

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
July 20, 2015
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:17 P.M.

1. ROLL CALL

Present: Trustees Foy, Frye, Kraly, Newby, Rodriguez

Absent: Trustee Triphahn

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of July 6, 2015

Motion by Trustee Frye, Seconded by Trustee Kraly, to approve the Minutes of the Committee of the Whole Meeting of July 6, 2015. Under discussion Trustee Newby stated he would be abstaining from the vote, the remaining board member had a unanimous voice vote; the Mayor declared the motion carried

3. PUBLIC COMMENT

NONE

4. COMMITTEE OF THE WHOLE

- Community Development
- Clerk's Office
- Human Resources and Finance
- Public Works, Facilities and Capital Assets, and Engineering
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○ Pavement Management Report

Public Works Director, Adam Wedoff, recommended entering into an Engineering Service Agreement with Baxter and Woodman to complete a Pavement Management Report that will establish the current conditions of all Village owned streets and provide a five year plan along with suggested roadway maintenance and improvements costs. Eleven Engineering firms were contacted however only five provided proposal with B&W having the lowest price proposal. PWD Wedoff also stated they are familiar with the Village streets, staff and budget

The Mayor and Board agreed to move to the next Consent Agenda

○ Well #3 Feasibility Study

PWD Wedoff requested approval for a work order from B&W to conduct a Feasibility Study on Well #3 to determine improvement options. The existing well pump is likely undersized and has broken components which make it an unreliable emergency

backup water source. The feasibility study will provide options and estimated costs to upgrade the well to a reliable emergency backup water source.

The Mayor and Board agreed to move to the next Consent Agenda

○ Chlorine Monitor Purchase

PWD Wedoff requested approval to purchase an automatic chlorine monitor for the Village water system that would connect to the Village SCADA system. He stated according to IEPA regulation, the Village must sample chlorine levels at our water intake point every day which means a Public Works employee must come in on Saturday and Sunday. An Automatic chlorine monitor connected to the Village SCADA system would eliminate the need to manually check the levels and the elimination associated with overtime costs, would have the system paid for in a little over two years.

The Mayor and Board agreed to move to the next Consent Agenda

○ Hazard Tree Removal Contract

PWD Wedoff requested approval to contract with Sawvell Tree Service for removal of hazard trees throughout the Village. He stated in the spring, a certified arborist located and documented parkway trees that were deemed to be hazards and recommended they be taken down. Seven companies were contacted for quotes, five companies responded with Sawvell Tree Service being the lowest quote. PWD Wedoff also mentioned that the stumps will be grinded down as well as any surface roots that are noticeable, and then filled in with top soil and seeded.

The Mayor and Board agreed to move to the next Consent Agenda

○ Resolution For Emergency Items

PWD Wedoff recommended adopting a resolution that all work done in the State of Illinois Right of Way will be done in accordance with State Requirements, stating the resolution will expedite approval for the Village to work in the State ROW in case of emergency repairs to any Village owned utilities such as water main breaks. The resolution will be for a two year period

The Mayor and Board agreed to move to the next Consent Agenda

● Special Events

○ Tent Purchase

Police Chief Gillette spoke on behalf of purchasing a tent for Special Events the Village holds throughout the year, such as Arbor Day, National Night Out Against Crime, Christmas Tree Lighting and other outdoor ceremonies where the use of a shelter would be beneficial. He stated the tent would be made of herculite vinyl and would be 20' x 30' with both solid sidewalls and cathedral sidewalls being purchased. The board agreed to have the items purchased now in order to use at our NNO event.

The Mayor and Board agreed to move to the next Consent Agenda

- Building and Zoning
- Police

- School Resource Officer Agreement

Police Chief Gillette requested the School Resource Officer Intergovernmental agreement between the Village and the Board of Education of the Round Lake Area School District 116 be approved. He stated that the agreement is the same as last year with only minor adjustments to margins and accounting for the new year.

The Mayor and Board agreed to move to the next Consent Agenda

- Purchase of Mobile In-Car System Computer Server

Chief Gillette requested approval for a computer server that is needed to manage the in-car camera system and eventually the Officer Body Cameras. He stated that the old camera system computer was inadequate to handle the new data and devices and the new requested computer server will be sufficient to manage all of the vehicle and officer cameras.

The Mayor and Board agreed to move to the next Consent Agenda

- Replacement of the Outdoor Wireless Access Points for Squad Car Video Uploading

Chief Gillette requested approval to purchase and replace the current outdoor wireless access points for squad car video uploading. He stated we have an outdated hardware system in place that has aged both physically and technologically and the requested components will work in concert with the requested computer server replacement and will be sufficient for probably another ten years in managing all of the vehicle and officer cameras. He mentioned that as soon as an officer pulls into the garage the videos will automatically upload to the system so there is no chance for human error in transferring the information.

The Mayor and Board agreed to move to the next Consent Agenda

- Body Camera's

Chief Gillette requested approval to purchase Fifteen Digital – Ally First VU HD Chest Camera systems and One First VU HD Charging Dock Station, stating this hardware will work in concert with our in-car camera system to record police interaction with citizens when appropriate and according to constitutional laws and department rules. He showed the Board one of the Chest Camera's that will be purchased, stating its much lighter than others that are used by other Police Departments and secures to the Officers shirt pocket more securely. The Chief said training will take place on how to use the system and also stated that the cameras are being requested, not to catch an officer at doing something wrong, but doing something that is right.

The Mayor and Board agreed to move to the next Consent Agenda

- Uninterruptible Power Supply (UPS) System - Preventive Maintenance Program

Chief Gillette requested approval of a preventive maintenance service for the Police and Public Works Department Uninterruptible Power Supply. The Chief stated that the primary role of the program is to provide short – term power when the input power source fails, such as in a natural disaster the PW/PD would still have power.

The Mayor and Board agreed to move to the next Consent Agenda

- Uninterruptible Power Supply (UPS) System - Battery Replacement

Chief Gillette stated the Uninterruptible Power Supply is in need of battery replacement. The device has been in place since July 2005, with the batteries last being replaced in October 2008, normally the anticipated life of the batteries are three years and they are now beginning to fail. The unit holds 40 batteries

The Mayor and Board agreed to move to the next Consent Agenda

- Administration

- SWALCO Commercial Recycling Program

Walter Willis, Executive Director of SWALCO (Solid Waste Agency of Lake County) spoke in regards to the Commercial Recycling Program that had been approved by the haulers affiliated with the National Waste and Recycling Assoc. IL chapter. Mr. Willis stated that currently there are 8 haulers active in the area and recommends we send a letter to all of our local businesses should the ordinance be passed. Mr. Willis mentioned that the program requires the haulers, providing refuse or recycling collection services, to report to the Village the number of businesses under contract for recycling services and then provide information on recycling participation rates every six months over the next three years. Once the Village receives the information we will send that to SWALCO who will post it on their website and we would offer a link to the collected data. If the haulers do not demonstrate that at least 50% of the businesses have recycling services at the end of the three year period, we may choose to pursue a commercial franchise with one exclusive hauler. It was stated that the Village's ordinance and the State law are not mandates for businesses to recycle, but both the ordinance and State law require the haulers to provide the business with a written offer, if they currently don't have recycling service, at least once every two years. Mayor MacGillis mentioned the Business Owners Summit meeting that the Village holds for the area businesses and mentioned that it would be beneficial for Mr. Willis to speak about this there and he will let him know what the date is to do a presentation. Mr. Willis also stated there is information he can share that we can place on our website and provide to the business owners. Mr. Willis stated that two Villages have passed already and several others should pass soon.

- Current Technologies Annual Renewal

Village Administrator, Steve Shields, requested approval of Current Technologies new IT Support Agreement. The agreement is the same as the existing contract with the new hourly labor rate just slightly increased over last years. VA Shields stated that Current Technologies has been highly instrumental in supporting the Village/Staff with many technology changes completed in the past few years.

The Mayor and Board agreed to move to the next Consent Agenda

5. SUGGESTED NEW TOPICS

6. EXECUTIVE SESSION
NONE

7. ADJOURN

Motion by Trustee Kraly, Seconded by Trustee Foy to adjourn the Committee of the Whole meeting at 8:08 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED: August 3, 2015

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President