

AGENDA
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
September 15, 2014
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

1. ROLL CALL

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of September 2, 2014

3. PUBLIC COMMENT

4. COMMITTEE OF THE WHOLE

- Community Development
- Human Resources and Finance
- Public Works, Facilities and Capital Assets, and Engineering
 - Inspection & Cleaning of Water Storage Structures
 - Lake County Division of Transportation Permit Fee - Lakewood Terrace Phase III
 - Replacement of 1999 Skid Steer Loader
- Special Events
 - Home Town Fest
- Building and Zoning
- Police
- Administration
 - SWALCO Additional Members
 - Metra Parking Lot Project

5. SUGGESTED NEW TOPICS

6. EXECUTIVE SESSION

6.1 Motion to Move to Executive Session to Discuss Collective Negotiating Matters Between the Village and Metropolitan Alliance of Police (MAP) 444 and 459 Pursuant to Section 2(c)(2) of the Illinois Open Meetings Act

7. ADJOURN

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
September 2, 2014
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:46 P.M

1. ROLL CALL

Present: Trustees Frye, Kraly, Newby, Triphahn, Wicinski
Absent: Trustee Simoncelli

2. APPROVAL OF MINUTES

- 2.1 Approve the Minutes of the Committee of the Whole Meeting of August 18, 2014
Trustee Newby moved, Seconded by Trustee Triphahn to approve the Minutes of the Committee of the Whole Meeting of August 18, 2014. Upon a unanimous voice vote; the Mayor declared the motion carried

3. PUBLIC COMMENT NONE

4. COMMITTEE OF THE WHOLE

- Community Development
- Human Resources and Finance
- Public Works, Facilities and Capital Assets, and Engineering

- Cured In Place Pipe Liner

Public Works Director Ron Kroop stated that the Village's Sanitary Sewer System has approximately 60 miles of overall length and ranges in size from 6" to 24" diameter, stating that most of the system is relatively new at less than 20 years however; there is also older clay pipe with root intrusion at 50 plus years. To extend the life of the older sewers he has used a proven technique of Cured in Place Pipe (CIPP) Lining. Four bids were received and the low bid was Insituform Inc. at \$110,965.20, budgeted amount had been at \$100K, remaining funds will be taken from the Water & Sewer CIP. PWD Kroop stated that the construction Management/Inspection will be accomplish by Public Works

Mayor MacGillis and the board agreed to move forward on this and bring it to the next Regular board meeting

- Request for Bids for the Repair and Resurfacing of a section of Spring Valley Way
Public Works Director Ron Kroop stated that there are several sections of roads within Valley Lakes North & South Subdivision that have deterioration along the outer road edge which needs to be addressed. He stated that several factors

contributed to the deterioration such as the original pavement design – which the depth of asphalt had been a required 3” which is now at 4 ½”, also the repetitive of wheel loading truck, such as refuse trucks and insufficient preventative maintenance. Pavement & Soils Analysis recommends a rehabilitation strategy that avoids total and costly reconstruction. The strategy is to construct a thicker pavement section along the outer road edge where needed. The first phase of the project would be for 664feet of Spring Valley Way in Valley Lakes North. He said the budgeted amount is \$85,000 and as this is a unit price contract he is able to reduce the scope of the work if needed to stay within the budgeted, approved amount. He recommends bidding the project now to determine actual cost and adjust the scope if needed.

Mayor MacGillis and the board agreed to move forward on this and bring it to the next Regular board meeting

- Special Events
 - Home Town Fest
Discussed at the Regular Board Meeting
- Building and Zoning
- Police
- Administration

5. SUGGESTED NEW TOPICS

It was mentioned to have our Web Page updated to allow more information such as what other municipalities are doing as far as road closures and such, to inform our residents. The Mayor stated that he has already obtained a list of vendors and will be starting the interviewing process shortly – this is a budgeted item for this year.

6. EXECUTIVE SESSION

NONE

7. ADJOURN

Motion by Trustee Kraly, Seconded by Trustee Triphahn to adjourn the Committee of the Whole meeting at 8:07 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED:

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President



VILLAGE OF ROUND LAKE

AGENDA ITEM SUMMARY

TITLE: INSPECTION & CLEANING OF WATER STORAGE STRUCTURES

Item COTW

Executive Summary:

1. Our Village has four (4) Water Storage Structures:
 - A. Nippersink 0.5 Mil Gal Reservoir
 - B. Nippersink 2.5 Mil Gal Reservoir
 - C. Wilson Rd 0.75 Mil Gal Elevated Tower
 - D. Panther Dr 0.75 Mil Gal Elevated Tower.
2. In 2012 the exterior of the two (2) Elevated Towers were cleaned and visually inspected; none of the structures have had the interior inspected, cleaned in over eight (8) years. American Water Works Assn (AWWA) recommends such work every 5 – 7 years to insure structural integrity, absence of corrosion and limited to no sediment build up. Similarly, the exterior should be cleaned, inspected periodically to maintain the protective coating and overall appearance of these very visible structures.
3. Proposals were solicited from several Specialty Companies to perform the inspection, cleaning. As the proposals reveal, only one company offered all services. A summary of the submittals is attached.
4. Based on the proposals received we recommend:
 - A. Award the cleaning of the 2 Reservoir’s exterior to Giant Maintenance & Restoration of Mundelein, IL at a cost of \$7,557.00.
 - B. Award the interior inspection of all 4 Structures to Water Tower Clean & Coat of Lodi, WI at a cost of \$8,800.00, and the cleaning of the interior of each structure, if needed, at a maximum cost of \$3,000.00.

Recommended Action:

Concur with the recommended strategy in Paragraph 4.

| Committee: PW/FAC/ENGR | | Meeting Date: September 15, 2014 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|---|--|----------------|---------|--------------|----------------|----------------|--|----------------|-------------|-------------|------------|--|--------------|-------------------|--|--------------|--|--|--|--|--|--|--------|----------------|--------------|-------------------------------|--|--|-------|--|----------------|------|---|--|
| Lead Department: Public Works | | Presenter: Ron Kroop | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No ___ NA | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Account No(s):</th> <th style="width: 30%;">Budget:</th> <th style="width: 40%;">Expenditures</th> </tr> </thead> <tbody> <tr> <td>50-60-81-88101</td> <td>\$2,026,324.00</td> <td></td> </tr> <tr> <td>Item Requested</td> <td>\$25,000.00</td> <td>\$19,357.00</td> </tr> <tr> <td>YTD Actual</td> <td></td> <td>\$808,299.02</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td>\$137,156.62</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total:</td> <td>\$2,051,324.00</td> <td>\$964,812.64</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td></td> <td>\$1,086,511.36</td> </tr> <tr> <td style="text-align: right;">Over</td> <td>-</td> <td></td> </tr> </tbody> </table> | | | Account No(s): | Budget: | Expenditures | 50-60-81-88101 | \$2,026,324.00 | | Item Requested | \$25,000.00 | \$19,357.00 | YTD Actual | | \$808,299.02 | Amount Encumbered | | \$137,156.62 | | | | | | | Total: | \$2,051,324.00 | \$964,812.64 | Request is over/under budget: | | | Under | | \$1,086,511.36 | Over | - | |
| Account No(s): | Budget: | Expenditures | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 50-60-81-88101 | \$2,026,324.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Item Requested | \$25,000.00 | \$19,357.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| YTD Actual | | \$808,299.02 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Amount Encumbered | | \$137,156.62 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Total: | \$2,051,324.00 | \$964,812.64 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Request is over/under budget: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Under | | \$1,086,511.36 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Over | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

WATER STORAGE STRUCTURES: INSPECTION & CLEANING

| COMPANY | Inspect INT/EXT both Reservoirs | Clean Int Both Reservoirs | Clean Ext Both Reservoirs | Inspect Int/Ext both Water Towers | Clean Interior both Water Towers |
|---|--|----------------------------------|----------------------------------|--|---|
| Tank Industry Consultant Indianapolis,In | \$8,380.00 | | | \$9,270.00 | |
| Dixon Eng. Wales Corner, WI | \$5,765.00 | | | \$5,840.00 | |
| National Wash Morrison,IL | | | \$9,840.00 | | |
| Giant Mundelein,IL | | | \$7,557.00 | | |
| Water Tower Clean & Coat Lodi, Wi | \$4,400.00 | \$2,000.00 | \$9,700.00 | \$4,400.00 | \$1,000.00 |



VILLAGE OF ROUND LAKE

AGENDA ITEM SUMMARY

TITLE: LAKE COUNTY DOT PERMIT FEE

Agenda Item: COTW

Executive Summary:

1. The Third and final phase of Lakewood Terrace Road Reconstruction and Water Main Replacement includes work within the Right of Way of Lake County's Cedar Lake Rd (CLR). The road work is minor in nature (pavement tie-in and curb/gutter installation); however the new water main will involve boring under CLR and most substantively "open cutting" of the Southbound Travel Lane (approximately 8 ft by 14 ft) to allow for connection of the new 8" Water Main to our existing CLR Water Main as well as proper abandonment of the Lakewood Terrace Water Main.
2. Lake County DOT requires a Permit for all work in the Road ROW. In this case the Fee is \$6,000.00 and consists of:
 - A. \$1,000.00 for Application, Permit Issuance and Inspection,
 - B. \$5,000.00 for Open Cutting the Road.
3. As the Open Cutting work is for the new Water Main, we will charge the Water Fund component of the Project.

Recommended Action:

Concur with using the Water Fund and the payment of \$6,000.00 to Lake County DOT for the Permit.

Committee: PW/FAC/ENGR

Meeting Date: September 15, 2014

Lead Department: Public Works

Presenter: Ron Kroop

Item Budgeted: Yes No NA

If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.

Note: The award for the project was under budget. The amount charged to the water & sewer fund was \$22,364.30 under budget. See exhibit #1 from the August 4, 2014 AIS presented and approved by the Village Board.

| Account No(s): | Budget: | Expenditures |
|-------------------------------|-----------------------|---------------------|
| 50-60-81-88101 | \$2,051,325.00 | |
| Item Requested | \$0.00 | \$6,000.00 |
| YTD Actual | | \$808,299.02 |
| Amount Encumbered | | \$137,156.62 |
| | | |
| | | |
| | | |
| Total: | \$2,051,325.00 | \$951,455.64 |
| Request is over/under budget: | | |
| Under | | \$1,099,869.36 |
| Over | - | |



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: ADOPT A RESOLUTION TO AWARD A CONTRACT FOR THE
 2014 CAPITAL IMPROVEMENT PROGRAM PROJECT; LAKEWOOD
 TERRACE PHASE III

Agenda Item No. 10.1

Executive Summary

This project includes roadway reconstruction, storm sewer installation, curb & gutter and water main replacement on Lakewood Terrace from Cedar Lake Road to approximately 400 feet east; and from Spankey Court to Washington Street. This third phase will complete the substantive upgrade, enhancement of Lakewood Terrace, an initiative the Village can/should be proud of.

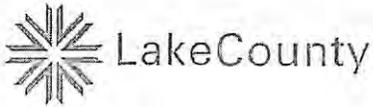
The FY 14/15 approved budget includes \$854,000 for construction. Bids were received and opened on July 31st. We have confirmed that Campanella & Sons Inc. is the low bidder, with a total bid of \$819,310.10. The attachment provides our Recommendation to Award as well as a detailed bid tabulation of all bids.

As this Project was programmed (and reflected in the Budget Summary below), 64.4 % of the Construction Cost will be charged to our Water & Sewer Fund. The remaining Construction Cost (35.6%) will be charged to our Motor Fuel Tax Fund. Further, this project will benefit from \$85,000 of Community Development Block Grant funds, which will be reimbursed to us upon Project completion.

Recommended Action

Adopt the Resolution to award the construction contract for the 2014 Lakewood Terrace Phase III Water Main and Road Improvement PROJECT to Campanella & Sons, Inc. at a bid price of \$819,310.10.

| Committee: PW/FCA/Eng | Meeting Date(s): August 4, 2014 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|---|------------|--------|-------------|-----------------------|----------------|--|----------------|--------------|--------------|--------------|--|--------------|-------------------|--|--------------|--------------|-----------------------|-----------------------|-----------------------|----------------|--|----------------|--------------|--------------|--------------|--|-------------|-------------------|--|--------------|--------------|-----------------------|---------------------|--------|-----------------------|-----------------------|-------------------------------|--|--|-------|--|----------------|------|---|--|--|
| Lead Department: Public Works | Presenter: Ron Kroop | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail. | | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Account(s)</th> <th style="text-align: right;">Budget</th> <th style="text-align: right;">Expenditure</th> </tr> </thead> <tbody> <tr> <td>50-60-81-88101</td> <td style="text-align: right;">\$1,501,325.00</td> <td></td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$550,000.00</td> <td style="text-align: right;">\$527,635.70</td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td style="text-align: right;">\$758,105.09</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$183,505.64</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$2,051,325.00</td> <td style="text-align: right;">\$1,469,246.43</td> </tr> <tr> <td>10-60-83-88301</td> <td style="text-align: right;">\$2,179,266.40</td> <td></td> </tr> <tr> <td>Item Requested</td> <td style="text-align: right;">\$304,000.00</td> <td style="text-align: right;">\$291,674.40</td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td style="text-align: right;">\$71,667.87</td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td style="text-align: right;">\$362,993.59</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$2,483,266.40</td> <td style="text-align: right;">\$726,335.86</td> </tr> <tr> <td style="text-align: right;">Total:</td> <td style="text-align: right;">\$7,017,857.80</td> <td style="text-align: right;">\$2,921,918.15</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td></td> <td style="text-align: right;">\$4,095,939.65</td> </tr> <tr> <td style="text-align: right;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table> | Account(s) | Budget | Expenditure | 50-60-81-88101 | \$1,501,325.00 | | Item Requested | \$550,000.00 | \$527,635.70 | Y-T-D Actual | | \$758,105.09 | Amount Encumbered | | \$183,505.64 | Total | \$2,051,325.00 | \$1,469,246.43 | 10-60-83-88301 | \$2,179,266.40 | | Item Requested | \$304,000.00 | \$291,674.40 | Y-T-D Actual | | \$71,667.87 | Amount Encumbered | | \$362,993.59 | Total | \$2,483,266.40 | \$726,335.86 | Total: | \$7,017,857.80 | \$2,921,918.15 | Request is over/under budget: | | | Under | | \$4,095,939.65 | Over | - | | |
| Account(s) | Budget | Expenditure | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 50-60-81-88101 | \$1,501,325.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Item Requested | \$550,000.00 | \$527,635.70 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Y-T-D Actual | | \$758,105.09 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Amount Encumbered | | \$183,505.64 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$2,051,325.00 | \$1,469,246.43 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10-60-83-88301 | \$2,179,266.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Item Requested | \$304,000.00 | \$291,674.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Y-T-D Actual | | \$71,667.87 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Amount Encumbered | | \$362,993.59 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | \$2,483,266.40 | \$726,335.86 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total: | \$7,017,857.80 | \$2,921,918.15 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Request is over/under budget: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Under | | \$4,095,939.65 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Over | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



Paula J. Trigg, P.E.
Director of Transportation/County Engineer

600 West Winchester Road
Libertyville, Illinois 60048-1381
Phone (847) 377-7400
Fax (847) 984-5888

**Watermain Crossing
Cross walk
Cedar Lake Road at Lakewood Terrace**

August 5, 2014

Mr. David S. Hemmerich, P.E.
Baxter & Woodman
8678 Ridgefield Road
Crystal Lake, IL 60012

Dear Mr. Hemmerich:

Thank you for your submittal of the revised plan set on August 1st for the proposed work on Cedar Lake Road and Lakewood Terrace and Washington Street and Lakewood Terrace for the Village of Round Lake. This work will require facility permits and Municipal Acceptance forms. Enclosed is a copy of the Facility Permit process check list which will be used in this process.

The follow comments are made on the engineering plans:

1. Signed application and fees are required for the work within the rights-of-way of both Cedar Lake Road and Washington Street.
2. Add the "Special Conditions for work within the County Highway right-of-way".
3. Enclosed are the guidelines for using steel plates within the County highway pavement.
4. Per my conversation with Ron Kroop, we understand that Lakeview Terrace will be completely closed during the time of the open cut as traffic will be unable to enter and exit from Cedar Lake Road at the same time. What is the detour route for this closure?
5. The curb and gutter at the southeast corner of Lakeview Terrace and Cedar Lake Road cannot end as shown, this will pose a winter pavement maintenance hazard to our Maintenance Department. There needs to be a transition for the back of curb down to zero height.
6. Remove the stop bar from the plan, as the County does not use them at unsignalized intersections without a marked crosswalk across the side street. In addition, the stop bar would be located at a distance such that sight distance may not be provided at that location.

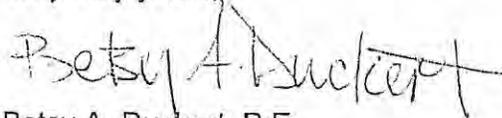
7. A crosswalk on Cedar Lake Road at this location is not desirable as this is at an uncontrolled intersection. Could the Village opt for having pedestrians get to a controlled intersection for their crossing?
8. A Municipal Acceptance form is required for both the areas of watermain within the County highway rights-of-way.

In order to receive the facility permit, the following items must be submitted and approved:

1. Four final sets of engineering plans, signed and sealed.
2. A \$1,000.00 application, permit and inspection fee for the facility permit (check made payable to "Treasurer - County of Lake").
3. The open cut charge for Cedar Lake Road will be $\$700 + \$25 \times (17' \times 8') + \$25 \times (6' \times 6') = \$5,000.00$.
4. Acceptable Proof of Insurance adding the Lake County Division of Transportation, its employees and its agents, and the County of Lake, its employees and its agents, as additional insured to the Contractor's General liability insurance, per Chapter 10 of the Utility and Facility Ordinance. This may also be provided by the Village.
5. Acceptable Performance Guarantee in the amount of \$20,000.00 for an eighteen month (minimum) term. Enclosed is the format of the Irrevocable Letter of Credit.
6. Name, address, 24-hour telephone number of the Person in Charge for this project. This person must be responsible for the traffic control. This must come from the Person in Charge, written on his letterhead.
7. A Municipal Acceptance form for the facility within the County highway right-of-way.

Should you have any questions, do not hesitate to contact me at 847-377-7400.

Very truly yours,



Betsy A. Duckert, P.E.
Manager of Permitting

Cc: Ron Kroop, Village of Round Lake



VILLAGE OF ROUND LAKE

AGENDA ITEM SUMMARY

TITLE: REPLACEMENT OF 1999 SKID STEER LOADER

Item COTW

Executive Summary:

1. Our 1999 "Bob-Cat" Skid Steer Loader has been a very versatile and manueverable piece of equipment for loading, distributing aggregate/ hot mix/ soil; breaking pavement and lifting items. The utility of this equipment has led to its frequent use and unfortunately metal fatigue of critical components necessitating repairs (\$3700. In past two (2) years).
2. Given the popularity of Skid Steer Loaders, there are several manufacturers, leading to improved capabilities (increased hydraulic flow/operating pressure) as well as new types of attachments such as pavement grinders, snow blowers, etc. Some of these attachment will not operate properly on our 1999 Bob Cat do to its lower hydraulic pressure.
3. The FY 14/15 Equipment Replacement Fund includes \$49,000.00 for replacing the Skid Steer Loader. Quotes were solicited from the four (4) major manufacturers of Skid Steer Loaders. A Summary of the Quotes received is attached. These quotes include a replacement trailer of adequate weight capacity/size, a new hydraulic breaker and trade-in value offered. Based on the Quotes received, we recommend purchasing the Bob-Cat Skid Steer Loader, Trailer and Hydraulic Breaker. @ a Cost of \$48,557.00.

Recommended Action:

Purchase the New 2014 Bob-Cat S650 Skid Steer Loader, Trailer, Cronkite 16,200 lb GVWR Tilt Trailer and Bob-Cat Hydraulic Breaker at a total cost of \$48,557.00

Committee: PW/FAC/ENGR

Meeting Date: September 15, 2014

Lead Department: Public Works

Presenter: Ron Kroop

Item Budgeted: Yes No NA

If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.

| Account No(s): | Budget: | Expenditures |
|-------------------------------|-------------|--------------|
| 60-60-80-88001 | \$49,000.00 | |
| This Request | | \$48,557.00 |
| YTD Actual | | \$0.00 |
| Amount Encumbered | | \$0.00 |
| | | |
| | | |
| | | |
| Total: | \$49,000.00 | \$48,557.00 |
| Request is over/under budget: | | |
| Under | | \$443.00 |
| Over | - | |

QUOTE SUMMARY: 2014 SKID STEER LOADER w/TRAILER & NEW HYDRAULIC BREAKER

| MANUFACTURER | DISTRIBUTOR | QUOTED PRICE | TRADE - IN VALUE | TOTAL COST TO US |
|--------------|----------------------------------|-----------------------|------------------|------------------|
| BOB - CAT | ATLAS BOB-CAT SCHILLER, IL | \$58,057.00 | \$9,500.00 | \$48,557.00 |
| CATERPILLAR | PATTEN CAT ELMHURST, IL | \$59,250.00 | \$6,800.00 | \$52,450.00 |
| JOHN DEERE | WESTSIDE TRACTOR WAUCONDA, IL | \$67,255.38 | \$10,000.00 | \$57,255.38 |
| CASE | | NO PROPOSAL SUBMITTED | | |



VILLAGE OF ROUND LAKE

AGENDA ITEM SUMMARY

TITLE: SWALCO ADDITIONAL MEMBERS

Agenda Item No. COTW

Executive Summary:

At the August 28, 2014 SWALCO meeting, the Board approved a resolution to admit the Village of Volo into SWALCO. Due to an oversight when Bannockburn joined SWALCO an ordinance was never sent to each member's Board for approval.

Therefore, attached is an ordinance admitting both Volo and Bannockburn as additional members of SWALCO with no late fees.

Recommended Action:

Adopt an Ordinance Consenting to the Village of Volo and the Village of Bannockburn as Additional Members of the Solid Waste Agency of Lake County, Illinois (SWALC) With No Late Fee.

| Committee: - | Meeting Date: 9/15/14 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|-------------|--------|-------------|---|---|--|----------------|--|--|--------------|--|--|-------------------|--|--|--|--|--|--------|--------|--------|-------------------------------|--|--|-------|---|--|------|---|--|--|
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lead Department: Administration | Presenter: Steve Shields | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Item Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail. | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Account(s)</th> <th style="width: 20%;">Budget</th> <th style="width: 40%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td>Item Requested</td> <td></td> <td></td> </tr> <tr> <td>Y-T-D Actual</td> <td></td> <td></td> </tr> <tr> <td>Amount Encumbered</td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total:</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td style="text-align: right;">Over</td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table> | Account(s) | Budget | Expenditure | - | - | | Item Requested | | | Y-T-D Actual | | | Amount Encumbered | | | | | | Total: | \$0.00 | \$0.00 | Request is over/under budget: | | | Under | - | | Over | - | | |
| Account(s) | Budget | Expenditure | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| - | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Item Requested | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Y-T-D Actual | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Amount Encumbered | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total: | \$0.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Request is over/under budget: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Under | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Over | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

ORDINANCE NO. 14-O-XX

AN ORDINANCE CONSENTING TO THE VILLAGE OF VOLO AND THE VILLAGE OF BANNOCKBURN AS ADDITIONAL MEMBERS OF THE SOLID WASTE AGENCY OF LAKE COUNTY, ILLINOIS (SWALCO) WITH NO LATE FEE

WHEREAS, Section 5.3 of the Intergovernmental Agreement establishing SWALCO contains provisions outlining how a Lake County municipal corporation may become an additional member of SWALCO; and

WHEREAS, the Village of Volo, Illinois and the Village of Bannockburn, Illinois have requested additional membership in SWALCO pursuant to Section 5.3 of the Intergovernmental Agreement but wish to avoid the payment of a late fee as described by that Section; and

WHEREAS, the Board of Directors of SWALCO has determined that the purpose of the inclusion of the late fee in Section 5.3 was to encourage the participation of municipalities to enter into said Intergovernmental Agreement from the beginning and prior to the expenditure or commitment of substantial public indebtedness; and

WHEREAS, SWALCO has not yet committed to the expenditure of substantial public indebtedness; and

WHEREAS, the inclusion of the Village of Volo and the Village of Bannockburn would not substantially affect the planning and implementation process of SWALCO at this point in time; and

WHEREAS, Section 5.3 of the Intergovernmental Agreement provides for the abatement or waiver of said late fee.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDNET AND BOARD OF TRUSTEES OF THE VILLAGE OF ROUND LAKE, LAKE COUNTY, ILLINOIS as follows:

Section 1. The Village of Round Lake does hereby grant its consent for the Village of Volo, Illinois and the Village of Bannockburn, Illinois to become Additional Members upon the payment of a late fee in the sum of No Dollars (\$0.00).

Section 2. That the Village of Volo and the Village of Bannockburn shall make their capital contribution to SWALCO in the amount of \$5,000, in one payment of \$5,000.

Section 3. That this Ordinance shall be forwarded to the Secretary of SWALCO, upon its Certification, at 1131 N. Estes Street, Gurnee, Il 60031.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: METRA COMMUTER LOT PROJECT

Agenda Item No. COTW

Executive Summary:

Included in the 2014/15 budget, Commuter Parking Lot Fund is \$275,000 for design and repaving of the METRA lot located at the train station. \$25,000 is budgeted for design and the remaining \$250,000 for construction. The project will enhance the condition of the pavement, which is poor in certain areas, and improve the overall drainage and appearance of the lot.

This project also gave staff an opportunity to request a proposal from another engineering firm for design services. Pearson, Brown & Associates, Inc. sent a proposal for design services that was less than the design services from Baxter & Woodman. Therefore, staff is recommending that Pearson, Brown & Associates, Inc. provide the consulting engineering services in an amount not to exceed \$9,000 for the METRA lot project. Attached is the proposal from Pearson, Brown & Associates, Inc.

Recommended Action:

Adopt a Resolution Accepting a Proposal for the METRA Parking Lot Project from Pearson, Brown, & Associates, Inc. in the Amount of \$9,000.00.

| | | | |
|--|-------------------------------|---------------------------------|--------------------|
| Committee: - | | Meeting Date: 9/15/14 | |
| Lead Department: Administration | | Presenter: Steve Shields | |
| Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | | | |
| If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail. | Account(s) | Budget | Expenditure |
| | 51-60-86-88601 | - | |
| | Item Requested | \$25,000.00 | \$9,000.00 |
| | Y-T-D Actual | | \$1,370.00 |
| | Amount Encumbered | | \$0.00 |
| | Total: | \$25,000.00 | \$10,370.00 |
| | Request is over/under budget: | | |
| | Under | | \$14,630.00 |
| Over | - | | |

PEARSON, BROWN & ASSOCIATES, INC.
CONSULTING ENGINEERS

1850 W. WINCHESTER ROAD, SUITE 205
LIBERTYVILLE, IL 60048-5355
PHONE 847 / 367-6707
FAX 847 / 367-2567

BRANCH OFFICE
W352N5338 LAKE DRIVE
OCONOMOWOC, WI 53066
PHONE 847 / 367-6707

September 11, 2014

Village of Round Lake
442 N. Cedar Lake Road
Round Lake, IL 60073

VIA EMAIL: rkroop@eroundlake.com

Attention: Mr. Ron Kroop, P.E.,
Director of Public Works

Re: METRA Parking Lot
Round Lake, Illinois

Pursuant to your request, we are pleased to submit this proposal for providing consulting civil engineering services for the referenced project.

Project Understanding

Village intends to repave METRA Commuter Parking lot located at the northwest corner of Route 134 and Cedar Lake Road.

Scope of Services

We will provide the following services:

- A) Meet with Village staff onsite to develop, understand, and verify the scope and extents of the project.
- B) Determine amount of pavement to be resurfaced and reconstructed, and amount of barrier curb and curb and gutter to be replaced.
- C) Discuss our recommendations and various options of corrective actions with Village staff and come to an agreement on an option.
- D) Prepare bid documents including pavement sections, plan sheets (prepared per the Lake County Aerial photography and 1-foot topography), specifications, and details on 11"x17" sheets.
- E) Prepare and submit documents for METRA Coordination
- F) Prepare and submit documents to IDOT for construction activities within the Route 134 R.O.W.
- G) Formulate a summary of quantities for preparation of Engineer's Opinion of Probable Cost and the bidding process.
- H) Submit package to contractors to obtain bids.
- I) Review bids with Village and assist in contractor selection.
- J) Conduct field visits during construction to assist Village and contractor with any unexpected field conditions.
- K) Verify quantities to assist Village with payment to contractor.

Fee Schedule

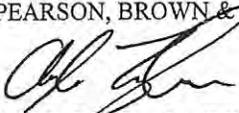
The services listed above will be completed for a lump sum amount of \$9,000.00. Any additional services will be done on an hourly basis using the attached hourly rate schedule.

General Terms and Conditions – attached.

If this proposal meets with your approval, please sign your acceptance of this contract for providing civil engineering services below and return via either email: pbrady@pearsonbrown.com, or fax to 847-367-2567 or mail to 1850 W. Winchester Road, Suite 205, Libertyville, IL 60048-5353.

We appreciate your consideration of Pearson, Brown and Associates, Inc. and look forward to working with you on this project.

PEARSON, BROWN & ASSOCIATES, INC.



Angelo K. Zografos, P.E.
Associate

Accepted By: _____ Date: _____

Printed Name and Title: _____

PEARSON, BROWN & ASSOCIATES, INC.

HOURLY RATES

| | | |
|--|----------|--------------|
| Professional Testimony | | |
| Village Boards, Planning Boards, Zoning Boards, etc. | \$300.00 | Each Meeting |
| Principal | \$150.00 | |
| Design Engineer | \$120.00 | |
| Engineering Technician/CAD | \$95.00 | |
| Observer | \$80.00 | |
| Construction Coordinator | \$100.00 | |
| Field Crew | \$145.00 | |

GENERAL TERMS AND CONDITIONS

BILLING AND PAYMENT – The Client agrees to compensate Pearson, Brown & Associates, Inc. (hereafter, "Design Professional") for services on a lump sum basis and any additional services on an hourly basis per the above hourly rate schedule. Services will be invoiced monthly. Invoice amounts are due within 30 days. Interest of 1 ½ percent per month-compounded daily applies to all outstanding invoices. In the event any amount becomes past due, the Design Professional may give 7 days notice of intent to terminate the contract.

The Client's obligation to pay for the work contracted is in no way dependent upon the Client's ability to obtain financing, zoning, approval of governmental or regulatory agents, or upon the Client's successful completion of the project.

The rates presented herein are effective for the period January 1 through December 31, 2014 and shall be subject to modification on January 1, 2015.

CONSTRUCTION PHASE SERVICES – The Design Professional will observe the work as agreed for general compliance with the construction documents upon Client's request.

DISPUTE RESOLUTION – Any dispute under this contract shall be subject to mediation as a condition precedent to litigation.

ENVIRONMENTAL – The Design Professional assumes no responsibility for the detection or removal of any hazardous substances found at the job site.

JOB SITE SAFETY – The Design Professional is not responsible for job site safety or means and methods. Job site safety and means and methods are the responsibility of the Contractor. The Design Professional has no stop work authority.

LIMITATION OF LIABILITY – The Client agrees, to the fullest extent possible, to limit the liability of the Design Professional so that the total aggregate liability of the Design Professional shall not exceed the Design Professional's fee for services rendered on the project. It is acknowledged that this limitation of liability applies to any cause of action, be it contract, tort, or any other theory. The Client agrees to bring any claims against the Design Professional corporate entity, not any individual employees of the Design Professional. The Client and Design Professional both agree to waive any claims for consequential damages against each other.

CLIENT PROVIDED INFORMATION – The Design Professional shall have the right to rely on the accuracy of any information provided by the Client. The Design Professional will not review this information for accuracy.

OWNERSHIP OF INSTRUMENTS OF SERVICE – The Design Professional retains all intellectual property rights including common law, statutory, and other reserved rights in the instruments of service, including copyrights. The Client agrees to limit use of the instruments of service to this site-specific project only.

PERMITS AND APPROVALS – It is the responsibility of the Client to obtain all necessary permits and approvals. The Design Professional will assist the Client as mutually agreed in writing.

RIGHT OF ACCESS – The Design Professional shall have access to the job site whenever work is in preparation or in progress.

TERMINATION – This contract may be terminated by either party for convenience with 30 days written notice, or for cause with 7 days written notice. The project may be suspended by the Client with 30 days written notice. In the event of suspension or cancellation for convenience, The Client shall pay all expenses incurred prior to the date of notice.