

AGENDA
VILLAGE OF ROUND LAKE
REGULAR MEETING
November 4, 2013
442 N. Cedar Lake Road
7:00 P.M.

CALL TO ORDER

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
 - 3.1 Approve the Minutes of the Regular Meeting of October 21, 2013
4. NOTES/COMMENDATIONS/PUBLIC COMMENT
 - 4.1 Public Comment
5. CONSENT AGENDA
 - 5.1 Approve Accounts Payable in the Amount of \$593,804.85
 - 5.2 Approve Payroll for the Period Ending October 20, 2013 in the Amount of \$119,656.78
 - 5.3 Adopt a Resolution Authorizing Replacement of the Police Department Servers
 - 5.4 Adopt a Resolution Authorizing the Purchase of Computers
 - 5.5 Adopt a Resolution Authorizing the Renewal of Customer Service Agreements with United Communications Systems, Inc. d.b.a Call One
 - 5.6 Adopt a Resolution Authorizing Replacement of the Village Phone System
 - 5.7 Adopt a Resolution Approving a Construction Engineering Services Agreement from Baxter & Woodman, Inc. for the Hart/Sunset Road Construction Project
 - 5.8 Adopt a Resolution Approving a Contract for Automobile Maintenance Services with A-Tire County Service
6. CLERK'S OFFICE
7. ADMINISTRATOR

8. FINANCE

- 8.1 Approve a Payment of \$64.26 to Grainger

9. POLICE

10. PUBLIC WORKS

- 10.1 SWALCO Electronics Recycling Event – November 12, 2013
- 10.2 Adopt a Resolution for the 2014 Community Development Block Grant (CDBG) Funding Application For Lakewood Terrace Phase III Reconstruction Project
- 10.3 Approve a purchase of 8” Water Meter Repair Parts in an amount not to exceed \$2,184.00
- 10.4 Adopt a Resolution Ratifying the Purchase of a 2014 Ford F550 Super Cab 4x4 Chassis in the amount of \$42,099

11. COMMUNITY DEVELOPMENT

12. BUILDING AND ZONING

13. SPECIAL EVENTS

14. MAYOR’S COMMENTS

- 14.1 NIMS Compliance Officer

- 14.2 Mayor’s Comments

- 14.3 Trustee’s Comments

15. EXECUTIVE SESSION

16. ADJOURN

MINUTES
VILLAGE OF ROUND LAKE
REGULAR MEETING
October 21, 2013
442 N. Cedar Lake Road
7:00 P.M.

DRAFT

THE REGULAR BOARD MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:00 P.M.

1. ROLL CALL

Present: Trustees Clements, Frye, Newby, Triphahn, Wicinski

Absent: Trustee Simoncelli

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

3.1 Approve the Minutes of the Regular Meeting of October 7, 2013

Motion by Trustee Frye, Seconded by Trustee Wicinski, to approve the Minutes of the Regular Meeting of October 7, 2013. Upon the request for a voice vote, Trustee Newby passed, due to being absent at this meeting, the rest of the board had a unanimous voice vote; the Mayor declared the motion carried.

4. NOTES/COMMENDATIONS/PUBLIC COMMENT

4.1 Public Comment

None

5. CONSENT AGENDA

Motion by Trustee Triphahn, seconded by Trustee Newby to do an Omnibus approval on items 5.1, 5.2, 5.3 & 5.4 upon the call of the roll, the following voted:

Ayes: Trustees Clements, Frye, Newby, Triphahn, Wicinski

Nays: None

Abstain: None

Absent: Trustee Simoncelli

Mayor MacGillis Declared the Motion carried.

5.1 Approve Accounts Payable in the Amount of \$360,794.40

Approved – Omnibus Vote

5.2 Approve Payroll for the Period Ending October 6, 2013 in the Amount of \$112,061.45

Approved – Omnibus Vote

5.3 Adopt a Resolution Authorizing the Village’s Membership in the Joint Utility Locating for Excavators (JULIE)

Approved – Omnibus Vote

5.4 Accept the September Treasurer’s Report as Presented

Approved – Omnibus Vote

6. CLERK’S OFFICE

7. ADMINISTRATOR

8. FINANCE

8.1 Approve a Payment of \$345.33 to Grainger

Motion by Trustee Triphahn, Seconded by Trustee Frye, to approve a payment of \$345.33 to Grainger. Upon a call of the roll, the following voted:

Ayes:	Trustee Frye, Newby, Triphahn, Wicinski
Nays:	None
Abstain:	Trustee Clements
Absent:	Trustee Simoncelli

Mayor MacGillis Declared the Motion carried.

9. POLICE

10. PUBLIC WORKS

10.1 Adopt a Resolution Ratifying a Bid for the 2013/2014 Tree Replacement Program

Motion by Trustee Newby, seconded by Trustee Triphahn to Adopt a Resolution Ratifying a Bid for the 2013/2014 Tree Replacement Program. Upon the call of the roll the following voted:

Ayes:	Trustee Clements, Frye, Newby, Triphahn, Wicinski
Nays:	None
Abstain:	None
Absent:	Trustee Simoncelli

Mayor MacGillis Declared the Motion carried.

11. COMMUNITY DEVELOPMENT

12. BUILDING AND ZONING

13. SPECIAL EVENTS

13.1 Halloween Trick or Treat, Sunday, October 27th, 1 to 5 PM

14. MAYOR'S COMMENTS

14.1 Mayor's Comments

The Mayor commented on the Illinois Municipal League (IML) Conference that was attended by himself, Trustee Frye and Clerk Blauvelt this past weekend in Chicago. He stated there was a lot of information presented, some seemed redundant, but was glad, being a newly elected officer, that he had the opportunity to attend, experience and get the knowledge that they presented, and feels he can speak for Trustee Frye and Clerk Blauvelt on that as well. He went on to say the amount that it cost the Village to go there, is something that we need to discuss and before the next meeting he would like the three people who did attend have a conversation and put down on paper what was a great benefit and overall how it was. He also stated he would like to speak to the Senior Trustee's that have been to the IML and get their opinion of it also. He stated he felt for the newly elected officials it should be something that is mandatory. He went on to say, going forward, other than networking; everything is on the IML web page such as Economic Development and Legal information. Before the next meeting he will like to get further conversation on the Board members that went, and then input from the Veteran Board members at the next meeting.

The Mayor stated that everyone might have heard about Joint Action Water Agency (JAWA) and Volo's water, and what might or might not happen with Round Lake. All he could tell everyone is that talks are continuing and there is nothing new to report.

The Mayor thanked Finance Director Steve Shields for all of the help he's provided in organizing and helping him gather information on the IT projects, the phones and exchange server. He also stated that Rupinder and Frank Shoemaker are a great team and they are working extremely well together.

14.2 Trustee's Comments

Trustee Wicinski asked Public Works Director Ron Kroop if the letter had been drafted to send to area Villages regarding questions on their festivals. Mayor MacGillis stated that it has been drafted but unfortunately with being out of town for the IML Conference last week and a full schedule today, he hadn't had a chance to distribute it, but he will share it with her. Trustee Wicinski also asked about an email that was received from a resident and if it was responded to. The Mayor stated with being out of town for the IML he just received that email today, he's had conversations about it, has an answer for all his concerns and will respond to the resident tomorrow.

Trustee Frye mentioned attending the IML conference and that he learned quite a lot, and one thing he learned is that there are a lot of other municipality's that do not run nearly as efficient as we do.

Trustee Triphahn wanted to remind everyone that electronics cannot be disposed of with the household trash and instead can be disposed of at the Public Works facility during the scheduled electronics dates, which is November 12th.

Trustee Newby thanked everyone for the cards, emails and kind words regarding the loss of his Sister.

15. EXECUTIVE SESSION

None

16. ADJOURN

Trustee Newby moved, seconded by Trustee Frye, to adjourn. Upon a unanimous voice vote, the Mayor declared the motion carried and the meeting adjourned at 7:14 P.M.

APPROVED:

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President

VILLAGE OF ROUND LAKE

**THE PRESIDENT AND BOARD OF TRUSTEES OF
THE VILLAGE OF ROUND LAKE
APPROVES THE ACCOUNTS PAYABLE**

IN THE AMOUNT OF:

GRAINGER PAYABLE	\$64.26**
ACCOUNTS PAYABLE	<u>\$593,804.85</u>
ACCOUNTS PAYABLE REPORT	<u>\$593,869.11</u>

ATTEST:

Patricia C. Blauvelt, Village Clerk

Daniel A. MacGillis, Village President

Dated: November 4, 2013

GENERAL FUND
 ACTIVITY FROM 10/17/2013 TO 10/31/2013

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-00-22-22230	OPTIONAL LIFE INSUR EMPLOYEE NCPERS -IL IMRF	N3	NOVEMBER PREMIUM	175357	10/31/13	16.00
			ACCOUNT TOTAL:			16.00
01-00-22-22234	PRINCIPAL LIFE INSURANCE PLIC-SBD GRAND ISLAND	P121	NOVEMBER PREMIUM	175361	10/31/13	221.07
			ACCOUNT TOTAL:			221.07
01-20-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND PLIC-SBD GRAND ISLAND	P121 P121	OCTOBER PREMIUM NOVEMBER PREMIUM	175361 175361	10/31/13 10/31/13	304.18 206.61
			ACCOUNT TOTAL:			510.79
01-20-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND PLIC-SBD GRAND ISLAND	P121 P121	OCTOBER PREMIUM NOVEMBER PREMIUM	175361 175361	10/31/13 10/31/13	12.17 12.17
			ACCOUNT TOTAL:			24.34
01-20-71-67110	HEALTH INSURANCE BLUE CROSS/BLUE SHIELD OF IL BLUE CROSS/BLUE SHIELD OF IL UMB	B19 B19 U22	OCTOBER PREMIUMS NOVEMBER PREMIUM HSA CONTRIBUTION NOVEMBER	175318 175318 175377	10/31/13 10/31/13 10/31/13	2,018.45 2,018.45 218.75
			ACCOUNT TOTAL:			4,255.65
01-20-72-67208	MEETINGS, TRAVEL, & TRAINING HENRY FRYE DAN MACGILLIS	F109 M168	IML CONF. EXPENSES 5/16-10/17/13 TRAVEL & IML	175336 175352	10/31/13 10/31/13	167.90 280.34
			ACCOUNT TOTAL:			448.24
01-20-73-77301	AUDITING EXPENSE SIKICH LLP	S113	2013 AUDIT PROGRESS BILLING	175368	10/31/13	5,392.00
			ACCOUNT TOTAL:			5,392.00
01-20-73-77307	ENGINEERING EXPENSES BAXTER & WOODMAN, INC.	B2	VB MEETINGS, PROJECT MEETINGS	175320	10/31/13	1,686.38

GENERAL FUND
 ACTIVITY FROM 10/17/2013 TO 10/31/2013

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-20-73-77307	ENGINEERING EXPENSES BAXTER & WOODMAN, INC.	B2	STAFF MEETINGS, ZON MAP UPDATE	175320	10/31/13	
			ACCOUNT TOTAL:			1,686.38
01-20-73-77313	LEGAL SERVICES TRESSLER LLP	T110	SEPTEMBER LEGAL	175375	10/31/13	3,750.00
	TRESSLER LLP	T110	SEPTEMBER LEGAL	175375	10/31/13	19,773.50
			ACCOUNT TOTAL:			23,523.50
01-20-73-77314	ORDINANCE REVIEW - LEGAL TRESSLER LLP	T110	SEPTEMBER LEGAL-CODE REWRITE	175375	10/31/13	232.50
			ACCOUNT TOTAL:			232.50
01-20-73-77320	CONSULTING SERVICES RUSSELL KRALY	K73	10/16-10/31/13 CONSULTING SERV	175348	10/31/13	2,762.50
			ACCOUNT TOTAL:			2,762.50
01-20-74-77430	OFFICE SUPPLIES CLASSIC PRINTERY	C13	BUSN. CARDS MACGILLIS, FRYE	175322	10/31/13	102.00
	DELUXE	D92	TAX FORMS	175335	10/31/13	179.35
	ICE MOUNTAIN SPRING WATER	I49	BOTTLED WATER	175345	10/31/13	50.80
			ACCOUNT TOTAL:			332.15
01-20-75-77537	LEGAL NOTICES/RECORDING FEES SUN TIMES MEDIA	S33	BID NOTICE-TREE REPLACEMENT	175372	10/31/13	24.00
			ACCOUNT TOTAL:			24.00
01-20-77-77706	MISCELLANEOUS EXPENSE GREAT LAKES FIRE/SAFETY EQUIP.	G6	BADGE, HOLDERS-KRALY, NEWBY	175338	10/31/13	167.15
			ACCOUNT TOTAL:			167.15
01-20-77-77716	FIRE & POLICE COMMISSION ILLINOIS FIRE & POLICE	I1	2014 MEMBERSHIP DUES	175343	10/31/13	375.00
			ACCOUNT TOTAL:			375.00
01-20-79-77903	B&G CONTRACTS					

GENERAL FUND
 ACTIVITY FROM 10/17/2013 TO 10/31/2013

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-20-79-77903	B&G CONTRACTS ARAMARK UNIFORM CRYSTAL MANAGEMENT &	A119 C128	MAT SERVICE NOVEMBER CUSTODIAL SERVICE	175315 175321	10/31/13 10/31/13	30.57 535.00
			ACCOUNT TOTAL:			565.57
01-20-82-88202	TELEPHONE SERVICE COMCAST CABLE CALL ONE	C156 C139	10/21-11/20/13 INTERNET SEPTEMBER/OCTOBER PHONE	175323 175248	10/31/13 10/22/13	89.95 1,467.66
			ACCOUNT TOTAL:			1,557.61
01-20-91-99107	IT MAINTENANCE SERVICES CURRENT TECHNOLOGIES CDW GOVERNMENT, INC. CDW GOVERNMENT, INC.	C280 C34 C34	10/08/13 IT MAINTENANCE MICROSOFT ENTERPRISE AGREEMENT YEAR 2 OF 3	175324 175329 175329	10/31/13 10/31/13 10/31/13	916.00 7,404.98
			ACCOUNT TOTAL:			8,320.98
01-40-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND PLIC-SBD GRAND ISLAND	P121 P121	OCTOBER PREMIUM NOVEMBER PREMIUM	175361 175361	10/31/13 10/31/13	2,036.00 1,420.41
			ACCOUNT TOTAL:			3,456.41
01-40-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND PLIC-SBD GRAND ISLAND	P121 P121	OCTOBER PREMIUM NOVEMBER PREMIUM	175361 175361	10/31/13 10/31/13	122.31 122.31
			ACCOUNT TOTAL:			244.62
01-40-71-67110	HEALTH INSURANCE BLUE CROSS/BLUE SHIELD OF IL BLUE CROSS/BLUE SHIELD OF IL UMB	B19 B19 U22	OCTOBER PREMIUMS NOVEMBER PREMIUM HSA CONTRIBUTION NOVEMBER	175318 175318 175377	10/31/13 10/31/13 10/31/13	18,902.62 18,902.62 1,749.96
			ACCOUNT TOTAL:			39,555.20
01-40-72-67202	UNIFORMS RAY O'HERRON CO., INC. PRO-TECH SECURITY SALES	O21 P39	UNIFORM-TINSLSY BALLISTIC VEST-STEVENS	175359 175363	10/31/13 10/31/13	157.98 349.00
			ACCOUNT TOTAL:			506.98
01-40-72-67208	MEETINGS, TRAVEL, & TRAINING					

GENERAL FUND
 ACTIVITY FROM 10/17/2013 TO 10/31/2013

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-40-72-67208	MEETINGS, TRAVEL, & TRAINING NORTH EAST MULTI-REGIONAL NORTH EAST MULTI-REGIONAL	N11 N11	TRAINING-GULLIFOR TRAINING-LARSON	175355 175355	10/31/13 10/31/13	175.00 75.00
			ACCOUNT TOTAL:			250.00
01-40-73-77311	VILLAGE PROSECUTOR SMITH & LALUZERNE, LTD.	S43	SEPTEMBER LEGAL	175373	10/31/13	2,800.00
			ACCOUNT TOTAL:			2,800.00
01-40-74-77402	AMMO / GUNS RAY O'HERRON CO., INC. RAY O'HERRON CO., INC.	O21 O21	BULLETS BULLETS, AR-15 GUN LIGHT BATTE	175359 175359	10/31/13 10/31/13	170.00 84.82
			ACCOUNT TOTAL:			254.82
01-40-79-77901	B&G MAINTENANCE STEINER ELECTRIC COMPANY	S63	FLOURESCENT LIGHTS	175374	10/31/13	88.60
			ACCOUNT TOTAL:			88.60
01-40-79-77903	B&G CONTRACTS ARAMARK UNIFORM CRYSTAL MANAGEMENT &	A119 C128	MAT SERVICE NOVEMBER CUSTODIAL SERVICE	175315 175321	10/31/13 10/31/13	10.19 490.00
			ACCOUNT TOTAL:			500.19
01-40-82-88202	TELEPHONE SERVICE CALL ONE	C139	SEPTEMBER/OCTOBER PHONE	175248	10/22/13	604.93
			ACCOUNT TOTAL:			604.93
01-40-84-88402	GAS & OIL CHARTER ONE	C282	MILEAGE -DARE TRAINING, LARSON	175325	10/31/13	250.69
			ACCOUNT TOTAL:			250.69
01-40-91-99105	NETWORK REPAIRS CURRENT TECHNOLOGIES	C280	BACKUP FAILURE REPAIR	175324	10/31/13	57.25
			ACCOUNT TOTAL:			57.25
01-60-71-67107	DENTAL INSURANCE					

GENERAL FUND
 ACTIVITY FROM 10/17/2013 TO 10/31/2013

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-60-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND PLIC-SBD GRAND ISLAND	P121 P121	OCTOBER PREMIUM NOVEMBER PREMIUM	175361 175361	10/31/13 10/31/13	376.27 274.53
			ACCOUNT TOTAL:			650.80
01-60-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND PLIC-SBD GRAND ISLAND	P121 P121	OCTOBER PREMIUM NOVEMBER PREMIUM	175361 175361	10/31/13 10/31/13	19.93 19.93
			ACCOUNT TOTAL:			39.86
01-60-71-67110	HEALTH INSURANCE BLUE CROSS/BLUE SHIELD OF IL BLUE CROSS/BLUE SHIELD OF IL UMB	B19 B19 U22	OCTOBER PREMIUMS NOVEMBER PREMIUM HSA CONTRIBUTION NOVEMBER	175318 175318 175377	10/31/13 10/31/13 10/31/13	4,031.01 4,031.01 364.58
			ACCOUNT TOTAL:			8,426.60
01-60-72-67202	UNIFORMS MARK S. KILLARSKI	K31	PANTS-KILLARSKI	175346	10/31/13	25.00
			ACCOUNT TOTAL:			25.00
01-60-72-67206	MEDICAL/PSYCHOLOGICAL ADVOCATE OCCUPATIONAL HEALTH ADVOCATE OCCUPATIONAL HEALTH	A123 A123	DOT DRUG TESTING-KILLARSKI PRE-EMPLOYMENT TESTING	175316 175316	10/31/13 10/31/13	45.50 82.50
			ACCOUNT TOTAL:			128.00
01-60-72-67208	MEETING, TRAVEL, & TRAINING CHARTER ONE	C282	DE-ICING WORKSHOP- AMMAN	175325	10/31/13	35.00
			ACCOUNT TOTAL:			35.00
01-60-73-77307	ENGINEERING EXPENSES BAXTER & WOODMAN, INC. BAXTER & WOODMAN, INC.	B2 B2	FEMA FLOOD INS RATE MAPS WATERSHED DEV ORD.	175320 175320	10/31/13 10/31/13	743.90
			ACCOUNT TOTAL:			743.90
01-60-73-77313	LEGAL SERVICES FRANCZEK RADELET	F60	SEPTEMBER LEGAL FEE	175337	10/31/13	432.00
			ACCOUNT TOTAL:			432.00
01-60-74-77418	ICE CONTROL					

GENERAL FUND
 ACTIVITY FROM 10/17/2013 TO 10/31/2013

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-60-74-77418	ICE CONTROL					
	NORTH AMERICAN SALT CO.	N21	WINTER SALT	175356	10/31/13	10,168.75
	NORTH AMERICAN SALT CO.	N21	WINTER SALT	175356	10/31/13	4,379.23
			ACCOUNT TOTAL:			14,547.98
01-60-74-77430	OFFICE SUPPLIES					
	CLASSIC PRINTERY	C13	BUSINESS CARDS-KROOP	175322	10/31/13	22.50
	QUILL CORPORATION	Q2	COFFEE, SUGAR, PAPER, KLEENEX	175364	10/31/13	75.11
			ACCOUNT TOTAL:			97.61
01-60-79-77901	B&G MAINTENANCE					
	RACK' M UP EQUIPMENT	R99	LIFT INSPECTION	175366	10/31/13	75.00
			ACCOUNT TOTAL:			75.00
01-60-79-77903	B&G CONTRACTS					
	ARAMARK UNIFORM	A119	MAT SERVICE	175315	10/31/13	10.19
	CRYSTAL MANAGEMENT &	C128	NOVEMBER CUSTODIAL SERVICE	175321	10/31/13	135.00
			ACCOUNT TOTAL:			145.19
01-60-79-77907	B & G BUILDING SUPPLIES					
	CHARTER ONE	C282	CAMERA FOR VILLAGE CLOCK	175325	10/31/13	44.84
	SAFETY-KLEEN CORP.	S2	PARTS WASHER SOLVENT	175370	10/31/13	137.47
			ACCOUNT TOTAL:			182.31
01-60-80-88018	OFFICE EQUIPMENT					
	KONICA MINOLTA	K33	09/04-09/30/13 COPIER EXPENSE	175347	10/31/13	28.30
			ACCOUNT TOTAL:			28.30
01-60-82-88202	TELEPHONE SERVICE					
	CALL ONE	C139	SEPTEMBER/OCTOBER PHONE	175248	10/22/13	357.32
			ACCOUNT TOTAL:			357.32
01-60-82-88216	STREET LIGHTS - ELECTRICAL					
	COMED	C3149	09/17-10/16/13 ELECTRIC	175327	10/31/13	4,574.82
	COMED	C3158	09/16-10/16/13 ELECTRIC	175328	10/31/13	168.96
	COMED	C6046	09/17-10/16/13 ELECTRIC	175330	10/31/13	1,520.38
			ACCOUNT TOTAL:			6,264.16
01-60-84-88404	VEHICLE REPAIRS					

GENERAL FUND
 ACTIVITY FROM 10/17/2013 TO 10/31/2013

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-60-84-88404	VEHICLE REPAIRS MIDWEST HOSE AND FITTINGS, INC ROCK CHEVROLET GRAYSLAKE	M101 R172	BUSHING, SWIVEL ADAPTER #50 HANDLE #43	175349 175365	10/31/13 10/31/13	32.18 27.91
			ACCOUNT TOTAL:			60.09
01-70-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND PLIC-SBD GRAND ISLAND	P121 P121	OCTOBER PREMIUM NOVEMBER PREMIUM	175361 175361	10/31/13 10/31/13	225.14 152.62
			ACCOUNT TOTAL:			377.76
01-70-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND PLIC-SBD GRAND ISLAND	P121 P121	OCTOBER PREMIUM NOVEMBER PREMIUM	175361 175361	10/31/13 10/31/13	13.59 13.59
			ACCOUNT TOTAL:			27.18
01-70-71-67110	HEALTH INSURANCE BLUE CROSS/BLUE SHIELD OF IL BLUE CROSS/BLUE SHIELD OF IL	B19 B19	OCTOBER PREMIUMS NOVEMBER PREMIUM	175318 175318	10/31/13 10/31/13	2,572.07 2,572.07
			ACCOUNT TOTAL:			5,144.14
01-70-82-88202	TELEPHONE SERVICE CALL ONE	C139	SEPTEMBER/OCTOBER PHONE	175248	10/22/13	244.33
			ACCOUNT TOTAL:			244.33
			GENERAL FUND			137,017.65

MOTOR FUEL TAX FUND
 ACTIVITY FROM 10/17/2013 TO 10/31/2013

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
10-60-74-77414	GRAVEL EXPENSE STEVE OLSEN TRANSIT	S101	STONE	175367	10/31/13	590.65
			ACCOUNT TOTAL:			590.65
10-60-83-88301	ROADWAY IMPROVEMENTS BAXTER & WOODMAN, INC. BAXTER & WOODMAN, INC.	B2 B2	LK WD TER CONST ENG. HART/SUNSET DESIGN ENGINEERING	175320 175320	10/31/13 10/31/13	3,263.34 6,209.98
			ACCOUNT TOTAL:			9,473.32
			MOTOR FUEL TAX FUND			10,063.97

CAPITAL PROJECTS FUND
 ACTIVITY FROM 10/17/2013 TO 10/31/2013

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
35-20-73-77307	ENGINEERING EXPENSES BAXTER & WOODMAN, INC.	B2	CEDAR LK RD REALIGNMENT	175320	10/31/13	118.69
	BAXTER & WOODMAN, INC.	B2	LONG LAKE DRIVE DESIGN	175320	10/31/13	108.57
	BAXTER & WOODMAN, INC.	B2	NIPPERSINK CONSTRUCTION MGMT.	175320	10/31/13	3,250.00
	BAXTER & WOODMAN, INC.	B2	HART/SUNSET DESIGN ENGINEERING	175320	10/31/13	2,790.00
			ACCOUNT TOTAL:			6,267.26
35-20-80-88028	URBAN FOREST MANAGEMENT URBAN FOREST MANAGEMENT, INC.	U17	TREE REMOVAL AND REPLACEMENT	175376	10/31/13	488.75
			ACCOUNT TOTAL:			488.75
35-20-83-88301	ROADWAY IMPROVEMENTS BAXTER & WOODMAN, INC.	B2	LONG LAKE WEST CONST ENG.	175320	10/31/13	6,474.63
	CHICAGOLAND PAVING CONTRACTORS	C68	LONG LK DR WEST PAVING PROJECT	175332	10/31/13	202,066.65
	CHICAGOLAND PAVING CONTRACTORS	C68	PAY ESTIMATE #1	175332	10/31/13	
			ACCOUNT TOTAL:			208,541.28
			CAPITAL PROJECTS FUND			215,297.29

WATER/SEWER FUND
 ACTIVITY FROM 10/17/2013 TO 10/31/2013

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-60-71-67107	DENTAL INSURANCE PLIC-SBD GRAND ISLAND P121	P121	OCTOBER PREMIUM	175361	10/31/13	465.04
			NOVEMBER PREMIUM	175361	10/31/13	336.10
			ACCOUNT TOTAL:			801.14
50-60-71-67109	LIFE INSURANCE PLIC-SBD GRAND ISLAND P121	P121	OCTOBER PREMIUM	175361	10/31/13	26.55
			NOVEMBER PREMIUM	175361	10/31/13	26.55
			ACCOUNT TOTAL:			53.10
50-60-71-67110	HEALTH INSURANCE BLUE CROSS/BLUE SHIELD OF IL B19	B19	OCTOBER PREMIUMS	175318	10/31/13	4,597.03
	BLUE CROSS/BLUE SHIELD OF IL B19	B19	NOVEMBER PREMIUM	175318	10/31/13	4,597.03
	UMB U22	U22	HSA CONTRIBUTION NOVEMBER	175377	10/31/13	437.48
			ACCOUNT TOTAL:			9,631.54
50-60-72-67202	UNIFORMS MARK S. KILARSKI K31	K31	PANTS-KILARSKI	175346	10/31/13	24.29
	MARK S. KILARSKI K31	K31	MILEAGE/TRAINING	175346	10/31/13	71.00
			ACCOUNT TOTAL:			95.29
50-60-72-67206	MEDICAL/PSYCHOLOGICAL ADVOCATE OCCUPATIONAL HEALTH A123	A123	DOT DRUG TESTING-KILARSKI	175316	10/31/13	45.50
	ADVOCATE OCCUPATIONAL HEALTH A123	A123	PRE-EMPLOYMENT TESTING	175316	10/31/13	82.50
			ACCOUNT TOTAL:			128.00
50-60-72-67208	MEETING, TRAVEL, & TRAINING CHARTER ONE C282	C282	DE-ICING WORKSHOP-HARRISON	175325	10/31/13	35.00
50-60-73-77301	AUDITING EXPENSE SIKICH LLP S113	S113	2013 AUDIT PROGRESS BILLING	175368	10/31/13	1,797.00
			ACCOUNT TOTAL:			1,797.00
50-60-73-77307	ENGINEERING EXPENSES		ACCOUNT TOTAL:			1,797.00

WATER/SEWER FUND
 ACTIVITY FROM 10/17/2013 TO 10/31/2013

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-60-73-77307	ENGINEERING EXPENSES BAXTER & WOODMAN, INC.	B2	LAKEVIEW LS, JAWA	175320	10/31/13	237.39
			ACCOUNT TOTAL:			237.39
50-60-73-77313	LEGAL SERVICES FRANCZEK RADELET TRESSLER LLP TRESSLER LLP	F60 T110 T110	SEPTEMBER LEGAL FEE SEPTEMBER LEGAL SEPTEMBER LEGAL	175337 175375 175375	10/31/13 10/31/13 10/31/13	144.00 1,250.00 18.50
			ACCOUNT TOTAL:			1,412.50
50-60-73-77320	CONSULTING SERVICES RUSSELL KRALY	K73	10/16-10/31/13 CONSULTING SERV	175348	10/31/13	487.50
			ACCOUNT TOTAL:			487.50
50-60-74-77428	WATER METERS HD SUPPLY WATERWORKS, LTD.	H45	METERS & PARTS	175342	10/31/13	1,316.00
			ACCOUNT TOTAL:			1,316.00
50-60-74-77430	OFFICE SUPPLIES CLASSIC PRINTERY QUILL CORPORATION	C13 Q2	BUSINESS CARDS KROOP COFFEE, SUGAR, PAPER, KLEENEX	175322 175364	10/31/13 10/31/13	22.50 75.10
			ACCOUNT TOTAL:			97.60
50-60-74-77432	POSTAGE ROUND LAKE POSTMASTER	P18	POSTAGE FOR PERMIT 53	175362	10/31/13	800.00
			ACCOUNT TOTAL:			800.00
50-60-75-77519	INSURANCE PREMIUM SERVPRO OF GURNEE	S179	WTR/SWR BACKUP RESTORATION	175369	10/31/13	4,837.68
			ACCOUNT TOTAL:			4,837.68
50-60-75-77547	WATER SAMPLES MCHENRY ANALYTICAL WATER	M97	DRINKING WTR SAMPLES	175354	10/31/13	375.00
			ACCOUNT TOTAL:			375.00
50-60-79-77901	B&G MAINTENANCE					

WATER/SEWER FUND
 ACTIVITY FROM 10/17/2013 TO 10/31/2013

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-60-79-77901	B&G MAINTENANCE INDUSTRIAL TOOLBOX, INC. RACK' M UP EQUIPMENT	I22 R99	MARKER FLAGS LIFT INSPECTION	175344 175366	10/31/13 10/31/13	377.03 75.00
			ACCOUNT TOTAL:			452.03
50-60-79-77903	B&G CONTRACTS CRYSTAL MANAGEMENT &	C128	NOVEMBER CUSTODIAL SERVICE	175321	10/31/13	135.00
			ACCOUNT TOTAL:			135.00
50-60-79-77907	B&G SUPPLIES MID AMERICAN WATER OF WAUCONDA	M25	B-BOX KEYS	175353	10/31/13	199.50
			ACCOUNT TOTAL:			199.50
50-60-80-88001	EQUIPMENT WINCO INC.	W75	LIFT STATION GENERATORS PARTS	175378	10/31/13	8,113.00
			ACCOUNT TOTAL:			8,113.00
50-60-80-88018	OFFICE EQUIPMENT KONICA MINOLTA	K33	09/04-09/30/13 COPIER EXPENSE	175347	10/31/13	28.30
			ACCOUNT TOTAL:			28.30
50-60-81-88101	WATER/SEWER IMPROVEMENTS BAXTER & WOODMAN, INC. BAXTER & WOODMAN, INC. BAXTER & WOODMAN, INC. MANEVAL CONSTRUCTION MANEVAL CONSTRUCTION	B2 B2 B2 M142 M142	LK WD TER CONST ENG. LINCOLN WTR MAIN DESIGN ENG. LINCOLN WTR MAIN CONST. ENG. PARK AVE WTR MAIN-FINAL LINCOLN AVE WTR MAIN-PMT #1	175320 175320 175320 175350 175350	10/31/13 10/31/13 10/31/13 10/31/13 10/31/13	1,789.84 201.21 10,328.90 29,336.24 155,533.74
			ACCOUNT TOTAL:			197,189.93
50-60-82-88202	TELEPHONE SERVICE CALL ONE	C139	SEPTEMBER/OCTOBER PHONE	175248	10/22/13	357.32
			ACCOUNT TOTAL:			357.32
50-60-82-88206	ELECTRICAL SERVICE COMED COMED	C3142 C6082	09/17-10/16/13 ELECTRIC 09/17-10/16/13 ELECTRIC	175326 175331	10/31/13 10/31/13	110.37 16.21
			ACCOUNT TOTAL:			126.58

WATER/SEWER FUND
 ACTIVITY FROM 10/17/2013 TO 10/31/2013

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
50-60-82-88208	HEATING NICOR GAS	N7	09/12-10/11/13 HEAT	175358	10/31/13	25.25
	NICOR GAS	N7	09/13-10/14/13 HEAT	175358	10/31/13	78.19
	NICOR GAS	N7	09/01-10/12/13 HEAT	175358	10/31/13	18.21
			ACCOUNT TOTAL:			121.65
50-60-84-88404	VEHICLE REPAIRS MIDWEST HOSE AND FITTINGS, INC	M101	BUSHING, SWIVEL ADAPTER #50	175349	10/31/13	32.17
	ROCK CHEVROLET GRAYSLAKE	R172	HANDLE #43	175365	10/31/13	27.90
			ACCOUNT TOTAL:			60.07
50-60-92-99204	REPAIR TO WATER LINES MID AMERICAN WATER OF WAUCONDA	M25	LUG KIT & CAP/WTR MAIN REPAIR	175353	10/31/13	298.50
			ACCOUNT TOTAL:			298.50
50-60-92-99208	REPAIRS TO LIFT STATIONS GRAINGER, INC.	G9	GENERATOR HOSE	175339	10/31/13	-64.26
			ACCOUNT TOTAL:			64.26
			WATER/SEWER FUND			229,250.88

COMMUTER PARKING LOT FUND
 ACTIVITY FROM 10/17/2013 TO 10/31/2013

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
51-60-82-88206	ELECTRICAL SERVICE COMED	C7018	09/16-10/16/13 ELECTRIC	175333	10/31/13	51.29
	COMED	C8009	09/16-10/16/13 ELECTRIC	175334	10/31/13	354.55
			ACCOUNT TOTAL:			405.84
			COMMUTER PARKING LOT FUND			405.84

DATE: 10/31/13
TIME: 13:48:01
ID: AP4A0000.WOW

VILLAGE OF ROUND LAKE
PAID INVOICES BY ACCOUNT NUMBER

PAGE: 15

VEHICLE REPLACEMENT FUND
ACTIVITY FROM 10/17/2013 TO 10/31/2013

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
60-40-80-88024	VEHICLE EQUIPMENT ACE HARDWARE	A4	ELECTRIC TAPE	175317	10/31/13	22.48
			ACCOUNT TOTAL:			22.48
			VEHICLE REPLACEMENT FUND			22.48

POLICE PENSION FUND
ACTIVITY FROM 10/17/2013 TO 10/31/2013

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
70-20-73-77301	AUDITING EXPENSE SIKICH LLP	S113	2013 AUDIT PROGRESS BILLING	175368	10/31/13	811.00
			ACCOUNT TOTAL:			811.00
			POLICE PENSION FUND			811.00

BUILDERS ESCROW
 ACTIVITY FROM 10/17/2013 TO 10/31/2013

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
83-00-24-22455	PERMIT BONDS HOMESTEAD IMPROVEMENTS, INC. JOSE HERNANDEZ	H113	CASH BOND REFUND	175340	10/31/13	250.00
	MATRIX BASEMENT SYSTEMS, INC.	H114	CASH BOND REFUND	175341	10/31/13	250.00
	GARTH & ANE SNOW	M146	CASH BOND REFUND	175351	10/31/13	250.00
		S200	CASH BOND REFUND	175371	10/31/13	250.00
			ACCOUNT TOTAL:			1,000.00
			BUILDERS ESCROW			1,000.00

FINAL TOTALS
ACTIVITY FROM 10/17/2013 TO 10/31/2013

GENERAL FUND	137,017.65
MOTOR FUEL TAX FUND	10,063.97
CAPITAL PROJECTS FUND	215,297.29
WATER/SEWER FUND	229,250.88
COMMUTER PARKING LOT FUND	405.84
VEHICLE REPLACEMENT FUND	22.48
POLICE PENSION FUND	811.00
BUILDERS ESCROW	1,000.00
GRAND TOTAL	593,869.11

VILLAGE OF ROUND LAKE

THE PRESIDENT AND BOARD OF TRUSTEES OF

THE VILLAGE OF ROUND LAKE

APPROVES THE PAYMENT OF PAYROLL

FOR THE PERIOD ENDING OCTOBER 20, 2013

IN THE AMOUNT OF \$119,656.78

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

Dated: November 4, 2013

DATE: 10/28/2013
 TIME: 09:54:48
 ID: PR460000.WOW

VILLAGE OF ROUND LAKE
 PAYROLL REGISTER REPORT

Zoning

FOR CHECK DATES 10/24/2013 TO 10/24/2013

EMPL. #	NAME	CODE	PAY RATE	EARNINGS HOURS	TOTAL	CODE	EMPLOYEE TAXES	EMPLOYER TAXES	CODE	EMPLOYEE VOLUNTARY	EMPLOYEE PENSION/INSUR	EMPLOYER PENSION/INSUR
COM				12.000	510.00	FED			DDI	215.64		
						FICA	31.62	31.62				
						MEDIC	7.40	7.40				
						STATE	11.50	7.40				
				TOTAL FICA EMPLOYEE WAGES:	510.00							
				TOTAL MEDICARE EMPLOYEE WAGES:	510.00							
				TOTAL FEDERAL EMPLOYEE WAGES:	510.00							
				TOTAL STATE EMPLOYEE WAGES:	510.00							
				TOTAL EMPLOYER FICA:	31.62							
				TOTAL EMPLOYER MEDICARE:	7.40							

GROSS PAY: TOTAL NUMBER OF EMPLOYEES: 6
 \$510.00 TOTAL DEDUCTIONS: 266.16 NET PAY: \$243.84

FOR CHECK DATES 10/24/2013 TO 10/24/2013

Administration

EMPL. #	NAME	CODE	EARNINGS		TOTAL	TAXES		DEDUCTIONS		PENSION/INSUR	EMPLOYER
			PAY RATE	HOURS		EMPLOYEE	EMPLOYER	EMPLOYEE	EMPLOYER		
REG			344.750		9,964.28	FED	1,205.90	DD1	687.46	INR	509.57
VAC			52.000		1,274.29	FICA	687.46	GW	200.00	DFA	17.62
SIC			2.250		59.75	MEDIC	160.78	HSA	50.00	HFA	158.42
CMP			1.000		25.62	STATE	494.51	ICM	165.00	VFA	2.20
GRAND TOTALS:											

TOTAL FICA EMPLOYEE WAGES: 11,088.10
 TOTAL MEDICARE EMPLOYEE WAGES: 11,088.10
 TOTAL FEDERAL EMPLOYEE WAGES: 10,213.53
 TOTAL STATE EMPLOYEE WAGES: 10,213.53
 TOTAL PENSION EMPLOYEE WAGES: 11,323.94

TOTAL EMPLOYER FICA: 687.46
 TOTAL EMPLOYER MEDICARE: 160.78
 TOTAL EMPLOYER PENSION: 1,352.09

GROSS PAY: \$11,323.94
 TOTAL DEDUCTIONS: 11,323.94
 NET PAY: \$0.00

TOTAL NUMBER OF EMPLOYEES: 5

FOR CHECK DATES 10/24/2013 TO 10/24/2013 **Public Works**

EMPL. #	NAME	EARNINGS		TAXES		DEDUCTIONS		PENSION/INSUR	EMPLOYER
		CODE	PAY RATE	HOURS	TOTAL	CODE	EMPLOYEE		
	REG		738.500		18,673.78	FED	2,342.94		
	VAC		84.000		2,110.40	FICA	1,352.42	AF1	43.98
	OT		22.000		751.14	MEDIC	316.27	GW	320.00
	SIC		36.500		1,011.96	STATE	1,009.23	HSA	91.25
	OC		14.000		324.80			INS	8.00
								DD1	12,559.73
								DD2	1,236.02
								DOR	340.27
								PLI	10.72
								AF2	26.36
									IMR
									DSW
									HSW
									VSW
									DFW
									EFW
									VEW
									PCW
									HFW

TOTAL FICA EMPLOYEE WAGES: 21,813.12
 TOTAL MEDICARE EMPLOYEE WAGES: 21,813.12
 TOTAL FEDERAL EMPLOYEE WAGES: 20,507.62
 TOTAL STATE EMPLOYEE WAGES: 20,507.62
 TOTAL PENSION EMPLOYEE WAGES: 21,900.13

TOTAL EMPLOYER FICA: 1,352.42
 TOTAL EMPLOYER MEDICARE: 316.27
 TOTAL EMPLOYER PENSION: 2,614.89

GROSS PAY: \$22,872.08
 TOTAL DEDUCTIONS: 21,566.42
 NET PAY: \$1,305.66

DATE: 10/28/2013
 TIME: 09:49:38
 ID: PR460000.WOM

VILLAGE OF ROUND LAKE
 PAYROLL REGISTER REPORT

FOR CHECK DATES 10/24/2013 TO 10/24/2013

Building

EMPL. #	NAME	CODE	PAY RATE	EARNINGS HOURS	TOTAL	TAXES		DEDUCTIONS		PENSION/INSUR	EMPLOYER	
						EMPLOYEE	EMPLOYER	EMPLOYEE	EMPLOYER			
REG			216.000		5,529.29	FED	786.28	DD1	4,030.90	IMR	276.46	
VAC			24.000		614.37	FICA	362.89	AFI	28.25	DFB	17.62	
						MEDIC	84.88	PLI	36.86	PF3	242.53	
						STATE	274.79	VFB	2.20			
TOTAL FICA EMPLOYEE WAGES:						5,853.06	TOTAL EMPLOYER FICA:		362.89			
TOTAL MEDICARE EMPLOYEE WAGES:						5,853.06	TOTAL EMPLOYER MEDICARE:		84.88			
TOTAL FEDERAL EMPLOYEE WAGES:						5,576.60	TOTAL EMPLOYER PENSION:		733.56			
TOTAL STATE EMPLOYEE WAGES:						5,576.60						
TOTAL PENSION EMPLOYEE WAGES:						6,143.66						

GROSS PAY: \$6,143.66
 TOTAL DEDUCTIONS: 6,143.66
 NET PAY: \$0.00

TOTAL NUMBER OF EMPLOYEES: 3

VILLAGE OF ROUND LAKE
 PAYROLL REGISTER REPORT

FOR CHECK DATES 10/24/2013 TO 10/24/2013

ALL

EMPL. #	NAME	CODE	EARNINGS		TOTAL	TAXES		DEDUCTIONS		PENSION/INSUR	EMPLOYER
			PAY RATE	HOURS		EMPLOYEE	EMPLOYER	EMPLOYEE	EMPLOYEE		
REG			3,214.750		98,386.81	12,707.12		64,146.54		2,088.18	
VAC					8,769.49	7,191.55		870.00		17.62	
SIC			82.750		2,543.94	1,681.87		241.25		158.42	
MP			10.000		1,000.00	5,197.97		900.00		2.20	
COM			12.000		510.00						
CT			22.000		751.14						
OC			14.000		324.80						
CMP			43.500		1,459.55						
PO			97.000		4,764.95						
FLH			12.000		408.73						
FTO			12.000		388.90						
INS			1.000		246.46						
RR			1.000		94.58						
RP			1.000		7.43						
GRAND TOTALS:											

CODE	EMPLOYEE	EMPLOYER	EMPLOYEE	EMPLOYER
DD1				
GW				
HSA				
ICM				
AF1				
INS				
DD2				
DOR				
PLI				
AF2				
MAP				
DD3				
CS4				

CODE	EMPLOYEE	EMPLOYER	EMPLOYEE	EMPLOYER
IMR				
DFA				
HFA				
VFA				
DSA				
DSW				
HSW				
VSW				
DFW				
FFW				
VFW				
PCW				
HFW				
DSP				
PSP				
VFP				
POL				
DFP				
HFP				
VSP				
FFP				
DCP				
HCP				
VCP				
PCP				
DFB				
FFB				
VFB				

TOTAL FICA EMPLOYEE WAGES: 115,992.71
 TOTAL MEDICARE EMPLOYEE WAGES: 115,992.71
 TOTAL FEDERAL EMPLOYEE WAGES: 105,977.77
 TOTAL STATE EMPLOYEE WAGES: 105,977.77
 TOTAL PENSION EMPLOYEE WAGES: 108,531.13

TOTAL EMPLOYER FICA: 7,191.55
 TOTAL EMPLOYER MEDICARE: 1,681.87
 TOTAL EMPLOYER PENSION: 5,540.73

GROSS PAY: TOTAL NUMBER OF EMPLOYEES: 60
 \$119,656.78 TOTAL DEDUCTIONS: 112,064.80 NET PAY: \$7,591.98



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: POLICE DEPARTMENT SERVER(S)

Agenda Item No. 5.3

Executive Summary

The Police Department has two servers budgeted to be replaced in fiscal year end 2014. One is a normal server used for operations and the other server is a storage server. A quote was requested from the Village's information technology support company, Current Technology Corporation. In addition, the Village's information technology project consultant, Rupinder Jhattu reviewed the quote and also obtained an additional quote from CDW. Both the Current Technology and the CDW quotes are attached.

The recommendation from both was to consolidate two servers into one. Staff is recommending using the equipment quote from CDW at a cost of \$6,538.03 and using the labor charges of \$5,496.00 from the Current Technology quote. The total amount to complete the Police Department server project is \$12,034.03.

Finally, also attached is a resolution for the purchase of the equipment and labor to install the server.

Recommended Action

Adopt a Resolution Authorizing Replacement of the Police Department Servers.

Committee: Human Resources & Finance	Meeting Date(s): 10/21 & 11/4/13																																					
Lead Department: Administration	Presenter: Finance Director, Steve Shields																																					
Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Account(s)</th> <th style="text-align: right;">Budget</th> <th style="text-align: right;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>61-40-91-99117</td> <td colspan="2" style="text-align: center;">IT Equipment - Police</td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$17,000.00</td> <td style="text-align: right;">\$12,034.03</td> </tr> <tr> <td>All Other Items</td> <td style="text-align: right;">\$2,432.00</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Grand Total</td> <td style="text-align: right;">\$19,432.00</td> <td style="text-align: right;">\$12,034.03</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td></td> <td style="text-align: right;">\$7,397.97</td> </tr> <tr> <td style="text-align: right;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	61-40-91-99117	IT Equipment - Police		Item Requested	\$17,000.00	\$12,034.03	All Other Items	\$2,432.00	\$0.00	Y-T-D Actual		\$0.00	Amount Encumbered		\$0.00							Grand Total	\$19,432.00	\$12,034.03	Request is over/under budget:			Under		\$7,397.97	Over	-		
Account(s)	Budget	Expenditure																																				
61-40-91-99117	IT Equipment - Police																																					
Item Requested	\$17,000.00	\$12,034.03																																				
All Other Items	\$2,432.00	\$0.00																																				
Y-T-D Actual		\$0.00																																				
Amount Encumbered		\$0.00																																				
Grand Total	\$19,432.00	\$12,034.03																																				
Request is over/under budget:																																						
Under		\$7,397.97																																				
Over	-																																					

Resolution 13-R-XX

A Resolution Authorizing Replacement of the Police Department Servers

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

1. The purchase of new server hardware from CDW at a price not to exceed \$6,538.03 is hereby approved, the price quote being attached hereto as Exhibit A.
2. The installation of the new server by Current Technologies at a price not to exceed \$5,496.00 is hereby approved, the quote being attached hereto as Exhibit B.
3. The Mayor or his designee is authorized to execute all necessary documents to carry out the purposes of this resolution.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

Date 10/16/13
 Quote # CTCQ11876
 Quoted By MRhodes

Current Technologies
 1423 Centre Circle
 Downers Grove, IL 60515
 630.388.0240
 fax: 630.388.0241
 currenttech.net



Quote | Order Form

Sold To:
 Round Lake, Village of
 Steven Shields
 442 N. Cedar Lake Road
 Round Lake, IL 60073
 United States
 Phone: 847-546-5400
 Fax: 847-546-5405
 sshields@eroundlake.com

Ship To:
 Round Lake, Village of
 Steven Shields
 442 N. Cedar Lake Road
 Round Lake, IL 60073
 United States
 Phone: 847-546-5400
 Fax: 847-546-5405
 sshields@eroundlake.com

Police Department Server

Provides approximately 2 TB of storage capacity
 Existing (2) Servers combined contain approximately 700GB of data presently

Server Operating System to be provided by client through existing Microsoft License Agreement.

Line #	Description	Qty	Unit Price	Ext. Price
1	Dell PowerEdge R720 Intel® Xeon® E5-2640 2.50GHz, 15M Cache, 7.2GT/s QPI, Turbo, 6C, 95W, Max Mem 1333MHz (2) 16GB RDIMM, 1600MT/s, Low Volt, Dual Rank, x4 Data Width (6) 600GB 10K RPM SAS 6Gbps 2.5in Hot-plug Hard Drive iDRAC7 Express Broadcom 5720 QP 1Gb Network Daughter Card 2.5" Chassis with up to 8 Hard Drives Bezel RAID 6 for H710P/H710 (4-16 HDDs) PERC H710P Integrated RAID Controller, 1GB NV Cache DVD ROM, SATA, Internal ReadyRails Sliding Rails Without Cable Management Arm Dual, Hot-plug, Redundant Power Supply (1+1), 750W (2) NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord Internal Dual SD Module with 1GB SD Card 3 Year ProSupport 4HR 7x24 Onsite: Non Mission Critical	1	\$7,829.15	\$7,829.15
2	Labor for server implementation 1. Install & Configure Server Operating System 2. Upgrade Domain from existing level 2003 3. Migrate Data and Applications as needed from existing system 4. Post migration support as needed	48	\$114.50	\$5,496.00
			Total	\$13,325.15

The purchase of products and/or services from Current Technologies are subject to the standard terms and conditions located at the following URL: <http://www.currenttech.net/terms.pdf> By signing this Quote/Order Form you are agreeing that you have read and agreed to the terms and conditions.

Shipping/Handling & applicable sales tax are not included in this quote and will be Invoiced. All software renewals require prepayment. Hardware/Software orders over \$2,500 require 50% payment up front, 50% due within 15 days of receipt. Pricing valid for 30 days from date of quotation. Labor not included unless explicitly stated in writing. All Labor figures are estimates and only actual hours will be billed unless otherwise noted.

Quote # CTCQ11876

Agreed and Accepted:

Round Lake, Village of

Date

PO #



SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
DTJX770	1875840	10/16/2013

BILL TO:
 VILLAGE OF ROUND LAKE
 442 N CEDAR LAKE RD

SHIP TO:
 VILLAGE OF ROUND LAKE
 Attention To: RJ JHATTU
 442 N CEDAR LAKE RD

Accounts Payable
 ROUND LAKE , IL 60073-2852

ROUND LAKE , IL 60073-2852
 Contact: RJ JHATTU 847.912.3877

Customer Phone #847.546.5400

Customer P.O. # DTJX770 QUOTE

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
PAUL REETZ 877.525.1587	Dynamex Messenger Overnight Noon	Net 30 Days-Govt State/Local	E9995752805

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2817648	HP SB DL380P GEN8 E5-2640 1P JT1215 Mfg#: 706539-S01 Contract: MARKET	2,910.58	2,910.58
2	2637049	HP SB GEN8 8GB 2RX4 PC3L-10600R-9 KT Mfg#: 647897-S21 Contract: MARKET	92.89	185.78
1	2037945	HP 2GB USB FLASH MEDIA DRIVE KEY Mfg#: 608447-B21 Contract: MARKET	71.40	71.40
6	2744676	HP 600GB 6G SAS 10K SFF Mfg#: 652583-S21 Contract: MARKET	463.33	2,779.98
1	1706188	CDW HARDWARE INSTALL SERVER Mfg#: HWINSTALLSERVER Contract: MARKET	29.08	29.08
1	1011728	HPE SB 3YR 24X7X4 DL380 Mfg#: UE894E Contract: MARKET Electronic distribution - NO MEDIA	561.21	561.21
SUBTOTAL				6,538.03
FREIGHT				0.00
TAX				0.00

US Currency

TOTAL 6,536.03

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 847.371.3241

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: COMPUTER REPLACEMENTS

Agenda Item No. 5.4

Executive Summary

There is budgeted a total of three computers in the fiscal year end 2014 budget, two in Police and one in Public Works. The two in Police are in the investigations section and the one in Public Works is assigned to the Director. The two Police Department computers are funded via seizure funds. Due to the exchange server implementation, two other Public Works computers will not be compatible with the upgrade. The two that need replacement are shared by all of the Maintenance II staff members, therefore, it is recommended that both computers also be replaced at this time. In addition, the Public Works Director also requested a notebook versus a normal "tower" computer. Quotes were requested from the Village's information technology support company, Current Technology Corporation. In addition, the Village's information technology project consultant, Rupinder Jhattu reviewed the quotes and also obtained additional quotes from CDW. Both the Current Technology and the CDW quotes are attached.

Staff is recommending using the equipment quotes from CDW to purchase four regular computers and one notebook. The unit cost for a regular computer is \$514.84 x 4 = \$2,059.36 + \$871.50 for a notebook, for a total cost of \$2,930.86. The installation of the computers will be done during Current Technology normal maintenance day(s), thus there is no labor charge on the quote. Finally, also attached is the resolution for the purchase of the computers.

Recommended Action

Adopt a Resolution Authorizing the Purchase of Computers.

Committee: Human Resources & Finance		Meeting Date(s): 10/21 & 11/4/13																																														
Lead Department: Administration		Presenter: Finance Director, Steve Shields																																														
<p>Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</p> <p>Note: Due to ordering 2 additional computers for PW, the account #61-60-91-99117 will be \$685.18 over budget. However, the Fund overall will be under budget due to the savings from the Police Department server that is estimated to be \$4,965.97 under budget.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Account(s)</th> <th style="width: 30%;">Budget</th> <th style="width: 40%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>61-40-91-991117</td> <td>IT Equipment</td> <td></td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$2,432.00</td> <td style="text-align: right;">\$1,029.68</td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Amount Encumbered</td> <td style="text-align: right;">\$17,000.00</td> <td style="text-align: right;">\$12,034.03</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$19,432.00</td> <td style="text-align: right;">\$13,063.71</td> </tr> <tr> <td>61-60-91-99117</td> <td>IT Equipment</td> <td></td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$1,216.00</td> <td style="text-align: right;">\$1,901.18</td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$1,216.00</td> <td style="text-align: right;">\$1,901.18</td> </tr> <tr> <td style="text-align: center;">Grand Total</td> <td style="text-align: right;">\$20,648.00</td> <td style="text-align: right;">\$14,964.89</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td></td> <td style="text-align: right;">\$5,683.11</td> </tr> <tr> <td style="text-align: right;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>			Account(s)	Budget	Expenditure	61-40-91-991117	IT Equipment		Item Requested	\$2,432.00	\$1,029.68	Y-T-D Actual		\$0.00	Amount Encumbered	\$17,000.00	\$12,034.03	Total	\$19,432.00	\$13,063.71	61-60-91-99117	IT Equipment		Item Requested	\$1,216.00	\$1,901.18	Y-T-D Actual		\$0.00	Amount Encumbered		\$0.00	Total	\$1,216.00	\$1,901.18	Grand Total	\$20,648.00	\$14,964.89	Request is over/under budget:			Under		\$5,683.11	Over	-	
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Request is over/under budget:																																																
Under		\$5,683.11																																														
Over	-																																															

Resolution 13-R-XX

A Resolution Authorizing the Purchase of Computers

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

1. The purchase of five (5) computers from CDW at a price not to exceed \$2,930.86 is hereby approved, the price quote being attached hereto as Exhibit A.
2. The Mayor or his designee is authorized to execute all necessary documents to carry out the purposes of this resolution.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

Date 10/16/13
 Quote # CTCQ11878
 Quoted By MRhodes

Current Technologies
 1423 Centre Circle
 Downers Grove, IL 60515
 630.388.0240
 fax: 630.388.0241
 currenttech.net



Quote | Order Form

Sold To:
 Round Lake, Village of
 Steven Shields
 442 N. Cedar Lake Road
 Round Lake, IL 60073
 United States
 Phone: 847-546-5400
 Fax: 847-546-5405
 sshields@eroundlake.com

Ship To:
 Round Lake, Village of
 Steven Shields
 442 N. Cedar Lake Road
 Round Lake, IL 60073
 United States
 Phone: 847-546-5400
 Fax: 847-546-5405
 sshields@eroundlake.com

Line #	Description	Qty	Unit Price	Ext. Price
1	OptiPlex 3010 Small Form Factor for Standard Power Supply Windows 7 Professional, No Media, 64-bit, English 3rd Gen Intel® Core i3-3220 Processor (Dual Core, 3.30GHz 3MB, w/HD2500 Graphics) 8GB, NON-ECC, 1600MHZ DDR3,2DIMM Dell KB212-B USB 104 Quiet Key Keyboard,English No Monitor Intel® Integrated Graphics w/Single HDMI/VGA 500GB 3.5 3.0Gb/s SATA with 16MB DataBurst Cache Dell MS111 USB Optical Mouse 8X Slimline DVD+/-RW, Data Only Internal Dell Business Audio Speaker OptiPlex 3010 Small Form Factor w/ Standard PSU 3 Year Basic Hardware Service with 3 Year NBD Onsite Service after Remote Diagnosis	5	\$691.68	\$3,458.40
Total				\$3,458.40

The purchase of products and/or services from Current Technologies are subject to the standard terms and conditions located at the following URL: <http://www.currenttech.net/terms.pdf> By signing this Quote/Order Form you are agreeing that you have read and agreed to the terms and conditions.

Shipping/Handling & applicable sales tax are not included in this quote and will be Invoiced. All software renewals require prepayment. Hardware/Software orders over \$2,500 require 50% payment up front, 50% due within 15 days of receipt. Pricing valid for 30 days from date of quotation. Labor not included unless explicitly stated in writing. All Labor figures are estimates and only actual hours will be billed unless otherwise noted.

Quote # CTCQ11878

Agreed and Accepted:

Round Lake, Village of

Date

PO #



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
DTJZ442	1875840	10/16/2013

BILL TO:
 VILLAGE OF ROUND LAKE
 442 N CEDAR LAKE RD

SHIP TO:
 VILLAGE OF ROUND LAKE
 Attention To: RJ JHATTU
 442 N CEDAR LAKE RD

Accounts Payable
 ROUND LAKE, IL 60073-2852

ROUND LAKE, IL 60073-2852
 Contact: RJ JHATTU 847.912.3877

Customer Phone #847.546.5400

Customer P.O. # DTJZ442 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
PAUL REETZ 877.525.1587		Dynamex Messenger Overnight Noon	Net 30 Days-Govt State/Local	E9995752305
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
5	3138754	HP SB 4300 I3-3220 500GB 4GB W7P-DUP Mfg#: D8C84UT#ABA-DUP Contract: MARKET	449.99	2,249.95
5	2608082	EDGE 4GB PC312800 NON-ECC 240PIN Mfg#: PE231613 Contract: MARKET	54.85	274.25
5	1706189	CDW HARDWARE INSTALL FOR DT-NB-PRT Mfg#: HWINSTALLDTLPRT Contract: MARKET	10.00	50.00
SUBTOTAL				2,574.20
FREIGHT				0.00
TAX				0.00

US Currency

TOTAL 2,574.20

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 847.371.3241

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515

Date 10/16/13
 Quote # CTCQ11676
 Quoted By MRhodes

Current Technologies
 1423 Centre Circle
 Downers Grove, IL 60515
 630.388.0240
 fax: 630.388.0241
 currenttech.net



Quote | Order Form

Sold To:

Round Lake, Village of
 Steven Shields
 442 N. Cedar Lake Road
 Round Lake, IL 60073
 United States
 Phone: 847-546-5400
 Fax: 847-546-5405
 sshields@eroundlake.com

Ship To:

Round Lake, Village of
 Steven Shields
 442 N. Cedar Lake Road
 Round Lake, IL 60073
 United States
 Phone: 847-546-5400
 Fax: 847-546-5405
 sshields@eroundlake.com

Line #	Description	Qty	Unit Price	Ext. Price
1	Dell Latitude E5530 Notebook Windows 7 Professional, No Media, 64-bit, English 3rd gen Intel® Core i3-3120M Processor (2.5GHz, 3M cache) 8.0GB, DDR3-1600MHz SDRAM, 2 DIMMS Internal English Single Pointing Keyboard Express Card 500GB 7200rpm Hard Drive Integrated Touchpad without Fingerprint Reader 15.6" HD (1366x768) Anti-Glare WLED-backlit No Modem 90W A/C Adapter (3-pin) 8X DVD+/-RW Noise Cancelling Digital Array Microphone Dell Wireless 1504 802.11g/n Single Band Wi-Fi Half Mini Card Broadcom TruManage 9-cell (97WH) Primary Lithium Ion Battery, (3.0Ah) ExpressCharge Capable Recovery Media for Windows® 7 Professional, 64bit, Multiple Language E-Port, dock for charging, digital video, and USB 3.0 / eSATA port support 3 Year Basic Hardware Service with 3 Year NBD Onsite Service after Remote Diagnosis	1	\$1,189.58	\$1,189.58
2	Dell KM632 Wireless Keyboard & Mouse	1	\$39.14	\$39.14
			Total	\$1,228.72

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Shipping/Handling & applicable sales tax are not included in this quote and will be Invoiced. All software renewals require prepayment. Hardware/Software orders over \$2,500 require 50% payment up front, 50% due within 15 days of receipt. Pricing valid for 30 days from date of quotation. Labor not included unless explicitly stated in writing. All Labor figures are estimates and only actual hours will be billed unless otherwise noted.

Quote # CTCQ11676

Agreed and Accepted:

Round Lake, Village of

Date

PO #



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
DTKB427	1875840	10/16/2013

BILL TO:
 VILLAGE OF ROUND LAKE
 442 N CEDAR LAKE RD

SHIP TO:
 VILLAGE OF ROUND LAKE
 Attention To: RJ JHATTU
 442 N CEDAR LAKE RD

Accounts Payable
 ROUND LAKE , IL 60073-2852

ROUND LAKE , IL 60073-2852
 Contact: RJ JHATTU 847.912.3877

Customer Phone #847.546.5400

Customer P.O. # DTKB427 QUOTE

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
PAUL REETZ 877.525.1587	Dynamex Messenger Overnight Noon	Net 30 Days-Govt State/Local	E9995752305

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2913959	HP SB 4440S I3-3110 500GB 4GB W8P Mfg#: C9K60UT#ABA Contract: MARKET	561.66	561.66
1	2240297	HPE SB 3YR RISKFREE 9X5XNBD ADP Mfg#: UZ279E Contract: MARKET	171.14	171.14
1	3067683	Electronic distribution - NO MEDIA HP SB 4GB DDR3L-1600 1.35V SOD Mfg#: H6Y75UT#ABA Contract: MARKET	44.88	44.88
1	1706189	CDW HARDWARE INSTALL FOR DT-NB-PRT Mfg#: HWINSTALLDTLTPRT Contract: MARKET	10.00	10.00
1	2764189	HP WIRELESS KEYBOARD AND MOUSE Mfg#: QY449AA#ABA Contract: MARKET	68.83	68.83
SUBTOTAL				856.51
FREIGHT				14.99
TAX				0.00

US Currency

TOTAL 871.50

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 847.371.3241

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.asp>
 For more information, contact a CDW account manager.



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: PHONE SERVICE PROVIDERS

Agenda Item No. 5.5

Executive Summary

CallOne is the current provider for Village phone service and recently they notified staff that the three year contract expired. Therefore, in conjunction with a review of phone systems staff requested proposals for phone providers. Besides CallOne, two other companies submitted proposals; Current Technology Communications – submitted a proposal from First Communications and Informity – also submitted a proposal from First Communications.

The three proposals were difficult to analyze due to inconsistencies among each as far as the type of charge, but also due to the recommendation to replace the village phone system. As an example, one First Communications proposal would list charges that were quoted for two locations whereas the other proposal did not. In addition, a number of current charges will be eliminated with a new phone system, such as CENTRIX. To simplify the analysis staff worked with Rupinder Jhattu who gathered additional information. An evaluation was done via a spreadsheet with all three proposals listed.

Staff is recommending remaining with CallOne due to their monthly ISDN PRI cost approximately \$37 lower than the other two proposals and the monthly POTS line an additional \$40 lower. Although CallOne does not have a flat fee for usage, staff reviewed CallOne bills since May 2012 and found the cost for long distance and toll calls averaged approximately \$84. Attached is the evaluation of the phone providers, the two quotes from First Communications, the quote from CallOne, and a resolution for the selection of CallOne as the phone service provider.

Recommended Action

Adopt a Resolution Authorizing the Renewal of a Customer Service Agreement with United Communications Systems, Inc. d/b/a CallOne

Committee: Human Resources & Finance		Meeting Date(s): 10/21 & 11/4/13	
Lead Department: Administration		Presenter: Finance Director, Steve Shields	
Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.			
Note: Account is estimated to be over budget due to current charges for items such as CENTRIX that will be eliminated with a new phone system.			
	Account(s)	Budget	Expenditure
	++-+-+--88202	Telephone Service	
	Item Requested	\$15,655.00	
	Y-T-D Actual thru 10/17/13		\$6,878.11
	Estimated 10/18/13 - 4/30/14		\$10,000.00
	Amount Encumbered		\$0.00
	Grand Total	\$15,655.00	\$16,878.11
	Request is over/under budget:		
	Under	-	
	Over		\$1,223.11

Resolution 13-R-XX

**A Resolution Authorizing the Renewal of Customer Service Agreements
with United Communication Systems, Inc. d/b/a Call One**

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

1. The Renewal Customer Service Agreement between the Village of Round Lake and United Communication Systems, Inc. d/b/a Call One, attached as Exhibit A, is hereby approved.
2. The Mayor or his designee is authorized to execute all necessary documents to carry out the purposes of this resolution.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:



ISDN-PRI Customer Service Agreement

This Customer Service Agreement ("Agreement") authorizes Call One® Inc., with a principal place of business at 225 West Wacker, Floor 8, Chicago, IL 60606 ("Call One") to provide telecommunication services ("Services") to the customer identified immediately below ("Customer"). The Services provided hereby are subject to the Terms and Conditions set forth in this Agreement.

Customer Village of Round Lake
Address 442 N Cedar Lake Rd
City Round Lake ST IL ZIP 60073

Please check box to determine term and discount

- 1 Year
- 2 Year
- 3 Year

Additional Charges: All rates and discounts are subject to the rates and discounts contained in the SPC underlying agreement. ISDN PRI inclusive of 20,000 Band A, B, C and Intralata minutes, Caller ID w/ Name and Failsafe routing.
DID Porting/Installation Charge \$1.00/DID number.
DID MRC at \$2.00/block of ten (10).
20% discount on applicable features.
Waive PIC fees.

Service/Additional Terms:

Install one (1) new ISDN PRI inclusive of 20,000 Band A, B and C minutes, Caller ID with Name and Failsafe Routing. Tag at DMarc.

Billing Telephone Numbers (BTN) associated with this account:

Physical Location	City, State	BTN		
741 West Town Line Road	Round Lake, IL	NEW		
	Circuit ID	NRC	MRC	Term
		\$2000.00 waived	\$330.00	36 Months

Authorized customer signature *Date* *CallOne authorized signature*

Print name *Title* *Print name* *Date*

Call One Inc.
225 W Wacker Drive 8th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301

19319
ALT PRI

Terms and Conditions

1. **Term.** Customer hereby orders the Services as identified on Page 1 of this Agreement and miscellaneous services incident thereto for the term selected by Customer on Page 1 of this Agreement (the "Term"). Upon expiration of the Term, the monthly recurring charges applicable to a Term other than Month-to-Month will revert to Call One's prevailing month-to-month rates unless Customer has (1) entered into a successor agreement or (2) canceled the Service, in each case effective as of the expiration of the Term. Call One is not responsible for notifying customer of the expiration of any Term. The Term shall begin on the later of (i) the date Call One signs the first page of this Agreement and (ii) the date any installation necessary to begin the Service is completed.
2. **Rates.** (a) The Monthly Charge and usage rates identified on Page 1 of this Agreement will apply to the Services during the Term. Upon expiration of the Term, the Monthly Charge and usage rates will revert to Call One's prevailing month-to-month rates for the Service unless Customer has (1) entered into a successor agreement or (2) canceled the Service, in each case effective as of the expiration of the Term. (b) Installation, service establishment and/or other non-recurring charges ("Non-Recurring Charges") incident to the Services will apply as identified on Page 1 of this Agreement. (c) Call One shall also bill Customer as a separate line item all applicable federal, state and other governmental fees, surcharges and taxes.
3. **Authorization.** Customer authorizes Call One to act as its agent for purposes of obtaining information on Customer's existing telecommunications and related service(s) and to submit orders to reflect the Services ordered under this Agreement for the specific Billing Telephone Numbers (BTN) and/or physical location listed on Page 1 and included in any supplement to this Agreement. This grant of agency shall remain in effect until revoked by Customer.
4. **Existing Commitments.** (a) If Customer has an existing term commitment contract with another service provider (a "Third Party Commitment") that is not specifically identified as being terminated pursuant to Section 4(b), Customer acknowledges that, in addition to the Terms and Conditions of this Customer Service Agreement, Customer shall remain obligated under the terms of such Third Party Commitment and shall be solely responsible for any penalties, fees or charges by virtue of that Third Party Commitment. (b) If as part of Call One's provision of Services Customer has agreed to terminate a Third Party Commitment(s) identified on Page 1 of this Agreement, Customer agrees that it is solely responsible for the fees associated with such termination.
5. **Early Termination/Cancellation.** Customer shall be required to provide Call One a minimum of 30 days notice in writing of any termination/cancellation of Service(s). (a) If Customer terminates the Service in whole or in part prior to the expiration of the Term, Customer will be liable for an early termination charge, as liquidated damages and not as a penalty, equal to (1) the Monthly Charge payments remaining for the Term of this Agreement, (2) any special construction charges required to make the Service available and (3) any previously waived installation and/or other non-recurring charges and (4) the difference between the total usage charges billed to Customer at the usage rates Customer received for the Term in this Agreement and the total usage charges that would have been billed to Customer at the Call One tariff month-to-month usage rates in effect as of the Effective Date. (b) If Customer cancels Service before the Service is established, Customer shall be liable to Call One for all reasonable expenses incurred by Call One to process the order for Service, including any special construction charges. Termination/cancellation charges are due within fifteen (15) days of the effective date of termination/expiration.
6. **Inside Wiring.** The applicable rates for inside wiring provided directly by Call One to Customer are specified on the technician-charges page of the Call One website at www.callone.com. Inside wiring provided by a third party vendor will be billed at their applicable rates and charges. In addition, any installation charges identified on Page 1 of this Agreement applies to the initial Service installation and does not include inside materials and wiring.
7. **Liability.** The entire liability of Call One, if any, for damages to Customer or to any third party whether in negligence, tort, contract or otherwise, which may arise from Call One's performance or non-performance of the Services is limited to an amount equal to a prorated adjustment of applicable monthly recurring charges for the Services affected or any portion thereof.
8. **Applicability of Tariffs.** This Agreement orders Services at rates provided herein and subject to the terms and conditions set forth in Call One's then-applicable state tariff, which tariff is incorporated by reference. State tariffs are available through the regulatory page of the Call One website currently at www.callone.com. Customer acknowledges all services purchased pursuant to this agreement are for business purposes.
9. **Assignment.** Customer may not assign this Agreement (by operation of law or otherwise) without the prior written consent of Call One, which consent will not be unreasonably withheld or delayed. Any prohibited assignment shall be void ab initio.
10. **Entire Agreement.** Signed facsimile or scanned copies of this Agreement will legally bind the parties to the same extent as originally executed documents. The terms contained in this Agreement and any documents attached hereto and referenced herein or therein constitute the entire agreement between the parties with respect to the subject matter hereof, superseding all prior and contemporaneous understandings, proposals and other communications, oral or written.
11. **Jurisdiction / Collection Costs.** Any action or proceeding arising out of or related to this Agreement, the Tariffs or Services may be commenced in any state or Federal court of competent jurisdiction in the State of Illinois. The Parties submit and expressly consent to the jurisdiction of such court and expressly waive any right to a trial by jury. Call One shall be entitled to recover from Customer all reasonable collection costs, including attorneys fees.

Customer initials _____

Call One initials _____

Call One Inc.

225 W Wacker Drive 8th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301

Terms and Conditions

1. **Term.** Customer hereby orders the Services as identified on Page 1 of this Agreement and miscellaneous services incident thereto for the term selected by Customer on Page 1 of this Agreement (the "Term"). Upon expiration of the Term, the monthly recurring charges applicable to a Term other than Month-to-Month will revert to Call One's prevailing month-to-month rates unless Customer has (1) entered into a successor agreement or (2) canceled the Service, in each case effective as of the expiration of the Term. Call One is not responsible for notifying customer of the expiration of any Term. The Term shall begin on the later of (i) the date Call One signs the first page of this Agreement and (ii) the date any installation necessary to begin the Service is completed.
2. **Rates.** (a) The Monthly Charge and usage rates identified on Page 1 of this Agreement will apply to the Services during the Term. Upon expiration of the Term, the Monthly Charge and usage rates will revert to Call One's prevailing month-to-month rates for the Service unless Customer has (1) entered into a successor agreement or (2) canceled the Service, in each case effective as of the expiration of the Term. (b) Installation, service establishment and/or other non-recurring charges ("Non-Recurring Charges") incident to the Services will apply as identified on Page 1 of this Agreement. (c) Call One shall also bill Customer as a separate line item all applicable federal, state and other governmental fees, surcharges and taxes.
3. **Authorization.** Customer authorizes Call One to act as its agent for purposes of obtaining information on Customer's existing telecommunications and related service(s) and to submit orders to reflect the Services ordered under this Agreement for the specific Billing Telephone Numbers (BTN) and/or physical location listed on Page 1 and included in any supplement to this Agreement. This grant of agency shall remain in effect until revoked by Customer.
4. **Existing Commitments.** (a) If Customer has an existing term commitment contract with another service provider (a "Third Party Commitment") that is not specifically identified as being terminated pursuant to Section 4(b), Customer acknowledges that, in addition to the Terms and Conditions of this Customer Service Agreement, Customer shall remain obligated under the terms of such Third Party Commitment and shall be solely responsible for any penalties, fees or charges by virtue of that Third Party Commitment. (b) If as part of Call One's provision of Services Customer has agreed to terminate a Third Party Commitment(s) identified on Page 1 of this Agreement, Customer agrees that it is solely responsible for the fees associated with such termination.
5. **Early Termination/Cancellation.** Customer shall be required to provide Call One a minimum of 30 days notice in writing of any termination/cancellation of Service(s). (a) If Customer terminates the Service in whole or in part prior to the expiration of the Term, Customer will be liable for an early termination charge, as liquidated damages and not as a penalty, equal to (1) the Monthly Charge payments remaining for the Term of this Agreement, (2) any special construction charges required to make the Service available and (3) any previously waived installation and/or other non-recurring charges and (4) the difference between the total usage charges billed to Customer at the usage rates Customer received for the Term in this Agreement and the total usage charges that would have been billed to Customer at the Call One tariff month-to-month usage rates in effect as of the Effective Date. (b) If Customer cancels Service before the Service is established, Customer shall be liable to Call One for all reasonable expenses incurred by Call One to process the order for Service, including any special construction charges. Termination/cancellation charges are due within fifteen (15) days of the effective date of termination/expiration.
6. **Inside Wiring.** The applicable rates for inside wiring provided directly by Call One to Customer are specified on the technician-charges page of the Call One website at www.callone.com. Inside wiring provided by a third party vendor will be billed at their applicable rates and charges. In addition, any installation charges identified on Page 1 of this Agreement applies to the initial Service installation and does not include inside materials and wiring.
7. **Liability.** The entire liability of Call One, if any, for damages to Customer or to any third party whether in negligence, tort, contract or otherwise, which may arise from Call One's performance or non-performance of the Services is limited to an amount equal to a prorated adjustment of applicable monthly recurring charges for the Services affected or any portion thereof.
8. **Applicability of Tariffs.** This Agreement orders Services at rates provided herein and subject to the terms and conditions set forth in Call One's then-applicable state tariff, which tariff is incorporated by reference. State tariffs are available through the regulatory page of the Call One website currently at www.callone.com. Customer acknowledges all services purchased pursuant to this agreement are for business purposes.
9. **Assignment.** Customer may not assign this Agreement (by operation of law or otherwise) without the prior written consent of Call One, which consent will not be unreasonably withheld or delayed. Any prohibited assignment shall be void ab initio.
10. **Entire Agreement.** Signed facsimile or scanned copies of this Agreement will legally bind the parties to the same extent as originally executed documents. The terms contained in this Agreement and any documents attached hereto and referenced herein or therein constitute the entire agreement between the parties with respect to the subject matter hereof, superseding all prior and contemporaneous understandings, proposals and other communications, oral or written.
11. **Jurisdiction / Collection Costs.** Any action or proceeding arising out of or related to this Agreement, the Tariffs or Services may be commenced in any state or Federal court of competent jurisdiction in the State of Illinois. The Parties submit and expressly consent to the jurisdiction of such court and expressly waive any right to a trial by jury. Call One shall be entitled to recover from Customer all reasonable collection costs, including attorneys fees.

Customer initials _____

Call One initials _____

Call One Inc.

225 W Wacker Drive 8th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301

**Village of Round Lake
Phone Service Providers Proposals**

October 14, 2013

<u>Description</u>	<u>CallOne</u>	<u>Informity FirstComm</u>	<u>Current Tech FirstComm</u>
<u>Monthly Charges</u>			
ISDN PRI - 442 N Cedar Lake Road	\$330.00	\$366.59	\$366.59
ISDN PRI - 741 W Townline Rd	\$330.00	\$366.59	\$366.59
Unlimited Local Calling	See Below	\$0.00	\$0.00
Caller ID Number	\$0.00	\$0.00	\$0.00
Caller ID Name	\$0.00	NI2 Only	NI2 Only
Failsafe Routing	\$0.00	Optional	\$0.00
DID's (per block of 10)	\$4.00	\$0.00	\$0.00
DID Outpulse	\$0.00	Optional	Optional
Multi-Exchange	\$0.00	Optional	Optional
Federal Access Charge	\$70.80	\$0.00	\$0.00
End User Access Charge	\$0.00	\$26.95	\$53.90
Carrier Line Charge	\$0.00	\$21.25	\$42.50
Federal Access Recovery Assessment	\$0.00	\$10.00	\$20.00
Administrative Fee Charge (See Notes)	\$0.00	\$10.00	\$10.00
Point to Point T1 (T1 Not Needed)	\$0.00	\$0.00	\$0.00
POTS Line (Assumed 4 for the Analysis)	\$58.56	\$97.68	\$97.68
Total Monthly Before Usage	\$793.36	\$899.06	\$957.26
<u>Usage</u>			
CallOne Usage (See Notes)	\$84.19	-	-
5,000 LD/TF Minutes -Village Hall, See Note	-	\$62.03	\$62.03
1,500 LD/TF Minutes - Police/PW, See Note	-	\$19.73	\$19.73
Total Usage	\$84.19	\$81.76	\$81.76
Grand Total	\$877.55	\$980.82	\$1,039.02
<u>One-Time Charges</u>			
DID Porting Fee	\$1 per DID	-	-
<u>Other</u>			
Term	3 Year	3 Year	3 Year
<u>Usage (per minute)</u>			
Band A	\$0.0120	-	-
Band B	\$0.0240	-	-
Band C	\$0.0180	-	-
Intrastate	\$0.0290	-	-
Interstate	\$0.0290	-	-
800 Service	\$0.0290	-	-

Notes

First Comm Administrative Charge waived if received electronically.
 CallOne featured discount of 20% on POTs lines.
 First Comm overage on minutes is \$0.029 per minute.
 First Comm (Informity) DID block above 3 \$4.69/month.
 CallOne usage based on 8 months of usage in fiscal year end 2013.



Be heard.

October 7, 2013

Village of Round Lake

First Communications' ISDN PRI offers 23 channels for voice traffic and 1 D Channel for signaling such as Caller ID. PRI provides a flexible, cost-effective solution for local service.

3-year Agreement	Monthly Recurring Charge	One Time Setup Charge
442 N Cedar Lake Road (z3) &741 W Town Line Road (z3) First Connect ISDN PRI v2 QTY 2 @\$366.59each	\$733.18	\$0
Included in the above locations:		
Unlimited Local Calling	Included	\$0
Up to 2 Blocks of 20 DIDs	Included	\$0
Each Additional DID Block (3+)	\$4.69 (per block)	\$0
Caller ID Number	Included	\$0
Caller ID Name (NI2 only)	Included	\$0
Multi-Exchange (optional- up to 5 numbers)	optional (\$0)	\$0
Failsafe Routing (optional)	optional (\$0)	\$0
DID Outpulse (optional)	optional (\$0)	\$0
End User Access Charge	\$26.95	\$0
Carrier Line Charge	\$21.25	\$0
Federal Access Recovery Assessment	\$10.00	\$0
Administrative Fee Charge (*\$10.00mrc for paper bill copy)	*waive w/ online billing	\$0

Usage Rates Per Minute:

Toll Minute Package (Optional) -Includes Long Distance and Toll Free Usage-		Monthly Recurring Charge	One Time Setup Charge
Minutes	Overage Rate		
1,500 LD Minutes	0.029	\$19.73	\$0
5,000 LD Minutes	0.029	\$62.03	\$0
10,000 LD Minutes	0.029	\$122.19	\$0
20,000 LD Minutes	0.029	\$240.63	\$0
50,000 LD Minutes	0.029	\$592.19	\$0
*Rate is \$.029 per minute without a Toll Minute Package			

This quote, including pricing, surcharges, and fees, are an estimation and provided for informational and comparison purposes only and are subject to change. Taxes are not included. Service requires prospective customer to sign a First Communications service agreement. Service is governed by the terms and conditions of the service agreement and applicable state and federal tariffs. In consideration of First Communications providing this proposal, prospective customer agrees to not disclose pricing to any third party for a period of twelve months.



Be heard.

Infinity Guide

October 7, 2013

Village of Round Lake

3-year Agreement	Monthly Recurring Charge	One Time Setup Charge
2 POTS (FirstVoice Basic) \$39.95 each	\$79.90	Porting = \$0 New = \$60 each
Touchtone	Included	\$0
900/976 Blocking	Included	\$0
Caller ID Name / Number	Included	\$0
Call forwarding	Included	\$0
Hunting (optional)	optional	\$0
End User Access Charge QTY 2 \$5.50each	\$11.00	\$0
Line Number Portability QTY 2 \$.28each	\$0.56	\$0
Access Recovery QTY 2 \$2.11each	\$4.22	\$0
Federal Access Recovery Assessment QTY 2 \$1 each	\$2.00	\$0
Administrative Fee Charge (*waive with online billing!!)	\$10.00 for paper bill	\$0

POTS Usage Rates per minute:

Band A	Band B	Band C	LD Rate
\$0.03	\$0.06	\$0.15	\$0.035

Note: POTS service s not available without a T1 contract.

Administrative Fee Charge will be billed to account unless customer signs up for online billing.

This quote, including pricing, surcharges, and fees, are an estimation and provided for informational and comparison purposes only and are subject to change. Taxes are not included. Service requires prospective customer to sign a First Communications service agreement. Service is governed by the terms and conditions of the service agreement and applicable state and federal tariffs. In consideration of First Communications providing this proposal, prospective customer agrees to not disclose pricing to any third party for a period of twelve months.

Village of Round Lake

442 N Cedar Lake Rd.
Round Lake, IL 60073

Schedule of Rates, Services and Terms

Term and MARC (Minimum Annual Revenue Commitment)

Term For PRI's MARC	36-Month Terms \$0.00
------------------------	--------------------------

ISDN PRI for 442 N Cedar Lake Rd

Monthly Recurring Charge	\$330.00 per month
Installation	\$2,000.00 (waived)
20,000 Local Bands A, B and C Minutes	Included
Caller ID with Name	Included
Failsafe Routing	Included
Federal Access Charge	\$35.40 per month
DID's (per block of 10)	\$2.00 per month
DID Porting Fee (One Time Charge)	\$1.00 per DID

ISDN PRI for 741 W Town Line Rd

Monthly Recurring Charge	\$330.00 per month
Installation	\$2,000.00 (waived)
20,000 Local Bands A, B and C Minutes	Included
Caller ID with Name	Included
Failsafe Routing	Included
Federal Access Charge	\$35.40 per month
DID's (per block of 10)	\$2.00 per month
DID Porting Fee (One Time Charge)	\$1.00 per DID

Point to Point T1 between 741 W Town Line Rd and 442 N Cedar Lake Rd

Monthly Recurring Charge-36 month term	\$280.00 per month
Installation	\$2,000.00 (waived)
Monthly Recurring Charge-60 month term	\$246.00 per month
Installation	\$2,000.00 (waived)

POTs Lines

Monthly Recurring Charge	\$14.64 per line per month
Features Discount	20%

Usage

Band-A	\$0.012/min
Band-B	\$0.024/min
Band-C	\$0.018/min
Intrastate	\$0.029/min
Interstate	\$0.029/min

CALL ONE

800 Service

\$0.029/min

225 W. Wacker Drive, 8th Floor, Chicago, IL 60606 | 312-CALL-ONE | www.callone.com



Be heard.

Village of Round Lake

Current Communications

September 12, 2013

Monthly Recurring Cost*	Current	FirstComm	Install
FirstConnect ISDN PRI v2			
442 N Cedar Lake Road, Round Lake, IL 60073 (z3)		\$366.59	\$0
741 W Townline Rd, Round Lake, IL 60073		\$366.59	\$0
Each above location includes:			
Unlimited Local Calling		Included	\$0
Caller ID Number		Included	\$0
Caller ID Name (NI2 only)		Included	\$0
Failsafe Routing		Included	\$0
DID Outpulse (optional)		Included	\$0
Multi-Exchange (optional- up to 5 numbers)		optional (\$0)	\$0
End User Access Charge (Qty 2 @ \$26.95 ea)		optional (\$0)	\$0
Carrier Line Charge (Qty 2 @ \$21.25 ea)		\$53.90	\$0
Federal Access Recovery Assessment (Qty 2 @ \$10 ea)		\$42.50	\$0
Administrative Fee Charge (*\$10mrc for paper bill)		\$20.00	\$0
		*waived with online billing	\$0
Up 2 Blocks of 20 DIDs (per location)		Included	\$0
5,000 LD/TF Minutes (Cedar Lake Rd)		\$62.03	\$0
1,500 LD/TF Minutes (Townline Rd)		\$19.73	\$0
Point to Point			
A Loc: 442 N Cedar Lake Road, Round Lake, IL 60073		\$550.00	\$0
Z Loc: 741 W Townline Rd, Round Lake, IL 60073			
Current Carrier- 40 Pots & 16 Centrex Lines (Cedar Lake)	\$1,398.30		
Current Carrier- PRI & Pots (Townline)	\$483.90		
Subtotal Monthly Recurring Cost	\$1,882.20	\$1,481.34	

Usage Comparison	Minutes	Current	FirstComm	FComm Rates
Local	8,185.10	\$134.03	Unlimited	Unlimited
Long Distance/ TF (Cedar Lake Rd)	6,573.10	\$70.89	\$45.61	*5,000 Min Included Overage at \$0.029
Long Distance/ TF (Townline Rd)	773.40	\$18.05	Included	*1,500 Min Included Overage at \$0.029
International				*rates vary by country
Directory Assistance			\$0.00	1.250
Usage Totals	15,531.60	\$222.97	\$45.61	

Summary			
Current Cost:	\$2,105.17	Monthly Savings:	\$578.22
FirstComm Cost:	\$1,526.95	Annual Savings:	\$6,938.64
Savings Percentage:	27.5%	3 Year Savings:	\$20,815.92
Pricing and Rates are based on a 3-year First Communications Agreement			
<p>This quote, including pricing, surcharges, and fees, are an estimation and provided for informational and comparison purposes only and are subject to change. Taxes are not included. Service requires prospective customer to sign a First Communications service agreement. Service is governed by the terms and conditions of the service agreement and applicable state and federal tariffs. In consideration of First Communications providing this proposal, prospective customer agrees to not disclose pricing to any third party for a period of twelve months.</p>			

The PRI offers 23 channels for voice traffic and 1 D Channel for signaling such as Caller ID. The PRI provides a flexible, cost-

Service Proposal

Date: 09/9/2013

XO Communications



Proposal of Services for:
Village of Round Lake

*Current
Communication*

Summary of Services:
PRI, Pt to Pt

Partner: Steve Vachon / Currenttech
XO Channel Manager: Bob Farbak

Term 3 Years	MFC	NRC
PRI - 442 N Cedar Lake	\$376.00	\$0.00
PRI 741 W. Townline Rd	\$376.00	\$0.00
Pt to Pt	\$635.00	\$0.00
LD Usage - 7346 min	\$145.00	\$0.00
Misc Fees/Surcharges	\$200.00	\$0.00
Total	\$1,732.00	\$0.00

*VP & Term Discounts Applied

This Proposal does not include applicable local, state or federal taxes and charges.

[Click here to learn more about XO DIA](#)

Service Features

Full Rate Dedicated Internet Access

Network Availability - 100%; Latency - 55 ms Round Trip; Packet Lost <1%; Jitter <1%

IP Number Allocation: Assignment of XO IP numbers for Ipv4 & Ipv6 addressing

Up to 32 IP addresses (CIDR.27) or IPv6 (/54) are included in DIA Services

An IP Address Justification Form must be completed for IPv4 64 (/26) and above or IPv6 and above addresses

Customer network monitoring and support provided at no cost

Customer network web based reporting provided at no cost

No-cost Options include BGP and NAT as well as SNMP support

Primary & Secondary Domain Service Provided @ no cost

No-cost options included BGP & NAT support

More from XO

[XO Business Center](#)

[XO in the News](#)

[Additional XO Services](#)

Connect with XO





Current
Communication

Village of Round Lake

Quote comparison by vendor

	<u>Call One- Currently</u>	<u>First Comm</u>	<u>XO</u>	<u>Access One</u>
442 N. Cedar Lake Rd	\$1,398	\$366	\$376	\$400
741 W. Townline Rd	\$483	\$367	\$376	\$400
Local Usage	\$135	\$0 unlimited	\$0 unlimited	\$0 unlimited
LD Usage	\$89	\$128	\$145	\$115
Misc Surcharges	included	\$115	\$200	\$155
Pt to Pt	n/a	\$550	\$635	\$595
	\$2,105	\$1,526	\$1,732	\$1,665

* current cost is estimated based off month information provided and does not include taxes or govt. surcharges
Pricing based on 3 yr term

Steve Vachon
Current Technologies
630-388-0240 x 12



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: PHONE SYSTEM REPLACEMENT

Agenda Item No. 5.6

Executive Summary

The current Village Hall phone system is antiquated and uses structures (i.e. – CENTRIX) that are becoming cost prohibitive on a monthly basis. With the Village phone service provider contract expiring staff decided to entertain proposals for a provider (separate write-up) and for phone system equipment replacement. Three proposals were received; an Avaya system from Informity and a ShoreTel system from both CallOne and CMS Solutions.

The ShoreTel proposal from CMS Solutions was high, but the CallOne ShoreTel proposal (\$33,180.30) was under the amount budgeted. However, the Village’s information technology project consultant, Rupinder Jhattu reviewed the CallOne ShoreTel proposal and noted that a server was missing, there was no back up, and no redundancy. Adding equipment costs to address those items to the CallOne ShoreTel proposal would place it above the proposal from Informity for an Avaya system at a cost of \$33,214.90.

Therefore, staff is recommending using the proposal from Informity to replace the Village phone system with an Avaya system. The Police Department has an Avaya system; therefore, the phones currently in use will not be replaced. Attached is a resolution for the replacement of the Village phone system, the three quotes received, and Avaya IP office literature.

Recommended Action

Adopt a Resolution Authorizing Replacement of the Village Phone System.

Committee: Human Resources & Finance		Meeting Date(s): 10/21 & 11/4/13																												
Lead Department: Administration		Presenter: Finance Director, Steve Shields																												
Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Account(s)</th> <th style="width: 30%;">Budget</th> <th style="width: 40%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>61-20-91-99117</td> <td>IT Equipment</td> <td></td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$36,536.00</td> <td style="text-align: right;">\$33,214.90</td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$36,536.00</td> <td style="text-align: right;">\$33,214.90</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td></td> <td style="text-align: right;">\$3,321.10</td> </tr> <tr> <td style="text-align: right;">Over</td> <td></td> <td style="text-align: right;">-</td> </tr> </tbody> </table>			Account(s)	Budget	Expenditure	61-20-91-99117	IT Equipment		Item Requested	\$36,536.00	\$33,214.90	Y-T-D Actual		\$0.00	Amount Encumbered		\$0.00	Total	\$36,536.00	\$33,214.90	Request is over/under budget:			Under		\$3,321.10	Over		-
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Request is over/under budget:																														
Under		\$3,321.10																												
Over		-																												

Resolution 13-R-XX

A Resolution Authorizing Replacement of the Village Phone System

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

1. The replacement of the Village phone system by Informity is hereby approved.
2. The price quote for the Avaya product and software, along with implementation services from Informity, at a cost not to exceed \$33,214.90 is attached hereto as Exhibit A and hereby approved.
3. The Mayor or his designee is authorized to execute all necessary documents to carry out the purposes of this resolution.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:



Proposal Information	
Proposal Name	Village of Round Lake
Proposal Creation Date	10/04/13
Proposal Expiration Date	11/03/13
Currency	USD
Exchange Rate From: USD	1.0000
Customer Information	
Customer Company Name	Village of Round Lake
Customer Location	Round Lake
Customer Name	Mr. Dan MacGillis
Address	442 N. Cedar Lake Road Round lake, IL 60073
Salesperson Information	
Salesperson Name	Hoholik
Business Partner Name	INFORMITY NETWORK LTD
Address	731 North Sangamon Suite 300 Chicago, IL, 60622

Site: Village Hall

Order Code	Quantity	Item	NPL	NPL Total
LUC-700476005	1	AVAYA IPO IP500 V2 CONTROL UNIT	\$ 650.00	\$ 650.00
LUC-700479710	1	AVAYA IPO IP500 V2 SYSTEM SD CARD MU-LAW	\$ 50.00	\$ 50.00
AVA-700506051	1	AVAYA IPO R9 USER/ADMIN SET DVD	\$ 19.00	\$ 19.00
LUC-700417389	1	AVAYA IPO 500 MC VCM 32	\$ 900.00	\$ 900.00
AVA-700504556	1	AVAYA IPO IP500 V2 COMBINATION CARD ATM V2	\$ 600.00	\$ 600.00
LUC-700417439	1	AVAYA IPO 500 TRNK PRI UNI SINGLE	\$ 950.00	\$ 950.00
AVA-275641	2	AVAYA IPO R9 IP500 T1 ADD 8CH ADI LIC	\$ 730.00	\$ 1,460.00
LUC-700289770	1	AVAYA IP OFFICE Power Lead (Earthed) US	\$ 18.00	\$ 18.00
LUC-700429202	1	AVAYA IPO 500 RACK MOUNTING KIT	\$ 60.00	\$ 60.00
AVA-275631	1	AVAYA IPO R9 ESSNTL ED ADI LIC	\$ 495.00	\$ 495.00
AVA-275618	3	AVAYA IPO R9 AV IP ENDPT 1 ADI LIC	\$ 75.00	\$ 225.00
AVA-275619	1	AVAYA IPO R9 AV IP ENDPT 5 ADI LIC	\$ 375.00	\$ 375.00
AVA-275642	2	AVAYA IPO R9 IP500 VCE NTWK 4 ADI LIC	\$ 695.00	\$ 1,390.00
LUC-700480585	20	AVAYA IP PHONE 9608 GRAY	\$ 330.00	\$ 6,600.00
LUC-700480643	2	AVAYA 12 BUTTON MOD (9508, 9608 & 9641 module)	\$ 180.00	\$ 360.00
LUC-700500725	2	AVAYA IP PHONE SNGL PT POE INJCTR	\$ 38.00	\$ 76.00
LUC-405362641	2	AVAYA PWR CORD (1151C1, 1151D1 and PoE Injector)	\$ 23.00	\$ 46.00
AVA-227273	1	AVAYA SAL POLICY SRVR LIC R1.5 DWNLD	\$ -	\$ -
AVA-271686	1	Avaya - INFORMITY BK5 NBD - 500 V2 3YPP SUPPORT	\$ 1,902.60	\$ 1,902.60
AVA-AL3500E11-E6	1	Avaya ERS 3526T-PWR+ w/lt 24 10/100 (802.3af/at) PoE ports, 2 combo 10/100/1000 SFP ports, plus 2 rear SFP ports (stack cable not included). Incl. Base S/w Lic Kit. (RoHS compliant)	\$ 1,554.00	\$ 1,554.00
AVA-GH6300EM5	1	Avaya Service 3526T-PWR+ Express Managed Spare 4Hr	\$ 136.00	\$ 136.00
APC-SMT1500RM2U	1	APC Smart-UPS 1500VA USB & Serial RM 2U 12DV	\$ 749.00	\$ 749.00
			\$	18,615.60

Site: Police Dept/Village Works

Order Code	Quantity	Item	Unit	Price	Total
LUC-700476005	1	AVAYA IPO IP500 V2 CONTROL UNIT	\$	650.00	650.00
LUC-700479710	1	AVAYA IPO IP500 V2 SYSTEM SD CARD MU-LAW	\$	50.00	50.00
AVA-700506051	1	AVAYA IPO R9 USER/ADMIN SET DVD	\$	19.00	19.00
LUC-700417389	1	AVAYA IPO 500 MC VCM 32	\$	900.00	900.00
AVA-700504556	1	AVAYA IPO IP500 V2 COMBINATION CARD ATM V2	\$	600.00	600.00
LUC-700417439	1	AVAYA IPO 500 TRNK PRI UNI SINGLE	\$	950.00	950.00
AVA-275641	2	AVAYA IPO R9 IP500 T1 ADD 8CH ADI LIC	\$	730.00	1,460.00
LUC-700289770	1	AVAYA IP OFFICE Power Lead (Earthed) US	\$	18.00	18.00
LUC-700429202	1	AVAYA IPO 500 RACK MOUNTING KIT	\$	60.00	60.00
AVA-275631	1	AVAYA IPO R9 ESSNTL ED ADI LIC	\$	495.00	495.00
AVA-275620	2	AVAYA IPO R9 AV IP ENDP 20 ADI LIC	\$	1,500.00	3,000.00
AVA-275642	2	AVAYA IPO R9 IP500 VCE NTWK 4 ADI LIC	\$	695.00	1,390.00
AVA-272723	1	AVAYA SAL POLICY SRVR LIC R1.5 DWNLD	\$	-	-
AVA-271686	1	Avaya - INFIRMITY 8X5 NBD - 500 V2 3YPP SUPPORT	\$	1,902.60	1,902.60
HPS-DL320G8BUNDLE2WS	1	HP DL320 G8 with keyboard, mouse, 18.5inch flat monitor, OS 2008 Server Standard Edition and PC Anywhere	\$	2,924.20	2,924.20
HPS-U4479E	1	HP DL320 G6 Next Business Day Onsite, HW Support 9x5, 3 year contract	\$	198.00	198.00
APC-SMT1500RM2U	1	APC Smart-UPS 1500VA USB & Serial RM 2U 120V	\$	749.00	749.00
				\$	15,365.80

Cost Summary

Purchase/Lease Options

Product and Software Total	\$	33,981.40
Discount	\$	(5,966.50)
Implementation Services	\$	5,200.00

Total One Time Cost	\$	33,214.90
Sales Tax Exempt and Shipping additional		

Notes

All switch room cabling is additional and to be billed separately
 Annual Support Agreement (Year One included) available for \$198.00 per month.
 Service and Support includes remote programming, service, support and switch only maintenance



Presented by:
Greg Fortier
 630-693-2705

Schedule A

Village of Round Lake

2-Site SBE 100 Bundle - 1 Year Gold Support

09/23/13



Village Hall System Configuration

Analog Voice Ports	Quantity
Central Office Trunk Ports	2
T1/PRI Trunk Ports to Telco	2
Extension Only Licenses	24
Extension & Mailbox Licenses	2
Personal Access Licenses	21
Operator Access Licenses	20
	1

ShoreTel System

	Qty	List Price Unit	Total
Village Hall			
ShoreTel 14 Software (Controlled Release)	1	\$0.00	\$0.00
SBE 100 bundle, 50 Users with server. Includes UC Server 20, SG 220T1A, tray, 50 ext & mailbox lic, 1 ext only lic, 1 Communicator Operator access lic, 50 Communicator Personal access lic, 24 SIP trunk lic, 4 site lic, 5 Appl Dialer & 5 Web Dialer lic	1	\$8,495.00	\$8,495.00
ShorePhone IP230 - Black (6.1 or later)	13	\$259.00	\$3,367.00
ShorePhone IP560g - Black (6.1 or later)	3	\$429.00	\$1,287.00
ShorePhone IP115 - Black (7.5 or later)	1	\$159.00	\$159.00
ShorePhone IP565g - Black (Version 7.5 build 12.13.1328 or later)	1	\$599.00	\$599.00
ShorePhone IP230g - Black (8.1 or later)	1	\$329.00	\$329.00
ShoreTel IP Phone 655 with anti-glare screen - (Requires ShoreTel 11.1 or later)	2	\$749.00	\$1,498.00
IP212K/230/265 Wall Mount Kit	3	\$13.00	\$39.00
ShoreTel Voice Mail Quick Reference, Doc. Pack, Qty 25	2	\$10.00	\$20.00
ShoreTel 560/560G IP Phone Quick Reference, Doc. Pack, Qty 25	1	\$10.00	\$10.00
ShoreTel 115 IP Phone Quick Reference, Doc. Pack, Qty 25	1	\$10.00	\$10.00
ShoreTel 265 IP Phone Quick Reference, Doc. Pack, Qty 25	1	\$10.00	\$10.00
ShoreTel 565G IP Phone Quick Reference, Doc. Pack, Qty 25	1	\$10.00	\$10.00
ShoreTel 230/230G IP Phone Quick Reference, Doc. Pack, Qty 25	2	\$10.00	\$20.00
ShoreTel 655 IP Phone Quick Reference, Doc. Pack, Qty 25	1	\$10.00	\$10.00
Extension-only License (requires ShoreTel 5.2 or higher)	1	\$140.00	\$140.00
Network Analysis (1st & 2nd Sites)	1	\$1,500.00	\$1,500.00
1-Year Gold Support - 24X7 Coverage - ShoreGear Appliances Covered by CMS Advanced Replacement Warranty - Phone Sets Covered by ShoreTel Mail in Repair-Return Warranty for 13 Months from factory ship date	1	\$2,924.25	\$2,924.25

Police & Public Works System Configuration

Analog Voice Ports	Quantity
Central Office Trunk Ports	4
T1/PRI Trunk Ports to Telco	2
Extension Only Licenses	24
Extension & Mailbox Licenses	4
Personal Access Licenses	64
Professional Access Licenses	62
Operator Access Licenses	1
	1

ShoreTel System

	Qty	Unit	Total
Police & Public Works			
Distributed Voice Services License	1	\$995.00	\$995.00
Kit, rack mounting tray, for ShoreGear Switch 1U half width, holds two 1U half width switches	1	\$95.00	\$95.00
ShoreGear 220T1A - 1U half width, Max Capacities - 1 T1, 220 IP phones, 4 Analog exts, 2 LS trunks, 0 Universal ports. When digital trunk capacity is reached, IP phone capacity is still 70. Requires one Tray (SKU 10223) for every two units. MADE in USA	1	\$6,495.00	\$6,495.00
ShorePhone IP230 - Black (6.1 or later)	30	\$259.00	\$7,770.00
ShorePhone IP560g - Black (6.1 or later)	1	\$429.00	\$429.00

Schedule A

ShorePhone IP115 - Black (7.5 or later)	1	\$159.00	\$159.00
ShorePhone IP265 - Black (7.5 or later)	1	\$369.00	\$369.00
ShorePhone IP565g - Black (Version 7.5 build 12.13.1328 or later)	1	\$599.00	\$599.00
ShorePhone IP230g - Black (8.1 or later)	1	\$329.00	\$329.00
ShoreTel IP Phone 655 with anti-glare screen - (Requires ShoreTel 11.1 or later)	1	\$749.00	\$749.00
IP212K/230/265 Wall Mount Kit	3	\$13.00	\$39.00
ShoreTel Voice Mail Quick Reference, Doc. Pack, Qty 25	1	\$10.00	\$10.00
Extension & Mailbox License	35	\$200.00	\$7,000.00
Extension-only License (requires ShoreTel 5.2 or higher)	4	\$140.00	\$560.00
Professional Access License	1	\$80.00	\$80.00
Personal Access License	34	\$0.00	\$0.00
Operator Access License	1	\$595.00	\$595.00

Other Hardware and Software Components

DVS Server - 1U Rack Mount w/ 4GB RAM, 3.06GHz, RAID1 & Redundant Power Supply	1	\$3,120.00	\$3,120.00
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Investment Summary

ShoreTel System	\$48,700.25
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Other Hardware and Software Components	\$3,120.00
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Professional Services - Design, Installation, Programming, Training & Project Management	\$8,500.00
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Total List Price (excluding tax and freight)	\$58,320.25
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Promotional Discount - Expires December 31, 2013	-\$9,842.51
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Total Price (excluding tax and freight)	\$48,477.74
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Leasing Note:

1) Above pricing does not include applicable freight charges. If leasing, contact your CMS representative to provide estimated freight costs which will be added prior to finalizing Lease Documents.

Items not Included in this Proposal:

- 1) Overtime - Labor pricing is based on installation during normal business hours except Telco Cutover which is performed after hours.
- 2) Telco Coordination - If requested CMS will perform at current hourly rates and invoice separately.
- 3) Routers - Interoffice Network connections over the WAN requires MPLS service and QoS Routers.
- 4) DHCP - IP Sets require DHCP addressing to log onto the LAN.
- 5) Cat 5 patch cords for IP Sets - Sets include a 6 foot patch cord. Longer cords are available for an additional charge.
- 6) Station Cabling - IP sets require dedicated Category 5 or above Cabling - Hubs are not supported.
- 7) Telco Feeder Cabling (from Telco entrance to Customer Equipment Room).
- 8) Monitor, Keyboard & Mouse for Server.
- 9) Patch Panel.
- 10) LAN Switches - IP Sets require switches that support QoS and PoE.

Customer Responsibilities:

- 1) Rack or Backboard Space suitable for mounting Equipment.
- 2) Air Conditioning and Power per Manufacturers Specifications.
- 3) UPS to provide power backup for ShoreTel equipment, LAN Switches and Routers.
- 4) DHCP addressing.
- 5) Suitable LAN and WAN infrastructure to support IP Telephony.
- 6) Virus Software.
- 7) Labor has been included to load and train (1) user on a customer-provided PC for a Communicator Access License.
- 7) Provide CMS with remote access to perform diagnostics and system changes.

Signature

Print Name

Print Title

Date



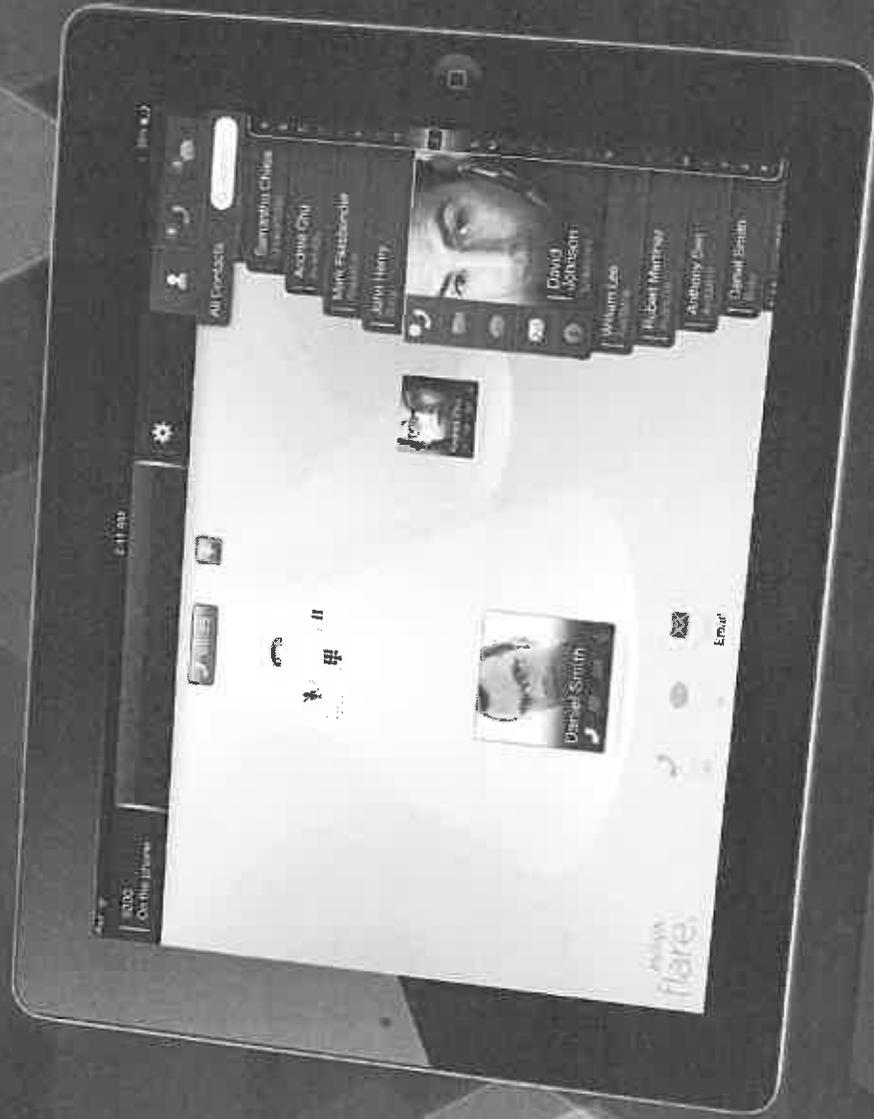
ShoreTel Unified Communications Solution

Quantity	Description
	<u>741 W. Town Line Road</u>
1	Small Business Edition 100 ShoreGear 220T1A equipped to handle: (1) T1/PRI module (50) Extension/Voicemail Licenses (50) Personal Communicator Licenses (1) Operator License (1) Extension Only License (5) Application dialer & (5) Web dialer Additional Site License Rack Mount Kit
Note:	Small Business Edition is limited to 100 extensions, 5 sites, 7 voice appliances. An upgrade to full Enterprise Edition is available 120 days after installation.
1	Harmonica Analog 25 pr. Kit
1	ShoreTel 13.X or 14.X Software
41	ShorePhone IP230
1	ADTRAN 48 Port PoE/QoS/VLAN Managed Switch
	<u>Township Road Department</u>
1	ShoreGear 30 equipped with 2 POTS; 2 analog station ports; (30) IP resources Not all maximums can be reached at the same time.
1	Rack Mount Kit
1	Harmonica Analog 25 pr. Kit
6	Additional Extension/Mailbox License
6	Additional Personal Access (Communicator) License
1	Operator License
15	ShorePhone IP230
1	ADTRAN 24 Port PoE/QoS/VLAN Managed Switch
1	ShoreTel System Admin Training
Included:	One year ShoreTel software and hardware support One Year Enhanced Call One Service-Related Labor and support on Call One provided peripherals Installation Labor Miscellaneous hardware, patch cords etc. Freight
	Total, tax exempt \$ 33,180.30

- A. Price includes equipment, installation, programming, user training, one year warranty on parts and service-related labor
- B. Desktop applications (Personal, Professional, Operator licenses) and remote workers are client installed
- C. Remote access into the network for diagnostics and programming is required
- D. All labor is predicated on network and cable LAN/WAN readiness at the time of installation. Labor to troubleshoot, fix or wait on network downtime will result in additional billing.
- E. Installation on existing Cat. 5/5e/6 cable
- F. Price includes kick-off meeting and database collection
- G. Price does not include data network assistance. T&M billing for Call One data technicians applies.
- H. DHCP and Inter-VLAN routing required.

AVAYA
IP office

REAL-TIME
COLLABORATION
FOR YOUR GROWING
BUSINESS



AVAYA

WILL YOU KEEP UP WITH THE SPEED OF BUSINESS?

That's the question many small and midsize businesses and branch offices face. Employees are scattered to the winds. So are clients. Today's office can be a kitchen counter or an airline seat. Mobile devices reign supreme. The workforce—the entire working world—is fractured, fluid, and moving at a relentless, furiously fast pace.

With Avaya IP Office, you will.

Communicate like never before. Respond immediately. Share information, anytime, anywhere, via any device. You'll have the power of a unified communications system that connects everyone—your people, your customers, your partners. A system that's incredibly sophisticated, yet remarkably simple to use. Go ahead and grow—IP Office is fully capable of handling up to 1,000 users in a single site or across multiple sites.

With Avaya, you have a complete, across-the-board solution that brings it all together. From telephony and video to mobility and call center applications, to networking, security, and ongoing services, Avaya IP Office will help give your business a competitive edge. Let you do more, with less. Drive profitable growth, without driving up costs. Perform better now and in the future.

Avaya IP Office.

Real-time
collaboration for your
growing business.



A MORE FLEXIBLE WORKFORCE. A SIMPLE, SCALABLE SOLUTION. FUTURE-READY. AVAYA IP OFFICE.



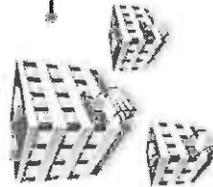
Small Businesses

Whether for five or 250 employees, IP Office delivers sophisticated communications, simplified. Small businesses that value communications appreciate how IP Office helps enhance productivity in a solution that's right for your budget and resources.



Midsize Enterprises

With its ability to scale to 1,000 users at a single site (or across as many as 32 locations), IP Office is ideally suited to the midsize enterprise that wants powerful, business-impacting communications. IP Office is an industry leader in low total cost of ownership and unique in its ability to grow in both scale and sophistication.



Branch Offices

Large enterprises with branch offices confront the cost and complexity of keeping everyone communicating. Avaya makes it easy to connect to headquarters locations, including those with Avaya Aura®, the award-winning enterprise communications system that powers over 85 percent of the Fortune 500.

*"With IP Office,
we have a solution that
hasn't just improved our
communications, it's
helping us work better
as a company."*

The Schuup Company



Unified Communications
Product of the Year Award 2011



Frost & Sullivan Product
of the Year Award 2011

A MORE FLEXIBLE WORKFORCE.

Avaya collaboration solutions bring talented individuals together to form exceptional teams – to collaborate faster, make smarter decisions and drive better business results. Being able to communicate anytime, on any device is critical today, and IP Office delivers what matters most: responsiveness, accessibility, productivity—by taking collaboration to a whole new level. It's all about uniting your collective strengths and delivering your collaborative best.

That's the Power of We™.

Managing the BYOD (Bring Your Own Device) Trend.

IP Office easily and securely integrates with most popular smart devices, bringing full desktop communication capabilities to employees no matter where they go. Employees can be more productive. Businesses can save by reducing company-owned mobile devices.



Enhanced desktop communications.

Streamline communications—in the office or at home. Click to dial, see who's available with presence, sync your calendar and more. Communications-enable desktop apps like Microsoft Outlook, Microsoft Lync and Salesforce.com.

Your tablet, your business phone.

Now you can make and receive business calls right from your Apple iPad device. Check colleagues' presence and instant message (IM) to stay connected.

Flexible mobility.

Bring full desktop communications to your iPhone or Android smartphone devices.

Video Collaboration.

From a built-in HD video softphone to mobile video applications to full room-based video conferencing, Avaya delivers powerful video options proven to enhance productivity.



EQUIPPED TO SUCCEED, ANYWHERE.

Your company directory in the palm of your hand.

Bring your company directory everywhere for instant access to all your contacts. Call, email, IM and check presence for more meaningful collaboration.

Set up, manage conference calls from your smartphone.

Take full control of conference calls. Tap to add, mute or disconnect callers to manage conferences as easily as if you were at your desk.

Video On The Go.

Conduct face-to-face, HD-quality video meetings with colleagues, partners and customers wherever you are, using virtually any mobile device - including smart phones and tablets.

Map and track mobile workers.

Need to get a service tech to a client quickly? With geo-prioritization you can track the location of sales or service people right from your smartphone.

Prioritize messages.

Get all business voice and email messages on your smartphone. With IP Office's visual voice mail you can prioritize messages and respond to the most important ones first.

Take your phone extension with you.

Calls to your office ring on any designated device, so you never miss a call. Log on to any IP desk phone in your network and it becomes your phone. Get calls, messages, speed dial and more.

Use Presence to find and reach the right people.

Tap your smartphone to let everyone know you're available on the phone or in a meeting. Automatically get notified when colleagues' presence status changes for speedier collaboration.



WATCH PRODUCTIVITY SOAR WITH VIDEO COLLABORATION

Take real-time collaboration to rich and powerful new places. With IP Office, video is affordable, simple to implement, easy to use, secure, and available for a wide range of devices — from those in your conference rooms and on desktops to the ones you hold in your hand. Interact in more personalized ways to get more done. Share information with tools that deepen any collaborative experience.

REAL-TIME VIDEO COLLABORATION FOR YOUR BUSINESS

Get started with built-in solutions for IP Office to see how video can transform your business, add mobility with Avaya Flare® Experience, and move to the Radvision Scopia® solution for the most powerful video collaboration available.

Video built-in

Out of the box, IP Office delivers simple-to-use, yet powerful video solutions. IP Office Power User and Teleworker solutions come with HD-quality video softphones built-in, delivering rich point-to-point video collaboration for up to six people.



On the go, with Avaya Flare® Experience

IP Office integrates the powerful voice and video collaboration capabilities offered through the Avaya Flare Experience. Included with the IP Office Power User and Teleworker applications, users simply download the free Avaya Flare app to their Apple iPad device or Windows PC, and on-the-go video collaboration is a reality.



Best-in-class Video Collaboration

The Scopia® products expand your options for video collaboration to unprecedented levels. Scopia solutions offer a wide array of hardware and software options to suit virtually any need. From soft clients that can be easily downloaded to desktop and mobile devices, to room-based video systems and Multipoint Communications Units (MCU), Scopia delivers sophisticated and flexible video solutions for enterprises of any size.



A SIMPLE, EASILY SCALABLE SOLUTION.

The end of growing pains.

With IP Office, you've invested in a solution that cost-effectively grows with you. Keep your original investment and simply build on it—for capacity or new capabilities. From basic telephony and sophisticated video conferencing, to a wealth of mobility and call center applications. From 5 users to 1,000. From a single site to 32 networked locations. Wherever you take your business, IP Office will go there with you.

Rich collaboration built in, built right.

We've packed IP Office with an array of built-in features and capabilities to enhance the way you collaborate. Like two-64-party conference bridges that get people talking and can save on service provider fees. There's included call recording and automatic call distribution. Built-in video softphone and mobile and desktop video apps. SIP trunking that can lower monthly calling costs. Add available user solutions, video conferencing, mobility apps and call center reporting, and it's clear IP Office takes collaboration to a more feature-rich place.

Plays well with others.

IP Office seamlessly integrates with your existing applications such as Microsoft Outlook, Microsoft Lync, and Salesforce.com to make desktop communications more efficient. And there are hundreds of third-party Avaya-certified applications, too. Click to dial, check colleagues' presence, sync with contacts and calendars within your favorite desktop app. Just a few more ways IP Office enables better, faster, and smarter collaboration.

A COMPLETE COMMUNICATIONS SOLUTION.

Choose Avaya for the benefits of a comprehensive solution, one that scales with your business as it grows. Pair IP Office with our own networking, security and video conferencing products and proven approach to system reliability. The result will be something that's all too rare: a truly integrated solution that delivers exactly what you need, when you need it.

Switch to a better solution.

The Avaya ER 3500 series of Ethernet switches are designed specifically for small and midsize businesses. Quick and easy to set up, the ER 3500 switches are plug-and-play—with a single command IP desk phones are up and running in one minute. With low power consumption and a low cost of ownership, these feature-rich switches make expansion easy and cost-effective. This is enterprise-class networking for small and midsize businesses.



Resilient and reliable.

No business can afford a breakdown in communications—maximum uptime is critical. Avaya provides proven, reliable strategies for worry-free, 24/7 communications. Whether you're a small business with one site or a multi-location midsize enterprise, Avaya's approach to resiliency is unique and powerful, helping to ensure maximum uptime to keep communications and collaboration moving at the speed of business.

Enhanced security for growing businesses.

Security becomes more critical as your business grows. Avaya enables your home and remote workers to securely connect to your office communications without a virtual private network (VPN). Conduct secure video calls with customers and partners through Avaya's firewall transversal technology. Enjoy faster service resolution and system upgrades with Avaya secure remote management. And the new Avaya Session Border Controller (SBC) provides enterprise-class SIP security at an optimal price.



A FUTURE-READY SOLUTION.



Avaya IP Office is a smart investment in every way, with a total cost of ownership that's virtually impossible to beat. A feature-rich investment, supported by relentless innovation. An investment you can build on; easily add software to enhance and expand your capabilities as you need them.

Best of all, it's an investment that's proven to deliver exceptional returns.

Your investment is protected.

Invest smartly in a single, modular solution that grows with you; simply and cost-effectively add capacity and features as needed. Leverage your existing Avaya solution when upgrading to IP Office, and save up to 60 percent - whether it's Business Communication Manager, PARTNER ACS, Integral, Merlin, Definity, CS1000, Norstar, or SCS. From our energy efficient IP phones to our fanless Ethernet switch that delivers 80 percent power efficiency, Avaya makes the most of your budget.

Innovation for built-in value.

Avaya IP Office has exactly what your office needs to help maximize productivity and increase profitability—already built in. Activate the capabilities you need, when you need them. From video and audio conferencing and enhanced mobility to SIP trunking, automatic call distribution (ACD), call recording and sophisticated call center reporting, IP Office delivers value where and when you need it.

A flexible architecture—now and in the future.

Integrate your desktop applications—such as Microsoft Outlook or Salesforce.com—with IP Office to bring a greater level of collaboration to your business. It's compliant with over 300 third-party Avaya-certified applications. Avaya also offers you the flexibility to choose from a number of technologies—IP, digital, analog, SIP or any combination—so you can select the right infrastructure for your communications needs and budget.

AN IP OFFICE EDITION TO MEET EVERY NEED

IP Office Basic Edition

- Key system and PBX features, including voice mail

- Single-site deployments

- 64-party ad-hoc conference bridge



IP Office Essential Edition

- IP PBX functionality

- Avaya one-X[®] Mobile Essential (for all users)

- Basic call control on mobile devices

- 128-party ad-hoc conferencing

- Available Avaya Flare[™] Communicator for Apple iPad[®] device



IP Office Preferred Edition

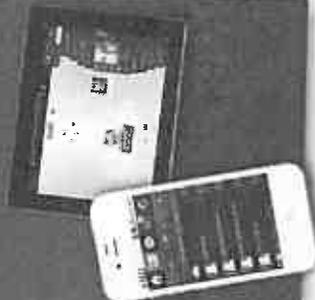
- Secure "Meet Me" audio conferencing (with user passwords)

- Avaya one-X[®] Mobile Preferred[™]

- Call recording

- User solutions

- Unlimited multi-level auto-attendant



IP Office Server Edition

- Includes all Preferred Edition features plus:

- Supports up to 1,000 users at a single site or across 32 networked locations

- Centralized system management and licensing

- Linux-based



IP Office Advanced Edition

- Call center analytics and reporting

- Password protected call recording with search, replay and archiving

- Interactive voice response

- PC Wallboard

- Alarm notifications



Each IP Office Edition adds to the features of the previous Edition. Simply build on to what you have to cost-effectively enhance your communications capabilities as you need them. (Note that Advanced Edition is not available as an add-on for Server Edition.) ¹Optional with Power User and Mobile Worker licenses

WHAT KIND OF USERS DO YOU HAVE?

Different employees have different communications needs, and there's an IP Office User solution to put the right capabilities into the right hands for anytime, anywhere collaboration.

— **Power User**

The ultimate in communications accessibility for busy executives.

— **Office Worker**

Desktop integration helps employees quickly convey critical information throughout your business.

— **Mobile Worker**

For staff working out of the office without a laptop.

— **Teleworker**

Enable home and remote workers to be as accessible as employees in the office.

— **Receptionist**

Manage calls via easy-to-use PC interface. One receptionist can handle multiple offices.

— **Customer Service Agent**

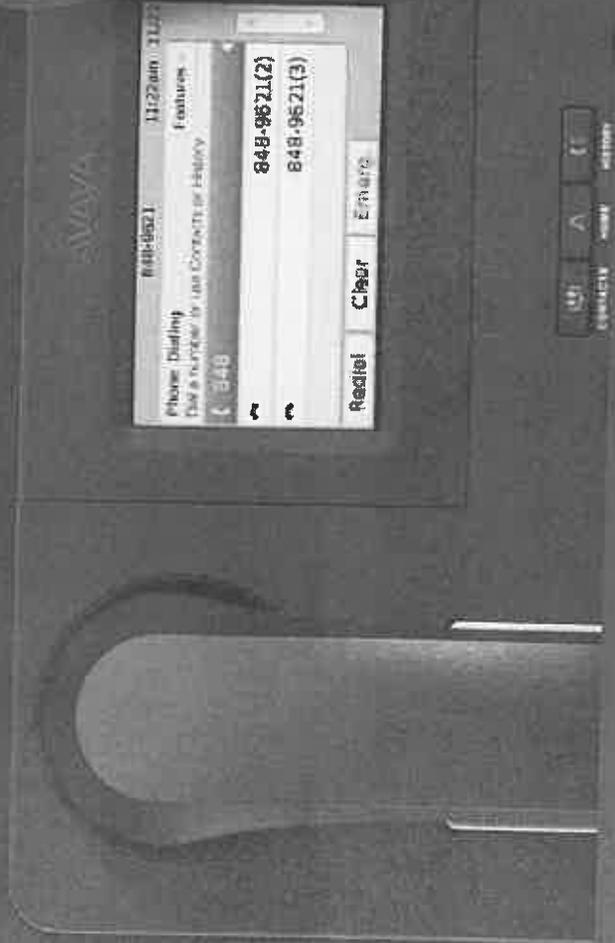
Intelligent call routing helps agents deliver highly personalized service.

— **Customer Service Supervisor**

Real-time call status and customizable reports help create efficient and productive call centers.

CHOOSE YOUR POWER TOOLS.

There's an IP Office desk phone for everyone in your business. Choose from a wide range of models, from IP and digital sets to wireless and conference phones, specially suited to different needs and users. From executives to receptionists, there's an IP Office phone to help everyone collaborate faster, better and smarter.



IP OFFICE PHONES



9641G

- High-resolution (480 x 272 pixels) color touch screen
- 24 programmable buttons
- Sleek design, rugged construction
- Low power consumption
- Enhanced audio quality

IP PHONES



ADDITIONAL MODELS AVAILABLE: 1603, 1616, 9620, 9630, 9640, 9650

DIGITAL PHONES

Avaya's easy-to-use digital phones include features such as large, readable displays, interactive soft key buttons and paperless labels.





B159

CONFERENCE PHONES

Avaya **B149**, **B159** and **B179** conference phones are the ideal way to leverage the built-in Avaya IP Office conference bridge. They're equipped with exclusive Avaya OmniSound® technology for crystal-clear voice transmission, plus features that make setting up, managing and participating in conference calls a breeze.

- In-phone SD card slot for call recording
- Pre-program groups in built-in conference guide
- Optional expansion microphones increase range up to 750 feet
- Upgradeable software for future needs

WIRELESS PHONES

Work anywhere in your office environment—our IP, digital and SIP wireless phones are sleek and durable and let you take all the capabilities of IP Office with you.

AVAILABLE MODELS:
IP DECT: 3641, 3720, 3740, 3749;
WLAN: 3645, 3725; SIP DECT: D160



3720



3641



3725



D160

THE AVAYA SOLUTION APPROACH.

Avaya takes a comprehensive view of how communications impacts your people, your infrastructure, and your customers. Through our authorized partners, we deliver the best systems, services, applications and processes to ensure exceptional performance and ease of use, critical to maintaining a strong communications presence. From IP Office to networking products and ongoing services, we have you covered.

Wrap your solution in expert services.

Avaya offers maintenance options to fit your business' growing needs. Through our network of authorized partners, expert support options provide remote technical support as well as access to updates and service packs to keep your systems functioning with high reliability. Support options include major software upgrades for increased investment protection, with enhanced remote access to help ensure faster issue resolution, increased speed of service and security.



ARCHITECTURE AND CAPACITY

<p>Architecture / Models</p>	<ul style="list-style-type: none"> • Basic Edition - Key system and PBX features, including voice mail, for very small businesses • Essential Edition - the 'must haves' that small businesses need to enhance their communications with customers and colleagues and streamline their operations (4 Remote Worker licenses are included) • Preferred Edition - for small and midsize businesses that put a priority on real-time collaboration with sophisticated unified communications capabilities • Advanced Edition - when customer service is critical to your business, Advanced Edition will help you track and measure performance levels, record and archive calls for training, and create actionable reports to ensure highest performance 	<p>IP Office Server Edition adds a scalable Linux-based option for midsize enterprise customers. It provides UC applications on a platform that is easy to manage and seamless to upgrade.</p> <ul style="list-style-type: none"> • Primary Server - Provides call control, mobility, IM and presence, and Messaging (VM Pro & Avaya one-X* Portal), centralized licensing in a single server • Secondary Server - Same as primary server, but provides additional capacity and/or resiliency • Application Server - Optional external server for Avaya one-X* Portal when additional capacity is needed • Expansion System - Linux server or IP Office 500 V2. The IP Office 500 V2 can also act as a local gateway
<p>Capacities</p>	<p>Essential, Preferred and Advanced Editions:</p> <ul style="list-style-type: none"> • Up to 384 users per site • Up to 1,000 users across 32 sites • 125 H.323/SIP trunks • Up to 240 PRI channels, 32 BRI channels and 204 analog trunks (not simultaneously) <p>Basic Edition:</p> <ul style="list-style-type: none"> • Up to 48 users • 20 SIP, 24 digital, 16 analog trunks (not simultaneously) 	<ul style="list-style-type: none"> • Up to 500 users per server • Up to 1,000 users at a single location or across 32 networked sites • 250 H.323/SIP trunks per Server • 125 H.323/SIP trunks per Expansion System • 240 PRI channels, 32 BRI channels, 204 analog trunks per V2 Expansion System (not simultaneously)
<p>Trunk types supported</p>	<ul style="list-style-type: none"> • Native support for analog, H.323, SIP, BRI, E1/T1/PRI 	<ul style="list-style-type: none"> • SIP trunks are native • Analog, H.323, BRI, E1/T1/PRI are supported via an IP Office 500 V2

MESSAGING AND UNIFIED MESSAGING

<p>Messaging</p>	<p>Essential Edition Voice mail</p> <ul style="list-style-type: none"> • Two to Six ports • Up to 25 hours of message storage <p>Preferred Edition Voice mail</p> <ul style="list-style-type: none"> • Up to 40 ports • Up to 380 hours of message storage on UCM • External message storage limited by HDD capacity 	<p>Server Edition Voice mail</p> <ul style="list-style-type: none"> • Up to 100 ports on primary server • Up to 1,000 hours of message storage
<p>Fax</p>	<ul style="list-style-type: none"> • No licenses required 	<ul style="list-style-type: none"> • No licenses required
<p>Check all messages—voice mail, email and fax—in one mailbox</p>	<ul style="list-style-type: none"> • Standard with Preferred or Advanced Editions • Standard voice mail presentation to email • Mailbox synchronization standard with Office Worker, Teleworker, and Power User solutions 	<ul style="list-style-type: none"> • Standard voice mail presentation to email • Mailbox synchronization standard with Office Worker and Power user solutions
<p>Browser-based voice mail access</p>	<ul style="list-style-type: none"> • Standard for all users with Office Worker, Teleworker and Power User enabled 	<ul style="list-style-type: none"> • Standard for all users with Office Worker and Power User enabled
<p>Email reading and reply</p>	<ul style="list-style-type: none"> • Standard with Mobile Worker or Power User solutions 	<ul style="list-style-type: none"> • Standard with Power User solutions
<p>APPLICATIONS</p> <p>One-number Access</p>	<ul style="list-style-type: none"> • Standard with Mobile Worker and Power User solutions • Graphical user interface for specified mobile devices to enhance communications • Log in to phones at any desk with personal features <p>Refer to technical documentation for trunk interactions.</p>	<ul style="list-style-type: none"> • Standard with Power User solutions • Graphical user interface for specified mobile devices to enhance communications • Log in to phones at any desk with personal features <p>Refer to technical documentation for trunk interactions.</p>
<p>Recording</p>	<ul style="list-style-type: none"> • Server-based programmable call recording—record agent calls for training or sales calls for replay • Call recording into voice mail requires Preferred Edition; supports call recordings to email feature • Requires Advanced Edition for advanced tool that enables external storage and archival for easy retrieval 	<ul style="list-style-type: none"> • Server-based programmable call recording—record agent calls for training or sales calls for replay • Call recording into voice mail requires Server Edition; supports call recordings to email feature

APPLICATIONS

Audio Conferencing

- IP Office Essential, Preferred and Advanced Editions support up to 128 conference participants, with a maximum of 64 on a single call
- Requires IP Office Preferred Edition for "Meet Me" Feature
- IP Office Basic Edition supports a maximum of 64 conference participants

- Includes 128 channels per node
- Up to 4,096 users across 32 nodes
- 64 users per call Meet Me conference bridge for all users

PC Call Management

- Avaya one-X® Portal for IP Office standard with Office Worker and Power User solutions
- Avaya Flare Communicator for Windows and iPad standard with Office Worker and Power User solutions
- Avaya IP Office Video Softphone standard with Teleworker and Power User solutions
- Avaya IP Office Receptionist (up to 4)

- Avaya one-X® Portal for IP Office standard with Office Worker and Power User solutions
- Avaya Flare Communicator for Windows and iPad standard with Office Worker and Power User solutions
- Avaya IP Office Video Softphone standard with Power User solutions
- Avaya IP Office Receptionist (up to 10)

FEATURES

Detail

While feature interactions may vary per platform, each platform offers common functionality including:

- Multiple call support • Caller ID • Answer/Hold/Unhold • Conference Creation and Management • Dial/Dial from Address Book
- Avaya Flare Communicator for Windows and iPad

Avaya one-X® Portal for IP Office

- Browser-based portal
- Call history
- Message management
- Provides access to a corporate LDAP directory and personal contacts for ease of dialing
- Instant Messaging and Presence capabilities – standard with Office Worker, Teleworker and Power User solutions
- Telecommuter mode for full-featured home working requires Power User or Teleworker

Avaya one-X® Portal for IP Office

- Browser-based portal
- Call history
- Message management
- Provides access to a corporate LDAP directory and personal contacts for ease of dialing
- Instant Messaging and Presence capabilities – standard with Office Worker and Power User solutions
- Telecommuter mode for full-featured home working requires Power User solution

Avaya IP Office Video Softphone

- Point-to-point video calls with another Teleworker or Power User on same network

Avaya IP Office Video Softphone

- Point-to-point video calls with another Power User on same network

COLLABORATION

Instant Messaging/Presence

	<ul style="list-style-type: none"> • IM and Presence support—send instant messages to other users; view user availability within the system • Federated Presence with Google Talk • Sync with Microsoft Outlook calendar 	<ul style="list-style-type: none"> • IM and Presence support—send instant messages to other users; view user availability within the system • Federated Presence with Google Talk • Sync with Microsoft Outlook calendar
<p>Video</p>	<ul style="list-style-type: none"> • Point-to-point HD video via Softphone and Avaya 1010 • Six-party HD multi-point video via softphone • Four-party HD video conferencing with Avaya 1040 • Advanced HD point-to-point and multipoint video conferencing for room systems, desktops, iPhone, and iPad using the Avaya Radvision Scopia® solution • Avaya Flare® Experience 	<ul style="list-style-type: none"> • Point-to-point HD video via Softphone and Avaya 1010 • Six-party HD multi-point video via softphone • Four-party HD video conferencing with Avaya 1040 • Advanced HD point-to-point and multipoint video conferencing for room systems, desktops, iPhone, and iPad using the Avaya Radvision Scopia® solution • Avaya Flare® Experience
<p>Requirements</p>	<ul style="list-style-type: none"> • IM/Presence standard with Office Worker, Teleworker or Power User solutions • Point-to-point and multipoint HD video standard with Teleworker and Power User solutions 	<ul style="list-style-type: none"> • IM/Presence standard with Office Worker and Power User solutions • Point-to-point and multipoint HD video standard with Power User solution
<p>PHONES</p> <p>Analog Phones</p>	<ul style="list-style-type: none"> • Supports industry standard analog phones • Avaya 6200/2500 Series Analog Phones 	<p>Requires IP Office 500 V2 as a gateway/expansion system</p> <ul style="list-style-type: none"> • Supports industry standard analog phones • Avaya 6200/2500 Series Analog Phones
<p>Digital Phones</p>	<p>Essential, Preferred and Advanced Edition:</p> <ul style="list-style-type: none"> • Avaya 1400 Series Digital Phones • Avaya 5400 Series Digital Phones • Avaya T3 Series Digital Phones • Avaya M7000 Series Digital Desk phones (legacy sets, not available new) • Avaya T7000 Series Digital Desk phones • 9504, 9508 Digital desk phones 	<p>Requires IP Office 500 V2 as a gateway/expansion system</p> <ul style="list-style-type: none"> • Avaya 1400 Series Digital Phones • Avaya 5400 Series Digital Phones • Avaya T3 Series Digital Phones • Avaya M7000 Series Digital Desk phones (Legacy Sets, not available new) • Avaya T7000 Series Digital Desk phones • 9504, 9508 Digital desk phones

PHONES — CONTINUED

<p>IP Phones</p>	<p>Essential, Preferred and Advanced Editions:</p> <ul style="list-style-type: none"> • Avaya 96x1 Series IP Phones • Avaya 9620L, 9620C, 9630, 9640, 9640G, 9650 & 9650C IP phones • Avaya 5600 Series IP Phones • Avaya 1600 Series IP Phones • Avaya T3 Series IP Phones • Third-party SIP endpoints • Avaya 4600 Series IP Phones (excluding 4606 and 4624 desk phones) • Heritage Nortel 1100 and 1200 IP Phones (in SIP mode) (excluding 1110E, 1165E, 1210) 	<ul style="list-style-type: none"> • Avaya 96x1 Series IP Phones • Avaya 9620L, 9620C, 9630, 9640, 9640G, 9650 & 9650C IP phones • Avaya 5600 Series IP Phones • Avaya 1600 Series IP Phones • Avaya T3 Series IP Phones • Third-party SIP endpoints • Avaya 4600 Series IP Phones (excluding 4606 and 4624 desk phones) • Heritage Nortel 1100 and 1200 IP Phones (in SIP mode) (excluding 1110E, 1154E, 1210)
<p>Softphones</p>	<ul style="list-style-type: none"> • Avaya Flare™ Communicator for Windows and iPad • Avaya IP Office Video Softphone • Avaya IP Office Receptionist 	<ul style="list-style-type: none"> • Avaya Flare® Communicator for Windows and iPad • Avaya IP Office Video Softphone • Avaya IP Office Receptionist
<p>Conference Phones</p>	<ul style="list-style-type: none"> • Avaya B149/B159 Analog Conference Phones • Avaya B179 IP Conference Phone • Third-party endpoints 	<ul style="list-style-type: none"> • Avaya B149/B159 Analog Conference Phones (requires an IP Office 500 V2 as a gateway) • Avaya B179 IP Conference Phone • Third-party endpoints
<p>Mobility</p>	<ul style="list-style-type: none"> • Avaya 3616, 3641, 3645 IP Wireless Phones • Avaya 3701/11 IP DECT Phones • Avaya 3720/25 DECT R4 Phones 	<ul style="list-style-type: none"> • Avaya 3616, 3641, 3645 IP Wireless Phones • Avaya 3701/11 IP DECT Phones

CONTACT CENTER

<p>Options</p>	<p>Automatic Call Distribution (ACD) Built in Advanced Edition</p> <ul style="list-style-type: none"> • Server-based Customer Call Reporter (CCR) reporting tool with standard real-time and historical reporting • Call recording • Customer map provides geospatial analytics • Third-party offers for multimedia options 	<ul style="list-style-type: none"> • Automatic Call Distribution (ACD) built in • Optional solutions from DevConnect partners are available • Advanced Edition currently is not an add-on option for Server Edition deployments
<p>Number of Agents and Groups</p>	<ul style="list-style-type: none"> • Up to 150 agents and 30 supervisors 	<ul style="list-style-type: none"> • Varies depending on DevConnect solution
<p>Agent Monitoring and Training</p>	<ul style="list-style-type: none"> • Silent agent monitoring • Agent performance tools • Dashboard 	<ul style="list-style-type: none"> • Varies depending on DevConnect solution
<p>Self-service</p>	<ul style="list-style-type: none"> • Campaign Manager for basic caller forms filler • Interactive voice response (IVR) for more sophisticated customer input 	<ul style="list-style-type: none"> • Campaign Manager for basic caller forms filler • TTS • Call flows
<p>Requirements</p>	<ul style="list-style-type: none"> • Campaign Manager is standard with Preferred Edition • CCR and IVR standard with Advanced Edition • Requires a server and CCR Agent and Supervisor licensing 	<ul style="list-style-type: none"> • Campaign Manager is included with Server Edition

NETWORKING

<p>Standards</p>	<ul style="list-style-type: none"> • SIP, H.323, QSIG, ISDN-PRI, ISDN-BRI (euro); E1 	<ul style="list-style-type: none"> • SIP, H.323, QSIG, ISDN-PRI, ISDN-BRI (euro); E1
<p>Transparency</p>	<p>H.323 Multi-site Networking</p> <ul style="list-style-type: none"> • Maximum of 1,000 users (system wide) • Maximum of 32 sites <p>H.323 networking features:</p> <ul style="list-style-type: none"> • Absent text message • Anti-tromboning • Busy lamp field • Call back when free • Call pickup • Caller ID • Camp on • Centralized attendant • Centralized call log • Centralized voice mail • Distributed Hunt Groups • Hot Desking across network • Internal and central directory • Message Waiting Indication • Handset Paging • Distributed voice mail <p>QSIG features:</p> <ul style="list-style-type: none"> • Calling & called name & number • Call hold • Call setup • Call transfer 	<p>H.323 Multi-site Networking</p> <ul style="list-style-type: none"> • Maximum of 1,000 users (system wide) • Maximum of 32 sites <p>H.323 networking features:</p> <ul style="list-style-type: none"> • Absent text message • Anti-tromboning • Busy lamp field • Call back when free • Call pickup • Caller ID • Camp on • Centralized attendant • Centralized call log • Centralized voice mail • Distributed Hunt Groups • Hot Desking across network • Internal and central directory • Message Waiting Indication • Handset Paging • Distributed voice mail <p>QSIG features:</p> <ul style="list-style-type: none"> • Calling & called name & number • Call hold • Call setup • Call transfer
<p>Requirements</p>	<ul style="list-style-type: none"> • Essential, Preferred or Advanced Editions • Multi-site software license • Adequate VCMs 	<ul style="list-style-type: none"> • Server Edition license on remote Expansion Systems

SYSTEM ADMINISTRATION

Administration Interface	<ul style="list-style-type: none"> Windows-based system administration tool (all Editions) Web-based system administration (Basic Edition) 	<ul style="list-style-type: none"> Web-based administration for Server Edition (system features) Launch existing management interfaces for call control, messaging, and one-X® Portal
Monitoring and alarming support	<ul style="list-style-type: none"> Standard proactive monitoring and alarming System Status Application (SSA) Diagnostic tool to monitor and check the status of IP Office systems Provides real-time status and historic reports 	<ul style="list-style-type: none"> Standard proactive monitoring and alarming System Status Application (SSA) Diagnostic tool to monitor and check the status of IP Office systems locally or remotely Provides real-time status and historic reports
Back up and restore system programming	<ul style="list-style-type: none"> Automatic daily backups Configuration is copied to the SD card once a day Remote backup and restore via FTP or SFTP 	<ul style="list-style-type: none"> Automatic daily backups Remote backup and restore via FTP or SFTP
Multi-site administration	<ul style="list-style-type: none"> Standard system administration tool enables management of up to 32 systems (simultaneously) 	<ul style="list-style-type: none"> Web-based administration for Server Edition (system features)
MISCELLANEOUS		
Call Accounting	<ul style="list-style-type: none"> Built-in SMDR Optional third-party Call Accounting 	<ul style="list-style-type: none"> Built-in SMDR Optional third-party Call Accounting
CTI support	<ul style="list-style-type: none"> Integral TAPI server within CTI Link Optional CTI Pro (Essential, Preferred and Advanced Editions only) Integration with Microsoft Outlook, Microsoft Lync, and Salesforce.com 	<ul style="list-style-type: none"> Integral TAPI server within CTI Link Optional CTI Pro Integration with Microsoft Outlook, Microsoft Lync, and Salesforce.com
Failover	<ul style="list-style-type: none"> Based on the resiliency of the existing multi-site network. All software-based Distributed, resilient voice mail For single sites, a duplicate system can be added to provide full redundancy A simple check box at installation allows designation of which site backs up the other in the event of an outage—no additional server required 	<ul style="list-style-type: none"> Based on the resiliency of the existing multi-site network. All software-based Distributed, resilient voice mail For single sites, a duplicate server can be added to provide full redundancy of up to 1,000 users A simple check box at installation allows designation of which site backs up the other in the event of an outage
Tenant Service	<ul style="list-style-type: none"> Not supported 	<ul style="list-style-type: none"> Not supported

About Avaya

Avaya is a global provider of business collaboration and communications solutions, providing unified communications, contact centers, networking and related services to companies of all sizes around the world.

For more information about Avaya IP Office please contact your Avaya Authorized Partner or visit us at avaya.com.

AVAYA IP Office

www.avaya.com/usa/product/ip-office

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05/12-584784-05



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: ADOPT A RESOLUTION TO ACCEPT BAXTER & WOODMAN'S CONSTRUCTION ENGINEERING SERVICE AGREEMENT FOR THE HART RD CONSTRUCTION PROJECT

Item 5.7

Executive Summary:

1. Hart Rd Reconstruction , which also includes major improvements on Sunset Dr, has a scheduled Bid Opening date of November 8, 2013. Following Bid Opening, we have typically transitioned from a "Design Engineering Service Agreement" to a "Construction Engineering Service Agreement (CESA)".
2. As requested by us, Baxter & Woodman has submitted a proposed CESA for our consideration (see attached).
3. Several comments are provided to aid in our consideration of this CESA:
 - A. The Hart Rd Project has Federal Participation (70 % of eligible costs), and therefore more rigorous inspection, cost tracking and documentation is required for Construction Engineering.
 - B. The Hart Rd Project is substantive in scope with an estimated cost of \$4.7 million.
 - C. The proposed CESA includes two items not normally provided:
 1. A WEB Site for this Project to provide Weekly updates
 2. Electronic capturing of various infrastructure items via GPS to easily download into our GIS Database.
 - D. While \$477,247. is recognized as a significant cost, this is a "Not to Exceed" amount and is in the 10 % range that is typical of complex infrastructure projects. Given the unknowns, at this time, of contractor schedule and the likelihood of some "unforeseen site conditions", this CESA is conservatively estimated.
 - E. The Federal Participation, will cover 70 % of the Construction Engineering cost.
4. As there is Federal Funding of 70 percent for all eligible expenditures, please see the attached Budget Summary for a clearer explanation of our share of all costs for this Project
5. NOTE: Work is still in progress on gathering compensation information from other Consulting Engineering Firms.

Recommended Action:

Review the proposed CESA and ask questions, provide comments at the COTW.

Committee: PW/FAC/ENGR	Meeting Date: October 21, 2013, November 4, 2013
Lead Department: Public Works	Presenter: Ron Kroop

Item Budgeted: Yes No NA

If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.

Account No(s):	Budget:	Expenditures
Total:	\$0.00	\$0.00
Request is over/under budget:		
Under	-	-
Over	-	-

HART & SUNSET ROADWAY PROJECT

DESCRIPTION	FISCAL YEAR END	EXPENSE ACCOUNT #	VILLAGE SHARE	% VILLAGE	CONSTRUCTION
HART	2014	10-60-83-88301	\$769,200.00	30.00%	\$2,564,000.00
SUNSET	2015	35-20-83-88301	\$656,400.00	30.00%	\$2,188,000.00
TOTAL			\$1,425,600.00		\$4,752,000.00

DESCRIPTION	FISCAL YEAR END	EXPENSE ACCOUNT #	CONSTRUCTION ENGINEERING	% REIMB.	REVENUE AMOUNT
HART	2014	10-60-83-88301	\$256,400.00	70.00%	\$179,480.00
SUNSET	2015	35-20-83-88301	\$218,800.00	70.00%	\$153,160.00
TOTAL			\$475,200.00		\$332,640.00
NET			\$142,560.00		

AWARD FOR CONSTRUCTION SERVICES:

AWARD	CONSTRUCTION ENGINEERING	% REIMB.	REVENUE AMOUNT
BUDGET	\$477,247.00	70.00%	\$334,072.90
NET OVER (UNDER)	\$475,200.00	70.00%	\$332,640.00
NET W/ REIMB.	\$2,047.00		\$1,432.90
	\$614.10		

Resolution 2013-R-___

A Resolution Approving a Construction Engineering Services Agreement from Baxter & Woodman, Inc. for the Hart/Sunset Road Construction Project

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

Section One: That the Construction Engineering Services Agreement from Baxter & Woodman, Inc. for the Hart/Sunset Road Construction Project, attached hereto as Exhibit A, is hereby approved.

Section Two: The Mayor, or his designee, is authorized to take all necessary steps to implement this resolution.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

RHK
22 OCT 13

Local Agency Village of Round Lake	 Illinois Department of Transportation Construction Engineering Services Agreement For Federal Participation	C O N S U L T A N T	Consultant Baxter & Woodman, Inc.
County Lake			Address 8678 Ridgefield Road
Section 00-00025-00-FP			City Crystal Lake
Project No. M-9003(482)			State Illinois
Job No. C-91-070-10			Zip Code 60012
Contact Name/Phone/E-mail Address Ron Kroop 847-546-0962 rkroop@aroundlake.com			Contact Name/Phone/E-mail Address Craig Mitchell 815-459-1260 cmitchell@baxterwoodman.com

THIS AGREEMENT is made and entered into this _____ day of _____, 2013 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the PROJECT described herein. Federal-aid funds allotted to the LA by the state of Illinois under the general supervision of the Illinois Department of Transportation (STATE) will be used entirely or in part to finance engineering services as described under AGREEMENT PROVISIONS.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director Division of Highways, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LA in immediate charge of the engineering details of the PROJECT
In Responsible Charge	A full time LA employee authorized to administer inherently governmental PROJECT activities
Contractor	Company or Companies to which the construction contract was awarded

Project Description					
Name	Hart Road	Route	FAU 201	Length	0.833 mi
Structure No.	n/a				
Termini	IL 134 to Cedar Lake Road				

Description: Improvements to Hart Road consist of roadway reconstruction, curb & gutter, sidewalk, driveways, traffic signal replacement, storm sewer installation; striping, landscaping, and other incidental items.
ENGINEER's Project No. 071749.60.

Agreement Provisions

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the engineering services for the LA, in connection with the PROJECT hereinbefore described and checked below:
 - a. Proportion concrete according to applicable STATE Bureau of Materials and Physical Research (BMPR) Quality Control/Quality Assurance (QC/QA) training documents or contract requirements and obtain samples and perform testing as noted below.
 - b. Proportion hot mix asphalt according to applicable STATE BMPR QC/QA training documents and obtain samples and perform testing as noted below.
 - c. For soils, to obtain samples and perform testing as noted below.
 - d. For aggregates, to obtain samples and perform testing as noted below.

NOTE: For 1a. through 1d. the ENGINEER is to obtain samples for testing according to the STATE BMPR "Project Procedures Guide", or as indicated in the specifications, or as attached herein by the LA; test according to the STATE BMPR "Manual of Test Procedures for Materials", submit STATE BMPR inspection reports; and verify compliance with contract specifications.

- e. Inspection of all materials when inspection is not provided at the sources by the STATE BMPR, and submit inspection reports to the LA and the STATE in accordance with the STATE BMPR "Project Procedures Guide" and the policies of the STATE.
- f. For Quality Assurance services, provide personnel who have completed the appropriate STATE BMPR QC/QA trained technician classes.
- g. Inspect, document and inform the LA employee In Responsible Charge of the adequacy of the establishment and maintenance of the traffic control.
- h. Geometric control including all construction staking and construction layouts.
- i. Quality control of the construction work in progress and the enforcement of the contract provisions in accordance with the STATE Construction Manual.
- j. Measurement and computation of pay items.
- k. Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
- l. Preparation and submission to the LA by the required form and number of copies, all partial and final payment estimates, change orders, records, documentation and reports required by the LA and the STATE.
- m. Revision of contract drawings to reflect as built conditions.
- n. Act as resident construction supervisor and coordinate with the LA employee In Responsible Charge.

2. Engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with the AGREEMENT.
3. To furnish the services as required herein within twenty-four hours of notification by the LA employee In Responsible Charge.
4. To attend meetings and visit the site of the work at any reasonable time when requested to do so by representatives of the LA or STATE.
5. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without the written consent of the LA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall not be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
6. The ENGINEER shall submit invoices, based on the ENGINEER's progress reports, to the LA employee In Responsible Charge, no more than once a month for partial payment on account for the ENGINEER's work completed to date. Such invoices shall represent the value, to the LA of the partially completed work, based on the sum of the actual costs incurred, plus a percentage (equal to the percentage of the construction engineering completed) of the fixed fee for the fully completed work.
7. That the ENGINEER is qualified technically and is entirely conversant with the design standards and policies applicable to improvement of the SECTION; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated herein.
8. That the ENGINEER shall be responsible for the accuracy of the ENGINEER's work and correction of any errors, omissions or ambiguities due to the ENGINEER'S negligence which may occur either during prosecution or after acceptance by the LA. Should any damage to persons or property result from the ENGINEER's error, omission or negligent act, the ENGINEER shall indemnify the LA, the STATE and their employees from all accrued claims or liability and assume all restitution and repair costs arising from such negligence. The ENGINEER shall give immediate attention to any remedial changes so there will be minimal delay to the contractor and prepare such data as necessary to effectuate corrections, in consultation with and without further compensation from the LA.
9. That the ENGINEER will comply with applicable federal statutes, state of Illinois statutes, and local laws or ordinances of the LA.
10. The undersigned certifies neither the ENGINEER nor I have:
 - a) employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for me or the above ENGINEER) to solicit or secure this AGREEMENT;

- b) agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - c) paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for me or the above ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - d) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - e) have not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
 - f) are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) of this certification; and
 - g) have not within a three-year period preceding this AGREEMENT had one or more public transactions (Federal, State or local) terminated for cause or default.
11. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LA.
 12. To submit all invoices to the LA within one year of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement.
 13. To submit BLR 05613, Engineering Payment Report, to the STATE upon completion of the work called for in the AGREEMENT.
 14. To be prequalified with the STATE in Construction Inspection when the ENGINEER or the ENGINEER's assigned staff is named as resident construction supervisor. The onsite resident construction supervisor shall have a valid Documentation of Contract Quantities certification.
 15. Will provide, as required, project inspectors that have a valid Documentation of Contract Quantities certification.

II. THE LA AGREES,

1. To furnish a full time LA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
2. To furnish the necessary plans and specifications.
3. To notify the ENGINEER at least 24 hours in advance of the need for personnel or services.
4. To pay the ENGINEER as compensation for all services rendered in accordance with this AGREEMENT, on the basis of the following compensation formulas:

Cost Plus Fixed Fee Formulas

- $FF = 14.5\%[DL + R(DL) + OH(DL) + IHDC]$, or
- $FF = 14.5\%[(2.3 + R)DL + IHDC]$

Where: DL = Direct Labor
 IHDC = In House Direct Costs
 OH = Consultant Firm's Actual Overhead Factor
 R = Complexity Factor
 FF=Fixed Fee
 SBO = Services by Others

Total Compensation = DL +IHDC+OH+FF+SBO

- Specific Rate (Pay per element)
- Lump Sum _____

5. To pay the ENGINEER using one of the following methods as required by 49 CFR part 26 and 605 ILCS 5/5-409:

With Retainage

- a) For the first 50% of completed work, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to 90% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) After 50% of the work is completed, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments covering work performed shall be due and payable to the ENGINEER, such payments to be equal to 95% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- c) Final Payment – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and the STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

Without Retainage

- a) For progressive payments – Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) Final Payment – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

6. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

7. To submit approved form BC 775 (Exhibit C) and BC 776 (Exhibit D) with this AGREEMENT.

III. It is Mutually Agreed,

1. That the ENGINEER and the ENGINEER's subcontractors will maintain all books, documents, papers, accounting records and other evidence pertaining to cost incurred and to make such materials available at their respective offices at all reasonable times during the AGREEMENT period and for three years from the date of final payment under this AGREEMENT, for inspection by the STATE, Federal Highway Administration or any authorized representatives of the federal government and copies thereof shall be furnished if requested.
2. That all services are to be furnished as required by construction progress and as determined by the LA employee In Responsible Charge. The ENGINEER shall complete all services specified herein within a time considered reasonable to the LA, after the CONTRACTOR has completed the construction contract.
3. That all field notes, test records and reports shall be turned over to and become the property of the LA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
4. That this AGREEMENT may be terminated by the LA upon written notice to the ENGINEER, at the ENGINEER's last known address, with the understanding that should the AGREEMENT be terminated by the LA, the ENGINEER shall be paid for any services completed and any services partially completed. The percentage of the total services which have been rendered by the ENGINEER shall be mutually agreed by the parties hereto. The fixed fee stipulated in numbered paragraph 4d of Section II shall be multiplied by this percentage and added to the ENGINEER's actual costs to obtain the earned value of work performed. All field notes, test records and reports completed or partially completed at the time of termination shall become the property of, and be delivered to, the LA.
5. That any differences between the ENGINEER and the LA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
6. That in the event the engineering and inspection services to be furnished and performed by the LA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent or inadequate, the STATE shall have the right to supplement the engineering and inspection force or to replace the engineers or inspectors employed on such work at the expense of the LA.

7. That the ENGINEER has not been retained or compensated to provide design and construction review services relating to the contractor's safety precautions, except as provided in numbered paragraph 1f of Section I.
8. This certification is required by the Drug Free Workplace Act (30ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the State unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of a contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but no more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State, as defined in the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- (2) Specifying the actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (A) abide by the terms of the statement; and
 - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

- (1) the dangers of drug abuse in the workplace;
- (2) the grantee's or contractor's policy of maintaining a drug free workplace;
- (3) any available drug counseling, rehabilitation and employee assistance program; and
- (4) the penalties that may be imposed upon an employee for drug violations.

(c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

(d) Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.

(e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is convicted, as required by section S of the Drug Free Workplace Act.

(f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

9. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of DOT-assisted contracts. Failure by the ENGINEER to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination this AGREEMENT or such other remedy as the LA deems appropriate.

VILLAGE OF ROUND LAKE, ILLINOIS
HART ROAD

EXHIBIT A

CONSTRUCTION ENGINEERING

Route: FAU 21 (Hart Road)
Local Agency: Village of Round Lake
(Municipality/Township/County)
Section: 00-00025-00-FP
Project: M-9003(482)
Job No.: C-91-070-10

Method of Compensation:
Cost Plus Fixed Fee 1 X
Cost Plus Fixed Fee 2 $14.5\%DL + R(DL) + OH(DL) + IHDC$
Cost Plus Fixed Fee 3 $14.5\%DL + R(DL) + 1.4(DL) + IHDC$
Direct Labor Multiple $14.5\%((2.8 + R)DL) + IHDC$
Specific Rate
Lump Sum

*Firm's approved rates on file with IDOT's
Bureau of Accounting and Auditing:
Overhead Rate (OH) 130%
Complexity Factor (R) 0
125 Working Days
4/15/14 to 5/31/15 for field work, closeout in June/July 2015

Cost Estimate of Consultant's Services in Dollars

Element of Work	Employee Classification	Man-Hours	Payroll Rate	Payroll Costs (DL)	Overhead*	Services by Others	In-House Direct Costs (IHDC)	Profit	Total
PROJECT INITIATION	SR ENG IV	12	\$63.80	\$765.00	\$996.00		\$50.00	\$263.00	\$2,075.00
	ENG TECH III	2	\$38.59	\$77.00	\$100.00			\$26.00	\$203.00
CONSTRUCTION ADMIN	PRINCIPAL	8	\$70.00	\$560.00	\$728.00			\$187.00	\$1,475.00
	SR ENGR IV	450	\$63.80	\$28,710.00	\$37,323.00		\$932.00	\$9,710.00	\$76,675.00
	ENG TECH III	40	\$38.59	\$1,544.00	\$2,007.00			\$515.00	\$4,066.00
	MARKETING ASS	84	\$31.58	\$2,653.00	\$3,449.00			\$685.00	\$6,987.00
	CLERICAL	30	\$25.54	\$766.00	\$956.00			\$255.00	\$2,017.00
FIELD OBSERVATION	ENG TECH III	2000	\$38.59	\$77,180.00	\$100,334.00		\$6,800.00	\$26,726.00	\$211,040.00
	ENG TECH II	1000	\$34.01	\$34,010.00	\$44,213.00		\$3,600.00	\$11,864.00	\$93,687.00
COMPLETE PROJECT	SURVEY TECH II	120	\$31.45	\$3,774.00	\$4,906.00		\$350.00	\$1,309.00	\$10,339.00
	ENG TECH III	220	\$38.59	\$8,490.00	\$11,037.00		\$800.00	\$2,947.00	\$23,274.00
	CAD OP II	8	\$31.45	\$252.00	\$328.00			\$84.00	\$664.00
	SR ENG IV	40	\$63.80	\$2,552.00	\$3,318.00		\$200.00	\$890.00	\$6,950.00
	ENG TECH V	120	\$55.48	\$6,658.00	\$8,555.00			\$2,220.00	\$17,533.00
GIS PROCESSING	SUPPORT MGR.	10	\$48.80	\$488.00	\$634.00			\$163.00	\$1,285.00
	GIS TECH I	60	\$23.69	\$1,421.00	\$1,847.00		\$4,500.00	\$1,126.00	\$8,894.00
MATERIAL TESTING								\$0.00	\$0.00
TOTALS		4,204		\$ 169,901	\$ 220,871	\$ 10,083	\$ 17,232	\$ 59,160	\$ 477,247

In-House Direct Costs:

VEHICLE EXPENSES - TRAVEL (\$0.565/mile) Sr Eng IV-2,092 mi; ET III-13,451mi; ET II-6,372mi;
Survey Tech II-620mi=22,535mi

GPS Rental Unit 9 months @ \$500/month

Services by Others: Soil & Material Consultants QA HIMA, PCC and Soil testing

VILLAGE OF ROUND LAKE, ILLINOIS
HART ROAD
GENERAL CONSTRUCTION ADMINISTRATION AND
RESIDENT PROJECT REPRESENTATIVE

EXHIBIT C

SCOPE OF SERVICES

1. Act as the Village's representative with duties, responsibilities and limitations of authority as assigned in the Construction Contract Documents.
2. CS100 - PROJECT INITIATION
 - Attend Resident Information Meetings, and attend a pre-construction conference with the Contractor, Village, and other parties at IDOT. IDOT will document and record the meeting minutes, and then distribute the minutes to the parties in attendance, which we will review for correctness.
 - Obtain from the Contractor a list of proposed suppliers and subcontractors. Make recommendations to the Village regarding the suitability of the subcontractors for the proposed work.
 - Review the construction schedule submitted by the Contractor as it is available for compliance with the contract. Provide suggestions of any needed schedule revisions during the Project to IDOT and the Village with special attention to the substantial completion of the Contractor's work as defined in the Contract documents. Once accepted by IDOT, provide the Contractor with an approved progress schedule of the work.
3. CS105 - CONSTRUCTION ADMINISTRATION
 - Prepare for construction startup by providing and distributing media (door hangers, website, website updates, and Village newsletters) to relay information directly to the Public upon approval of said media by the Village.
 - Prepare and review the Contractor's requests for payments as construction work progresses, and advise the Village of the amounts due and payable to the Contractor in accordance with the terms of the Construction Contract Documents.
 - Prepare Construction Contract Change Orders within the scope of the Project when authorized by the Village.
 - Review and approve shop drawings, manufacturer's literature, samples, and other submittals by the Contractor, but only for compliance with the Drawings and

Specifications as to quality of materials and performance of equipment. Such review shall not be construed as relieving the Contractor of the responsibility to meet requirements of the Construction Contract Documents.

- Cooperate with the Contractor in dealing with the various local agencies having jurisdiction over the Project (including IDOT) in order to complete service connections to public utilities and facilities. Coordinate and provide site-specific information to the public utility companies when their facilities are being relocated.
- Attend all construction conferences. Arrange a schedule of progress meetings and other job conferences as required. Maintain and circulate copies of records of the meetings.
- Visit site as needed by the Project Manager or other Office Staff and provide written reports to the Village, as requested.

4. CS110 - FIELD OBSERVATION

- Whenever the Contractor is working, provide a Resident Project Representative at the construction site on a full-time basis of fifty (50) hours per week from Monday through Friday, not including legal holidays, for a total of 2,000 hours (includes overtime and fifteen (15) Saturdays), as well as an Assistant Resident Project Representative on a full-time basis of forty (40) hours per week from Monday through Friday for a total of 1,000 hours from the Engineer's office as deemed necessary by the Engineer, to assist the Contractor with interpretation of the Drawings and Specifications, to observe in general if the Contractor's work is in conformity with the Final Design Documents, and to monitor the Contractor's progress as related to the Construction Contract date of completion. The construction Contractor is a separate company from the Engineer. The Village understands and acknowledges that the Engineer is not responsible for the Contractor's construction means, methods, techniques, sequences or procedures, time of performance, compliance with Laws and Regulations, or safety precautions and programs in connection with the Project, and the Engineer does not guarantee the performance of the Contractor and is not responsible for the Contractor's failure to execute the work in accordance with the Construction Contract Documents.
- Establish and reference all control points of the centerline surveys such as PCs, PTs and POT, base lines, and benchmarks as shown on the plans necessary for locating the principal components of the work.
- Observe the progress and quality of the executed work. Determine if the work is proceeding in accordance with the Contract Documents. If questions arise with the intent of the work, discuss this with the Village. The Engineer shall keep the Village informed of the progress of the work, provide digital photos with a Company-provided camera when necessary, advise the Village of all observed

deficiencies of the work and disapprove or reject all work failing to conform to the Contract Documents.

- Keep a daily record of the Contractor's work on those days that the Engineer is at the construction site including notations on the nature and cost of any extra work, and provide weekly reports to the Village of the construction progress and working days charged against Contractor's time for completion.
- Review the Contractor's progress on a regularly scheduled basis (weekly or other appropriate interval) and update the approved progress schedule. Compare actual progress of the work completed to the Contractor's approved schedule.
- Perform barricade checks (including at night) and document on the appropriate IDOT form. The inspection shall be made after sunset or before sunrise. The Barricade Check Reports shall be completed and delivered weekly to the Public Works Department. Notify the Contractor of, and take appropriate steps to correct, any deficiencies noted in a timely manner.
- Maintain orderly files of correspondence, reports of job conferences, shop drawings and other submissions, reproductions or original Contract documents including all addenda, change orders, and additional drawings issued subsequent to the award of the contract.
- Help prepare and distribute upon Village approval daily/weekly/bi-weekly/ monthly informational notifications/newsletters for residents and businesses.
- Coordinate with the Village, Residents, and Contractor during the time period that they will not have access to their property, detour routes, temporary construction easements, and noise control by enforcement of the Village's work times.
- The Engineer shall arrange for any required material testing required under the Contract with a geotechnical subconsultant.
- Direct cost for mileage charged will be calculated at \$0.565/mile from the Engineer's Office to the site.

5. CS130 - COMPLETE PROJECT

- Prior to final inspection, submit to the Contractor a deficiency list of observed items requiring correction and verify that each correction has been made.
- Upon Substantial Completion of the work by the Contractor, conduct a final inspection with the Village and prepare a final deficiency list of items to be corrected.

- Verify that all items on the final deficiency list have been corrected and make recommendations to the Village concerning Project acceptance within ten (10) calendar days of substantial completion by the Contractor.
- Review the Contractor's request for final payment, and advise the Village of the amounts due and payable to the Contractor in accordance with the terms of the Construction Contract Documents.

6. CS135 – GIS/GPS DATA PROCESSING & RECORD DRAWINGS

- Document the location of appurtenances with the use of a hand-held GPS device for station and offset.
- Create, develop, and populate an ESRI geodatabase with the newly collected features and populate associated databases with pertinent information. All data collected and processed will adhere to the standards developed and set forth by the County. Incorporate all data collected, processed, and populated as part of this Project in the Village's existing GIS.
- All GIS data created as part of this Project shall be delivered to the Village in ESRI Version 10 geodatabase format.
- Maintain a set of Record Drawings on which all changes are noted. Deliver both a reproducible set of drawings and drawing file(s) on CD ROM to the Village at the completion of the Project.

I:\Crystal Lake\ROULK\071749\Contract\construction\Exhibit C.doc



**Illinois Department
of Transportation**

**Local Public Agency
Construction Inspector**

John Fortmann, PE
Deputy Director Division of Highways
Regional Engineer
Department of Transportation
201 West Center Court
Schaumburg, Illinois 60196-1096

County	<u>Lake</u>
Municipality	<u>Village of Round Lake</u>
Section	<u>00-00025-00-FP</u>
Route	<u>FAU 201</u>
Contract No.	<u></u>
Job No.	<u>C-91-070-10</u>
Project	<u>M-9003(482)</u>

I consider the following individual to be qualified as a local public agency construction inspector. In addition, I certify that adequate instruction has been given this individual concerning the requirements of the contract, specifications and construction manual which pertain to the work which he/she will inspect. This individual has been instructed on the proper procedures for any necessary tests. Furthermore, if a consultant, this individual has a valid Documentation of Contract Quantities certification.

Approved _____ Date _____ Signature and Title of Resident Construction Supervisor Construction Services Group Leader

Adam Wedoff, PE
Applicants Name (Type or Print)

The following describes the educational background, experience and other qualifications of the named applicant to serve as an inspector on this project.
For Consultants Employees: Documentation of Contract Quantities certificate number is 10-0636.
Graduate Engineer with a Master's Degree in Civil Engineering, PE, DECI, doc certified.

If the Resident from BC-775 is a consultant, the local public agency employee in responsible charge must also approve this individual.

Approved Oct 22, 2013 Alan Krupp PE, Public Works
Date Signature and Title of In Responsible Charge from BC-775
Director

Instructions for Preparation of Form BC 776

23 CFR 635.105 requires that the state transportation department (STD) has responsibility for the construction of all Federal-aid projects, and is not relieved of such responsibility by authorizing performance of the work by a local public agency or other Federal agency.

A consultant may be utilized for periodic examination and consultation or for full-time technical inspection of construction. However, the prime responsibility for general supervision of the construction must remain with the state. The state (or county or municipality under agreement with the state) cannot be relieved of its responsibility to ensure that the work is performed in accordance with the approved project plans, specifications and estimate.

Therefore, the Department of Transportation requires the local public agency to submit the qualifications of all personnel who will be assigned to construction layout and inspection duties on each Federal-Aid project which will be constructed under the supervision of the county, municipality or other local public agency. This form will be approved by the resident construction supervisor. If the resident construction supervisor is a consultant, this form will also be approved by the local public agency employee in responsible charge.

If a consultant is named on this form, the approved form will be included as an attachment to the construction engineering consultant agreement.

The approved form will be submitted to the Deputy Director Division of Highways, Regional Engineer prior to the start of construction. This form should be discussed as part of the preconstruction conference and a copy of the approved form retained with the preconstruction meeting minutes.



Illinois Department of Transportation

Local Public Agency Resident Construction Supervisor/ In Responsible Charge

Mr. John Fortmann
Deputy Director Division of Highways
Regional Engineer
Department of Transportation
201 West Center Court
Schaumburg, Illinois 60196

County Lake
Municipality Village of Round Lake
Section 00-00025-00-FP
Route FAU 201
Contract No. _____
Job No. C-91-070-10
Project M-9003(482)

- I recommend the following individual as a local public agency employee qualified to be resident construction supervisor and to be in responsible charge of this construction project.
- I certify that I am in responsible charge as defined by the department of this construction project. Since the local public agency does not have a local public agency employee qualified to be the resident construction supervisor, I am recommending a consulting engineer to serve as resident construction supervisor.

22 OCT 2013
Date

Ran Krump PE, Public Works Director
Signature and Title (for the Local Public Agency)

Craig D. Mitchell, PE
Applicants Name (Type or Print)

The following describes my educational background, experience and other qualifications to be resident construction supervisor of this construction project for the Local Public Agency.
For Consultants: I certify that my firm is prequalified in Construction Inspection and my Documentation of Contract Quantities certificate number is 13-0155.
BSCE from Iowa State University, worked at IDOT for 15-1/2 years in the Bureau of Construction, left as an Area Construction Supervisor. Registered Professional Engineer in Illinois and Wisconsin.

7/24/2013
Date

Signature of Applicant

Construction Services Group Leader
Job Title of Applicant

Based on the above information and my knowledge of the applicant's experience and training, it is my opinion that the applicant is qualified to serve as the resident construction supervisor on this construction project.

Approved _____

Date

Deputy Director Division of Highways Regional Engineer

cc: Engineer of Local Roads and Streets, Central Bureau of Local Roads and Streets
Engineer of Construction, Central Bureau of Construction
Resident Construction Supervisor
Local Public Agency

Instructions for Preparation of Form BC 775

23 CFR 635.105 requires that the state transportation department (STD) has responsibility for the construction of all Federal-aid projects, and is not relieved of such responsibility by authorizing performance of the work by a local public agency or other Federal agency.

When a project is located on a street or highway over which the STD does not have legal jurisdiction, or when special conditions warrant, the STD, while not relieved of overall project responsibility, may arrange for the local public agency having jurisdiction over such street or highway to perform the work with its own forces or by contract. In those instances where a local public agency elects to use consultants for construction engineering services, the local public agency shall provide a full-time employee of the agency to be in responsible charge of the project.

The full-time local public agency employee in responsible charge of the project shall perform the following duties and functions:

- Administer inherently governmental project activities, including those dealing with cost, time, adherence to contract requirements, construction quality and scope of projects;
- Maintain familiarity of day to day project operations, including project safety issues;
- Make or participate in decisions about changed conditions or scope changes that require change orders or supplemental agreements;
- Visit and review the project on a frequency that is commensurate with the magnitude and complexity of the project;
- Review financial processes, transactions and documentation to ensure that safeguards are in place to minimize fraud, waste, and abuse;
- Direct project staff, agency or consultant, to carry out project administration and contract oversight, including proper documentation; and
- Aware of the qualifications, assignments and on-the-job performance of the agency and consultant staff at all stages of the project.

The Department of Transportation, in accordance with the requirements, requires the local public agency to identify the local public agency employee who will be in responsible charge of each Federal-Aid project which will be constructed under the supervision of the county, municipality or other public agency. County Engineers, Municipal Engineers, and full-time local public agency employees registered as a professional engineer should be identified in the pre-construction meeting minutes. All other resident construction supervisors must submit their qualifications on this form for approval by the department. Resident construction supervisors who are consultants shall be certified in Documentation of Contract Quantities and their firm shall be prequalified in Construction Inspection.

This form will be completed by the applicant, endorsed by a representative of the local public agency, and submitted to the Deputy Director Division of Highways, Regional Engineer prior to the start of construction. This signatory for the local public agency should be the County Engineer or Municipal Engineer, as applicable. In the event a municipality does not have a Municipal Engineer, the applicant will be recommended by the appropriate municipal authority.

If a consultant is named on this form, the approved form will be included as an attachment to the appropriate construction engineering consultant agreement.

This document should be discussed as part of the preconstruction conference and a copy of the approved form retained with the preconstruction meeting minutes.



office: 1-847-870-0544
fax: 1-847-870-0661
www.soilandmaterialconsultants.com
us@soilandmaterialconsultants.com

July 23, 2013
Proposal No. 13,151

Mr. Craig D. Mitchell
Baxter & Woodman, Inc.
8678 Ridgefield Road
Crystal Lake, IL 60012

Re: Soil and Construction Material Testing
Hart Road – FAU 201
Round Lake, IL

Dear Mr. Mitchell:

Submitted for your consideration is our proposal to provide soil and construction material testing on a will-call basis initiated by your office or representative.

We understand the testing requirements of the IDOT QC/QA program are applicable. We propose to be the QA project manager and provide QA jobsite testing. IDOT is to provide QA plant testing.

Attached is our Schedule of Fees for anticipated services. Note that hourly rates are inclusive of mileage and equipment charges. Based on available information and our experience on similar projects, we estimate a charge of \$10,083.00 may be incurred for the anticipated services. Actual billing will be on a unit price basis and you will only be billed for those services actually provided. Final billing may be less than or greater than the estimated charge. Requests for services not included within the scope of this proposal will be provided at our established unit prices.

Thank you for the opportunity of submitting this proposal, which includes the attached General Conditions. If acceptable, please sign and return one copy to our office. Further, please include applicable plans and specifications, if not already submitted.

Very truly yours,

SOIL AND MATERIAL CONSULTANTS, INC.

Thomas P. Johnson, P.E.
President

TPJ:kg

Proposal Accepted By:

Client _____
Street _____
Town _____ State _____ Zip Code _____
Phone () _____ E-Mail Address _____
Signature _____ Position _____
Printed Name _____ Date _____

8 WEST COLLEGE DRIVE * ARLINGTON HEIGHTS, IL 60004

SOIL BORINGS * SITE INVESTIGATIONS * PAVEMENT INVESTIGATIONS * GEOTECHNICAL ENGINEERING
TESTING OF * SOIL * ASPHALT * CONCRETE * MORTAR * STEEL

SOIL AND MATERIAL CONSULTANTS, INC.

Effective 1-1-13

SCHEDULE OF FEES
BITUMINOUS CONCRETE

<u>Service</u>	<u>Estimated Units</u>	<u>Fee</u>	<u>Cost</u>
<u>Field Testing</u>			
Technician with Nuclear Gauge	32 hours	\$ 85.00 /hour 340.00 /day min.	\$ 2,720.00
<u>Laboratory Testing</u>			
Unit Weight – cores	30 each	\$ 10.00 each	\$ 300.00
<u>Engineering</u>			
Senior Engineer (P.E.) - QA Project Manager, includes project administration, field/laboratory engineering, mix design review, consultation and report review	2 hours	\$ 130.00 /hour	\$ 260.00
Estimated Cost:			\$ 3,280.00

Estimates:

<u>Item</u>	<u>Tons</u>	<u>Est. Contractor Working Days</u>	<u>Est. Days - 20% QA</u>
HMA Surface, N50	1,179	1	1
HMA Binder, N50	1,654	2	1
HMA Pavement (Full Depth)	3,527	4	1
HMA Base Course	814	1	1
Total:	7,174	8	4

Billing Notes:

Hourly Charges: Portal To Portal
 Weekdays over 8 hours/day: Hourly Rate x 1.5

Saturdays: Hourly Rate x 1.5
 Sundays: Hourly Rate x 2.0

SOIL AND MATERIAL CONSULTANTS, INC.

SCHEDULE OF FEES

Effective 1-1-13

PORTLAND CEMENT CONCRETE

<u>Service</u>	<u>Est. Work Units</u>	<u>Fee</u>	<u>Cost</u>
<u>Field Testing</u>			
Technician - includes temperature, slump, air and cylinders	36 hours	\$ 85.00 /hour 340.00 /day min.	\$ 3,060.00
Cylinder Pick-up	6 hours	\$ 85.00 /hour	\$ 510.00
<u>Laboratory Testing</u>			
Cylinder Compressive Strength	24 each	\$ 12.00 each	\$ 288.00
<u>Engineering</u>			
Senior Engineer (P.E.) - QA Project Manager. includes project administration, field/laboratory engineering, mix design review, consultation and report review	3 hours	\$ 130.00 /hour	\$ 390.00
Estimated Cost:			\$ 4,248.00

Estimates:

<u>Item</u>	<u>Quantity</u>	<u>CY</u>	<u>Est. Contractor Working Days</u>	<u>Est. Days - 20% QA</u>	<u>Cy/s.</u>
PCC Combined C & G	7,077 ft.	395	8	2	8
PCC Sidewalk	24,449 sq.ft.	452	5	2	8
PCC Driveway	141 SY	31	1	1	4
Concrete Foundation	16	--	2	1	4
Handhole	3	--	1	--	--
Total:		878	17	6	24

Billing Notes:

Hourly Charges: Portal To Portal
 Weekdays over 8 hours/day: Hourly Rate x 1.5

Saturdays: Hourly Rate x 1.5
 Sundays: Hourly Rate x 2.0

SOIL AND MATERIAL CONSULTANTS, INC.

Effective 1-1-13

SCHEDULE OF FEES
AGGREGATE AND SOIL

<u>Service</u>	<u>Est. Work Units</u>	<u>Fee</u>	<u>Cost</u>
<u>Field Testing</u>			
Technician (5 days @ 5 hrs./day)	25 hours	\$ 85.00 /hour 340.00 /day min.	\$ 2,125.00
<u>Laboratory Testing</u>			
Standard Proctor	2 each	\$ 150.00 each	\$ 300.00
<u>Engineering</u>			
Senior Engineer (P.E.) - includes project administrations field/laboratory engineering, consultation and report review	1 hours	\$ 130.00 /hour	\$ 130.00
Estimated Cost:			\$ 2,555.00

Billing Notes:

Hourly Charges: Portal To Portal
 Weekdays over 8 hours/day: Hourly Rate x 1.5

Saturdays: Hourly Rate x 1.5
 Sundays: Hourly Rate x 2.0

TERMS AND CONDITIONS

Soil and Material Consultants, Inc. (SMC) scope of work defined in the proposal was based on information provided by the client. If incomplete, inaccurate or if unexpected site conditions are discovered, the scope of work may change.

GEOTECHNICAL INVESTIGATIONS

Client will furnish SMC with right-of-access to the site. SMC will take reasonable precautions to minimize site damage due to its operations, but has not included in the fee the cost of restoration of any resulting damage. SMC shall not be liable for damage or injury due to encountering subsurface structures (pipes, tanks, utilities or others) not called to SMC's attention in writing or are not correctly shown on the drawings furnished by client or client's representative. If the client desires, SMC will restore any damage to the site and add the cost of restoration to the fee.

Field work, laboratory testing and engineering analysis will be performed in accordance with generally accepted soil and foundation engineering practices. Samples are retained in our laboratory for 30 days from date of report and then destroyed unless other disposition is requested. The data reported applies only to the soils sampled and the conditions encountered at each boring location. This does not imply or guarantee that soils between borings will be identical in character. Isolated inclusions of better or poorer soils can be found on any site. SMC will not be liable for extra work or other consequences due to changed conditions encountered between borings.

Any exploration, testing and analysis associated with the investigation will be performed by SMC for the client's sole use to fulfill the purpose of this Agreement. SMC is not responsible for use or interpretation of the information by others. The client recognizes that subsurface conditions may vary from those encountered in borings or explorations. Information and recommendations developed by SMC are based solely on available information and for the currently proposed improvement.

Documents including but not limited to technical reports, original boring logs, field data, field notes, laboratory test data, calculations, reports of inspection and testing, geotechnical reports, technical reports, submittals and estimates furnished to the client or its agents pursuant to this agreement are not intended or represented to be suitable for reuse by the client or others on extensions of this project or on any other project. Any reuse without SMC's written consent will be at user's sole risk and without liability or legal exposure to SMC. User shall indemnify and hold harmless SMC from all claims, damages, losses and expenses including attorney's fees arising out of or resulting therefrom. To the maximum extent permitted by law, the Client agrees to limit SMC liability for clients' damages to \$100,000 or the fee, whichever is lesser. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

Soil and Material Consultants, Inc. is a Professional Engineering Corporation. Engineering services are often completed by extension through technical staff. The unit rates presented in this proposal do not reflect charges associated with organized labor. Future agreements, if any, with organized labor will invalidate some of the unit rates presented. Required rate adjustments will be presented to the client for acceptance prior to providing services at the adjusted rates.

Services are invoiced monthly for the preceding period. Client agrees to pay each invoice within thirty (30) days of receipt and further agrees to pay interest on all amounts not paid at the rate of 2.0% per month, an annual rate of 24%, from the due date. Client agrees to pay all reasonable costs of collection including staff time, court costs, Attorneys' fees and related expenses, if this account becomes delinquent. Client agrees that reports furnished to the client but not paid for in full remain the sole property of SMC and will not be used for design, construction, permits, licensing, sales or other gain.

TESTING SERVICES

Client shall furnish SMC with at least one working day's notice on any part-time (less than 8 hours/day) job when field personnel are requested. SMC shall make reasonable effort to provide field personnel in a timely manner but reserves the right to schedule field personnel as deemed appropriate. Minimum charges will be billed when work cancellations are received after field personnel have left for the project site.

SMC personnel will provide a professional service based on observations and testing of the work of a contractor, subcontractor, or other service/material provider, as specifically requested. SMC field personnel will look for general conformance with project specifications, plans and/or soil report but does not accept the responsibility to control or direct the work of others. Discrepancies noted by SMC office or field personnel will be referred to client or client's representative.

Testing Services furnished by SMC are defined as the taking of soil and/or material tests at various locations and the making of visual observations relating to earthwork, foundations, and/or materials as specifically requested by the client and agreed to by SMC, and will be limited to those specifically agreed services. Such services will be performed by SMC using that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of the profession practicing in this or similar localities.

Observations and testing of soils and/or materials by SMC in no way implies a guarantee or warranty of the work of the contractor, subcontractor, or other service/material provider. SMC's work or failure to perform same shall in no way excuse such contractor, subcontractor or other service/material provider from liability in the event of subsequently discovered defects, omissions, errors, deficiencies or failure to perform in accordance with the project plans and specifications. SMC field personnel shall not be responsible for superintendence of the construction process nor direction of the work of the contractor, subcontractor, or other service/material provider. SMC's work shall not include determining or implementing the means, methods, techniques, sequences or procedures of construction. SMC shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare.

Resolution 13-R-_____

A Resolution Approving a Contract for Automobile Maintenance Services with A-Tire County Service

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

SECTION ONE: The Automobile Maintenance Agreement with A-Tire County Service, attached as Exhibit A and incorporated in its entirety, is hereby approved.

SECTION TWO: The Mayor and Village Attorney are authorized to execute the Automobile Maintenance Agreement, to make changes to the document prior to execution which does not materially alter Round Lake's obligations, and to take any other steps necessary to carry out this ordinance.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

SERVICES AGREEMENT

THIS SERVICES AGREEMENT ("Agreement") is made effective as of _____, 2013 ("Effective Date"), by and between A-Tire County Service ("A-Tire"), with its principal place of business at 363 N Cedar Lake Road, Round Lake, IL 60073 and the VILLAGE OF ROUND LAKE, an Illinois municipal corporation (the "Village") (collectively referred to as the "Parties"). In consideration of the mutual covenants and agreements set forth in this Agreement, the Parties agree as follows:

1. PROVISION OF SERVICES

1.1. Exclusive Engagement. Subject to the terms and conditions of this Agreement, the Village hereby agrees to exclusively use A-Tire for the scheduled and unscheduled mechanical maintenance and service of Vehicles ("Service" or "Services"), provided that such Service is offered by A-Tire.

1.1.1. Vehicles. "Vehicles" means all Village owned or leased cars and trucks, up to and including 1-ton trucks, including but not limited to police cruisers and public works department trucks.

1.2. Provision of Services. During the term of this Agreement, the Village shall deliver its vehicles to A-Tire for Service as necessary. A-Tire shall make any and all scheduled or unscheduled Service on the Village's vehicles its top priority, ahead of any other A-Tire clients.

1.3. Unavailability of Service. A-Tire acknowledges that the Village's vehicles include police cruisers and public works trucks that are essential to providing public services to the residents of the Village of Round Lake. If A-Tire cannot perform the required Service to a vehicle within the time frame required by the Village, the Village shall have the right to have that vehicle(s) serviced by a company other than A-Tire. The Village shall have the right to determine, in its sole discretion, the time frame required for Services to be complete.

2. Fees and Payment Terms

2.1. The labor charge for the Services provided hereunder is \$69.95 per hour.

2.2. A-Tire shall provide a ten percent (10%) discount on all quoted costs of parts used by A-Tire in connection with the Services rendered hereunder, and provided further that A-Tire shall use best efforts to obtain such parts at the most advantageous price.

2.3. A-Tire shall submit invoices to the Village for Services rendered, which shall be paid by the Village in accordance with the terms of this Agreement and pursuant to the Local Government Prompt Pay Act, 50 ILCS 505/1.

2. TERM AND TERMINATION

- 2.1. Term. This Agreement shall commence on the Effective Date and shall continue in full force for a period of twelve (12) months provided that either party may terminate this Agreement if the other party breaches a material term of this Agreement and fails to cure such breach within thirty (30) days notice. The Village has the right to renew this Agreement for additional one (1) year terms by providing written notice of its intent to renew to A-Tire prior to the end of the previous twelve (12) month term. A-Tire shall have the right to make any future renewal Agreement dependent upon a change in the terms of this Agreement by providing written notice of those amended terms to the Village within sixty (60) days prior to the end of that twelve (12) month term; no amended terms are considered accepted by the Village unless the Village responds in writing indicating its approval to each of those amended terms. Failure to reach a mutual agreement on terms prior to the end of a twelve (12) month term will render this Agreement null and void.
- 2.2. Termination. Each party shall have the right to terminate this Agreement by providing written notice within sixty (60) days prior to the end of any twelve (12) month term. Additionally, if this Agreement is not renewed it is considered a termination of the Agreement.

3. WARRANTIES

- 3.1. A-Tire represents and warrants that:
- 3.1.1. A-Tire has the complete power and authority to enter into this Agreement and that this Agreement constitutes a valid and legally binding agreement enforceable against A-Tire.
- 3.1.2. A-Tire shall undertake and complete the Services in a timely and good and workmanlike manner. A-Tire shall be fully responsible and assumes liability for the acts and omissions of all persons directly or indirectly employed by, or working at the direction of, A-Tire in the completion of the Services, as well as for the acts and omissions of subcontractors and of persons either directly or indirectly employed by, or working at the direction of, subcontractors.
- 3.1.3. A-Tire shall be solely responsible for conducting and ensuring that the Services are done in a thorough and workman-like manner in accordance with industry standards. All labor furnished by A-Tire must be efficient and skilled in the Services. All Services must pass inspection by the Village.
- 3.1.4. A-Tire agrees that all parts shall be Original Equipment Manufacturer ("OEM") parts, or parts equal to or greater in quality than OEM parts as generally accepted by the vehicle maintenance industry. A-Tire warrants to the Village that all material, parts and equipment furnished under this

Agreement shall be new and of the most suitable grade for the purpose intended.

- 3.1.5. A-Tire shall provide a 12,000 mile or twelve month warranty on all parts and Services rendered under this Agreement. In addition, A-tire shall deliver to the Village any additional warranties, such as a manufacturer's warranty, on the parts provided under this Agreement. A-Tire's obligations under this paragraph 3.1.4 shall survive any termination or expiration of this Agreement.

4. INSURANCE.

- 4.1. A-Tire shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by A-Tire, its agents, representatives, employees or subcontractors.
- 4.2. Minimum Limits of Insurance. A-Tire shall maintain limits no less than:
 - 4.2.1. Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000 or a project/contract specific aggregate of \$1,000,000.
 - 4.2.2. Business Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
 - 4.2.3. Workers' Compensation and Employers' Liability: Workers' Compensation coverage with statutory limits and Employers' Liability limits of \$500,000 per accident.
 - 4.2.4. Environmental Impairment/Pollution Liability: \$1,000,000 combined single limit per occurrence for bodily injury, property damage and remediation costs.
- 4.3. Insurance Provisions. The policies are to contain, or be endorsed to contain, the following provisions:
 - 4.3.1. General Liability and Automobile Liability Coverages: The Village, its officials, agents, employees and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of A-Tire; products and completed operations of A-Tire; premises owned, leased or used by A-Tire; or automobiles owned, leased, hired or borrowed by A-Tire. The coverage shall contain no special limitations on the scope of protection afforded to the Village, its officials, agents, employees and volunteers.
 - 4.3.2. A-Tire's insurance coverage shall be primary as respects the Village, its officials, agents, employees and volunteers. Any insurance or self-insurance maintained by the Village, its officials, agents, employees and volunteers shall be excess of A-Tire's insurance and shall not contribute with it.

- 4.3.3. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Village, its officials, agents, employees and volunteers.
- 4.3.4. A-Tire's insurance shall contain a Severability of Interests/Cross Liability clause or language stating that A-Tire's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- 4.3.5. If any commercial general liability insurance is being provided under an excess or umbrella liability policy that does not "follow form," then A-Tire shall be required to name the Village, its officials, employees, agents and volunteers as additional insureds.
- 4.3.6. All general liability coverages shall be provided on an occurrence policy form. Claims-made general liability policies will not be accepted.
- 4.3.7. A-Tire and all subcontractors hereby agree to waive any limitation as to the amount of contribution recoverable against them by the Village. This specifically includes any limitation imposed by any state statute, regulation, or case law including any Workers' Compensation Act provision that applies a limitation to the amount recoverable in contribution such as Kotecki v. Cyclops Welding.
- 4.4. All Coverages. Each insurance policy required by this paragraph shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the Village.
- 4.5. Acceptability of Insurers. Insurance is to be placed with insurers with a Best's rating of no less than A-, VII and licensed to do business in the State of Illinois.
- 4.6. Verification of Coverage. A-Tire shall furnish the Village with certificates of insurance naming the Village, its officials, agents, employees, and volunteers as additional insured's and with original endorsements, affecting coverage required herein. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the Village before any Services commence. The Village reserves the right to request full, certified copies of the insurance policies and endorsements.
- 4.7. Subcontractors. A-Tire shall include all subcontractors as insured's under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to all of the requirements stated herein.

5. INDEMNIFICATION.

- 5.1. A-Tire shall, and does hereby agree to, indemnify, save harmless, and defend the Village, and its officials, employees, agents, and contractors against any and all lawsuits, claims, demands, damages, liabilities, losses, and expenses, including attorneys' fees and administrative expenses, caused by A-Tire, its

employees, representatives, and agents in the performance of, or failure to perform, the Services or any part thereof, and concurrent negligence or fault of A-Tire, except to the extent caused by the negligence of the Village.

5.2. Kotecki Waiver. In addition to the requirements set forth above, A-Tire (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees and waives any limitation of liability defense based upon the Worker's Compensation Act and cases decided there under. A-Tire agrees to indemnify and defend the Village from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, which the Village may sustain as a result of personal injury claims by A-Tire's employees, except to the extent those claims arise as a result of the Village's own negligence.

6. MISCELLANEOUS.

6.1. Conflict of Interest. A-Tire represents and certifies that, to the best of its knowledge, (1) no Village employee or agent is interested in the business of A-Tire or this Agreement; (2) as of the date of this Agreement neither A-Tire nor any person employed or associated with A-Tire has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither A-Tire nor any person employed by or associated with A-Tire shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

6.2. No Collusion. A-Tire represents and certifies that (1) A-Tire is not barred from contracting with a unit of state or local government as a result of (a) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless A-Tire is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 et seq., 65 ILCS 5/11-42.1-1 et seq.; or (b) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Illinois Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.; (2) only persons, firms, or corporations interested in this Agreement as principals have been those disclosed to the Village prior to the execution of this Agreement; and (3) this Agreement is made by A-Tire without collusion with any other person, firm, or corporation. If at any time it shall be found that A-Tire has, in procuring this Agreement, colluded with any other person, firm, or corporation, then A-Tire shall be liable to the Village for all loss or damage that the Village may suffer, and this Agreement shall, at the Village's option, be null and void.

6.3. Sexual Harassment Policy. The Consultant certifies that it has a written Sexual Harassment Policy in full compliance with 775 ILCS 5/2-105(A)(4).

- 6.4. Compliance with Laws. A-Tire represents that it is in compliance with all applicable laws and shall comply with all applicable law during the term of this Agreement.
- 6.5. Non-Discrimination. In all hiring or employment by A-Tire pursuant to this Agreement, there shall be no discrimination against any employee or applicant for employment because of age, race, gender, creed, national origin, marital status, or the presence of any sensory, mental, or physical handicap, unless based upon a bona fide occupational qualification. A-Tire agrees that no person shall be denied, or subjected to discrimination in receipt of the benefit of any services or activities made possible by, or resulting from, this Agreement.
- 6.6. Freedom of Information Act. A-Tire agrees to furnish all documentation related to this Agreement and any documentation related to the Village required under an Illinois Freedom of Information Act (ILCS 140/1 et. seq.) ("FOIA") request within five (5) days after Village issues notice of such request to A-Tire. A-Tire agrees to defend, indemnify and hold harmless the Village, and agrees to pay all reasonable costs connected therewith (including, but not limited to reasonable attorney's and witness fees, filing fees and any other expenses) for the Village to defend any and all causes, actions, causes of action, disputes, prosecutions, or conflicts arising from A-Tire's, actual or alleged violation of the FOIA or A-Tire's failure to furnish all documentation related to a request within five (5) days after Village issues notice of a request. Furthermore, should A-Tire request that Village utilize a lawful exemption under FOIA in relation to any FOIA request thereby denying that request, A-Tire agrees to pay all costs connected therewith (such as reasonable attorneys' and witness fees, filing fees and any other expenses) to defend the denial of the request. The defense shall include, but not be limited to, challenged or appealed denials of FOIA requests to either the Illinois Attorney General or a court of competent jurisdiction. A-Tire agrees to defend, indemnify and hold harmless the Village, and agrees to pay all costs connected therewith (such as reasonable attorneys' and witness fees, filing fees and any other expenses) to defend any denial of a FOIA request by A-Tire's request to utilize a lawful exemption to the Village.
- 6.7. Assignment. This Agreement may not be assigned by the Village or by A-Tire without the prior written consent of the other party, which can be withheld for any reason. Additionally, A-Tire shall not assign or otherwise have another person or entity perform any Services under this Agreement without the prior written consent of the Village, which can be withheld for any reason.
- 6.8. Binding Effect. The terms of this Agreement shall bind and inure to the benefit of the Parties hereto and their agents, successors, and assigns.
- 6.9. Notice. All notice required or permitted to be given under this Agreement shall be in writing and shall be (i) personally delivered, or (ii) delivered by a reputable overnight courier, (iii) delivered by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, (iv) by telecopy.

Telecopy notices shall be deemed valid only to the extent that they are actually received by the individual to whom addressed and followed by delivery of actual notice in the manner described in either (i), (ii) or (iii) above within three business days thereafter at the appropriate address set forth below.

Notices to the Village shall be sent to:

Mr. Daniel MacGillis
Village President
442 N. Cedar Lake Road
Round Lake, IL 60073
Fax: 847.546.5405

With Copy to:
Michael F. Zimmermann
Tressler LLP
233 S. Wacker Drive, 22nd Floor
Chicago, IL 60606
Fax: 312.627.1717

Notices to the Consultant shall be sent to:

Michael J. Kohlmeyer
President-Owner
A-Tire County Service
363 N Cedar Lake Road
Round Lake, IL 60073

- 6.10. No Third Party Beneficiaries. No claim as a third party beneficiary under this Agreement by any person, firm, or corporation other than A-Tire shall be made, or be valid, against the Village.
- 6.11. Severability. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.
- 6.12. Entire Agreement. This Agreement constitutes the entire agreement between the Parties and supersedes any and all previous or contemporaneous oral or written agreements and negotiations between the Village and A-Tire with respect to the Services.
- 6.13. Waiver. No waiver of any provision of this Agreement shall be deemed to or constitute a waiver of any other provision of this Agreement (whether or not similar) nor shall any such waiver be deemed to constitute a continuing waiver unless otherwise expressly provided in this Agreement.
- 6.14. Governing Law and Venue. For any legal action between the Parties concerning the interpretation, construction and enforcement of this Agreement, or subject matter thereof, venue shall be in Cook County, Illinois and the laws of the State of Illinois shall govern the cause of action. In any action involving the interpretation or construction of the terms herein, this Agreement shall not be construed in favor of, or against, either Party.

6.15. Relationship of Parties. The Village and A-Tire are independent organizations and this Agreement will not establish any relationship of partnership, joint venture, employment, franchise or agency between the Village and A-Tire. Neither the Village nor A-Tire will have the power to bind the other or incur obligations on the other's behalf without the other's prior written consent, except as otherwise expressly provided herein.

6.16. Acknowledgement. The undersigned hereby represent and acknowledge that they have read the foregoing Agreement, that they know its contents, and that in executing this Agreement they have received legal advice regarding the legal rights of the party on whose behalf they are executing this Agreement, and that they are executing this Agreement as a free and voluntary act and on behalf of the named parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first written above.

A-Tire:

VILLAGE OF ROUND LAKE:

By: _____

Daniel A. MacGillis, Village President

Date

Date

Attest:

Subscribed and sworn to
before me this ____ day of
_____, 2013.

Village Clerk

Notary Public



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: RESOLUTION FOR 2014 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING APPLICATION FOR LAKEWOOD TERRACE PHASE III RECONSTRUCTION PROJECT

Agenda Item No. 10.2

Executive Summary

The Village of Round Lake has successfully applied for and benefitted from CDBG Funding to make much-needed infrastructure improvements as part of our Capital Improvement Program (CIP). Recent examples include 2011 CDBG Funding of approximately \$78,000 for the Lakewood Terrace Phase I project; approximately \$92,000 for the Lakewood Terrace Phase II project; and approximately \$100,000 for the Long Lake Road (West) Pavement Rehabilitation.

Continuing to apply for CDBG Funding (Federal FY 14) will help us leverage the limited funds we have to continue with much needed infrastructure improvements. Therefore our recommendation is to apply for CDBG Funding in the amount of \$100,000 (maximum allowable) for the proposed Lakewood Terrace Phase III Reconstruction Project.

Note: CDBG Grant Applications are due to Lake County by November 4, 2013.

Recommended Action

Approve the Resolution for 2014 CDBG Funding Application.

Committee: PW/FAC/ENG

Meeting Date(s): November 4, 2013

Lead Department: Public Works

Presenter: Ron Kroop

Item Budgeted: Yes No N/A

If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.

Account(s)	Budget	Expenditure
	\$0.00	
Item Requested		\$0.00
YTD Actual		\$0.00
Amount Encumbered		\$0.00
Total:	\$0.00	\$0.00
Request is over/under budget:		
Under -		
Over -		

Resolution 13-R-___

**RESOLUTION FOR COMMUNITY DEVELOPMENT BLOCK GRANT
FUNDING**

Whereas, many areas of the Village of Round Lake have infrastructure designed and put in place prior to the demands of current living standards; and

Whereas, the Village has determined that application for additional Community Development Block Grant (CDBG) Funds would be in its best interest, and that it otherwise qualifies; and

Whereas, those funds should be earmarked for necessary improvements permitted under the laws regulating the use of such funds, including the rehabilitation of roads and improvements to the water main and storm drainage systems, in the area of Lakewood Terrace from Spankey Court to 450' north of Spankey Court; and

Whereas, Lake County, within which the Village of Round Lake lies, provides grant assistance for infrastructure improvements under the Community Development Block Grant Program.

Now therefore, be it resolved by the Mayor and Board of Trustees of the Village of Round Lake, Lake County, Illinois, as follows:

SECTION ONE: That the Village Board hereby authorizes the submission of an application for CDBG funding for public improvements permitted under the laws regulating the use of such funds, including the rehabilitation of roads and improvements of water mains and storm drainage in the area of Lakewood Terrace from Spankey Court to 450' north of Spankey Court within the Village of Round Lake.

SECTION TWO: That the Mayor, Village Clerk, and other appropriate Village officials are hereby authorized to execute such other and further documentation as may be necessary to effectuate such application with the appropriate governmental authorities in order to secure the CDBG funds.

SECTION THREE: That the Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION FOUR: The Sections of this Resolution shall be deemed to be separate and the invalidity of any portion or Section of this Resolution shall not affect the validity of the remainder.

Capital Project/Acquisition Request

Department: Engineering

Requested By: Kurt Baumann, P.E.

Title: 2015-2016 CDBG/MFT/Water/Sewer - Lakewood Terrace Water Main & Road Improvements - Spankey Court to Washington Street - South Half (approx 450').

FYE: 2014

Project Description/ Repair & reconstruction of Lakewood Terrace with curb & gutter and storm sewer north of Spankey Court, including
Capital Request: replacement of approximately 450 linear feet of water main.

Anticipated Benefits: Bring roads that have fallen to fair or poor condition up to good or new condition and improve water quality, improve fire flows, and improve reliability of water main.

Existing Condition: Village roads continue to deteriorate over time and existing water main are both undersized for fire flow and in poor

Fiscal Year End Needed: 2016 **Lead Time in months:** 12 mos **Priority:** 2

Account Number	Description	2014	2015	Total Project Costs		2018	2019	Total
				2016	2017			
35-20-73-77307	Design Eng.	\$0	\$15,500	\$0	\$0	\$0	\$0	\$15,500
	Fund subtotal	\$0	\$15,500	\$0	\$0	\$0	\$0	\$15,500
50-60-81-88101	Design Eng.	\$0	\$10,800	\$0	\$0	\$0	\$0	\$10,800
50-60-81-88101	Construction	\$0	\$0	\$153,500	\$0	\$0	\$0	\$153,500
50-60-81-88101	Const. Eng.	\$0	\$0	\$15,350	\$0	\$0	\$0	\$15,350
	Fund subtotal	\$0	\$10,800	\$168,850	\$0	\$0	\$0	\$179,650
10-60-83-88301	Construction	\$0	\$0	\$222,000	\$0	\$0	\$0	\$222,000
10-60-83-88301	Const. Eng.	\$0	\$0	\$22,200	\$0	\$0	\$0	\$22,200
	Fund subtotal	\$0	\$0	\$244,200	\$0	\$0	\$0	\$244,200
	Total	\$0	\$26,300	\$413,050	\$0	\$0	\$0	\$439,350

Fund(s) Supporting Cost: CIP, Motor Fuel Tax, and Water/Sewer Funds

Funding Sources: CIP, Motor Fuel Tax, and Water/Sewer Revenues

Other Revenue Source(s): \$75,000 (est.) from 2014 CDBG funds to pay for water main improvements.

Other Resources Needs: Municipal Staff
 Legal
 Engineering
 Other

Annual Operating Costs: -

Identify Annual Costs: Design engineering budgeted in FY 2015-2016. Design of this segment will be combined with design of the 2016- (personnel, equipment, 2017 Lakewood Terrace projects with the two projects being bid out separately in two different fiscal years. This subscriptions, utilities, budget item is for construction of phase IIIA (approximately the south half of Lakewood Terrace from Spankey Court and other items.) to Washington Street).

Project Number: -



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: PURCHASE OF 8 INCH WATER METER REPAIR PARTS Item **10.3**

Executive Summary:

1. Our Water Supply from JAWA is delivered to the Bldg just South of Village Hall (referred to as Well #2). Inside Well 2, the water is "split", going either directly to distribution/replenishment of water in our Elevated Towers via a 12 inch diameter pipe or directly to our Ground Level Reservoirs via an 8 inch diameter pipe. Both pipes have in-line water meters, and these meters are very important beyond knowing how much water is "going where". These meters allow for automatic adjusting of water valves opening and pump operations.
2. The 8 inch Water Meter Recording Head was replaced approximately 6 months ago as it stopped functioning. Approximately one month ago the meter stopped recording again. The Sales Representative first thought (as did we) that the Meter Head was defective and he ordered a replacement under warranty. More recent inspection revealed that the internal gear mechanism had worn to the point of non-functionality. As the overall meter is over 15 years, wearing of the internal components should have been expected.
3. Replacement of the entire meter is not necessary; only the internal components need replacement which we can do ourselves.
4. The Replacement Component Kit from the Manufacturer is \$2184.00; see attached quote.

Recommended Action:

Allow Public Works to purchase the 8 inch Water Meter Replacement Component Kit.

Committee: PW/ENGR/FAC

Meeting Date: November 4, 2013

Lead Department: Public Works

Presenter: Ron Kroop

Item Budgeted: Yes No NA

If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.

Account No(s):	Budget:	Expenditures
50-60-74-77428	\$10,000.00	\$5,734.02
Amt Encumbered		\$0.00
This Request		\$2,184.00
Total:	\$10,000.00	\$7,918.02
Request is over/under budget:		
Under		\$2,081.98
Over	-	



PS Bid #: SRL482958

Job Name: 8" 102

Location:

Customer: VILLAGE OF ROUND LAKE

Engineer:

Bid date: 10/29/13

Mincron #: 3602211

Salesman: MIKE MURPHY

Branch: HD SUPPLY-WATERWORKS

Phone: (847) 473-1900

Fax: (847) 473-3873

Mobile: (847) 417-8594

Seq#	Qty	Description	Units	Price	Ext. Price
10	1	8" MODEL 102 CHAMBER W/DIRECT READ REG US GAL & HET	EA	2,184.00	2,184.00

THE MATERIALS QUOTED ARE BASED ON OUR INTERPRETATION OF THE PLANS AND SPECIFICATIONS. IT IS THE BUYER'S RESPONSIBILITY TO CONFIRM SIZES, QUANTITIES AND CONFORMANCE TO PROJECT SPECIFICATIONS

UNLESS OTHERWISE NOTED, THE PRICES QUOTED WILL REMAIN FIRM FOR ORDERS SHIPPED WITH 30 DAYS OF QUOTATION DATE

FOB: SHIPPING POINT, FREIGHT CHARGES ALLOWED TO

TERMS: NET 30 DAYS

THANK YOU FOR THE OPPORTUNITY OF QUOTING. WE LOOK FORWARD TO SERVING YOU FURTHER IN REGARD TO THE ABOVE.

SINCERELY,

STEVE LITTNER

Lead Pump Selection
AUTO ALTERNATE

Flow Control
Valve Control

Local Pumping Station
Cedar Lake

51.50 PSI

112 GPM

PARTIALLY OPENED

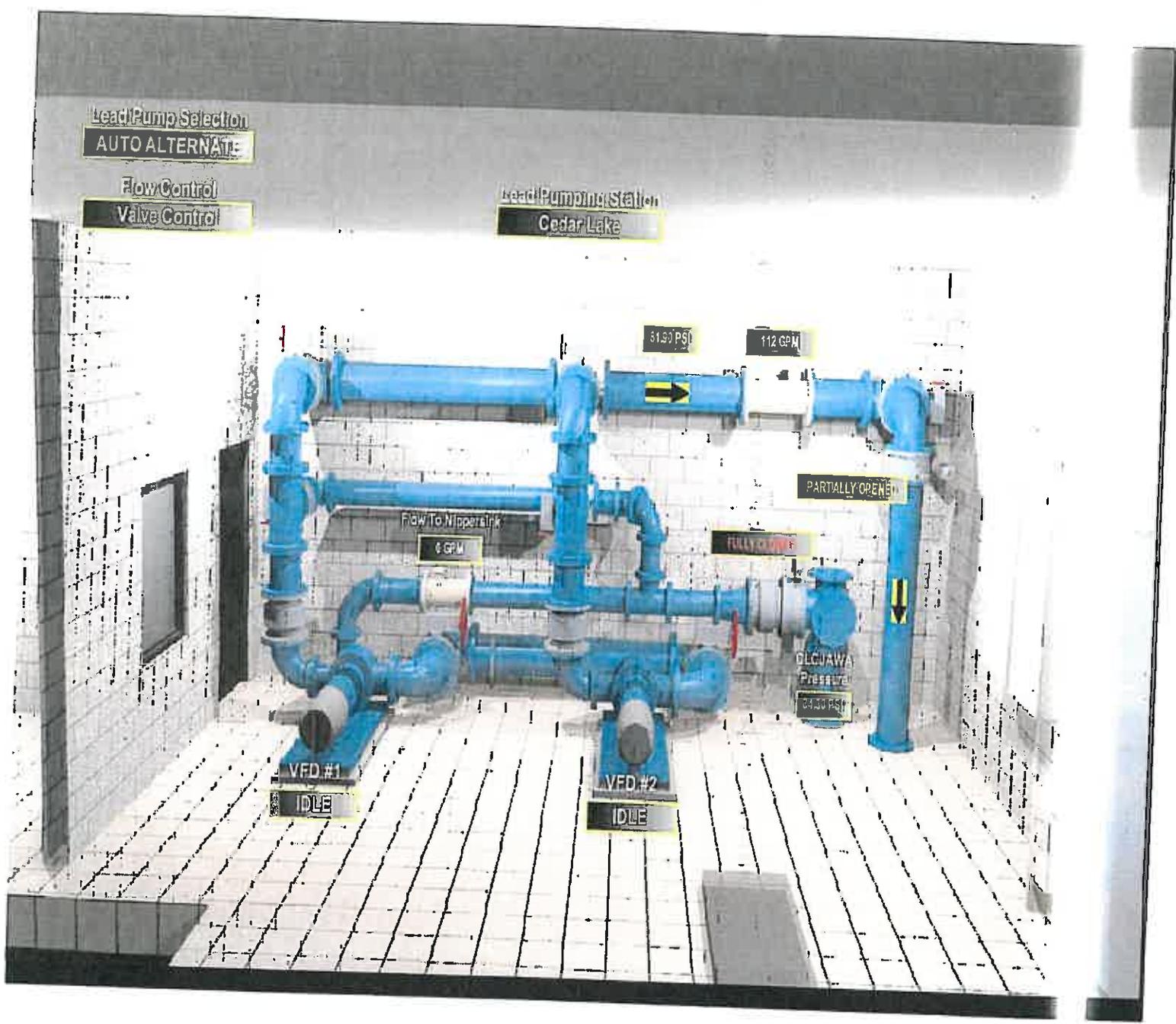
Flow To Nippersink
0 GPM

FULLY CLOSED

OLGUAWA
Pressure
64.00 PSI

VFD #1
IDLE

VFD #2
IDLE





VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: AUTHORIZATION TO PURCHASE A 1.5 TON DUMPTRUCK

Item 10.4

Executive Summary:

1. Public Works currently has six (6) one (1) Ton Dump Trucks ranging in "age" from 2002 to 2007. These trucks are used regularly for a variety of tasks to include dumping aggregate, soil, salt and snow plowing. Based on our recently adopted Vehicle Replacement Plan, we are assuming an effective useful life of 10 years for this category of truck. One of many considerations influencing a truck's useful life is the extent of "wear & tear" the truck receives. Unfortunately our "light duty" gasoline powered 1 Tons are not designed for the extent of Winter Operations we experience.
2. The FY 13/14CIP Budget includes \$70,000 to replace one – 1 Ton upgrading to a 1.5 Diesel Powered Dump Truck.
3. Our proposal is to purchase the Truck Chassis under the IL Central Management Services "Joint Purchasing Program" and solicit proposals for equipping the chassis with the necessary functional items (dump body, snow plow, salt spreader, tool box, etc.).

Recommended Action:

Adopt a Resolution Ratification the Purchase of a 2014 Ford F550 Super Cab 4x4 Chassis

Committee: PW/FAC/ENGR		Meeting Date: July 15, 2013; November 4, 2013	
Lead Department: Public Works		Presenter: Ron Kroon	
Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA			
If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	Account(s)	Budget	Expenditure
	60-60-80-88004	Vehicles	
	Item Requested	\$70,000.00	\$42,099.00
	COTW Item		\$33,639.00
	Y-T-D Actual		\$0.00
	Amount Encumbered		\$0.00
	Grand Total	\$70,000.00	\$75,738.00
	Request is over/under budget:		
Under	-		
Over			\$5,738.00

Resolution 2013-R-

A Resolution Ratifying the Purchase of a 2014 Ford F550 Super Cab 4x4 Chassis

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

Section One: The purchase of one (1) 2014 Ford F550 Super Cab 4x4 Chassis from Bob Ridings, Inc. at a price not to exceed \$42,099 is hereby approved.

Section Two: The Mayor, or his designee, is authorized to perform such other actions required to carry out the purpose of this resolution and to otherwise implement this resolution.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

**Bob Ridings Fleet Sales
Todd Crews, Fleet Sales Mgr.**

**931 Springfield Rd
Taylorville IL 62568**

Ph. 217-824-2207

Email todd_fleet@aol.com

Fax 217-824-4252

Thursday, October 31, 2013

MARK KILARSKI
VILLAGE OF ROUND LAKE
751 W TOWNLINE RD
ROUND LAKE, IL 60073

Dear Mark:

Thank you for the vehicle orders, please accept this letter as your invoice:

YOUR PURCHASE ORDER # 20140084

INVOICE # F3099

QUANTITY	ITEM	COST
1	2014 Ford F550 Super Cab 4x4 CHASSIS ONLY	
	VIN # 1FD0X5HT6EEA74049	\$41,944.00
	New Municipal Title & Lic	\$155.00
	YOUR TOTAL DUE	\$42,099.00

Please remit to us as follows: Bob Ridings Inc Phone 217-824-2207
931 Springfield Rd
Taylorville, IL 62568 FEIN 37-099-4988
ATTN: Todd Crews

Please contact me with any questions and thanks for your business!

Sincerely,

Todd Crews
Fleet Sales Manager

where he initially is from. Trustee Frye gave a synopsis of what the program entails and asked that the item stay on the COTW agenda for the next few meetings in order to update the board as information becomes available.

- Human Resources and Finance
- Public Works, Facilities and Capital Assets, and Engineering

- 1 ½ Ton Dump Truck

Trustee Clements deferred the topic to Public Works Director Ron Kroop who stated that they are proposing the authorization to purchase a 1.5 Ton Dump Truck Chassis under the IL Central Management Services "Joint Purchasing Program" and solicit proposals for equipping the chassis with the necessary functional items (dump body, snow plow, salt spreader, tool box etc.). Cost not to exceed \$70,000.00. The vehicle will be diesel and the PW Department currently has a fuel tank onsite for fueling needs. Diesel vehicles have better torque capabilities than gasoline powered 1 ton vehicles

✱ Mayor MacGillis and the board agreed to move forward on this and bring it to the next Regular board meeting

- Slip-In Deicer Quotes

Public Works is proposing the authorization to solicit bids for a Slip In Liquid Deicer Unit. Liquid chemicals have gained in popularity over the last 10 years over the use of rock salt and offer several advantages including

1. Effective anti-icing to prevent snow, ice freezing rain from bonding to the pavement, keeping the road safer and easier to remove accumulated snow
2. Less corrosiveness to metal
3. More effective in deicing – breaking the bond between ice and pavement
4. More effective at lower temperatures

Public Works Director Ron Kroop mentioned the bids that he has received have been around \$6800.00. The proposed strategy is to start this coming winter with one 500 gallon Slip in Deicer unit. It was asked how much the startup cost is to make our own blend of liquid chemicals where PWD Ron Kroop stated it is roughly \$8,000.00 to \$10,000.00 however in the past we have obtained our liquid chemicals from Lake County in exchange for rock salt.

Mayor MacGillis stated that this request is only for the unit itself and further discussion could be had regarding the chemicals.

Mayor MacGillis and the board agreed to move forward on this and bring it to the next Regular board meeting

- Hart Road Update

Public Works Director Ron Kroop will come back to the board with more descriptive details on the closing time frame and transportation issues.

- Trailer Mounted Hot Box Quotes

Not ready for discussion at this point

- Fairfield Road Water Main Project Engineering Services

Not ready for discussion at this point