

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
April 15, 2013
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY JAMES DIETZ, VILLAGE PRESIDENT AT 7:18 P.M.

1. ROLL CALL: Clements-here, Newby-here, Sandoval-here, Simoncelli-here, Triphahn-here, Wicinski-here. (00:00:10)

2. APPROVAL OF MINUTES

2.1 Motion by Newby, Seconded by Simoncelli, to Approve the Minutes of the Committee of the Whole Meeting of March 4, 2013. (00:00:21)

Roll Call: Clements-yes, Newby-yes, Sandoval-yes, Simoncelli-yes, Triphahn-yes, Wicinski-yes.

2.2 Motion by Simoncelli, Seconded by Clements, to Approve the Minutes of the Committee of the Whole Meeting March 18, 2013. (00:00:53)

Roll Call: Clements-yes, Newby-yes, Sandoval-yes, Simoncelli-yes, Triphahn-yes, Wicinski-yes.

2.3 Motion by Simoncelli, Seconded by Newby, to Table the Minutes of the Committee of the Whole Meeting April 1, 2013. (00:01:27)

Verbal Vote: All Ayes.

3. PUBLIC COMMENT: There was no Public Comment.

4. COMMITTEE OF THE WHOLE

- Community Development: No Report.
- Human Resources and Finance (00:02:08)
 - Fund Balance Policy: This is a fund balance reserve policy to establish guidelines for operating expense for two fiscal years. The Village goal is to have 30% reserve balance. The balances are reviewed annually during the budget process. The consensus of the Board is to move this to the next Regular Board Meeting.

- Public Works, Facilities and Capital Assets, and Engineering (00:05:26)
 - Intergovernmental Agreement with Lake County for Washington Road Watermain and Sidewalk Design and Construction. The County will be widening Washington Street and Sidewalks. This includes replacement of the watermain on Washington between Cedar Lake and Greenwood. The Village will pay 100 % of the water main and for a portion of the sidewalks. Some revisions by counsel are needed in the IGA. There will be detours needed when the County starts construction, details will be given to homeowners and businesses affected with the road closings. The consensus of the Board is to move this to the next Regular Board Meeting.
 - Long Lake Road Engineering Work Order (00:13:09): This is to approve a work order for Baxter & Woodman to perform the design and construction engineering of the construction on Long Lake from Fairfield to Nasa Drive. Construction is to be scheduled later this year; it is partially funded by CDBG funds. The consensus of the Board is to move this to the next Regular Board Meeting.
 - Lakewood Terrace Construction Engineering Services (00:14:53): A proposed work order for Baxter & Woodman was presented. This is for construction engineering services for Lakewood Terrace from Cedar Crest to Spankey Court. This is partially funded by CDBG and plans are to start this fall. The consensus of the Board is to bring this to the next Regular Board Meeting.
 - Lakewood Terrace Phase II Construction Project (00:16:20) Bids were opened April 8th; Campanella & Sons was the low bidder and came in under budget. Staff recommends awarding the bid to Campanella & Sons. A portion construction of this project will be from CDBG funds. The consensus of the Board is to move this to the next Regular Board Meeting.
 - Lincoln Avenue Design Engineering Services Proposal (00:17:37) A work order for Baxter & Woodman for design engineering for replacement of water main on Lincoln Ave. from south of Park Ave. to Nippersink. It will include upgrading from 4 inch and 6 inch to 8 inch main. The consensus of the Board is to bring this to the next Regular Board Meeting.
 - Disposal of Surplus Equipment (Thermoplastic Striping Machine) (00:19:20): The Trailer Mounted Thermoplastic Striping System was purchased new in 2007. It has had limited use and staff is recommending to sell back to manufacture or try to auction it at the Lake County Municipal equipment Auction on May 18th. The Board discussed the two options and concurs on selling the equipment with the intent on getting a better price than the manufacture is offering. If the auction price is too low, it can be refused. There is a 7% fee of the sale price of the equipment. The consensus of the Board is to bring this to the next Regular Board Meeting.
- Special Events (00:29:35)
 - Arbor Day Event Discussion: It was recommended to have special Committee of the Whole meetings for Arbor Day and to insure that the agendas are being posted. The Board was updated on the events planned. Signs are ready to be picked up and posted. The continued C.O.T.W. meeting is Thursday April 18th at 2:00 p.m. the P/W/Police Department.
- Building and Zoning: No Report.

- Police (00:32:56)
 - North East Multi-Regional Training Invoice: This is an annual membership fee; the cost is \$90.00 per employee, 27 are authorized to receive training. Staff recommends continued participation and training. The consensus of the Board is to move this to the next Regular Board Meeting.
 - Administration (00:34:08)
 - Round Lake Sanitary District Lagoons Improvement Plans: The Board was giving additional information from the advisory meeting the Mayor attended. Sludge removal is scheduled for this fall, the District is considering state bonds and that is what will determine the fee cost for removal. Special waste is not required for removal. The Board discussed the cost associated with the improvements that could cost approximately \$1.27 per month on each single family sewer bill. This is for the Northwest Region of Lake County. The condition and size of pipe in the county was discussed.
 - SWALCO had a meeting last Thursday evening; the Groot Host Agreement was voted on and passed 32 to 1. Round Lake was the no vote. The host agreement met the guidelines for the action plan. The Board was updated on the SWALCO meetings and County Board meetings on the host agreement. Recycling awareness and the containers for recycling was discussed for improving recycling efforts.
5. SUGGESTED NEW TOPICS: There were no Suggested New Topics.
 6. EXECUTIVE SESSION: There was no Executive Session at the Committee of the Whole Meeting.
 7. Motion by Triphahn, Seconded by Clements, to Adjourn the Committee of the Whole Meeting. Verbal Vote: All Ayes. (00:47:50)

The Committee of the Whole Meeting Adjourned at 8:07 P.M.

APPROVED: May 6, 2013

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President