

AGENDA
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
July 6, 2015
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

1. ROLL CALL

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of June 15, 2015

3. PUBLIC COMMENT

4. COMMITTEE OF THE WHOLE

- Community Development
- Clerk's Office
- Human Resources and Finance
- Public Works, Facilities and Capital Assets, and Engineering
 - Repairs to Truck #49
- Special Events
- Building and Zoning
- Police
 - Disposal of Surplus Property – Bicycles
 - Leads Online - Investigations Tool Annual Subscription
 - Lake County Metropolitan Enforcement Group
- Administration
 - Quote for Twelve (12) Computer Replacements
 - Migration of PW Server to Village Hall Domain
 - SWALCO Commercial Recycling Program

5. SUGGESTED NEW TOPICS

6. EXECUTIVE SESSION

7. ADJOURN



MINUTES
 VILLAGE OF ROUND LAKE
 COMMITTEE OF THE WHOLE MEETING
 June 15, 2015
 442 N. Cedar Lake Road
 To Follow the Regular Board Meeting
 The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:21 P.M.

1. ROLL CALL

Present: Trustees Foy, Frye, Kraly, Newby, Triphahn

Absent: Trustee Rodriguez

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of June 1, 2015

Trustee Triphahn moved, Seconded by Trustee Newby, to approve the Minutes of the Committee of the Whole Meeting of June 1, 2015. Upon a unanimous voice vote; the Mayor declared the motion carried

3. PUBLIC COMMENT

NONE

4. COMMITTEE OF THE WHOLE

- Community Development
- Clerk's Office
- Human Resources and Finance
- Public Works, Facilities and Capital Assets, and Engineering
 - Approve a Quote for Light Pole Replacements on Long Lake Drive
 Public Works Director Adam Wedoff recommended accepting a quote for Lyons & Pinner Electric at a cost of \$22,900.00 to remove three existing light poles on Long Lake Drive and replace them with two new light poles. Five contractors were sent quotes and only two responded.

The Mayor and Board agreed to move to the next Consent Agenda

- Approve the Purchase of an Xylem Controller and Six Transformers for a Sanitary Lift Station
 PW Wedoff recommended the purchase of a new liquid level controller with six transformers for the sanitary sewer lift station. He stated the existing lift station is not operating correctly and need to be reset every time the emergency generator runs. Xylem Water Solutions provided the lower price at \$4,587.00 and is also the controller that the Village specifies for the new lift station installations.

The Mayor and Board agreed to move to the next Consent Agenda

- Special Events
- Building and Zoning
- Police
 - Purchase of Police Vehicles

Chief Gillette is requesting to purchase four SUV Interceptor vehicles for the Police Department. He stated that these will replace two patrol squad cars, an investigation vehicle and the Community Service Vehicle. He went on to say that the vehicles will be purchased from Curie Motors at a cost of \$102,900, (includes delivery) plus necessary emergency equipment which is budgeted separately, however they are not in stock and must be ordered.

The Mayor and Board agreed to move to the next Consent Agenda

- Purchase of Building Department Vehicle

Chief Gillette stated the Administration Department seeks permission to purchase one building department vehicle. The Chief stated the 2016 Ford F250 Regular Cab Pick-up Truck will be purchased from Bob Ridings Inc. in Taylorville IL and the cost of \$19,605 is lower than the 2015 F-150 that is on the State of Illinois Purchasing agreement. The vehicle is not factory supplied with service equipment such as emergency lights etc., that we will be required to purchase and install.

The Mayor and Board agreed to move to the next Consent Agenda

- Administration

5. SUGGESTED NEW TOPICS
6. EXECUTIVE SESSION
7. ADJOURN

Motion by Trustee Newby, Seconded by Trustee Kraly to adjourn the Committee of the Whole meeting at 7:30 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED:

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: TRUCK 49 REPAIRS

Agenda Item No. COTW

Executive Summary

Staff is recommending truck #49 be repaired by the Lake County Division of Transportation (LCDOT) mechanic shop. Truck #49 is a 1995 International 5-yard dump body truck mainly used for plowing snow. The LCDOT mechanics have inspected the truck and compiled a list of needed repairs. The repairs are necessary to keep the plow truck operational and staff feels it is in the best interest of the Village to keep truck #49 at least through this winter. The truck is currently parked at the LCDOT mechanics shop and their mechanics and welders can complete the repairs with no mark-up. They have provided an estimated cost of \$2441.89.

Recommended Action

Approve repairs to truck #49 by the Lake County Division of Transportation mechanics.

Committee: PW/F&CA and Engineering		Meeting Date(s): 07/06/15	
Lead Department: Public Works		Presenter: Adam Wedoff, Director of Public Works	
<p>Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</p>			
	Account(s)	Budget	Expenditure
	01-60-84-88404	\$25,000.00	
	Item Requested		\$1,220.95
	Y-T-D Actual		\$913.18
	Amount Encumbered		\$0.00
	Total	\$25,000.00	\$2,134.13
	50-60-84-88404	\$17,000.00	
	Item Requested		\$1,220.94
	Y-T-D Actual		\$913.17
	Amount Encumbered		\$0.00
	Total	\$17,000.00	\$2,134.11
	Grand Total	\$42,000.00	\$4,268.24
	Request is over/under budget:		
	Under		\$37,731.76
	Over	-	

VILLAGE OF ROUND LAKE QUOTE

TRUCK 49

'95 INTERNATIONAL 4900 SERIES

	PART COST	AFTER MARKET PART PRICE	Labor/Hr \$56.00
PMA	oil/filter	\$14.43	\$14.43
	oil	\$75.00	\$75.00
	air filter	\$23.34	\$23.34
PML			\$84.00
			\$56.00
	dump body hinges	\$205.00	\$205.00
	flex pipe @ turbo w/2 clamp	\$40.28	\$40.28
	* trans output seal	\$42.00	\$42.00
	diff seal/lube	\$99.18	\$99.18
	B/U alarm	\$18.72	\$18.72
	radiator	\$1,819.24	\$675.00
	hose	\$19.94	\$19.94
	right stuff	\$25.00	\$25.00
		\$2,382.13	\$1,237.89
		<u>\$1,204.00</u>	<u>\$1,204.00</u>
TOTAL COST PARTS AND LABOR	\$3,586.13	\$2,441.89	\$1,204.00



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: DISPOSAL OF SURPLUS PROPERTY - BICYCLES

Agenda Item No. **COTW**

Executive Summary:

The Police Department seeks permission to reclassify unclaimed property (24 unclaimed bicycles held in secure custody for 180 days or more) to Village Owned surplus property and retain for Village use or dispose of same through silent public auction at our National Night Out Against Crime Event on August 4, 2015

See Attachment "A" for property listing.

Recommended Action:

Approve the police department request to reclassify 23 bicycles listed on attachment "A", which are unclaimed property to Village Owned surplus property and retain for Village use or dispose of same through silent public auction to take place at the police department National Night Out Against Crime Event held on August 4, 2015. Those not sold at auction will be used by the department or Village, donated to Goodwill or other charity, or disposed of or sold as recycled metal or refuse.

Committee: Police

Meeting Date: 07/06/2015 COTW

Lead Department: Police

Presenter: Michael Gillette

Item Budgeted: Yes No N/A

If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.

Account No(s):	Budget:	Actual Request:
N/A		
YTD Actual		\$0.00
Encumbered		\$0.00
Request		\$0.00
Total:	\$0.00	\$0.00
Request is over/under budget:		
Under	-	
Over	-	

DISPOSAL OF SURPLUS PROPERTY - BICYCLES
Itemized List

Attachment "A"

Record #	Color / Make / Model	Serial #
1.) 13-1320	Blue Roadmaster	3NFSD04CK7400
2.) 13-1349	Grey & Yellow Mongoose	SNFSD12EV9462
3.) 13-1563	Purple Magna	96TD736364
4.) 13-1716	Red Magna	DJEE3698
5.) 13-1779	Blue Roadmaster	SNFS005CU6367
6.) 13-2039	White BMX Mongoose	SNA3B08J41839
7.) 14-87	Green Huffy	1667799175812F1622
8.) 14-131	Pink Voltaire	9297713H0001
9.) 14-144	Blue Trek	C89J5268
10.) 14-539	Green & Silver Next	TD1086182200
11.) 14-746	Blue & Grey Mongoose	SNFSD07A33093
12.) 14-761	Protea Huffy	B99J01919
13.) 14-1081	Silver & Teal Huffy	OL98J08671
14.) 14-1207	Purple Next Elevation	LWIF217784
15.) 14-1463	Red Schwinn	10J38445
16.) 14-1468	Red & Gold	39828133
17.) 14-1482	Green & Silver Next	JF070214375
18.) 14-1548	Black & Red Mongoose	SNGNP06J02527
19.) 14-1622	Gray, Black & White Schwinn	S2400TG
20.) 14-1723	Pink & Purple Murray	M0P0330837
21.) 14-1916	Blue Huffy	ACY06A025667
22.) 14-1922	Blue Mongoose	C000613283
23.) 15-97	Blue Kent	AN0002/14462

Ordinance 15-ORD-__

An Ordinance Authorizing the Police Department to Dispose of Village Owned Surplus Property Through Public Silent Auction.

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake authorizes as follows: Reclassify the listed 23 bicycles which are unclaimed property to Village Owned surplus property and retain for Village use or dispose of same through public silent auction to take place at the police department National Night-Out Against Crime event held on August 4, 2015.

1. Those not sold at auction will be used by the department or Village, donated to Goodwill or other charity, or disposed of and/or sold as recycled metal or refuse.
2. The disposal of Village Owned Surplus property includes;

Record#	Color / Make / Model	Serial #
13-1320	Blue Roadmaster	3NFSD04CK7400
13-1349	Grey & Yellow Mongoose	SNFSD12EV9462
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14-1916	Blue Huffy	ACY06A025667
14-1922	Blue Mongoose	C000613283
15-97	Blue Kent	AN0002/14462

is hereby approved.

3. The Mayor, or his designee, is authorized to execute all necessary documents to carry out the purposes of this resolution.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

**TITLE: LEADS ONLINE - INVESTIGATIONS TOOL ANNUAL
 SUBSCRIPTION**

Agenda Item No. COTW

Executive Summary:

Attached is an information and price list for a subscription service for an Investigations tool called Leads Online.

Earlier this year the Lake County Sheriff's Office informed the Police Department that we will no longer be able to count on that office to provide us with Pawn and Scrap yard information any longer. The Sheriff now requires businesses such as scrap yards, recyclers, and Pawn Shops to report their business transactions through Leads Online. Further, if we wish to take advantage of this information as an investigation tool, the police department is required to possess our own subscription to Leads Online.

Leads Online is a multi-faceted investigation tool that tracks scrap yard, recycler, and pawn shop activity in considerable detail that will aid in investigating burglary and theft investigations which are commonly committed by people that pawn or scrape items such as copper pipe and appliances stolen from vacant homes. Among many opportunities, this tool can provide the sellers information and can even let us enter a person of interest name in the program and be alerted whenever that person makes a transaction at a pawn shop or scrap yard.

The Round Lake Police Department seeks approval to subscribe to the Leads Online annual subscription service program. The price is based upon the size of our department and potential users and product level chosen. The cost is \$2,128.00. This is a budgeted expense.

Recommended Action:

Staff recommends approval of an annual subscription to Leads Online for an annual fee of \$2,128.00 for 2015/16. This is a budgeted

Committee: Police	Meeting Date: July 6, 2015																											
Lead Department: Police	Presenter: Michael Gillette: Chief of Police																											
Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Account(s)</th> <th style="width: 30%;">Budget</th> <th style="width: 40%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>01-40-91-99107</td> <td style="text-align: right;">\$61,752.00</td> <td></td> </tr> <tr> <td>Item Requested</td> <td></td> <td style="text-align: right;">\$2,128.00</td> </tr> <tr> <td>YTD Actual</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$55,000.00</td> </tr> <tr> <td>Total:</td> <td style="text-align: right;">\$61,752.00</td> <td style="text-align: right;">\$57,128.00</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td>Under</td> <td></td> <td style="text-align: right;">\$4,624.00</td> </tr> <tr> <td>Over</td> <td></td> <td style="text-align: right;">-</td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	01-40-91-99107	\$61,752.00		Item Requested		\$2,128.00	YTD Actual		\$0.00	Amount Encumbered		\$55,000.00	Total:	\$61,752.00	\$57,128.00	Request is over/under budget:			Under		\$4,624.00	Over		-
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Resolution 2015-R-____

**A Resolution Authorizing the Village of Round Lake Police
Department's Participation in the Leads Online Annual Subscription Service**

WHEREAS, the Leads Online annual subscription service is a viable law enforcement investigative tool outlet comprised of valuable information that can assist law enforcement agencies in solving some property crimes involving but not limited to illegal drug sales and use, burglaries, theft, some crimes involving illegal gangs and stolen weapons or weapons used to commit crimes; and

WHEREAS, the Round Lake Police Department has no other avenue from which to collect the type of information that Leads Online can provide, especially to collect it with the efficiency, the detail, accuracy and speed for which Leads Online can provide the information.

WHEREAS, the Village President and Board of Trustees find that participation in the Leads Online Annual subscription service is fiscally prudent and in the interest of public health, safety and welfare; and

NOW THEREFORE BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

1. Participation in the Leads Online Annual subscription service is hereby authorized.
2. Program and information Price sheet is attached hereto as Exhibit A is hereby approved.
3. The Mayor, or his designee, is authorized to perform such other actions required to carry out the Village's participation in the Lake County Metropolitan Enforcement Group and to otherwise implement this resolution.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

June 22, 2015

Detective David Prus
Round Lake Police Department
741 W. Townline Road
Round Lake, IL 60073

Dear Det. Prus,

You've chosen a great time to explore the powerful and positive impact LeadsOnline will have on your clearance rates for Part 1 crimes. Based on the input of more than 32,000 investigators and more than 28,000 reporting businesses, the LeadsOnline system has been fully upgraded and is ready for you to use. As you review this proposal, please also glance over the mission statement for your agency. I believe you will find that LeadsOnline directly contributes to your agency's most important strategic objectives.

LeadsOnline is the nation's largest online investigative system used by law enforcement to solve crimes – from burglary and identity theft to homicide and narcotics. There is no equipment to maintain and no IT work required – detectives and reporting businesses simply access their respective LeadsOnline services via an encrypted password-protected connection from their browser.

Hiring LeadsOnline means you are joining thousands of law enforcement agencies across America that have turned boxes, file drawers and hard drives full of transaction records into useful crime-solving data. Agencies tell us that the instant hits on crime-related transactions from within and outside their jurisdiction make LeadsOnline a must-have service. LeadsOnline will help you solve more crimes in less time, and bring a new level of confidence to your investigators.

LeadsOnline provides actionable intelligence you need to address at least seven strategic areas:

1. **Metal Theft:** City and county governments, power companies, telecommunications companies, businesses, and citizens are very familiar with the metal theft epidemic. Metal theft is highly destructive, and your community is often stuck with the repair bill. LeadsOnline provides detectives with direct access to transaction information and images from scrap metal recyclers in order to solve these crimes.
2. **Drug Crimes:** Your local drug problem is funded in part by stolen property, including metal, and these crimes are solved each day by detectives using LeadsOnline. Your agency can also use LeadsOnline as a real time pharmacy reporting system for pseudoephedrine transactions to help locate individuals cooking meth. Not only will you reduce the number of drug-related crimes in your community, but you will also identify meth labs before they become large toxic sites that are costly to clean up.
3. **Homicides/Major Crimes:** Homicide investigators know that sometimes suspects sell the victim's property, so they seek information from all sources. Instant access to activity within

and outside the jurisdiction is critical and there is no time to waste. LeadsOnline can provide the break you need, even when key evidence is hundreds of miles away.

4. **Property Crimes:** Unfortunately nearly everyone knows what it feels like to have something stolen, and clearance rates for property crimes tend to rank among the lowest. LeadsOnline helps your agency instill confidence among local residents.
5. **Stolen Guns:** LeadsOnline equips your investigators to recover stolen guns sold within and outside of your jurisdiction.
6. **Operational Efficiency:** LeadsOnline will relieve a great deal of the costs you incur today, effectively providing you with additional staff for more pressing functions. Your agency will solve more crimes more efficiently than ever before.
7. **Community Awareness:** LeadsOnline ReportIt enables citizens to electronically store serial numbers, images and receipts for their property so that accurate records are available in the event of loss. Use our media kit to create your own community awareness program.

Solve more of your Part 1 crimes

- ✓ Investigators get timely actionable intelligence at the click of a mouse.
- ✓ Investigators see within and beyond your jurisdictional boundaries. Criminals can't hide.
- ✓ ALL types of businesses - pawn, secondhand, game stores, gold buyers, eBay, and scrap metal recyclers report via LeadsOnline. Find your criminals where they least expect it.
- ✓ Automated NCIC hit reports. The odds of solving a crime increase dramatically.
- ✓ Staff who were doing data entry can now support investigations as crime analysts. Sgt. Hughes from Lamar County, GA said it best, "This is like picking fish out of a barrel!!! All I have to do is log in, and I start matching up pawned/scrapped/stolen articles with the thefts and burglaries that have occurred in our County."

References

Below is contact information for investigators who were once in your shoes and now use LeadsOnline in their criminal investigations:

Paul Nelson	Commander	Aurora PD	(630) 256-5510
Mike Scudiero	Detective	Melrose Park PD	(708) 649-6124
Troy Musolf	Corporal	Wheeling PD	(847) 459-2644

They may not be able to answer questions about specific features, so call me for help with those.

You can also browse more than 1,000 success stories listed at www.leadsonline.com/success. I look forward to adding your successes to the list!

Sincerely,

Nicole Blood
Account Executive

2015 PRICING SCHEDULE – ROUND LAKE POLICE DEPARTMENT, IL

Clock-Catching Capability	Fastfind	Totaltrack	PowerPlus
Online reporting system for all pawn/secondhand stores	✓	✓	✓
Unlimited accounts/searches for your personnel working your cases	✓	✓	✓
Images of property, sellers, vehicles, thumbprints, etc. as reported	✓	✓	✓
Legacy data Import (from existing in-house database)	✓	✓	✓
Updates, training and support for agency personnel and businesses	✓	✓	✓
Transaction Monitor – Audit system for reporting compliance	✓	✓	✓
ReportIt citizen property inventory system	✓	✓	✓
Automated NCIC/stolen property hits	✓	✓	✓
Message Inbox (alerts and communication to and from businesses)	✓	✓	✓
Daily Stats (hits and statistics for each investigator)	✓	✓	✓
Property Hold Management System	✓	✓	✓
Statewide search access	✓	✓	✓
Nationwide search access		✓	✓
Saved (continuous) searches/Email hit alerts +		✓	✓
eBay First Responder Service		✓	✓
Persons of Interest inter-agency suspect information system		✓	✓
Suspect variations and associations reports		✓	✓
Submit lists of known suspects (file upload) ++			✓
Submit lists of stolen property (file upload) ++			✓
Online reporting System for scrap metal dealers			✓
Statement Analyzer			✓
CompStat mapping System			✓
Annual subscription	\$1,488	\$1,758	\$2,128

+ Limited to 50 total concurrent entries for Totaltrack and 75 for PowerPlus

++ Limited to 2,000 entries

Pricing and terms presented will expire 45 days from date of proposal. A formal written Agency Agreement executed by both parties is required, the terms of which will supersede all prior communications and understandings.



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: LAKE COUNTY METROPOLITAN ENFORCEMENT GROUP Agenda Item No. COTW

Executive Summary:

Attached is an invoice from the Lake County Metropolitan Enforcement Group in the amount of \$12,600, which is the membership assessment fee for fiscal year 2015/2016.

The Lake County Metropolitan Enforcement Group is a multi-jurisdictional law enforcement task force comprised of law enforcement agencies in Lake County, which concentrate enforcement on illegal drugs, gangs and weapons.

The Round Lake Police Department has been a member of LCMEG since May 16, 2006. Since that time, RLPD has worked with LCMEG in dozens of successful law enforcement operations.

The Round Lake Police Department seeks continued membership in LCMEG. The monies used to pay this invoice would be taken from a drug seizure account (actual account number to be determined by Finance Department)

Recommended Action:

Staff recommends continued membership in the Lake County Metropolitan Enforcement Group with a membership fee of \$12,600.00.

Committee: Police	Meeting Date: July 6, 2015																											
Lead Department: Police	Presenter: Michael Gillette; Chief of Police																											
Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Account(s)</th> <th style="width: 30%;">Budget</th> <th style="width: 40%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>01-40-75-77525</td> <td style="text-align: right;">\$15,000.00</td> <td></td> </tr> <tr> <td>Item Requested</td> <td></td> <td style="text-align: right;">\$12,600.00</td> </tr> <tr> <td>YTD Actual</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td style="text-align: right;">Total:</td> <td style="text-align: right;">\$15,000.00</td> <td style="text-align: right;">\$12,600.00</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td></td> <td style="text-align: right;">\$2,400.00</td> </tr> <tr> <td style="text-align: right;">Over</td> <td></td> <td style="text-align: right;">-</td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	01-40-75-77525	\$15,000.00		Item Requested		\$12,600.00	YTD Actual		\$0.00	Amount Encumbered		\$0.00	Total:	\$15,000.00	\$12,600.00	Request is over/under budget:			Under		\$2,400.00	Over		-
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Amount Encumbered		\$0.00																										
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Request is over/under budget:																												
Under		\$2,400.00																										
Over		-																										

Resolution 2015-R-___

**A Resolution Authorizing the Village of Round Lake Police
Department's Participation in the Lake County Metropolitan Enforcement Group**

WHEREAS, the Lake County Metropolitan Enforcement Group is a multi-jurisdictional law enforcement task force comprised of law enforcement agencies in Lake County, which concentrate on illegal drugs, gangs and weapons; and

WHEREAS, the Round Lake Police Department has been a member of the Lake County Metropolitan Enforcement Group since 2006, during which time the Round Lake Police Department has worked with the Lake County Metropolitan Enforcement Group in dozens of successful law enforcement operations; and

WHEREAS, the Village President and Board of Trustees find that participation in the Lake County Major Crash Assistance Team is fiscally prudent and in the interest of public health, safety and welfare; and

NOW THEREFORE BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

1. Participation in the Lake County Metropolitan Enforcement Group is hereby authorized.
2. The Invoice attached hereto as Exhibit A is hereby approved.
3. The Mayor, or his designee, is authorized to perform such other actions required to carry out the Village's participation in the Lake County Metropolitan Enforcement Group and to otherwise implement this resolution.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

Lake County Metropolitan Enforcement Group

INVOICE



PO Box 1105
 Libertyville, IL 60048
 Phone (847) 680-8720 Fax (847)-680-8966

DATE: JUNE 10, 2015

TO:
 Chief Michael Gillette
 Round Lake Police Department
 741 Townline Road
 Round Lake, IL 60073

FOR:
 Assessment Fee for fiscal year 2015/2016

DESCRIPTION	Officers	RATE	AMOUNT
Per our intergovernmental Agreement of sworn police Officers.	21	\$600ea	\$12,600

Make all checks payable to Lake County Metropolitan Enforcement Group.
 Total due 7/10/2015. Overdue accounts subject to a service charge of 1% per month. No charges until after 9/1/2015

TOTAL \$ 12,600.00

Thank you for your continued support. Please feel free to contact Lorie Suchomski if your records do not agree with the number of officers we have on file. Email: suchoml@isp.state.il.us



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: COMPUTER REPLACEMENTS

Agenda Item No. COTW

Executive Summary

There is budgeted a total of twelve (12) computers in fiscal year end 2016t, four (4) in Administration, five (5) in Police and three (3) in Public Works.

Three vendors were contacted for quotes, Current Technologies, CDW, and Paragon Micro. All three quotes are attached with the lowest from Paragon Micro at \$8,219.88 for twelve computers (12). The number of computers to be purchased is higher than normal due to time constraints in the previous year and no new computers were purchased.

The quoted prices will be verified prior to bring back to the Village Board to be sure the amounts are still accurate based on the dates of the quotes received. The installation of the computers will be done during Current Technology normal maintenance day(s), thus there is no labor charge on the quote.

Recommended Action

Discuss the quotes for future action to be taken by staff.

Committee: -	Meeting Date(s): 07/06/15																														
Lead Department: Administration	Presenter: Steven J. Shields, Village Administrator																														
<p>Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</p> <p>Notes: None</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Account(s)</th> <th style="text-align: center;">Budget</th> <th style="text-align: center;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>61-+-91-991117</td> <td>IT Equipment</td> <td></td> </tr> <tr> <td>Other Items</td> <td style="text-align: right;">\$85,700.00</td> <td></td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$12,000.00</td> <td style="text-align: right;">\$8,219.88</td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Amount Encumbered</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$3,333.48</td> </tr> <tr> <td>Grand Total</td> <td style="text-align: right;">\$97,700.00</td> <td style="text-align: right;">\$11,553.36</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: center;">Under</td> <td></td> <td style="text-align: right;">\$86,146.64</td> </tr> <tr> <td style="text-align: center;">Over</td> <td></td> <td></td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	61-+-91-991117	IT Equipment		Other Items	\$85,700.00		Item Requested	\$12,000.00	\$8,219.88	Y-T-D Actual		\$0.00	Amount Encumbered	\$0.00	\$3,333.48	Grand Total	\$97,700.00	\$11,553.36	Request is over/under budget:			Under		\$86,146.64	Over		
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Under		\$86,146.64																													
Over																															

Date 04/29/15
Quote # CTCQ14440
Quoted By MRhodes

Current Technologies
1423 Centre Circle
Downers Grove, IL 60515
630.388.0240
fax: 630.388.0241
currenttech.net



Quote | Order Form

Sold To:

Round Lake, Village of
Steven Shields
442 N. Cedar Lake Road
Round Lake, IL 60073
United States
Phone: (847) 546-5400
Fax:
sshields@eroundlake.com

Ship To:

Round Lake, Village of
Steven Shields
442 N. Cedar Lake Road
Round Lake, IL 60073
United States
Phone: (847) 546-5400
Fax:
sshields@eroundlake.com

PC's for:
(4) Admin
(5) Police
(3) Public Works

Line #	Description	Qty	Unit Price	Ext. Price
1	HP Business Desktop ProDesk 600 G1 Desktop Computer - Intel Core i5 i5-4590 3.30 GHz - Small Form Factor - 8 GB RAM - 500 GB HDD - DVD-Writer - Intel HD Graphics 4600 - Windows 7 Professional 64-bit - 10 x Total Number of USB Port(s) - 6 x USB 2.0 Port(s) - 4 x USB 3.0 Port(s) - VGA	12	\$809.00	\$9,708.00
			Total	\$9,708.00

Any lease payments shown are estimates only and final figures will be provided by third party lender subject to credit approval. The purchase of products and/or services from Current Technologies are subject to the standard terms and conditions located at the following URL: <http://www.currenttech.net/terms.pdf> By signing this Quote/Order Form you are agreeing that you have read and agreed to the terms and conditions.

All software renewals require prepayment. Hardware/Software orders over \$2,500 require 50% payment up front, 50% due within 15 days of receipt. Pricing valid for 30 days from date of quotation. Labor not included unless explicitly stated in writing.

Shipping/Handling & applicable sales tax are not included in this quote and will be Invoiced.

Quote # CTCQ14440
Agreed and Accepted:

Round Lake, Village of _____ Date _____ PO # _____

Ordering Instructions: Email to: orders@currenttech.net or Fax to: 630-388-0241



SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
GDTW445	1875840	5/13/2015

BILL TO:
 VILLAGE OF ROUND LAKE
 442 N CEDAR LAKE RD

SHIP TO:
 VILLAGE OF ROUND LAKE
 Attention To: MARTHA KOECHIG
 442 N CEDAR LAKE RD

Accounts Payable
 ROUND LAKE , IL 60073-2852

ROUND LAKE , IL 60073-2852
 Contact: STEVEN
 SHIELDS 847.546.5400

Customer Phone #847.546.5400

Customer P.O. # GDTW445 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
MATT DUNK 877.325.2506		Dynamex Messenger Overnight Noon	Net 30 Days-Govt State/Local	E9995752305
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
12	3391086	HP SB 800 G1 I5-4590 1TB 8GB W7P Mfg#: G5R63UT#ABA Contract: MARKET	691.85	8,302.20
SUBTOTAL				8,302.20
FREIGHT				49.99
TAX				0.00
				US Currency
TOTAL				8,352.19

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 312.705.4947

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515



Paragon Micro
 2 Corporate Dr
 Suite 105
 Lake Zurich, Illinois 60047
 United States
<http://www.paragonmicro.com>
 (P) (866) 380-8663
 (F) 847-637-8172

Quotation (Open)	
Date May 19, 2015 03:26 PM CDT	Expiration Date 07/17/2015
Doc # 324131 - rev 1 of 1	
Description HP ProDesk 600 G1 (12)	
SalesRep Russo, Jeff (P) 847-719-8417 (F) 847-637-8367	
Customer Contact Shields, Steve (P) 847-546-5400 sshields@eroundlake.com	

Customer
 Village of Round Lake (VO32529)
 Shields, Steve
 442 N. Cedar Lake Road
 Round Lake, IL 60073
 United States

Bill To
 Village of Round Lake
 Payable, Accounts
 442 N. Cedar Lake Road
 Round Lake, IL 60073
 United States
 (P) 847-546-5400

Ship To
 Village of Round Lake
 Shields, Steve
 442 N. Cedar Lake Road
 Round Lake, IL 60073
 United States
 (P) 847-546-5400

COST CENTER:

Customer PO: _____ **Terms:** Undefined **Ship Via:** FedEx Ground
Special Instructions: _____ **Carrier Account #:** _____

#	Description	Part #	Tax	Qty	Unit Price	Total
1	HP ProDesk 600 G1 SFF - 1 x Core i5 4590 / 3.3 GHz - RAM 8 GB - HDD 500 GB - DVD SuperMulti - HD Graphics 4600 - GigE - Windows 7 Pro 64-bit / Windows 8.1 Pro downgrade - pre-Installed: Windows 7 - vPro - Monitor : none - Smart Buy	G5R59UT#ABA	No	12	\$684.99	\$8,219.88

Customer Notes

***Do you need help with an on-site hardware install?
 Call your account manager today for a quote.

Subtotal: \$8,219.88
 Tax (7.500%): \$0.00
 Shipping: \$0.00
Total: \$8,219.88



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: PUBLIC WORKS DOMAIN TRANSFER

Agenda Item No. COTW

Executive Summary

Attached is a sole source quote to migrate the Public Works server and 6 computers at Public Works to the Village Hall domain. The Police department domain was moved previously when a new server was installed. The intent is to have all applications and data under one domain.

Advantages to moving all departments/information under one domain include:

- More efficient customer service as the domain would be on one (1) server
- Easier administration with one server
- Less maintenance charges as domain servers would go from two (2) down to one (1)
- Easier access to all department files and sharing of such files
- In the future, may be possible not to have as many servers to replace, reducing replacement cost

Recommended Action

Discuss the domain transfer & quote for future action to be taken by staff.

Committee: -	Meeting Date(s): 07/06/15																															
Lead Department: Administration	Presenter: Steven J. Shields, Village Administrator																															
<p>Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</p> <p>Notes: None</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Account(s)</th> <th style="text-align: center;">Budget</th> <th style="text-align: center;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>01-20-91-99107</td> <td colspan="2" style="text-align: center;">IT Maintenance Services</td> </tr> <tr> <td>Other Items</td> <td style="text-align: right;">\$84,801.00</td> <td></td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$3,750.00</td> <td style="text-align: right;">\$8,219.88</td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td style="text-align: right;">\$6,135.10</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td style="text-align: center;">Grand Total</td> <td style="text-align: right;">\$88,551.00</td> <td style="text-align: right;">\$14,354.98</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: center;">Under</td> <td></td> <td style="text-align: right;">\$74,196.02</td> </tr> <tr> <td style="text-align: center;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>		Account(s)	Budget	Expenditure	01-20-91-99107	IT Maintenance Services		Other Items	\$84,801.00		Item Requested	\$3,750.00	\$8,219.88	Y-T-D Actual		\$6,135.10	Amount Encumbered		\$0.00	Grand Total	\$88,551.00	\$14,354.98	Request is over/under budget:			Under		\$74,196.02	Over	-	
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Date 04/29/15
Quote # CTCQ13596
Quoted By PHanson

Current Technologies
1423 Centre Circle
Downers Grove, IL 60515
630.388.0240
fax: 630.388.0241
currenttech.net



Quote | Order Form

Sold To:

Round Lake, Village of
Steven Shields
442 N. Cedar Lake Road
Round Lake, IL 60073
United States
Phone: (847) 546-5400
Fax:
sshields@eroundlake.com

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Round Lake, IL 60073
United States
Phone: (847) 546-5400
Fax:
sshields@eroundlake.com

Migration of Public Works Server to the Domain used by Village Hall and Police Department Personnel

Line #	Description	Qty	Unit Price	Ext. Price
1	Labor - Migrate server and 6 computers at Public Works to the Village Hall/Police Department domain. Create new local profiles on the desktop computers at Public Works, migrate applications and data to new profiles. Upgrade and migrate the Fleet Maintenance application.	1	\$3,068.00	\$3,068.00
			Total	\$3,068.00

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Shipping/Handling & applicable sales tax are not included in this quote and will be Invoiced.

Quote # CTCQ13596
Agreed and Accepted:

Round Lake, Village of

Date

PO #

Ordering Instructions: Email to: orders@currenttech.net or Fax to: 630-388-0241



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: SWALCO COMMERCIAL RECYCLING PROGRAM

Agenda Item No. COTW

Executive Summary

The commercial franchise ordinance, a draft which is attached is from SWALCO. The language in the ordinance has been approved by the haulers affiliated with the National Waste and Recycling Assoc. IL chapter. Also attached are two (2) forms that will be used (we pick one based on how we decide to count recycling participation) by the haulers to report data to us, and a letter SWALCO recommends we send to all of our local businesses should the ordinance be passed.

The typical municipality in Lake County that does not have a commercial franchise has about 25% of its local businesses that currently have recycling service. This ordinance puts the haulers on notice that if they don't get 50% of your businesses to recycle by the end of a 36 month reporting period that we can then issue an RFP for a commercial franchise.

Staff needs to have legal review the ordinance and work with SWALCO to be sure we follow the correct processes should the ordinance be approved. SWALCO will also be creating a webpage where all the data the haulers report to us will be posted, which can be linked to our webpage.

Finally, attached are the highlights of the commercial recycling program.

Recommended Action

Discuss the SWALCO Commercial Solid Waste Hauling and Recycling Program Ordinance for future action to be taken by staff.

Committee: -	Meeting Date(s): 07/06/15																											
Lead Department: Administration	Presenter: Steven J. Shields, Village Administrator																											
<p>Item Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</p> <p>Notes: None</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Account(s)</th> <th style="width: 20%;">Budget</th> <th style="width: 20%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>Other Items</td> <td></td> <td></td> </tr> <tr> <td>Item Requested</td> <td></td> <td></td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td></td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td></td> </tr> <tr> <td>Grand Total</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under -</td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Over -</td> <td></td> <td></td> </tr> </tbody> </table>	Account(s)	Budget	Expenditure	Other Items			Item Requested			Y-T-D Actual			Amount Encumbered			Grand Total	\$0.00	\$0.00	Request is over/under budget:			Under -			Over -		
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Commercial Recycling Highlights

- Villages Adopts Ordinance: Commercial Solid Waste Hauling and Recycling Program
 - Requires the haulers providing refuse and/or recycling collection services to report to us the number of businesses under contract for recycling services
 - Under a State law passed last year (Public Act 98-1079), we were granted the authority to require haulers to provide information on recycling participation rates every six months over the next three years
 - If the haulers do not demonstrate that at least 50% of the businesses have recycling services at the end of the three year period, we may choose to pursue a commercial franchise with one exclusive hauler
- The Village's ordinance and the State law are not mandates to businesses to recycle
- It encourages businesses to recycle
- The ordinance and State law require the haulers provide the business with a written offer, if they currently don't have recycling service, at least once every two years
- Regardless of whether we passed our own local ordinance this requirement for the haulers to make a written offer to provide recycling services is a new State law applicable to all of Lake County
- SWALCO estimates that about 20 to 30% of businesses currently recycle in Lake County. If the participation rate can grow to 50% or greater that will be a significant achievement and one that SWALCO will be tracking and reporting back to the Village on.

Commercial Solid Waste Hauling and Recycling Program Ordinance

Ordinance No. _____

WHEREAS, Public Act 98-1079 became effective on August 26, 2014 and created the Solid Waste Hauling and Recycling Program Act, and amended the Illinois Municipal Code and the Illinois Solid Waste Planning and Recycling Act; and,

WHEREAS, Public Act 98-1079 requires each hauler operating in a county or municipality to offer collection services for recyclable materials to their non-residential business customers, and to provide a written offer to provide recycling services, at least once every 2 years, to their non-residential business customers that are not recycling; and,

WHEREAS, Public Act 98-1079 prohibits a municipality with a population of less than 1,000,000 from awarding a commercial franchise unless it: 1) provides written notice to all haulers licensed by the municipality of its intent to issue a request for proposal for a commercial franchise, and 2) adopts an ordinance requiring a 36 month reporting program to determine the percentage of non-residential businesses in the municipality contracting for the collection of recyclable materials, and demonstrates that the recycling participation for the final six months of the 36 month long reporting period is less than 50% of the total number of businesses served in the municipality or that during 2 consecutive 6 month reporting periods after the 36 month reporting period that less than 50% of businesses are under contract for the collection of recyclable materials; and,

WHEREAS, Public Act 98-1079 permits a municipality that has issued a written notice and conducted the 36 month long reporting program to, upon written request to the haulers, continue to require the haulers to report data on the recycling participation rate every 6 months and to also require the haulers to report on the quantity, in tons of recyclable materials and municipal waste, collected by the hauler in the municipality; and,

WHEREAS, the 2014 Lake County Solid Waste Management Plan Update encourages units of local government in Lake County to evaluate commercial franchising as a method to control costs, increase recycling, and reduce greenhouse gases associated with collection from non-residential locations; and,

WHEREAS, the Village/City of _____ is a member of the Solid Waste Agency of Lake County and voted to either accept or approve the 60% Recycling Task Force Report finalized in 2011 and since incorporated into the 2014 Lake County Solid Waste Management Plan Update, and has committed to working on programs that will increase recycling at non-residential business locations, including the evaluation of commercial franchising to increase recycling.

NOW THEREFORE BE IT ORDAINED BY THE VILLAGE/CITY OF
_____ THAT:

Section 1 – Definitions

“Contract for service” means a written or verbal contract between a hauler and non-residential location, and includes the hauler providing a collection container and service for collection of municipal waste and/or recyclable materials.

“County” means Lake County, Illinois.

“Hauler” means any person who engages in the business of collecting or hauling garbage, municipal waste, recyclable material, landscape waste, brush or other refuse on a continuous and regular basis, and makes multiple scheduled collections per month within a County. A hauler may be either licensed by a municipality and is hereinafter referred to as a “licensed hauler” or registered by a municipality in accordance with Section 3(a) of this Ordinance and is hereinafter referred to as a “registered hauler”.

“Municipality” means the Village/City of _____.

“Non-residential location” means a commercial, industrial or institutional property that has a hauler providing collection or hauling services for municipal waste or recyclable material (not including “special waste” as that term is defined in the Illinois Environmental Protection Act), and said hauler provides that individual property with its own container(s) for collecting municipal waste and/or recyclable material.

“Participation rate” means the percentage of non-residential locations that have a hauler contracting for separate collection of recyclable materials, and is computed by setting as the denominator the total number of non-residential locations served by the haulers in the municipality with collection services for municipal waste as reported by the haulers, and setting as the numerator the total number of non-residential locations contracting with the haulers in the municipality with collection services for recyclable material. Such separate collection of recyclable materials shall be on a periodic basis and if less frequent than once every four weeks shall be reported on the municipal form provided pursuant to Section 3(c)(2). For purposes of computing the participation rate, if non-residential locations opt to share a container for collecting recyclable material the sharing of a container must be documented as being acceptable to those non-residential locations and as having adequate capacity to meet the recycling needs of the non-residential locations sharing the container. Such sharing of recyclable material containers shall be reported as recyclable material customers on the municipal form provided pursuant to Section 3(c)(2) of this Ordinance. If a non-residential location does not contract with a hauler for collection services for recyclable material, but does recycle recyclable material at its location, such recycling activity may be documented and reported on the municipal form. The municipality shall or shall not (Note: prior to finalizing this ordinance the municipality needs to decide whether it will or will not count recycling if such service is not provided by the hauler and modify this ordinance appropriately by selecting “shall” or “shall not” prior to enacting it.) count such recycling activity, not provided under contract with the hauler, toward the participation rate calculated by the municipality, and shall maintain a consistent methodology for the time period this ordinance is in effect.

“Recycling” means a method, technique or process designed to remove any contaminant from waste so as to render that waste reusable, or any process by which materials that would otherwise

be disposed or discarded are collected, separated, or processed and returned to the economic mainstream in the form of raw materials or products.

“Recyclable material” means material that is separated from municipal waste for the purpose of recycling, including , but not limited to, ferrous metal cans, aluminum containers, plastics including HDPE and PET containers and plastics #3 through #7, newsprint, corrugated paper, junk mail, magazines, office paper and boxboard.

Section 2 – Offer of Collection of Recyclable Materials

- (a) Each hauler operating in the municipality shall offer, either as part of basic service, or alternatively as an additional service, the collection of recyclable materials from any non-residential location within the municipality. The offer shall meet the following requirements:
 - 1. For those non-residential locations that have collection services for recyclable materials, the hauler shall provide information on how and what materials to recycle at least once every other year from the effective date of this ordinance. One sample copy of this information shall be provided to the municipality, at least once every other year, by each hauler within 30 days of it being provided to the non-residential locations.
 - 2. For those non-residential locations that do not have collection services for recyclable materials, the hauler shall provide a written offer to provide recycling services at least once every two years from the effective date of this ordinance. The written offer shall also include a request that the non-residential location respond to the hauler’s request in writing. One sample copy of this written offer shall be provided to the municipality, at least once every two years, by each hauler within 30 days of it being provided to the non-residential locations.
- (b) Recyclable materials collected by a hauler within the municipality shall not be deposited into a landfill or incinerator unless all reasonable efforts have been made by the hauler to recycle the material. If source separated recyclable materials are landfilled or incinerated the hauler shall notify the municipality on the municipal form provided pursuant to Section 3(c)(2) of this Ordinance.
- (c) Ownership of recyclable materials set out for collection shall remain with the non-residential location that set out the material for collection until the material is removed by the hauler.

Section 3 – Procedures to Determine if a Commercial Franchise can be Considered by the Municipality

- (a) The municipality shall provide written notice to all licensed haulers providing hauling services in the municipality of its intent to issue a request for proposal for a commercial franchise, and such written notice shall include a copy of this Ordinance.
- (b) If the municipality does not license haulers it shall make its best effort to determine the haulers that provide collection services within its borders, develop a list of registered haulers, and provide them with written notice as required by this section and to publish a

public notice in accordance with its regular notice requirements. Such written notice shall include a copy of this Ordinance.

(c) Upon adoption of this Ordinance each licensed or registered hauler, for a period of 36 continuous months, shall report the number of non-residential locations served by the hauler in the municipality for collection of municipal waste, and the number that contract for recyclable materials collection service. The specific data required to be reported for the 36 month period shall be provided and reported as follows:

1. The 36 month continuous study shall commence on the first day of the month following the effective date of this Ordinance being enacted by the municipality.
2. Every six months from the commencement date each licensed or registered hauler shall report to the municipality, on a form to be provided by the municipality, the number of non-residential locations served by the licensed or registered hauler for collection of municipal waste, and the number of non-residential locations contracting for recyclable materials collection service. Each six month report shall be submitted to the municipality within 30 days following the end of each six month period.
3. The municipality shall post on its website, within 15 days of receiving the reports required under Section 3(c)(2) from all the licensed or registered haulers, the participation rate as defined in Section 1 for each six month reporting period. When determining the participation rate the municipality shall use the information provided by all haulers operating within the municipality in accordance with Section 3(c)(2) of this Ordinance. The information shall be reported by licensed or registered hauler, without identifying the hauler; and, in aggregate without naming individual haulers and the non-residential locations the haulers provide collection services to.
4. If the participation rate calculated by the municipality, in accordance with this Ordinance, for the final 6 month period in the 36 month study establishes that the participation rate is less than 50%, the municipality may proceed to issue a request for proposal for a commercial franchise.

(d) Beginning at the conclusion of the 36 month reporting period, and upon written request of the municipality, each licensed or registered hauler shall report to the municipality for every six month period thereafter for as long as the municipality chooses to receive such data. The data required under this Section shall be provided and reported as follows:

1. The number of non-residential locations the hauler provides collection services to for municipal waste.
2. The number of non-residential locations the hauler provides collection services to for recyclable material.
3. An estimate of the amount, in tons, of municipal waste collected from the non-residential locations serviced by the hauler.
4. An estimate of the amount, in tons, of recyclable material collected from the non-residential locations serviced by the hauler.
5. The municipality shall post on its website, within 15 days of receiving the reports required under Section 3(c) from all the haulers, the participation rate as defined

in Section 1 for each six month reporting period. When determining the participation rate the municipality shall use the information provided by all haulers operating within the municipality. The information shall be reported by hauler, without identifying the hauler; and, in aggregate without naming individual haulers and the non-residential locations the haulers provide collection services to.

6. If the participation rate reported to the municipality is determined to be less than 50% of the non-residential locations for two consecutive 6 month reporting periods, the municipality may proceed to issue a request for proposal for a commercial franchise.

Section 4 – Compliance Monitoring

- (a) A licensed or registered hauler reporting pursuant to Public Act 98-1079 and this Ordinance is required to maintain a current list of the non-residential locations in the municipality served by the hauler for collection of municipal waste, and contracting with the hauler for collection services for recyclable material. This list shall be made available, within ten (10) business days of written notice from the municipality, for review by municipal personnel or its designated person from the Solid Waste Agency of Lake County, Illinois (SWALCO) at the premises of the hauler after each six month reporting period. Municipal personnel or its designated person from SWALCO shall review this list solely for the purpose of verifying compliance with the requirements of Public Act 98-1079 and this Ordinance. This list must include the street address location of the service, and the municipality or its designated person from SWALCO may then visit these locations to determine if recycling services are in fact being provided in accordance with this Ordinance.

Section 5 - Penalties

- (a) Any licensed hauler who violates the requirements of this Ordinance shall be subject to a fine of \$500.00 for each day a violation has been found to be committed. A second such violation by the same licensed hauler of this ordinance shall result in a fine of \$750.00 for each day a violation has been found to have been committed. Any licensed hauler that violates the requirements of this Ordinance a third time may have its license revoked by the municipality.
- (b) Any registered hauler who violates the requirements of this Ordinance shall be subject to a fine of \$500.00 for each day a violation has been found to be committed. A second such violation by the same registered hauler of this ordinance shall result in a fine of \$750.00 for each day a violation has been found to have been committed.

Section 6 – Effective Date

- (b) This Ordinance as approved on this _____ day of _____, 2015 shall be in full force and effect beginning on _____, 2015.

Approved and passed this _____ day of _____, 2015.

Ayes:

Nays:

Absent:

By: _____

Village President/Mayor

Attest: _____

Commercial Hauling Form

For The Village/City of _____

In order to demonstrate compliance with the Village/City of _____'s Commercial Solid Waste Hauling and Recycling Program Ordinance enacted on _____, you are required to submit this form with the requested information in a timely fashion.

Company and Contact Information

Company Name: _____	Contact Name: _____
Address: _____	Title: _____
_____	Phone No: _____
_____	E-Mail Address: _____

Hauling Service and Recycling Information

****Please fill in the associated six-month timeframe for this reporting period, include non-contractual recyclers AND calculate your Recycling Participation Rate****

SIX-MONTH REPORTING PERIOD (_____ - _____ Month, _____ Year)

- | | |
|--|------------|
| A. Number of non-residential locations that contract with your company for collection of recyclable materials in the Village/City of _____ | A. _____ |
| 1. Of the total number indicated above in A, how many of the non-residential locations share a container for recyclable material? | A1. _____ |
| 2. Of the total number indicated above in A, how many are provided recycling services that are less frequent than once every (4) weeks? | A2. _____ |
| 3. In addition to the number reported in A, how many of the non-residential locations serviced by your company for municipal waste service recycle material using services not provided by your company? | A3. _____ |
| B. Number of non-residential locations serviced in the Village/City of _____ | B. _____ |
| C. Recycling Participation Rate $(A+A3/B)$ | C. _____ % |

	(Please circle)	YES	NO
During this six-month reporting time frame did your company landfill or incinerate any recyclable materials that were collected as source separated recyclable material?	If yes , provide information, date(s) and reason for landfilling or incinerating the recyclable material.		

I certify that the foregoing information is true and complete to the best of my knowledge, and understand that any willfully false information is subject to penalties under the Village/City's ordinance.

Printed Name: _____
Signature: _____

Date: _____

Commercial Hauling Form For The Village/City of _____

In order to demonstrate compliance with the Village/City of _____'s Commercial Solid Waste Hauling and Recycling Program Ordinance enacted on _____, you are required to submit this form with the requested information in a timely fashion.

Company and Contact Information

Company Name: _____ Contact Name: _____
Address: _____ Title: _____
_____ Phone No: _____
_____ E-Mail Address: _____

Hauling Service and Recycling Information

****Please fill in the associated six-month timeframe for this reporting period AND calculate your Recycling Participation Rate****

SIX-MONTH REPORTING PERIOD (_____ - _____ Month, _____ Year)

- A. Number of non-residential locations that contract with your company for collection of recyclable materials in the Village/City of _____ A. _____
1. Of the total number indicated above, how many of the non-residential locations share a container for recyclable material? A1. _____
2. Of the total number indicated above, how many are provided recycling services that are less frequent than once every (4) weeks? A2. _____
- B. Number of non-residential locations serviced in the Village/City of _____ B. _____
- C. Recycling Participation Rate (Divide A by B) C. _____%

(Please circle) **YES** **NO**

During this six-month reporting time frame did your company landfill or incinerate any recyclable materials that were collected as source separated recyclable material? **If yes**, provide information, date(s) and reason for landfilling or incinerating the recyclable material.

I certify that the foregoing information is true and complete to the best of my knowledge, and understand that any willfully false information is subject to penalties under the Village/City's ordinance.

Printed Name: _____

Signature: _____

Date: _____

Letter to be Sent to Business Owners Shortly After Enactment of the Commercial Solid Waste Hauling and Recycling Program Ordinance

Dear Business Owner,

On _____, 2015 the Village/City of _____ enacted the Commercial Solid Waste Hauling and Recycling Program Ordinance that requires the haulers providing refuse and/or recycling collection services in our municipality to report to us the number of businesses under contract for recycling services. Under a State law passed last year (Public Act 98-1079), the Village/City of _____ was granted the authority to require haulers to provide information on recycling participation rates every six months over the next three years. If the haulers do not demonstrate that at least 50% of the businesses have recycling services at the end of the three year period, the Village/City may choose to pursue a commercial franchise with one exclusive hauler. The Village has not made a decision on whether to pursue a commercial franchise but is very interested in learning about the current recycling participation rate and seeing that grow to 50% or greater over the next three years.

Please understand the Village's/City's ordinance and the State law are not mandates to your business to recycle. We strongly encourage you to consider adding recycling services to your hauling contract if you don't already. Often, by contracting for recycling services you can see your refuse or garbage bill go down as you decrease service, which helps pay for the added recycling service. The ordinance and State law also require the haulers provide you a written offer, if you currently don't have recycling service, to provide you recycling services and this written offer must be provided to you at least once every two years. Regardless of whether the Village/City would have passed its own local ordinance this requirement for the haulers to make a written offer to provide recycling services is a new State law applicable to all of Lake County. Therefore, based on the local ordinance and the State law expect your waste hauler to be contacting you soon about recycling services, and please consider having a discussion with your hauler and try to find a way to add this service within your budget.

If you have questions regarding the local ordinance, please contact _____ at _____ . It is the Village's/City's goal to increase the level of recycling participation by businesses in our municipality. The Solid Waste Agency of Lake County estimates that about 20 to 30% of businesses currently recycle in Lake County. If we can grow this participation rate to 50% or greater that will be a significant achievement and one that we will be tracking and reporting back to you on.

Regards,

Mayor/Village President of _____