractor selected by the Village.
10. **PROJECT MANUAL** – Prepare for review and approval by the Village and its legal counsel the forms of Construction Contract Documents consisting of an Advertisement for Bids, Bidder Instructions, Bid Form, Agreement, Performance Bond Form, Payment Bond Form, General Conditions, and Supplementary Conditions based upon documents prepared by the Engineers Joint Contract Document Committee (EJCDC). Prepare one set of technical specifications for infrastructure and pavement improvements in the format of the Construction Specification Institute.
11. **AGENCY PERMITS** – Submit the design documents to the Illinois Historical Preservation Agency to obtain a “no significant historical resources” statement for the area of the Project. Submit the design documents to the IEPA Department of Public Water Supply for permits to construct, own, and operate the Project.
12. **QUALITY CONTROL REVIEWS** – Conduct internal design and constructability reviews of Drawings and Project Manual.
13. **ASSIST BIDDING** – Set bid dates with the Village, create an Advertisement for Bid and provide to Village for publication. Provide documents for bidding and assist the Village in solicitation of bids from as many qualified bidders as possible. Attend the bid opening with Village personnel and assist in reviewing and checking of bid package submittals as required. Tabulate all bids received and make a recommendation to the Village for Award of Contract.

I:\Crystal Lake\ROULK\160480-Midland WM\Contract\160480.40 Work Order.docx



VILLAGE OF ROUND LAKE  
**AGENDA ITEM SUMMARY**

**TITLE: WELL NO. 3 REHABILITATION DESIGN**

**Agenda Item No. 5.6**

*Executive Summary*

Staff recommends approving a work order from Baxter & Woodman to design and provide construction services for the rehabilitation of well number 3. The design and construction services will follow the stepped approach as laid out in the Well 3 Feasibility Study conducted last year. This approach will allow Village staff to evaluate the results of each step and determine whether or not the project will continue on to the next step or be terminated. This work is intended to either restore the well to a viable source of emergency water or abandon the well. Right now, the well has a very low output that would not be a substantial source of water in an emergency situation.

Baxter & Woodman has provided engineering design services for the Village in the past and are familiar with Village staff and policies. Staff has found their work to be satisfactory. Baxter & Woodman has proposed a fee not to exceed \$30,900. The budget for this work is \$65,000.

See the attached work order for additional details.

*Recommended Action*

Adopt a Resolution to approve a Work Order from Baxter & Woodman to Design and Provide Construction Services for the Rehabilitation of Well Number 3 in an Amount not to Exceed \$30,900.00

<b>Committee:</b> PW/F&CA and Engineering	<b>Meeting Date(s):</b> 05/16/16 & 06/06/16																															
<b>Lead Department:</b> Public Works	<b>Presenter:</b> Adam Wedoff, Director of Public Works																															
<b>Item Budgeted:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  <b>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Account(s)</th> <th style="width: 30%;">Budget</th> <th style="width: 40%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>Other Items</td> <td style="text-align: right;">\$2,878,581.00</td> <td></td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$65,000.00</td> <td style="text-align: right;">\$30,900.00</td> </tr> <tr> <td>YTD Actual</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td>50-60-81-88101</td> <td style="text-align: right;">\$2,943,581.00</td> <td style="text-align: right;">\$30,900.00</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: center;">Under</td> <td></td> <td style="text-align: right;">\$2,912,681.00</td> </tr> <tr> <td style="text-align: center;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	Other Items	\$2,878,581.00		Item Requested	\$65,000.00	\$30,900.00	YTD Actual		\$0.00	Amount Encumbered		\$0.00				50-60-81-88101	\$2,943,581.00	\$30,900.00	Request is over/under budget:			Under		\$2,912,681.00	Over	-		
Account(s)	Budget	Expenditure																														
Other Items	\$2,878,581.00																															
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Amount Encumbered		\$0.00																														
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Request is over/under budget:																																
Under		\$2,912,681.00																														
Over	-																															

**Resolution 2016-R-\_\_\_**

**A Resolution Approving a Work Order from Baxter & Woodman, Inc.  
to Design and Provide Construction Services for the Rehabilitation of Well Number 3**

**BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Round Lake as follows:

**Section One:** That the work order from Baxter & Woodman, Inc. to design and provide construction services for the rehabilitation of well number 3, attached hereto as Exhibit A, is hereby approved at a cost not to exceed \$30,900.00.

**Section Two:** The design and construction services will follow the stepped approach as laid out in the Well 3 Feasibility Study conducted last year, which allow Village staff to evaluate the results of each step and determine whether or not the project will continue on to the next step or be terminated.

**Section Three:** This work is intended to either restore the well to a viable source of emergency water or abandon the well; currently the well has a very low output that would not be a substantial source of water in an emergency situation.

**Section Four:** Baxter & Woodman has provided satisfactory engineering design services for the Village in the past and are familiar with Village staff and policies.

**Section Four:** That the Mayor, or his designee, is authorized to take all necessary steps to implement this Resolution.

**Section Five:** That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

**APPROVED:**

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Daniel A. MacGillis, Village President

**ATTEST:**

---

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

**Exhibit A**

**Work Order from Baxter & Woodman**

VILLAGE OF ROUND LAKE, ILLINOIS  
WATER SUPPLY WELL NO. 3 REHABILITATION

WORK ORDER

ENGINEERS' PROJECT NO. 150490.00

**Project Description:**

The Project consists of design, bidding, and construction services for the rehabilitation of Water Supply Well No. 3. A description of the Project and proposed rehabilitation steps are described in Attachment A of this Work Order.

**Engineering Services:**

The general provisions of this contract are enumerated in the Village Engineering Services Agreement between the Village and the Engineers dated March 18, 1998. Anticipated engineering service tasks necessary to successfully complete this Project are described in Attachment B of this Work Order. Manpower Requirements and Costs Summary are described in Attachment C of this Work Order.

**Compensation:**

Compensation for the services will be in accordance with the Village Engineering Services Agreement dated March 18, 1998. The Engineers' fee for items as described will not exceed a total amount of **\$30,900** for Design, Bidding, and Construction Services without prior written approval of the Village (\$17,000 for Design and Bidding Services and \$13,900 for Construction Services, including Construction Administration, Field Observation, and Complete Project tasks.)

Submitted by: **Baxter & Woodman, Inc.**

By: \_\_\_\_\_

Louis D. Haussmann, PE, PTOE

Title: Vice President/COO

Date: May 5, 2016

Approved: **Village of Round Lake, Illinois**

By: \_\_\_\_\_

Daniel A. MacGillis

Title: Mayor

Date: \_\_\_\_\_

**Additional Comments and Conditions:**

**SCHEDULE**

Complete Design Services: 45 days after Signed Work Order

Advertise Project: 15 days after Approval of Contract Documents

Design Services do not include actual rehabilitation activities including water quality sampling or other testing services.

**Village of Round Lake, Illinois  
Water Supply Well No. 3 Rehabilitation  
Design, Bidding, and Construction Engineering Services  
Work Order 150490.00**

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**Attachment A**

**Project Description**

The Project consists of the design, bidding, and construction engineering services required to aid in restoring well borehole efficiency and well output capacity for the Village's existing Well No. 3 facility at the Nippersink Road Pumping Station.

The rehabilitation work anticipated to be performed by others includes: removal and inspection of the existing well pump; televising of the well; installing of a test well pump; test pumping of the existing well; mechanical and possible chemical rehabilitation of the well borehole; bailing of the well; test pumping of the well at the completion of the work; possible rehabilitation, repair and or replacement of the well pump and associated well column pipe and appurtenances, along with reinstallation, disinfection, and testing of the final pumping equipment.

Engineering services for the design, bidding, and construction services required to aid in restoring Well No. 3's borehole efficiency and well output capacity are noted in Attachment B.

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### **Scope of Services**

The following scope of services details the anticipated engineering tasks necessary to successfully complete this Project.

1. **PROJECT MANAGEMENT** - Plan, schedule, and control the activities that must be performed to complete the Project. These activities include, but are not limited to, budget, schedule, and scope. Confer with Village staff and project team to ensure that the goals of the Project are achieved.
2. **MEETINGS WITH VILLAGE STAFF** - Conduct meetings with staff to discuss the Project and review various items and contractor performance. The engineering fee includes six meetings:
  - a. Kickoff meeting.
  - b. One progress meeting during design.
  - c. Attendance at the bid opening.
  - d. Pre-construction meeting
  - e. Two construction progress meetings
3. **DESIGN EXHIBITS AND SKETCHES** - Prepare necessary exhibits and sketches showing the general scope, extent, and character of construction work to be furnished and performed by the Contractor(s) selected by the Owner.
4. **PROJECT MANUAL** - Prepare for review and approval by the Village and its legal counsel the forms of Construction Contract Documents consisting of Advertisement for Bids, Bidder Instructions, Bid Form, Agreement, Performance Bond Form, Payment Bond Form, General Conditions, and Supplementary Conditions based upon documents prepared by the Engineers Joint Contract Document Committee (EJCDC). Prepare technical specifications for the Project components in the format of the Construction Specification Institute.
5. **QUALITY CONTROL REVIEWS** - Conduct internal design and constructability reviews of Drawings and Project Manual.
6. **ENGINEER'S OPINION OF PROBABLE COST** - Prepare a final opinion of the probable construction cost.
7. **ASSIST WITH BIDDING** - Set bid dates with the Village, create Advertisement for Bids and provide to Village for publication. Provide documents for bidding and assist the Village in solicitation of bids from as many qualified bidders as possible. Attend bid opening with Village personnel and assist in reviewing and checking of bid package submittals as required. Tabulate all bids received and make a recommendation to the Village for Award of Contract. As an alternative to bidding, the Village may obtain quotations from qualified well contractors.

- 
8. **OVERALL CONSTRUCTION SERVICE DUTIES** - Act as the Owner's representative with duties, responsibilities and limitations of authority as assigned in the construction contract documents.
9. **CONSTRUCTION ADMINISTRATION DUTIES**
- a. Prepare Award Letter, Agreement, Contract Documents, Performance/Payment Bonds, and Notice to Proceed. Review Contractor insurance documents.
  - b. Attend and prepare minutes for the preconstruction conference, and review the Contractor's proposed construction schedule and list of subcontractors.
  - c. Attend two construction progress meetings.
  - d. Shop drawing and submittal review by Engineer shall apply only to the items in the submissions and only for the purpose of assessing, if upon installation or incorporation in the Project, they are generally consistent with the construction documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e. hard copy or electronic transmission) and for compliance with the contract documents. Owner further agrees that the Engineer's review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs or precautions. Engineer's consideration of a component does not constitute acceptance of the assembled item.
  - e. Review construction record drawings for completeness prior to submission to CADD.
  - f. Prepare construction contract change orders and work directives when authorized by the Owner.
  - g. Review the Contractor's requests for payments as construction work progresses, and advise the Owner of amounts due and payable to the Contractor in accordance with the terms of the construction contract documents.
  - h. Research and prepare written response by Engineer to request for information from the Owner and Contractor.
  - i. Project manager or other office staff visit site as needed.
10. **FIELD OBSERVATION DUTIES**
- a. Engineer's site observation shall be at the times agreed upon with the Owner. Engineer will provide Resident Project Representatives at the construction site on a periodic part-time basis from the Engineer's office of not more than eight (8) hours per regular weekday, not including legal holidays (for up to 80 hours) as deemed necessary by the Engineer, to assist the Contractor with interpretation of the Drawings and Specifications, to observe in general if the Contractor's work is in conformity with the Final Design Documents, and to monitor the Contractor's progress as related to the Construction Contract date of completion. Through standard, reasonable means, Engineer will become generally familiar with observable completed work. If Engineer observes completed work that is inconsistent with the construction documents, that information shall be

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communicated to the contractor and Owner to address. Engineer shall not supervise, direct, control, or have charge or authority over any contractor's work, nor shall the Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the contract documents, which contractor is solely responsible for its errors, omissions, and failure to carry out the work. Engineer shall not be responsible for the acts of omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or any other person, (except Engineer's own agents, employees, and consultants) at the site or otherwise furnishing or performing any work; or for any decision made regarding the contract documents, or any application, interpretation, or clarification, of the contract documents, other than those made by the Engineer.

- b. Keep a daily record of the Contractor's work on those days that the Engineers are at the construction site including notations on the nature and cost of any extra work, and provide weekly reports to the Owner of the construction progress and working days charged against the Contractor's time for completion.

**11. SUBSTANTIAL COMPLETION OF PROJECT**

- a. Provide construction inspection services when notified by the Contractor that the Project is substantially complete. Prepare written punch lists during substantial completion inspections.
- b. Prepare Certificate of Substantial Completion.

**12. COMPLETION OF PROJECT**

- a. Provide construction inspection services when notified by the Contractor that the Project is complete. Prepare written punch lists during final completion inspections.
- b. Review the Contractor's written guarantees and issue a Notice of Acceptability for the Project by the Owner.
- c. Review the Contractor's requests for final payment, and advise the Owner of the amounts due and payable to the Contractor in accordance with the terms of the construction contract documents.
- d. Review Contractor's construction record drawings which show field installed dimensions of the completed work which the Engineers consider significant and provide the Owner with CD or electronic copy within thirty (30) days of the Project completion.

Village of Round Lake  
 Water Supply Well No. 3 Rehabilitation  
 Design, Bidding, and Construction Engineering Services  
 Work Order 150490.00

Attachment C

**Manpower Requirements and Costs Summary**

<b><u>Deliverable</u></b>	<b><u>Employee Class</u></b>	<b><u>Hourly Rate</u></b>	<b><u>Estimated Hours</u></b>	<b><u>Labor Cost</u></b>
Design	Senior Engineer IV	\$ 170.00	8	\$ 1,360.00
	Senior Engineer II	\$ 140.00	70	\$ 9,800.00
	Drafting	\$ 120.00	15	\$ 1,800.00
	Clerical	\$ 70.00	8	\$ 560.00
<b>Design Totals</b>			<b>101</b>	<b>\$ 13,520.00</b>
Bidding	Senior Engineer II	\$ 140.00	20	\$ 2,800.00
	Clerical	\$ 70.00	8	\$ 560.00
<b>Bidding Totals</b>			<b>28</b>	<b>\$ 3,360.00</b>
Construction Admin	Engineer II	\$ 140.00	8	\$ 1,120.00
			8	\$ 1,120.00
<b>Const Admin Totals</b>			<b>8</b>	<b>\$ 1,120.00</b>
Field Observation	Engineer II	\$ 140.00	80	\$ 11,200.00
			80	\$ 11,200.00
<b>Field Observation Totals</b>			<b>80</b>	<b>\$ 11,200.00</b>
Complete Project	Engineer IV	\$ 170.00	4	\$ 680.00
	Engineer II	\$ 140.00	4	\$ 560.00
<b>Complete Project Totals</b>			<b>8</b>	<b>\$ 1,240.00</b>
Expenses				\$ 460.00
<b>TOTAL FEE</b>				<b>\$ 30,900.00</b>



VILLAGE OF ROUND LAKE

**AGENDA ITEM SUMMARY**

**TITLE: PURCHASE ROOT GRAPPLE**

**Agenda Item No. 5.7**

*Executive Summary*

Staff is requesting permission to purchase a root grapple attachment for the Bobcat skid steer. Staff recently rented a root grapple to find out how helpful it would be for tree removal work. The attachment allowed staff to cut the large trunks off of trees in a single piece and load them into trucks instead of having to cut them up into smaller pieces to be loaded out by hand. This sped up the tree removal process considerably.

Staff received quotes for new attachments in the \$3,650 range. Staff also found a used root grapple in good condition from Atlas Bobcat for \$3,000. Staff recommends purchasing the used root grapple.

*Recommended Action*

Adopt a Resolution Approving the Quote from Atlas Bobcat for a 72” Used Root Grapple Attachment in an Amount not to Exceed \$3,000.00

<b>Committee:</b> PW/F&CA and Engineering	<b>Meeting Date(s):</b> 05/16/16 & 06/06/16																																		
<b>Lead Department:</b> Public Works	<b>Presenter:</b> Adam Wedoff, Director of Public Works																																		
<p><b>Item Budgeted:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p><b>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</b></p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Account(s)</th> <th style="text-align: center;">Budget</th> <th style="text-align: center;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>Other Items</td> <td style="text-align: right;">\$43,000.00</td> <td></td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$3,000.00</td> </tr> <tr> <td>YTD Actual</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$5,870.00</td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td>01-60-80-88001</td> <td style="text-align: right;">\$43,000.00</td> <td style="text-align: right;">\$8,870.00</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td></td> <td style="text-align: right;">\$34,130.00</td> </tr> <tr> <td style="text-align: right;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>		Account(s)	Budget	Expenditure	Other Items	\$43,000.00		Item Requested	\$0.00	\$3,000.00	YTD Actual		\$0.00	Amount Encumbered		\$5,870.00							01-60-80-88001	\$43,000.00	\$8,870.00	Request is over/under budget:			Under		\$34,130.00	Over	-	
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**Resolution 2016-R-\_\_\_**

**A Resolution Approving the Purchase of a Root Grapple Attachment**

**BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Round Lake as follows:

**Section One:** That the quote from Atlas Bobcat for a used root grapple attachment in good condition for the Village's Bobcat skid steer, attached hereto as Exhibit A, is hereby approved at a cost not to exceed \$3,000.00.

**Section Two:** That the Mayor, or his designee, is authorized to take all necessary steps to implement this Resolution.

**Section Three:** That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

**APPROVED:**

---

Daniel A. MacGillis, Village President

**ATTEST:**

---

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

**Exhibit A**

**Proposal from Atlas Bobcat**



# Bobcat.

## Product Quotation

Quotation Number: 25194D025392

Date: 2016-05-06 14:27:04

Ship to	Bobcat Dealer	Bill To
Village of Round Lake Attn: Mark Kilarski 741 W. Townline Rd. Round Lake, IL 60073 Phone: (847) 366-8004 Fax: 847.740.3576	Atlas Bobcat, Elk Grove Village, IL 1160 MCCABE AVE ELK GROVE VILLAGE IL 60007 Phone: (847) 678-3633 Fax: (847) 678-3587  Contact: Todd Swartz Phone: 847-678-3633 Fax: 847-678-3587 Cellular: 847-529-1191 E Mail: tswartz@atlasbobcat.com	Village of Round Lake Attn: Mark Kilarski 741 W. Townline Rd. Round Lake, IL 60073 Phone: (847) 366-8004 Fax: 847.740.3576

Description	Part No	Qty	Price Ea.	Total
72" Root Grapple <i>AB18700 S/N AE6H02485</i>	7165486	1	\$3,000.00	\$3,000.00
<b>Total of Items Quoted</b>				<b>\$3,000.00</b>
<b>Quote Total - US dollars</b>				<b>\$3,000.00</b>

**Notes:**

Initial Rent paid \$500.00

\$1250.00 Due June 1st

\$1250.00 Balance Due July 1st

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.  
Customer must exercise his purchase option within 30 days from quote date.

**Customer Acceptance:** \_\_\_\_\_ **Purchase Order:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

**Print:** \_\_\_\_\_ **Sign:** \_\_\_\_\_ **Date:** \_\_\_\_\_



1560 N Old Rand Rd. • Wauconda, IL 60084

(847) 526-7700

NAPERVILLE • ROCKFORD • SOUTH HOLLAND • WAUCONDA

Page 1 of 1

Village of Round Lake  
751 W. Townline Rd.  
Round Lake IL 60073

5-5-16

Attn: Craig Harrison  
CP:(224) 406-0976      FAX (847) 740-3576

Dear Craig,

Thank you for your request for pricing on a 72" Brush Tined Grapple. The model is a Worksite Pro GT72.

**Worksite Pro GT 72 F.O.B. West Side Tractor Wauconda, IL**

**\$ 3,650\***

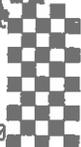


If you have any questions, please let me know.  
\*Skid Loader not included  
This quote is valid for 30 days from the above date.

Thank you  
Chris Mazzoni  
West Side Tractor Sales  
Cell: (630) 816-5001  
Office: (847) 526-7700  
Office Fax: (847) 526-3565  
[cmazzoni@westsidetractorsales.com](mailto:cmazzoni@westsidetractorsales.com)  
[www.westsidetractorsales.com](http://www.westsidetractorsales.com)



HITACHI









VILLAGE OF ROUND LAKE  
**AGENDA ITEM SUMMARY**

**TITLE:** A.E.D. AUTOMATIC EMERGENCY  
 DEFIBRILLATOR PURCHASE

**Agenda Item No. 5.8**

***Executive Summary:***

The Village has applied and has been approved for a safety and educational grant from the Illinois Public Risk Fund (our risk management company) for \$6,373.00 for the purchase of Automatic Emergency Defibrillator equipment. We also have \$5,000.00 in our Capital Improvement Technology Replacement Budget.

The purpose of this agenda item summary is to request permission to purchase four (4) Cardiac Science G5 Automatic Emergency Defibrillator machines, one (1) wall mounted cabinet with alarm, two (1) V-shape AED wall signs, and four replacement adult pads and six children pads for existing and new AED's for the total price of \$6,718.14 from OxySure Systems, Inc. of Frisco, Texas 75033.

These machines will be placed one each, in the roll-call area of the Police Department (Public Act 099-0246), in a commonly used Public Works vehicle that will be on-scene of most digging operations, and two on-duty police squad cars.

Three prices were obtained for the Automated Electronic Defibrillators:

1. OxySure Systems, Inc. of Frisco, TX. Four machines @ \$1,425.00 & Accessories and \$42.16 shipping.= \$6,718.14
2. Heartsmart.com of New Milford, CT. Four machines @ \$1,695.00 & Accessories & free shipping = \$7,887.00
3. AED Superstore of Woodruff, WI. Two machines @ \$1,695.00 & Accessories and free shipping. = \$7652.00

The net impact to the Village is \$345.14.

***Recommended Action:***

Adopt a Resolution Approving the Quote from OxySure Systems, Inc. for Four (4) Cardiac Science Powerheart G5 AED's and Accessories in an Amount not to Exceed \$6,718.14

<b>Committee: Police</b>	<b>Meeting Date(s): May 16, 2016 &amp; June 6, 2016</b>																																		
<b>Lead Department: Police</b>	<b>Presenter: Michael Gillette; Chief of Police</b>																																		
<b>Item Budgeted:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A  <b>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Account(s)</th> <th style="text-align: right;">Budget</th> <th style="text-align: right;">Expenditure</th> </tr> </thead> <tbody> <tr> <td><b>61-40-80-88024</b></td> <td style="text-align: right;">\$5,000.00</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td><b>01-05-62-56200</b></td> <td style="text-align: right;">\$6,373.00</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$6,718.14</td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$11,373.00</b></td> <td style="text-align: right;"><b>\$6,718.14</b></td> </tr> <tr> <td><b>Grand Total</b></td> <td style="text-align: right;"><b>\$11,373.00</b></td> <td style="text-align: right;"><b>\$6,718.14</b></td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td></td> <td style="text-align: right;">\$4,654.86</td> </tr> <tr> <td style="text-align: right;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	<b>61-40-80-88024</b>	\$5,000.00	\$0.00	<b>01-05-62-56200</b>	\$6,373.00	\$0.00	Item Requested	\$0.00	\$6,718.14	Y-T-D Actual		\$0.00	Amount Encumbered		\$0.00	<b>Total</b>	<b>\$11,373.00</b>	<b>\$6,718.14</b>	<b>Grand Total</b>	<b>\$11,373.00</b>	<b>\$6,718.14</b>	Request is over/under budget:			Under		\$4,654.86	Over	-		
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**Resolution 2016-R-\_\_\_**

**A Resolution Authorizing the Purchase of Four (4) Cardiac Science Powerheart G5 AEDs and Accessories for Police Vehicles, the Police Station and Public Works**

**WHEREAS,** The Village has applied and been approved for a safety and educational grant from the Illinois Public Risk Fund for \$6,373.00 for the purchase of Automatic Emergency Defibrillator (“AED”) equipment.

**BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Round Lake as follows:

**Section One:** That the quote from Oxysure Systems, Inc. for the purchase of four (4) Cardiac Science G5 Automatic Emergency Defibrillator machines, one (1) wall mounted cabinet with alarm, two (2) V-shape AED wall signs, and four replacement adult pads and six children pad for existing and new AEDs, attached hereto as Exhibit A, was the lowest of three quotes and is hereby approved at a cost not to exceed \$6,718.14.

**Section Two:** That the Mayor, or his designee, is authorized to take all necessary steps to implement this Resolution.

**Section Three:** That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

**APPROVED:**

---

Daniel A. MacGillis, Village President

**ATTEST:**

---

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

**Exhibit A**

**Quote from Oxysure Systems, Inc.**



VILLAGE OF ROUND LAKE

**AGENDA ITEM SUMMARY**

**TITLE:** INTERIM PROSECUTOR ENGAGEMENT LETTER

**Agenda Item No. 7.1**

*Executive Summary:*

Due to recent circumstances regarding the current Village Prosecutor, staff is recommending that the Village Board approve an interim Village Prosecutor until staff presents to the Village Board a suggestion for a new Village Prosecutor.

Letters were sent out to qualified attorneys or firms for the role of Village Prosecutor on June 2, 2016. The letter requested a detailed proposal and qualifications from each firm and the attorneys who will be performing work in the prosecutor role. The deadline for the information to be received by staff is a week before the next Board meeting so that that staff may have the option of recommending a new Village Prosecutor at the June 16, 2016 Board Meeting.

*Recommended Action:*

Adopt a Resolution Approving an Engagement With LaLuzerne & Smith, LTD to Act as Interim Village Prosecutor

<b>Committee:</b> -		<b>Meeting Date:</b> June 6, 2016																																		
<b>Lead Department:</b> Administration		<b>Presenter:</b> Steven J. Shields, Village Administrator																																		
<b>Item Budgeted:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  <b>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</b>  <b>Note:</b> Item requested was not included as it is based on hours that are unknown at this time.	<table border="1"> <thead> <tr> <th>Account(s)</th> <th>Budget</th> <th>Expenditure</th> </tr> </thead> <tbody> <tr> <td>+++-----77311</td> <td>\$57,000.00</td> <td></td> </tr> <tr> <td>Item Requested</td> <td></td> <td></td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td>\$5,217.75</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Total:</td> <td><b>\$57,000.00</b></td> <td><b>\$5,217.75</b></td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td>Under</td> <td></td> <td>\$51,782.25</td> </tr> <tr> <td>Over</td> <td>-</td> <td></td> </tr> </tbody> </table>			Account(s)	Budget	Expenditure	+++-----77311	\$57,000.00		Item Requested			Y-T-D Actual		\$5,217.75	Amount Encumbered									Total:	<b>\$57,000.00</b>	<b>\$5,217.75</b>	Request is over/under budget:			Under		\$51,782.25	Over	-	
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**Resolution 2016-R-\_\_\_**

**A Resolution Approving an Engagement With LaLuzerne & Smith, LTD  
to Act as Interim Village Prosecutor**

**WHEREAS,** The Village is currently searching for a permanent Village Prosecutor to prosecute local ordinance violations, traffic violations, and other matters as needed, and while the Village conducts its search for the most qualified provider it needs to appoint an interim prosecutor; and

**WHEREAS,** The Village President and Board of Trustees may employ other counsel from time to time under section 2.24.080 of the Village Code.

**NOW, THEREFORE, BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Round Lake as follows:

**Section One:** That the engagement described in the letter from LaLuzerne & Smith, LTD, which sets forth services the Firm will provide as the interim Village Prosecutor, attached hereto as Exhibit A, is hereby approved at a rate not to exceed \$125.00 per hour. As interim Village Prosecutor, LaLuzerne & Smith, LTD shall serve as provided in section 2.24.090 of the Village Code.

**Section Two:** That the interim Village Prosecutor services provided by LaLuzerne & Smith shall immediately cease when the Village retains a permanent Village Prosecutor, and the interim services provided by LaLuzerne & Smith shall not affect the Village's search for the most qualified permanent service provider.

**Section Three:** That the Mayor, or his designee, is authorized to take all necessary steps to implement this Resolution.

**Section Four:** That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

**APPROVED:**

---

Daniel A. MacGillis, Village President

**ATTEST:**

---

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

**Exhibit A**

**Engagement Letter from LaLuzerne & Smith, LTD.**

**LaLUZERNE & SMITH, LTD.**  
**A Professional Corporation**  
**Attorneys at Law**

Lawrence R. LaLuzerne

Brian G. Smith

One North County Street  
Waukegan, Illinois 60085-4303

Telephone 847/775-7700

Facsimile 847/662-6834

Joel D. Gingiss

email: Larry@lsattorneys.com

June 2, 2016

Mayor Daniel A. MacGillis  
Village of Round Lake  
442 N. Cedar Lake Road  
Round Lake IL 60073

Steven J. Shields  
Village Administrator  
Village of Round Lake  
442 N. Cedar Lake Road  
Round Lake IL 60073

**Re: Engagement Letter for Interim Village Prosecutor**

Dear Mayor MacGillis and Administrator Shields:

Our firm has been asked to provide an engagement letter to the Village of Round Lake to serve as the interim Village Prosecutor until a permanent prosecutor is appointed. Our firm has previously served as the Village Prosecutor and we are very familiar with Chief Gillette and his officers. We appreciate the opportunity to represent the Village of Round Lake again. Our firm will be willing to serve as interim Village Prosecutor at our normal prosecution rate of \$125.00 per hour, for so long as the Village of Round Lake needs our services for branch court, DUI court in C-405, liquor control hearings, and other prosecution services. I have previously provided you with a copy of our firm resume for your review.

If you have any questions, please feel free to contact me.

Sincerely,

**LaLUZERNE & SMITH, LTD.**

*Lawrence R. LaLuzerne*

Lawrence R. LaLuzerne

LRL:sd

## RESUME OF LaLUZERNE & SMITH, LTD.

**LaLUZERNE, & SMITH, LTD.** is a Lake County law firm emphasizing its practice in the area of municipal law, particularly prosecution of traffic, DUI, and ordinance violations. All of the attorneys in the firm have, at one point in their careers, either been the attorney for a governmental board, litigated a question of local governmental law, or submitted an appellate brief to the Second Appellate District or the Illinois Supreme Court on an issue involving municipal law. The firm has been lead counsel on over 33 published appellate court cases involving questions of municipal law and traffic enforcement, as well as dozens of Rule 23 decisions (unpublished opinions).

The firm represents numerous cities, villages, and other units of local government. We currently serve as the corporate attorney for the Village of Indian Creek. We also represent the 9-1-1 Emergency Telephone Systems Board for the City of Waukegan. We serve as Special Counsel to the Village of Mundelein and the City of Waukegan. We currently serve as municipal prosecutors for 10 police departments: City of Highland Park, City of Lake Forest, Village of Libertyville, Village of Lincolnshire, Village of Long Grove, Village of Mundelein, Village of Mettawa, City of North Chicago, City of Waukegan, and the Great Lakes Police Department. Our work with the police departments includes traffic and ordinance prosecution, disciplinary matters before the Civil Service Commission or Board of Fire and Police Commissioners, and advising the Department Heads on employment matters.

**LAWRENCE R. LaLUZERNE** is a graduate of the University of Notre Dame and Loyola University of Chicago School of Law. Following graduation from law school, Mr. LaLuzerne served as a JAG officer with the US Air Force. Mr. LaLuzerne has been prosecuting municipal ordinance and traffic violations in Lake County since 1989. Mr. LaLuzerne has lectured on various matters of municipal law and co-authored *Loitering Ordinances, A Note on their Present Constitutional Status When Used as a Law Enforcement Tool in Dealing with Street Gangs* in the Illinois Law State Bar Association Local Government Issue 1994. He has also presented before the Illinois State Bar Association and Lake County Bar Association on topics of municipal interest. He has argued cases both in the Appellate Court Second District and in the Illinois Supreme Court on traffic enforcement.

**BRIAN G. SMITH** received his Juris Doctor Degree from The Catholic University of America Columbus School of Law in 2008. While at Catholic, he was the Managing Editor of the *National Security Law Report*. Since joining the firm in 2008, he has been responsible for prosecution of traffic, DUI, and ordinance violations and has further prosecuted matters of police discipline before labor arbitrators and boards of Fire and Police Commissions, as well as Pension Boards. He has successfully tried numerous cases to a jury verdict as well as bench trials. He has written multiple appellate briefs on traffic and DUI issues in the Second Appellate District.

**JOEL D. GINGISS** is a former US Navy pilot with two combat tours in Vietnam flying off the carrier USS Kittyhawk. He also served as a Lake County Assistant State's Attorney from 1993 to 2000. Mr. Gingiss also was president of Gingiss Formalwear. Mr. Gingiss joined the firm in 2000 and handles prosecution work for the police departments represented by the firm.



VILLAGE OF ROUND LAKE  
**AGENDA ITEM SUMMARY**

**TITLE: PLANTERS BOXES**

**Agenda Item No. 7.2**

*Executive Summary:*

Eighteen (18) new planter boxes were recently purchased replacing the old boxes that were discarded due to their condition. The boxes were purchased before the Memorial Day weekend to beautify the downtown area prior to the parade event. Staff is recommending ratification of the planter boxes expense. There is \$5,000 budgeted in the beatification program account for such items, however, staff recommends splitting the costs between the beatification program and the B&G repairs account in Administration, \$1,828.35 each.

*Recommended Action:*

Adopt a Resolution Ratifying the Purchase of 18 Planter Boxes

<b>Committee:</b> -	<b>Meeting Date:</b> June 6, 2016																														
<b>Lead Department:</b> Administration	<b>Presenter:</b> Steven J. Shields, Village Administrator																														
<b>Item Budgeted:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Account(s)</th> <th style="text-align: center;">Budget</th> <th style="text-align: center;">Expenditure</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">01-20-77-77710</td> <td style="text-align: right;">\$5,000.00</td> <td></td> </tr> <tr> <td>Item Requested</td> <td></td> <td></td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total:</td> <td style="text-align: right;"><b>\$5,000.00</b></td> <td style="text-align: right;"><b>\$0.00</b></td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td></td> <td style="text-align: right;">\$5,000.00</td> </tr> <tr> <td style="text-align: right;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	01-20-77-77710	\$5,000.00		Item Requested			Y-T-D Actual		\$0.00	Amount Encumbered						Total:	<b>\$5,000.00</b>	<b>\$0.00</b>	Request is over/under budget:			Under		\$5,000.00	Over	-	
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**Resolution 2016-R-\_\_\_**

**A Resolution Ratifying the Purchase of 18 Planter Boxes**

**BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Round Lake as follows:

**Section One:** That the request for the purchase of 18 planter boxes is hereby approved at a cost not to exceed \$3,656.70.

**Section Two:** That the Mayor, or his designee, is authorized to take all necessary steps to implement this Resolution.

**Section Three:** That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

**APPROVED:**

---

Daniel A. MacGillis, Village President

**ATTEST:**

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Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:



**Rivard Companies, Inc.**  
**dba Gronomics**  
 19801 Highway 65 NE  
 East Bethel, MN 55011  
 Phone: 763-753-7888  
 Fax: 763-753-1314

# Invoice

Date	Invoice #
5/20/2016	209219

**Bill To:**  
 Gronomics Retail Customer

**PAID**  
**05/20/2016**

**Ship To:**  
 Round Lake Public Works  
 751 W. Townline Rd.  
 Round Lake, IL 60073  
 847-343-6124

Ship Via	SO#	PO #	Terms	Due Date
NS World	108460	Call In	C.O.D.	5/20/2016

Item	Ship Date	Product Description	Qty	Unit Price	Amount
PB 18-48S Discount - Grono...	5/20/2016	Planter Box 18x48x19 - Safe Finish 15% Discount	18	239.00 -645.30	4,302.00 -645.30
		#05191544 Transit Improvement Area - Five County Metro Area (Anoka, Dakota, Hennepin, Ramsey, Washington)		7.125%	0.00

*Thank You*

<b>We accept Cash, Check, and All Major Credit Cards</b>	<b>Total</b>	<b>\$3,656.70</b>
	<b>Payments</b>	<b>-\$3,656.70</b>
	<b>Balance Due</b>	<b>\$0.00</b>

All accounts not paid within terms will have a 1.5% finance charge added monthly.



VILLAGE OF ROUND LAKE

**AGENDA ITEM SUMMARY**

**TITLE: C-2 ZONING CODE AMENDMENT**

**Agenda Item No. 12.1**

***Executive Summary:***

Pursuant to a Public Notice of Hearing for May 31, 2016, the Plan Commission/Zoning Board of Appeals considered a petition for a text amendment to allow for the outdoor parking and storage of boats as a special use in the C-2 community shopping zoning district. Patrick Bicanic, co-owner and operator of Interior Outfitters submitted the petition.

The Plan Commission/ Zoning Board of Appeals found that the amendment request does not conform to the standards set by the zoning code and that the amendment request is not in the public interest; therefore, the commission recommended the amendment be denied.

Attached is:

- An ordinance amending the zoning code to add a special use category to zoning classification C-2
- The Plan Commission - Zoning Board of Appeals Report of Findings and Recommendations
- The public hearing notice and certificate
- The petitioner’s petition for a text amendment

***Recommended Action:***

Consideration of an Ordinance Amending the Zoning Code to Add a Special Use Category to Zoning Classification C-2

<b>Committee:</b> Planning & Zoning	<b>Meeting Date:</b> June 6, 2016																																														
<b>Lead Department:</b> Administration	<b>Presenter:</b> Steve Shields, Village Administrator																																														
<b>Item Budgeted:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  <b>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Account(s)</th> <th style="width: 20%;">Budget</th> <th style="width: 20%;">Expenditure</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr> <td style="text-align: right;">Total:</td> <td><b>\$0.00</b></td> <td><b>\$0.00</b></td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td colspan="2">-</td> </tr> <tr> <td style="text-align: right;">Over</td> <td colspan="2">-</td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure																															Total:	<b>\$0.00</b>	<b>\$0.00</b>	Request is over/under budget:			Under	-		Over	-		
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**ORDINANCE NO. 16-O-\_\_**

**AN ORDINANCE AMENDING THE ZONING CODE  
TO ADD A SPECIAL USE CATEGORY TO ZONING CLASSIFICATION C-2**

**WHEREAS**, Patrick Bicanic, co-owner and operator of Interior Outfitters d/b/a Big Bike Outfitters (“Applicant”), submitted a petition to amend the Zoning Code to allow for the outdoor parking and storage of boats, as a special use in the C-2 zoning district (“Amendment Request”); and

**WHEREAS**, Section 17.112.040 of the Round Lake Zoning Code provides that proposed text amendments to the Zoning Code must be heard at a public hearing before the Plan Commission; and

**WHEREAS**, the Plan Commission held a public hearing on May 31, 2016; and

**WHEREAS**, Section 17.112.1060(A) through (H) of the Round Lake Zoning Code sets standards for the Plan Commission to consider when evaluating a Text Amendment; and

**WHEREAS**, the Plan Commission found that the Amendment Request does not conform to the standards set by the Zoning Code, and that the Amendment Request is not in the public interest; and

**WHEREAS**, the Plan Commission recommends that the Amendment Request be denied; and

**WHEREAS**, the Village President and Village Board of Trustees (collectively “Board of Trustees”) has reviewed the documents pertinent to the Amendment Request as well as the findings of the Plan Commission and finds that the standards for a text amendment as set out in Section 17.112.060 of the Round Lake Zoning Code have been met; and

**WHEREAS**, pursuant to the Illinois Municipal Code, 65 ILCS 5/11-13-14, and the Round Lake Village Code, Section 17.112.070, a majority of the Trustees holding office (four Trustees) must vote in favor of approving the Amendment Request; and

**WHEREAS**, the Board of Trustees has determined that the requisite public notice and hearing has been completed in conformity with the Round Lake Village Code;

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROUND LAKE, LAKE COUNTY, ILLINOIS, as follows:**

**SECTION ONE:** That Section 17.52.040 – Special uses of the Round Lake Village Code, as amended, is hereby further amended with additions shown in underlined text, so that the same shall be read as follows:

**17.52.040 - Special uses.**

- A. Similar and compatible uses to those allowed as permitted uses in this district;
- B. Packaged liquor store, tavern, any sale of alcoholic beverages;
- C. Child care nursery;
- D. Residence of the proprietor of a commercial use;
- E. Planned development;
- F. Drive-in banking facilities;
- G. Mobilehome sales facility and display location limited to not more than three mobilehome models and a use duration of not more than five years;
- H. Retail landscape/brick paving and related office facility.

I. Function hall, which is defined as a room or building for the purpose of hosting private functions including a party, banquet, wedding, or other reception, or social event.

J. Outdoor parking and storage of boats.

**SECTION TWO:** That the Village Clerk is directed hereby to publish this Ordinance in pamphlet form, pursuant to the Statutes of the State of Illinois.

**SECTION THREE:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

**APPROVED:**

---

Daniel A. MacGillis, Village President

**ATTEST:**

---

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

June 2, 2016

Members of the Board of Trustees  
Village of Round Lake  
442 North Cedar Lake Road  
Round Lake, IL 60073

RE: Village of Round Lake  
Plan Commission/Zoning Board of Appeals  
Recommendations Regarding  
Petition for a Text Amendment to the Zoning Code

Patrick Bicanic, Applicant

### **FINDINGS AND RECOMMENDATIONS**

Pursuant to a published Public Notice of Hearing, on May 31, 2016, at 7:00 P.M. the Plan Commission held a public hearing to consider a Petition for a Text Amendment to the Zoning Code ("Petition") submitted by Patrick Bicanic, co-owner and operator of Interior Outfitters d/b/a Big Bike Outfitters in Round Lake. Pursuant to Title 17, Chapter 112, Applicant requests that the Village Zoning Code be amended to allow for the outdoor parking and storage of boats as a special use in the C-2 community shopping zoning district.

Prior to the hearing, the Plan Commission received copies of the Petition.

The Plan Commission finds as follows:

Public Notice of Hearing was given by publication in the Lake County News-Sun, a newspaper, and certification of publication was accepted by the Commission, all as provided by ordinance and at the direction of the Zoning Administrator.

The C-2 community shopping zoning district currently allows for a number of special uses, including child care, drive-in banking, and taverns; however, parking and storage of boats is not among the special uses. *See* 17.52.040. A petition for a text amendment is required to amend the Zoning Code to add a special use. *See* 17.112.030. Applicant proposes to amend the list of special uses in the C-2 zoning district and add the parking and storage of boats.

Public comment and questions were invited by the Chairman. Applicant appeared and testified under oath. Applicant explained that since February 2016 he has operated a boat upholstery restoration business at 306 W Park Road in Round Lake. The structure on that property has three bays, with one of those bays occupied by a sewing table. That leaves two bays for storage of boats and that has proved inadequate for Applicant's business needs. Applicant filed his request for a Text Amendment after the Village Building Department notified him that storing boats outdoors at 306 W Park Road was not in compliance with the Village Zoning Code.

The Commissioners questioned the Applicant about a noise complaint that is described in an interoffice memo dated May 24, 2016, written by William Donovan, Code Compliance Officer, which was included in the materials provided to the Commissioners prior to the hearing. In the memo, Mr. Donovan wrote that a neighbor "had complained about the boat storage, noise and working outside late at night." The Applicant said that the noise that led to the complaint was not him, but came from a different neighbor erecting a fence.

In response to additional questions from the Commissioners, Applicant explained that he did not anticipate the storage of more than five boats at the facility at any one time, with no more than three of those boats being kept outside. Applicant explained that some custom reupholster jobs may take several months to complete, but typically jobs are completed within a week. Applicant explained that the only work that would occur outside would be piece meal restoration jobs, the remaining work would be performed inside the facility's bays. Applicant specified that no painting would occur outside. Applicant testified that his standard hours of operation are 10 a.m. through 6 p.m. Tuesday through Saturday, but that during his busy season he would likely work on Sundays as well. No citizen posed any comments or questions to the Commission. There were no written or verbal objections to the Applicant's Petition for a Text Amendment.

The Plan Commission finds that the requested text amendment does not conform to the standards in Section 17.112.060(A) through (H) of the Zoning Code. The Plan Commission further finds that adopting the proposed text amendment is not in the public interest. Specifically, the Plan Commission finds the proposed use of the property does not conform to the uses of the general area of the property in question. The Plan Commission also finds that the proposed use does not fit within the C-2 zoning classification. Further, the Plan Commission finds that the property is unsuitable for the use proposed in the requested special use.

Commissioner Kristan made a Motion to recommend approval of the Petition, which was seconded by Commissioner Silvestri. By a vote of two (2) ayes and three (3) nays, the Plan Commission recommends that the Petition be denied.

Respectfully submitted,

John Gutknecht  
Chairman of the Plan Commission/  
Zoning Board of Appeals  
Meeting of May 31, 2016

**AYES**  
Kristan  
Silvestri

**NAYS**  
Monaco  
Mazzanti  
Duax

# CHICAGO TRIBUNE

media group

**PUBLIC HEARING NOTICE**  
**PUBLIC NOTICE IS HEREBY**  
**GIVEN** that on May 31, 2016 at  
7:00 p.m., the Plan Commission/  
Zoning Board of Appeals of the  
Village of Round Lake will hold a  
public hearing on the following:

1. A Text Amendment to the Vil-  
lage of Round Lake Zoning Code,  
Section 17.52.040 - Special Uses  
- add a new subsection to allow  
for the outdoor parking and stor-  
age of boats.

Petitioner: Interior Outfitters  
d.b.a. Big Bike Outfitters

2. A Special Use Permit Petition  
to allow for the outdoor parking  
and storage of boats at 306 W.  
Park Road, Round Lake, IL (pin #s  
0620401014, 0620401013)

Petitioner: Interior Outfitters  
d.b.a. Big Bike Outfitters

**Time and Place of Hearing:**  
Round Lake Village Hall, Council  
Room - 2nd Floor, 442 N. Cedar  
Lake Road, Round Lake, Illinois  
60073, 7:00 p.m.

The Plan Commission/Zoning  
Board of Appeals will hear testi-  
mony from Village Staff and the  
public, and will consider any evi-  
dence presented related to this  
matter. Written objections and  
other comments, if any, relating  
to the petition, may be made in  
writing and filed with the Village  
Administrator prior to 4:00 p.m.,  
the day of the public hearing. All  
persons in attendance at the  
hearing shall have an opportuni-  
ty to be heard. The public hear-  
ing may be continued from time  
to time without further notice,  
except as otherwise required  
under the Illinois Open Meetings  
Act. All interested parties are  
invited to attend.

Village of Round Lake  
John Gutknecht, Chairman  
Plan Commission/Zoning Board  
of Appeals

5/13/2016 4184817

4184817

# CHICAGO TRIBUNE

media group

Sold To:  
VILLAGE OF ROUND LAKE - CU00410462  
442 North Cedar Lake Road  
Round Lake, IL 60073

Bill To:  
VILLAGE OF ROUND LAKE - CU00410462  
442 North Cedar Lake Road  
Round Lake, IL 60073

## Certificate of Publication:

Order Number: 4184817  
Purchase Order: N/A

State of Illinois - Lake

**Tribune Publishing** does hereby certify that it is the publisher of the Lake County News Sun. The Lake County News Sun is a secular newspaper, has been continuously published Daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the County of Lake, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 IL CS 5/5.

This is to certify that a notice, a true copy of which is attached, was published 1 time(s) in the Lake County News Sun on May 13, 2016.

This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

PUBLICATION DATES: May 13, 2016.

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Lake County News Sun

Executed at Chicago, Illinois on this  
\_\_\_\_\_ Day of MAY 13 2016, by  
Day Month Year

**Chicago Tribune Media Group**

  
Zachary Singer

  
Notary Public



**PUBLIC HEARING NOTICE**

**PUBLIC NOTICE IS HEREBY GIVEN** that on May 31, 2016 at 7:00 p.m., the Plan Commission/Zoning Board of Appeals of the Village of Round Lake will hold a public hearing on the following:

1. A Text Amendment to the Village of Round Lake Zoning Code, Section 17.52.040 - Special Uses – add a new subsection to allow for the outdoor parking and storage of boats.

Petitioner: Interior Outfitters d.b.a. Big Bike Outfitters

2. A Special Use Permit Petition to allow for the outdoor parking and storage of boats at 306 W. Park Road, Round Lake, IL (pin #s 0620401014,0620401013)

Petitioner: Interior Outfitters d.b.a. Big Bike Outfitters

**Time and Place of Hearing:** Round Lake Village Hall, Council Room – 2<sup>nd</sup> Floor, 442 N. Cedar Lake Road, Round Lake, Illinois 60073, 7:00 p.m.

The Plan Commission/Zoning Board of Appeals will hear testimony from Village Staff and the public, and will consider any evidence presented related to this matter. Written objections and other comments, if any, relating to the petition, may be made in writing and filed with the Village Administrator prior to 4:00 p.m., the day of the public hearing. All persons in attendance at the hearing shall have an opportunity to be heard. The public hearing may be continued from time to time without further notice, except as otherwise required under the Illinois Open Meetings Act. All interested parties are invited to attend.

Village of Round Lake  
John Gutknecht, Chairman  
Plan Commission/Zoning Board of Appeals

Village of Round Lake  
Text Amendment Application

Please Type or Print



OFFICE USE ONLY	
Date Received:	<u>5-9-16</u>
Hearing Date:	_____
Case Number:	_____

RECEIVED  
MAY 09 2016

VILLAGE OF ROUND LAKE

442 North Cedar Lake Road  
Round Lake, IL 60073  
(847) 546-5400 - PHONE  
(847) 546-5405 - FAX

VILLAGE OF ROUND LAKE

PETITION FOR A TEXT AMENDMENT

Applicant: PATRICK BICANIC Date: 5/9/2016  
 Address: 31559 TALLGRASS CT Phone: 847 406 0121  
LAKEMOOR IL 60051 Email: bicanic904@comcast.net

Property Owner: JCF REAL ESTATE LLC  
 Address: 8618 WEST CATALPA Phone: 773 444 0900  
SUITE 1106  
CHICAGO IL 60656

PIN: 0620401014, 0620401013,

Detailed zoning relief being requested (please specify applicable Section of the Zoning Ordinance):

TO ALLOW SPECIAL USE PERMIT TO  
PARK BOATS ON ASPHALT SURFACE FACING  
PARK RD

Current Zoning Classification of Property: RETAIL C-2

Current Use of Property: RETAIL

Requested Use of the Property: RETAIL

Related Section of the Ordinance 17.52.040 Lot Sq. Ft. 5,952 Bldg. Sq. Ft. 1,920

Address of Property: 306 W PARK RD ROUND LAKE IL

Area of Subject Site: 5,952

(Stated in square feet if the area is less than one acre, and in acres and fractions thereof if one acre or more.)

Legal Description of Property: Please attach to this application.

Filing Fee: \$350. Fee must be submitted with the application

**Village of Round Lake**  
**Text Amendment Application**

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**PLEASE ANSWER ALL QUESTIONS THOROUGHLY, FAILURE TO PROVIDE DETAILED INFORMATION WILL RESULT IN A DELAY IN PROCESSING YOUR APPLICATION**

**A. Background information**

1. Statement of the circumstances, factors and arguments that the petitioner offers in support of the proposed text amendment (Please be specific, state the ordinance in which you are requesting a text amendment for, the reasons why it should be granted, and if granted, state the changes that will be made in the property):

SEE ATTACHMENT

2. Explain the reasons why the granting of this text amendment will not be contrary to the public interest; character of the existing zoning of the area; and the proposed use will not detract from the desirability of using adjoining properties for their present uses due to the following conditions (Please be specific by explaining how the amendment will effect the existing structure and will conform to the adjoining properties):

SEE ATTACHMENT

3. Will special design features be included in the plans to prevent any detrimental effect on abutting properties or the general vicinity of the site in question, including but not limited to increased density? If so, please explain:

SEE ATTACHMENT

4. Will the text amendment generate any odor, noise, vibration, light or particulate that will negatively impact surrounding land-uses or individuals? (Please explain why or why not)

SEE ATTACHMENT

**Village of Round Lake  
Text Amendment Application**

---

5. How will the text amendment benefit the Village of Round Lake?

SEE ATTACHMENT

**B. Additional Information**

1. Attach any related plans of the property (for amendments not involving an entire district) drawn to scale.
2. **Exhibits Required:** Provide 1 copy of any exhibits and information. The aforementioned information is requested to assist Village staff, Plan Commission/Zoning Board of Appeals, and the Village Board in determining the impact appropriateness of the requested special use. Please type or neatly write as much detailed information to ensure an effective evaluation of the petition. If additional space is necessary, please write on the back of the appropriate sheet.
3. The application fee must be submitted with the aforementioned to cover administrative costs associated with the petition review. All checks must be made payable to the Village of Round Lake.

I (We) hereby affirm that all of the above statements and the statements contained in any papers or plans submitted herewith are true to the best of my (our) knowledge and belief.

I (We) hereby acknowledge my (our) obligation to reimburse the Village of Round Lake for all necessary and reasonable expenses incurred by the Village in the review and certification of any documents submitted in conjunction with this application.

Applicant(s)

  
Property Owner (mandatory)



Signed and subscribed before me on

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Notary Public

**Village of Round Lake  
Text Amendment Application**

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5. How will the text amendment benefit the Village of Round Lake?

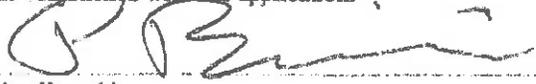
SEE ATTACHMENT

**B. Additional Information**

1. Attach any related plans of the property (for amendments not involving an entire district) drawn to scale.
2. **Exhibits Required:** Provide 1 copy of any exhibits and information. The aforementioned information is requested to assist Village staff, Plan Commission/Zoning Board of Appeals, and the Village Board in determining the impact appropriateness of the requested special use. Please type or neatly write as much detailed information to ensure an effective evaluation of the petition. If additional space is necessary, please write on the back of the appropriate sheet.
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I (We) hereby acknowledge my (our) obligation to reimburse the Village of Round Lake for all necessary and reasonable expenses incurred by the Village in the review and certification of any documents submitted in conjunction with this application.

  
Applicant(s)



Property Owner (mandatory)

Signed and subscribed before me on

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Notary Public

## A. Background Information

The building is a 3 bay commercial steel constructed building. The lot has asphalt parking the entire frontage width of the building facing Park Rd as well as an asphalt driveway permitting door access to the shop area and the office / retail area. The driveway separates the building from a 4 unit residential rental complex adjacent to the building. Both properties are owned by the same party. Currently the property is zoned retail and the text amendment would allow for the special purpose to park boats on the hard asphalt surface facing Park Rd. The vacant lot directly across the street on Park Rd is also zoned retail. The changes to the property will be entirely cosmetic and will be a vast improvement over the current appearance. Prior to my occupancy the building has been vacant for several years. It is my understanding that past businesses that have operated at that location included automotive detailing and repair.

### Question 2

The adjoining properties are residential. The 4 unit rentals are owned by the same owners as the subject property. Prior to signing the lease I spoke with the owner of the adjoining single family residence about the nature of my business, the impact it would have during hours of operation and to see if he had any concerns. He stated he has no concerns what so ever and our relationship has been very positive since my occupancy in February 2016. The vacant lot directly across the street is zoned retail as well. The only notable difference in the operation of this business and the past businesses that have operated out of this location will be the parking of boats on the asphalt surface facing Park Rd. The boats will be frequently rotated with no long term storage. The parking of the boats will in no way limit access to the subject property or adjacent residences. The operation of this business will in no way implead traffic on Park Rd and all boats will be parked well away from the village easement and adjacent property lines.

### Question 3

The nature of the business, the hours of operation and the proposed amendment that would allow special use to park boats on the asphalt surface facing Park Rd have no design features that would cause detrimental effect.

### Question 4

The text amendment that would allow special purpose to park boats on the asphalt surface facing Park Rd will not generate negative condition(s).

### Question 5

If successful the business will provide skilled job opportunities and bring unique services to area consumers that are in demand due to the abundant recreational water resources prevalent in this and surrounding communities. Additionally, the clientele come from the entire Chicago area and Southeast Wisconsin due to the limited number of businesses that provide these types of services. Typically the clientele is upper income consumers with discretionary income, many of which might not travel to Round Lake otherwise.



VILLAGE OF ROUND LAKE

**AGENDA ITEM SUMMARY**

**TITLE: 306 W. PARK ROAD SPECIAL USE**

**Agenda Item No. 12.2**

***Executive Summary:***

Pursuant to a Public Notice of Hearing for May 31, 2016, the Plan Commission/Zoning Board of Appeals considered a petition for a special use permit for Patrick Bicanic, applicant for the property located at 306 W. Park Road, to allow for the outdoor parking and storage of boats.

The Plan Commission/ Zoning Board of Appeals recommended to the Village Board that the application petition for a Special Use Permit for Patrick Bicanic to allow for the outdoor parking and storage of boats be approved with conditions.

Attached is:

- The Ordinance granting a special use permit to allow for the outdoor parking and storage of boats with conditions
- The Plan Commission - Zoning Board of Appeals Report of Findings and Recommendations
- The petitioner’s petition for a special use permit application
- The Building Department review and responses to the petition for special use

***Recommended Action:***

Adopt an Ordinance Granting a Special Use Permit to Allow for the Outdoor Parking and Storage of Boats on the Property Located at 306 W. Park Road

<b>Committee:</b> Planning & Zoning	<b>Meeting Date:</b> June 6, 2016																																								
<b>Lead Department:</b> Administration	<b>Presenter:</b> Steve Shields, Village Administrator																																								
<b>Item Budgeted:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  <b>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Account(s)</th> <th style="width: 25%;">Budget</th> <th style="width: 25%;">Expenditure</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td>Item Requested</td><td> </td><td> </td></tr> <tr><td>Y-T-D Actual</td><td> </td><td> </td></tr> <tr><td>Amount Encumbered</td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td style="text-align: right;">Total:</td><td><b>\$0.00</b></td><td><b>\$0.00</b></td></tr> <tr><td colspan="3">Request is over/under budget:</td></tr> <tr><td style="text-align: right;">Under</td><td colspan="2">-</td></tr> <tr><td style="text-align: right;">Over</td><td colspan="2">-</td></tr> </tbody> </table>	Account(s)	Budget	Expenditure										Item Requested			Y-T-D Actual			Amount Encumbered									Total:	<b>\$0.00</b>	<b>\$0.00</b>	Request is over/under budget:			Under	-		Over	-		
Account(s)	Budget	Expenditure																																							
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Total:	<b>\$0.00</b>	<b>\$0.00</b>																																							
Request is over/under budget:																																									
Under	-																																								
Over	-																																								

**ORDINANCE NO. 16-O-\_\_\_**

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO ALLOW THE OUTDOOR PARKING AND STORAGE OF BOATS AT 306 W. PARK ROAD, ROUND LAKE, ILLINOIS**

**WHEREAS**, Patrick Bicanic, co-owner and operator of Interior Outfitters d/b/a Big Bike Outfitters (the “Applicant”), submitted a petition for a special use permit to allow for the outdoor parking and storage of boats at 306 W. Park Road, Round Lake, Illinois, legally described in Exhibit A attached hereto (the “Petition”); and

**WHEREAS**, Section 17.52.040 of the Round Lake Village Code provides that the outdoor parking and storage of boats shall be a special use in the C-2 Zoning District; and

**WHEREAS**, the Plan Commission/Zoning Board of Appeals held a public hearing on May 31, 2016 regarding the Petition; and

**WHEREAS**, the Petition accompanied a Petition for a Text Amendment filed by the Applicant on the same date and heard by the Plan Commission on May 31, 2016, which would add the outdoor parking and storage of boats as a special use in the C-2 Zoning District; and

**WHEREAS**, in its written Findings and Recommendation, the Plan Commission recommended that the Petition for a Text Amendment be denied; and

**WHEREAS**, to resolve the Applicant’s requests in a timely manner so that he can know whether or not he will be able to conduct his desired business at the 306 W Park Road location, the Plan Commission also heard the Petition for Special Use; and

**WHEREAS**, only if the Village Trustees overrule the Plan Commission’s recommendation to deny the Petition for a Text Amendment, will the Village Trustees be able to approve this Petition; and

**WHEREAS**, the Plan Commission/Zoning Board of Appeals found that the Petition meets the standards for a special use and recommends the special use permit be approved; and

**WHEREAS**, the Village President and Village Board of Trustees (collectively “Board of Trustees”) have reviewed the documents pertinent to the Petition and the recommendations of the Plan Commission/Zoning Board of Appeals and determined that the standards for special use have been met;

**WHEREAS**, the Board of Trustees has determined that the requisite public notice and hearing has been completed in conformity with the Round Lake Village Code, Illinois; and

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROUND LAKE, LAKE COUNTY, ILLINOIS, as follows:**

**Section 1:** The Board of Trustees hereby finds and determines that the facts set forth in the preamble hereto are true and correct and hereby adopts same as part of this Ordinance.

**Section 2:** That a special use permit to allow for the outdoor parking and storage of boats is hereby granted to the Applicant for the subject property legally described in Exhibit A attached hereto.

**Section 3:** That the “Findings and Recommendations” of the Plan Commission/ Zoning Board of Appeals have been reviewed and a majority of the Board of Trustees is voting to adopt the following conditions contained within the Findings and Recommendations:

1. Approval of the special use permit is subject to existing zoning requirements, as well as other requirements found in the Village Code and, if necessary, would require an application for a zoning variance.
2. No more than three boats shall be parked outside at any one time.
3. This special use permit addresses parking and storage of boats outside, not any work being performed inside the facility located at 306 W Park Road.

**Section 4:** This Ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law.

**APPROVED:**

\_\_\_\_\_  
Daniel A. MacGillis, Village President

**ATTEST:**

\_\_\_\_\_  
Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

PUBLISHED IN PAMPHLET FORM: \_\_\_\_\_, 2016.

June 2, 2016

Members of the Board of Trustees  
Village of Round Lake  
442 North Cedar Lake Road  
Round Lake, IL 60073

RE: Village of Round Lake  
Plan Commission/Zoning Board of Appeals  
Recommendations Regarding  
Petition for Special Use:

Patrick Bicanic, Applicant

### **FINDINGS AND RECOMMENDATIONS**

Pursuant to a published Public Notice of Hearing, on May 31, 2016, at 7:00 P.M. the Plan Commission/Zoning Board of Appeals held a public hearing to consider a Petition for a Special Use Permit ("Petition") submitted by Patrick Bicanic, co-owner and operator of Interior Outfitters d/b/a Big Bike Outfitters in Round Lake. Applicant requests a Special Use Permit for the outdoor parking and storage of boats, pursuant to Section 17.52.040 of the Village of Round Lake Zoning Ordinance, at 306 W Park Road, Round Lake, Illinois 60073.

Prior to the hearing, the Plan Commission/Zoning Board of Appeals received copies of the Petition, which include a visual depiction of the location of the proposed business as well as a description of the proposed business operations.

The Plan Commission/Zoning Board of Appeals finds as follows:

This Petition accompanied a Petition for a Text Amendment filed by the Applicant on the same date and heard by the Plan Commission on May 31, 2016. In a separate Findings and Recommendation, the Plan Commission recommended that the Petition for a Text Amendment be denied.

Public Notice of Hearing was given by publication in the Lake County News-Sun, a newspaper, and certification of publication was accepted by the Commission, all as provided by ordinance and at the direction of the Zoning Administrator.

The property at issue is zoned C-2, community shopping district, and is located in the Village of Round Lake. In a C-2 zoning district, a petition for special use is required for the outdoor parking and storage of boats. *See* 17.52.040(J). The Applicant proposes to operate a boat upholstery restoration business and would like to store between two and three boats outside while he works on them. The Applicant did not request any variation or change to the structure itself; however the Plan Commission notes that based on the information provided along with the Petition, zoning variation would be required for Applicant's desired business operation.

Public comment and questions were invited by the Chairman. Applicant appeared and testified under oath. Applicant explained that since February 2016, he has operated a boat upholstery restoration business at 306 W Park Road in Round Lake. The structure on that property has three bays, with one of those bays occupied by a sewing table. That leaves two bays for storage of boats and that has proved inadequate for Applicant's business needs. Applicant filed this Petition after the Village Building

Department notified him that storing boats outdoors at 306 W Park Road was not in compliance with the Village Zoning Code.

The Commissioners questioned the Applicant about a noise complaint that is described in an interoffice memo dated May 24, 2016, written by William Donovan, Code Compliance Officer, which was included in the materials provided to the Commissioners prior to the hearing. In the memo, Mr. Donovan wrote that a neighbor “had complained about the boat storage, noise and working outside late at night.” The Applicant said that the noise that led to the complaint was not him, but came from a different neighbor erecting a fence.

In response to additional questions from the Commissioners, Applicant explained that he did not anticipate the storage of more than five boats at the facility at any one time, with no more than three of those boats being kept outside. Applicant explained that some custom reupholster jobs may take several months to complete, but typically jobs are completed within a week. Applicant explained that the only work that would occur outside would be piece meal restoration jobs, the remaining work would be performed inside the facility’s bays. Applicant specified that no painting would occur outside. Applicant testified that his standard hours of operation are 10 a.m. through 6 p.m. Tuesday through Saturday, but that during his busy season he would likely work on Sundays as well. No citizen posed any comments or questions to the Commission. There were no written or verbal objections to the Applicant’s Petition for a Special Use Permit.

Having considered all of the information presented, the Plan Commission/Zoning Board of Appeals finds that the requested Special Use Permit conforms to the standards in Section 17.100.060(A) through (G) of the Zoning Ordinance, to-wit:

- A. That the establishment, maintenance, or operation of the special uses will not be detrimental to, or endanger the public health, safety, morals, comfort, or general welfare;
- B. That the special uses will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;
- C. That the establishment of the special use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district;
- D. That the exterior architectural appeal and functional plan of any proposed structure will not be so at variance with either the exterior architectural appeal and functional plan of the structures already constructed or in the course of construction in the immediate neighborhood or the character of the applicable district, as to cause a substantial depreciation in the property values within the neighborhood;
- E. That adequate utilities, access roads, drainage and/or necessary facilities have been or are being provided;
- F. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets;
- G. That the special uses shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the Village Board pursuant to the recommendations of the Plan Commission/Zoning Board of Appeals.

The Plan Commission/Zoning Board of Appeals further finds that the proposed special use shall be conditioned as follows:

1. Approval of the special use permit is subject to existing zoning requirements, as well as other requirements found in the Village Code and, if necessary, would require an application for a zoning variance.
2. No more than three boats shall be parked outside at any one time.
3. This special use permit addresses parking and storage of boats outside, not any work being performed outside the facility located at 306 W Park Road.

Commissioner Silvestri made a Motion to recommend approval of the Petition, which was seconded by Commissioner Kristan. By a vote of four (4) ayes, and one (1) nay, the Plan Commission/Zoning Board of Appeals recommends approval of the Petition for Special Use, subject to the conditions above.

Respectfully submitted,

John Gutknecht  
Chairman of the Plan Commission/  
Zoning Board of Appeals  
Meeting of May 31, 2016

**AYES**

Silvestri  
Kristan  
Duax  
Mazzanti

**NAY**

Monaco

**Village of Round Lake  
Special Use Permit Application**

Please Type or Print

**PAID**  
MAY 09 2016



**OFFICE USE ONLY**

Date Received: 5-9-16  
Hearing Date: \_\_\_\_\_  
Case Number: \_\_\_\_\_

**VILLAGE OF ROUND LAKE**

**VILLAGE OF ROUND LAKE**

442 North Cedar Lake Road  
Round Lake, IL 60073  
(847) 546-5400 - PHONE  
(847) 546-5405 - FAX

\$ 168<sup>00</sup>

**PETITION FOR A SPECIAL USE PERMIT**

Applicant: PATRICK BICZNIK  
Address: 31559 TALL GRASS CT  
LAWLEMOOR IL 60051

Date: 5/9/2016  
Phone: 847 406-0121  
Email: bicznic904@comcast.net

Property Owner: JCF REAL ESTATE

Address: 8618 WEST CATALPA Phone: 773 444-0900  
SUITE 1106  
CHICAGO IL 60656

PIN: 0620401014, 0620401013

Detailed zoning relief being requested (please specify applicable Section of the Zoning Ordinance):

SPECIAL USE PERMIT TO PARK BOATS  
ON ASPHALT SURFACE FACING PARK  
RD

Current Zoning Classification of Property: RETAIL C-2

Current Use of Property: RETAIL

Requested Use of the Property: ~~RETAIL~~ To service boats by providing

Related Section of the Ordinance: 17.52.040 Lot Sq. Ft. 5,952 upholstery

Bldg. Sq. Ft. 1,920

Address of Property: 306 W PARK RD ROUND LAKE

Area of Subject Site: 5,952

(Stated in square feet if the area is less than one acre, and in acres and fractions thereof if one acre or more.)

Legal Description of Property: Please attach to this application.

Filing Fee: \$500.00/acre and \$200.00 each additional acre. Must be submitted with the application. Please make checks payable to the Village of Round Lake.

Revised 6/22/15

\$  
non-mechanical  
repairs

**Village of Round Lake  
Special Use Permit Application**

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**PLEASE ANSWER ALL QUESTIONS THOROUGHLY, FAILURE TO PROVIDE DETAILED INFORMATION WILL RESULT IN A DELAY IN PROCESSING YOUR APPLICATION**

**A. Background information**

1. Statement of the circumstances, factors and arguments that the petitioner offers in support of the proposed special use permit (Please be specific, state the ordinance in which you are requesting a special use, the reasons why the special use should be granted, and if the special use is granted, state the changes that will be made in the property).:

SEE ATTACHMENT

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2. Explain the reasons why the granting of this Special Use Permit will not be contrary to the public interest; character of the existing zoning of the area; and the proposed use will not detract from the desirability of using adjoining properties for their present uses due to the following conditions (Please be specific by explaining how the special use will effect the existing structure and will conform to the adjoining properties).:

SEE ATTACHMENT

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3. Will additional utilities or roadway improvements need to be provided to service the special-use permit? Please explain why or why not. Please submit any detailed information regarding ingress/egress from the property.

SEE ATTACHMENT

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4. Will special design features be included in the plans to prevent any detrimental effect on abutting properties or the general vicinity of the site in question, including but not limited to increased density? If so, please explain:

SEE ATTACHMENT

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**Village of Round Lake  
Special Use Permit Application**

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5. Will the special-use generate any odor, noise, vibration, light or particulate that will negatively impact surrounding land-uses or individuals? (Please explain why or why not)

SEE ATTACHMENT

6. What type of goods and services, manufacturing, or processing will the special-use entail?

SEE ATTACHMENT

**B. Additional Information**

1. Attach a Site Plan of the property drawn to scale and pictures showing the dimensions and square footage of the proposed use. The accuracy of the Site Plan is vital to the effectiveness of the plan review and will not be accepted if it cannot be easily read and evaluated.

2. **Exhibits:** Provide the application, and copies of any other plans or materials submitted as exhibits. The aforementioned information is requested to assist Village staff, Plan Commission/Zoning Board of Appeals, and the Village Board in determining the impact appropriateness of the requested special use. Please type or neatly write as much detailed information to ensure an effective evaluation of the petition. If additional space is necessary, please write on the back of the appropriate sheet.

3. The application fee must be submitted with the aforementioned to cover administrative costs associated with the petition review. All checks must be made payable to the Village of Round Lake.

**Village of Round Lake  
Special Use Permit Application**

I (We) hereby affirm that all of the above statements and the statements contained in any papers or plans submitted herewith are true to the best of my (our) knowledge and belief.-

I (We) hereby acknowledge my (our) obligation to reimburse the Village of Round Lake for all necessary and reasonable expenses incurred by the Village in the review and certification of any documents submitted in conjunction with this application.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Applicant

  
Property Owner (mandatory)



Signed and subscribed before me on  
this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
Notary Public

**Office Use Only**

**Staff Checklist:**

- \_\_\_\_\_ Completed application (all fields have entries)
- \_\_\_\_\_ Required Fee has been paid
- \_\_\_\_\_ Date of Publishing the Public Hearing Notice in the Newspaper
- \_\_\_\_\_ This application was filed with the Village Administrator on \_\_\_\_\_

**Village of Round Lake  
Special Use Permit Application**

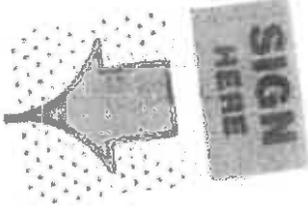
I (We) hereby affirm that all of the above statements and the statements contained in any papers or plans submitted herewith are true to the best of my (our) knowledge and belief. -

I (We) hereby acknowledge my (our) obligation to reimburse the Village of Round Lake for all necessary and reasonable expenses incurred by the Village in the review and certification of any documents submitted in conjunction with this application.

  
\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Property Owner (mandatory)



Signed and subscribed before me on  
this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Notary Public

Office Use Only	
Staff Checklist:	
_____	Completed application (all fields have entries)
_____	Required Fee has been paid
_____	Date of Publishing the Public Hearing Notice in the Newspaper
_____	This application was filed with the Village Administrator on _____

## A. Background Information

The building is a 3 bay commercial steel constructed building. The lot has asphalt parking the entire frontage width of the building facing Park Rd as well as an asphalt driveway permitting door access to the shop area and the office / retail area. The driveway separates the building from a 4 unit residential rental complex adjacent to the building. Both properties are owned by the same party. Currently the property is zoned retail and the text amendment would allow for the special purpose to park boats on the hard asphalt surface facing Park Rd. The vacant lot directly across the street on Park Rd is also zoned retail. The changes to the property will be entirely cosmetic and will be a vast improvement over the current appearance. Prior to my occupancy the building has been vacant for several years. It is my understanding that past businesses that have operated at that location included automotive detailing and repair.

### Question 2

The adjoining properties are residential. The 4 unit rentals are owned by the same owners as the subject property. Prior to signing the lease I spoke with the owner of the adjoining single family residence about the nature of my business, the impact it would have during hours of operation and to see if he had any concerns. He stated he has no concerns what so ever and our relationship has been very positive since my occupancy in February 2016. The vacant lot directly across the street is zoned retail as well. The only notable difference in the operation of this business and the past businesses that have operated out of this location will be the parking of boats on the asphalt surface facing Park Rd. The boats will be frequently rotated with no long term storage. The parking of the boats will in no way limit access to the subject property or adjacent residences. The operation of this business will in no way implead traffic on Park Rd and all boats will be parked well away from the village easement and adjacent property lines.

### Question 3

No additional utilities or roadway improvements are needed to service the special use permit to park boats on the asphalt surface facing Park Rd

### Question 4

The nature of the business, the hours of operation and the proposed special use permit to park boats on the asphalt surface facing Park Rd have no design features that would cause detrimental effect.

### Question 5

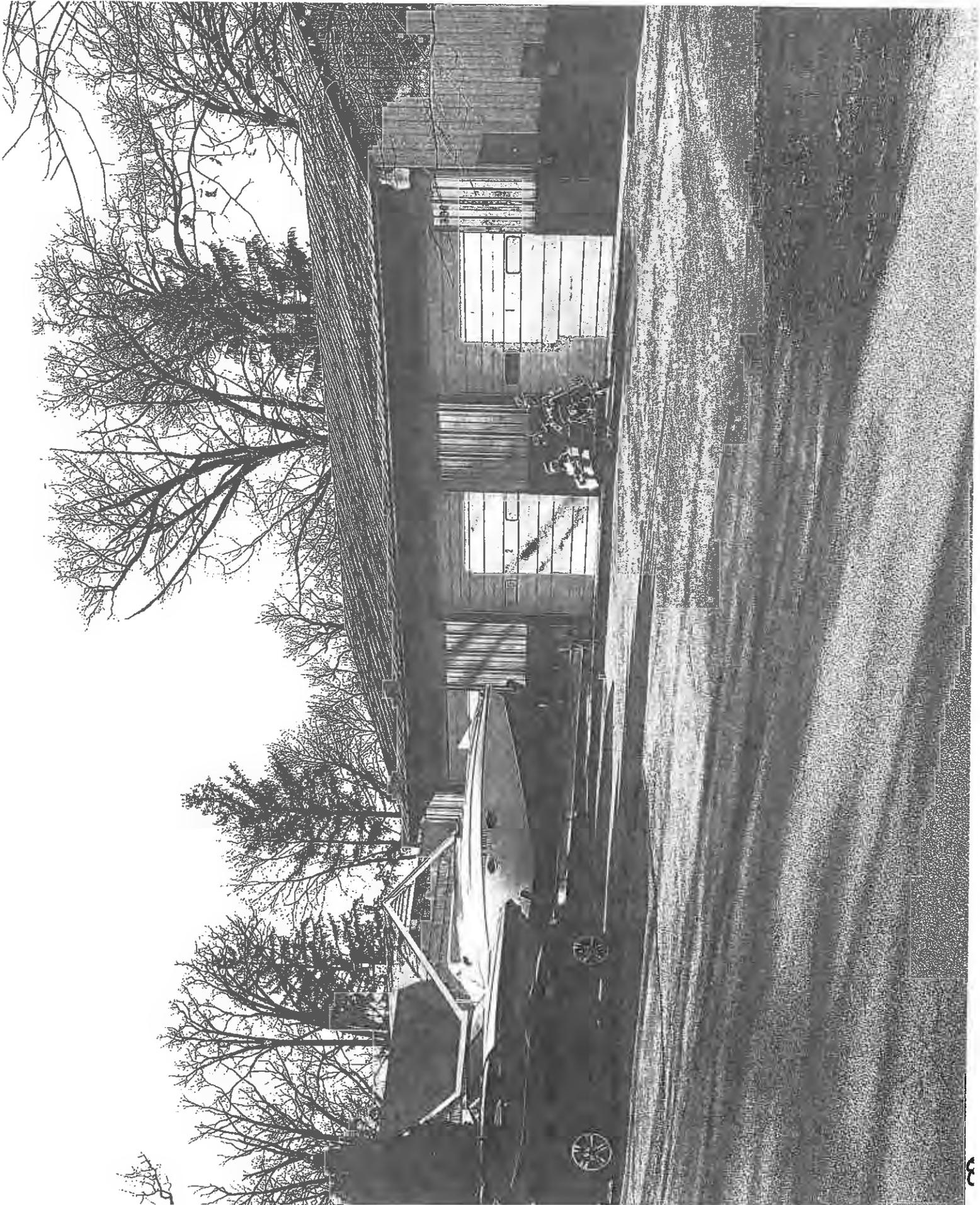
The text amendment that would allow special purpose to park boats on the asphalt surface facing Park Rd will not generate negative condition(s).

### Question 6

The special use permit would allow for boats to be parked on the asphalt surface facing Park Rd while seating fixtures and other upholstered pieces in the boats interior can be removed and restored in the shop area of the building. Other light tasks include fitting boat covers and performing minor non mechanical repairs.



EXHIBIT B





# Village of Round Lake Building Department



442 North Cedar Lake Road • Round Lake, IL 60073 • 847-546-0963 • Fax 847-546-1872

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## INTEROFFICE MEMO

TO: Martha Koechig  
FROM: William Donovan, Code Compliance Officer  
DATE: 05/24/16  
SUBJECT: 306 Park Road

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### Response To Petition For Special Use

Question 2: States positive relationship with single family residence. The single family residence is the source of the original complaint that led to the discovery of this business (the business did not apply to the village until after I contacted them). They had complained about the boat storage, noise and working outside late at night. Hours of operation should be specified.

Question 4: Parking of boats outside is presented as having no impact to the neighbors. This property abuts residential areas on both sides (even if one side is owned by the same entity) and should be screened from view. A limit on the number of boats and their location should be specified.

Question 6: States that interiors will be removed, boat covers fitted and non-mechanical repairs made outside. Work outside the building is not allowed anywhere else. In addition non-mechanical work could include hull repair, deck repair or even painting. All work outside of the building should be prohibited.