

AGENDA
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
February 2, 2015
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

1. ROLL CALL

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of January 19, 2015

3. PUBLIC COMMENT

4. COMMITTEE OF THE WHOLE

- Community Development
- Human Resources and Finance
- Public Works, Facilities and Capital Assets, and Engineering
- Special Events
- Building and Zoning
- Police
 - Disposal of Surplus Property
 - Northern Illinois Police Alarm System Annual Membership & Emergency Services Team Assessments
- Administration

5. SUGGESTED NEW TOPICS

6. EXECUTIVE SESSION

7. ADJOURN

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
January 19, 2015
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.



DRAFT

CALL TO ORDER

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:20 P.M.

1. ROLL CALL

Present: Trustees Frye, Kraly, Newby, Triphahn, Wicinski

Absent: Trustee Simoncelli

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of January 5, 2015

Trustee Frye moved, Seconded by Trustee Triphahn, to approve the Minutes of the Committee of the Whole Meeting of January 5, 2015. Upon a unanimous voice vote; the Mayor declared the motion carried

3. PUBLIC COMMENT

NONE

4. COMMITTEE OF THE WHOLE

- Community Development
- Human Resources and Finance
 - Audit and Management Letter

Shane Johnson, AVA/Director of Finance presented Dan Berg, from Sikich, who gave a brief overview of the audit that concluded last year with the Village. Mr. Berg stated that it was a good audit commenting on one new item that has appeared regarding custodial control over some of the investments. Shane Johnson stated that currently there are mitigating controls currently to protect the plans and staff will research further and make the necessary changes to adhere to the auditors comment. AVA Johnson also stated that prior year comments, regarding segregation of duties, mentioned by auditors remain open and still needs to be addressed.

The Mayor and the Board agreed to move forward with this

- Public Works, Facilities and Capital Assets, and Engineering
 - Special Events
 - Building and Zoning
 - Police
 - Administration
 - Fire Suppression/Fire Code Changes
- Mayor MacGillis stated that he, Steve Shields and Shane Johnson met with Fire Chief Paul Maplethorpe the previous Friday for 1 ½ hours to discuss the amendment to the

Fire Code. Although the Chief did bring up examples of cost reductions in insurance cost when the building is sprinkled, staff is still recommending changes to the fire code and the use of the 2006 International Fire Code would be reference in its entirety. Doug Ziegler, Fire Marshall from the Greater Round Lake Fire District, recommended keeping the code as is and referenced a storage unit that if built and stored boats that contained gasoline in their tanks, if a fire did occur the fire would be able to be put out quicker with the unit having sprinklers. Village Attorney Mike Zimmerman stated that currently residential houses also have vehicles and other items that contain gasoline, but it isn't sprinkled. He went on to say that defaulting to the 2006 International Fire Code, in an unmodified manner, is a sound code without adding anything to it and originally it had been modified at a political level at the village .

The Mayor and the Board agreed to move this forward with this

- Salt Purchase Intergovernmental Agreement with School District 116
Staff recommended working with the School District to allow them to purchase salt through the Village. Currently the School purchase salt for \$110/ton whereas the Village has a contract with Lake County at \$70/ton and with the State at \$60/ton. Tracking will be done by the Public Works Department with salt only received during the daytime hours. Also mentioned had been if our cost increases, it would be passed along to the school if they purchased it then from us. The School is aware that the Villages needs would come first if our supplies are diminished due to a harsh winter.

The Mayor and the Board agreed to move this forward with this

5. SUGGESTED NEW TOPICS
6. EXECUTIVE SESSION
7. ADJOURN

Motion by Trustee Newby, Seconded by Trustee Frye to adjourn the Committee of the Whole meeting at 8:00 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED:

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: DISPOSAL OF SURPLUS PROPERTY

Agenda Item No. C.O.T.W.

Executive Summary:

The Police Department seeks permission to dispose of Village Owned surplus property through public on-line auction.

The Police and Building Departments would like to send THE FOLLOWING SURPLUS PROPERTY to auction:

- 1.) 2003 Ford Ranger Vin # 1FTYR14V93PB10402
- 2.) 2004 Dodge Intrepid Vin # 2B3HD46V44H616076
- 3.) 2005 Ford Crown Victoria Vin # 2FAFP71W55X113930
- 4.) 2005 Ford Crown Victoria Vin # 2FAFP71W75X113931

Our recommended auction service is:

OBENAUF AUCTION SERVICE, Inc.
 810 Magna Drive, Round Lake, IL 60073
 847-546-2095
obenaufauctions@comcast.net
www.obenaufauctions.com
 IL Licensed Auction Firm #444.000105

Recommended Action:

Approve the disposal through public on-line auction of the above captioned surplus property.

Committee: Police		Meeting Date: 02/02/2015	
Lead Department: Police		Presenter: Michael Gillette	
Item Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A			
If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.			
	Account No(s):	Budget:	Actual Request:
	N/A		
	YTD Actual		\$0.00
	Encumbered		\$0.00
	Request		\$0.00
	Total:	\$0.00	\$0.00
Request is over/under budget:			
	Under	-	
	Over	-	

Ordinance 15-ORD-__

A Ordinance Authorizing the Police Department to Dispose of Village Owned Surplus Property Through Public On-Line Auction.

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake authorizes as follows:

1. The disposal of Village Owned Surplus property including
 1. 2003 Ford Ranger Vin # 1FTYR14V93PB10402
 2. 2004 Dodge Intrepid Vin # 2B3HD46V44H616076
 3. 2005 Ford Crown Victoria Vin # 2FAFP71W55X113930
 4. 2005 Ford Crown Victoria Vin # 2FAFP71W75X113931

And

2. Acceptance of the recommended auction service for this disposal of:
OBENAUF AUCTION SERVICE, Inc.
810 Magna Drive, Round Lake, IL 60073
847-546-2095
obenaufauctions@comcast.net
www.obenaufauctions.com
IL Licensed Auction Firm #444.000105 is hereby approved.

3. The Mayor, or his designee, is authorized to execute all necessary documents to carry out the purposes of this Ordinance.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:



VILLAGE OF ROUND LAKE

AGENDA ITEM SUMMARY

**TITLE: NORTHERN ILLINOIS POLICE ALARM SYSTEM
ANNUAL MEMBERSHIP & EMERGENCY SERVICES
TEAM ASSESSMENTS**

Agenda Item No. COTW

Executive Summary:

Attached are the Northern Illinois Police Alarm System invoices for the annual membership, \$400, and the Emergency Services Team assessment, \$3,300 for the period May 1, 2015 through April 30, 2016.

NIPAS is a police mutual aid system operating in northeastern Illinois. The purpose of NIPAS is to provide law enforcement response to critical incidents. According to NIPAS, a “critical incident” is defined as, but not limited to, any incident involving attempted suicide/armed person, barricade suspect, high-risk apprehension, high-risk warrant service, hostage Incident, personal protection special assignments for dignitaries and snipers.

The NIPAS Emergency Services Team is also commonly known as the “SWAT team.”

The Round Lake Police Department has been a NIPAS member since 1998.

Recommended Action:

Staff recommends continued participation in NIPAS and payment of the invoice.

Committee: Police		Meeting Date(s): 02/02/2015	
Lead Department: Police		Presenter: M. Gillette	
Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.	Account(s)	Budget	Expenditure
	01-40-75-77531	\$4,988.00	
	Membership Assessment	\$400.00	\$400.00
	Emergency Sv. Assessment	\$3,300.00	\$3,300.00
	Y-T-D Actual		\$295.00
	Amount Encumbered		\$0.00
	Total:	\$8,688.00	\$3,995.00
	Request is over/under budget:		
Under		\$4,693.00	
Over	-		



Northern Illinois Police Alarm System
P.O. Box 96
Wheeling, IL 60090

(847) 459-8531 • nipas@nipas.org

Invoice

Date	Invoice No.
05/01/15	10039

Partners in Preparedness

Federal ID 36-4167206

Bill To: [Redacted]

Village of Round Lake
Attn: Accounts Payable
442 N. Cedar Lake Road
Round Lake, IL 60073

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VILLAGE OF ROUND LAKE

Description	Quantity	Rate	Amount
Membership Assessment, May 1, 2015 to April 30, 2016, due May 1, 2015	1	400.00	400.00
Total			\$400.00

Please make checks payable to: Northern Illinois Police Alarm System.



Northern Illinois Police Alarm System
P.O. Box 96
Wheeling, IL 60090

(847) 459-8531 • nipas@nipas.org

Partners in Preparedness

Federal ID 36-4167206

Invoice

Date	Invoice No.
05/01/15	10040

Bill To: [Redacted]

Village of Round Lake
Attn: Accounts Payable
442 N. Cedar Lake Road
Round Lake, IL 60073

Description	Quantity	Rate	Amount
Emergency Services Team Assessment, May 1, 2015 to April 30, 2016, due May 1, 2015	1	3,300.00	3,300.00
Total			\$3,300.00

Please make checks payable to: Northern Illinois Police Alarm System.