

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
November 3, 2014
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:33 P.M.

1. ROLL CALL

Present: Trustees Frye, Kraly, Newby, Simoncelli, Triphahn, Wicinski

Absent: None

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of October 20, 2014

Trustee Kraly moved, Seconded by Trustee Simoncelli to approve the minutes of the Committee of the Whole Meeting of October 20, 2014. Upon a unanimous voice vote; the Mayor declared the motion carried

3. PUBLIC COMMENT: None

4. COMMITTEE OF THE WHOLE

- Community Development
- Human Resources and Finance
 - Estimated Tax Levy

Administrator Shields informed the Board that the estimation is \$130,000 over last year's extension stating that the estimation must be higher than the final levy. The estimation on the equalized assessed value (EAV) is less (5.5% decrease). An increase of 1.8% was recommended to accommodate the 3% Cost of Living increase for the Collective Bargaining Contracts. Police Pension has fluctuated in the past therefore, their total is recommended to be \$450,000. The recommended estimate amount is \$3,616,466. Item is to be moved to the Consent Agenda of November 17th. The levy is to be done by December 15.

Questions

Trustee Newby asked if the Liaisons met to discuss the levy and if they had a recommendation. Trustee Kraly, Alternate Liaison for HR/FINANCE answered stating that the Liaisons met the previous Friday and both he and Trustee Frye support Administrator Shields' recommendation.

Trustee Frye also mentioned that alternatives can be provided.

Trustee Triphahn asked what the levy amount was for last year. She then discussed with Administrator Shields the difference regarding the Police Pension Fund and the General Fund between the two levies.

- Monitor Quotes

Finance Director Johnson informed the Board of the need to replace monitors. 8 are needed in the Administrative Department, 4 in the Building Department, 4 in the Public Works Department and 4 in the Police Department. The recommendation is to purchase from CDW, who provided the lowest quote. The item is to be moved to the Consent Agenda of November 17, 2014.

- Public Works, Facilities and Capital Assets, and Engineering

- Snow Plowing Contract for Metra Lot

PW Director Kroop stated that due to the good service that has been provided by Kaplan, he recommended that a new contract for 3 years be approved. Discussion occurred on the per occurrence costs since the fixed contract amount increased. It was questioned whether the PW Department could do the salting “per occurrence” instead of Kaplan in order to save on costs. Another idea presented was to have Kaplan use the Village’s salt. The Mayor directed Mr. Kroop to contact Kaplan and ask them to revise their quotes. The item is to move to the Consent Agenda of November 17 subject to a revised contract to be provided for that date.

- Truck 56 Repair

Director Kroop explained the need to repair the front suspension and strengthening required to avoid substantive failure and requested support to go forth with the repair and requested to ratify the cost at the November 17th meeting if the work is done, prior to that date. The recommended quote to approve was from Spring Align. The item is to be moved to Consent Agenda at the November 17th meeting.

- Downtown Alley Assessment Evaluation

Director Kroop explained that due to safety concerns with motor vehicles and pedestrian use of the Goodnow Alley, he recommended the alley be limited to pedestrian and bicycle use only. The Fire and Police Chiefs both recommended the same since the alley cannot be used as an emergency access road. Bollards and regulatory signs are to be placed at both ends of the alley. For the Cedar Lake Road Alley, 5 mph speed limits will be installed.

Trustee Newby asked if the affected property owners were notified, and in answer, the Mayor said that he will contact the one property owner and inform him of the issue.

The item is to be placed on the regular board agenda of November 17th.

- Special Events

- Tree Lighting

Trustee Simoncelli reported on the following:

- Santa has been reserved
- Trustee Newby is to contact the Round Lake Area Queens
- Books are to be ordered (funds are allocated in the budget) to give away
- Clerk Blauvelt is to donate hot cocoa

- There will be a hayride – decorations were requested for the temporary use for this event.
 - Heaters to be provided by Trustee Wicinski
 - Village School Choir is to participate again and bring cookies as well
- Building and Zoning
 - Police
 - NIPAS Officer Ballistic Vest
Chief Gillette explained the need of replacement of one vest for one of the officers who is our NIPAS representative. The cost is over budget by approximately \$1,000; however, consensus was obtained and this item is to be placed in Consent Agenda for the November 17th meeting.
 - Computer Forensic Grant Software
Chief Gillette explained the matching grant for the purchase of “Cellebrite,” a computer software that allows the location and retrieval of digital evidence found in smart phones, tablets and other devices. This is a needed software in order to be more expedient since reliance on the Lake County Sheriff or the Illinois State Crime Lab proved to be too lengthy of a process to obtain this type of evidence. This item is to be placed on the Consent Agenda for the November 17th meeting.
 - Administration
 - JAWA Ordinance – New Members
Administrator Shields stated that the Village is required to pass an ordinance, pursuant to the Admissions Agreement, approving the Villages of Volo and Wauconda. This item is to be placed on the Consent Agenda for the November 17th meeting.

5. SUGGESTED NEW TOPICS

Trustee Simoncelli suggested that crosswalks be addressed on Cedar Lake Road in the Downtown. Pedestrians are always crossing without using the crosswalks.

6. EXECUTIVE SESSION

7. ADJOURN

Motion by Trustee Newby, Seconded by Trustee Simoncelli to adjourn the Committee of the Whole meeting at 8:42 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED: November 17, 2014

Martha Koechig
Deputy Clerk

Daniel MacGillis
Village President