

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
June 16, 2014
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 8:04 P.M

1. ROLL CALL

Present: Trustees Clements, Frye, Newby, Simoncelli, Triphahn, Wicinski
Absent: None

2. APPROVAL OF MINUTES

- 2.1 Approve the Minutes of the Committee of the Whole Meeting of June 2, 2014
Trustee Wicinski moved, Seconded by Trustee Frye to approve the Minutes of the Committee of the Whole Meeting of June 2, 2014. Upon a unanimous voice vote; the Mayor declared the motion carried

3. PUBLIC COMMENT

None

4. COMMITTEE OF THE WHOLE

- Community Development
- Human Resources and Finance
 - Workers Compensation Payroll Audit Calendar year 2013
Finance Director Steve Shields stated that for calendar year 2012 and 2013, the Village provided our current risk management provider, Illinois Public Risk Fund (IPRF), an estimated payroll that was categorized consistent with past practices. The estimated payroll categorizes employees by functions, such as, police officers, clerical employees and street maintenance. The IPRF conducted an audit of the Village 2012 payroll and determined that the categorization of certain employees was not correct. For calendar year 2013, the IPRF audit concluded that an additional premium amount was owed due to the classification of employees into categories with higher worker compensation premium rates.

The Mayor and Board agreed to move to the next Consent Agenda

- Public Works, Facilities and Capital Assets, and Engineering
 - Purchase of Sewer Camera
Public Works Director Ron Kroop spoke on the benefit from televising sewer main lines to identify potential issues and to provide a clear picture of problems that needs immediate/quick attention. The current camera that is being used had been

purchased used and although functional it's limited to an eight inch or greater pipe diameter. The modern sewer push camera has greater capabilities such as being able to televise 2 inch or greater pipes. Quotes were solicited for a push camera with pan & tilt capabilities. The lowest cost camera at \$19,688.00 is also the more capable camera. This FY budget includes \$15,000.00 for a sewer push camera, the additional cost \$4,688.00 would be taken from the water and sewer CIP. The board requested that the CIP be adjusted by \$5000.00 to reflect these funds being used.

The Mayor and Board agreed to move to the next Consent Agenda

○ Generator Service Contract

PW Director Ron Kroop stated we have 10 backup power generators. Nine are permanently installed at our sewage lift stations, water pump station and one is portable. Quotes were solicited for a new one year contract with options to extend for a second year. As Steiner Power Systems has previously provided this service he recommended awarding this service contract to them. The board asked for more clarity on the Agenda Item Summary when it's brought back to the regular board meeting

The Mayor and Board agreed to move to the next Consent Agenda

○ Cured in Place Pipe Liner – Design Services

PW Director Ron Kroop stated that the Villages sanitary sewer interceptor between Cedar Lake Road and Sunset is an 18" vitrified clay pipe, which has been in place for several years. Over the years some joints have separated allowing root intrusion and the infiltration of ground water. Televising of the interceptor confirmed that it is a good candidate for Cured in Place Pipe Lining (CIPP). CIPP will reestablish flow capacity of the sewer, prevent root intrusion and also reduce infiltration. A work order from Baxter & Woodman for the design engineering fee not to exceed \$9700.00 had been presented to prepare bid documents. It was asked of PWD Kroop if that is something he could put together instead of having it done by B&W. He stated that he could, however due to backlog in place in administration, it would require him at least a 40 hour work week to put together.

The Mayor and Board agreed to move to the next Consent Agenda

○ Forest Avenue Pavement Rehab - Design Services

PW Director Ron Kroop stated that Forest Avenue is to be used as part of the detour while the MacGillis Drive Bridge is being replaced. Based on the condition of Forest Ave, it should be corrected prior to it being used as a detour. Highway Bridge Program (HBP) funds were sought through IDOT, but was denied due to local road paving work not eligible for HBP funds. He went on to request that since Baxter & Woodman is already doing the bridge replacement design, that they perform the design engineering services for the roadway rehabilitation, at a cost not to exceed a fee of \$27,300. It was asked by the board about meeting with the residents of Rosewood as well as Treehouse regarding the upcoming bridge repair, whereas PWD Kroop mentioned that he has been in contact with someone from Rosewood but plans on holding a meeting to discuss. The budget and expenditure line items were questioned whereas PWD Kroop stated when putting the budget together for the year his amounts were based on estimates and now there are hard figures. The board

requested that this item be pulled and put back to the next COTW for further discussion.

- Special Events
 - July 4th Parade

Trustee Wicinski stated that she and Trustee Simoncelli will not be present for the parade and asked if there is still interest from the board to participate. The Mayor asked who would be available to participate to be on the float. The golf carts were also mentioned as an option. The Mayor said he will discuss it later.
- Building and Zoning
- Police
- Administration
 - Mosquito Spraying

Due to complaints coming in to the Village the Mayor asked Trustee Triphahn to research this subject. Trustee Triphahn reached out to Clarke Environmental who used to provide the service for us. They currently provide mosquito spraying for the surrounding areas using the same representative, Mr. Ballas. He stated that he will provide the Village with a video which shows new products and the cost and we will be able to decide what direction we would like to go and he can provide us with a contract, if we agree to move forward. Trustee Triphahn is also reaching out to the Lake County Municipal League, since several of the surrounding communities currently use Clarke, that maybe we would be able to receive a better deal through a cost sharing abatement as we have with other services. Trustee Triphahn suggested that we should at least consider getting the spraying of the mosquitos for the Village. She also stated that this item currently is not a budgeting item. The Mayor asked that Mr. Ballas be asked for suggestions and costs and bring to the board for discussion.

5. SUGGESTED NEW TOPICS

6. EXECUTIVE SESSION

- 6.1 Motion by Trustee Triphahn Seconded by Trustee Clements to move to executive session to discuss the appointment, employment, compensation, of specific Village employees pursuant to Section 2(c)(1) of the Illinois Open Meetings Act, and to discuss collective negotiating matters between the Village and certain employees pursuant to Section 2(c)(2) of the Illinois Open Meetings Act. By a unanimous voice vote the Mayor declared the Motion carried.

The Committee of the Whole Meeting Recessed to Executive Session at 8:43 P.M.

The Board rejoined the Committee of the Whole meeting at 9:34 P.M.

ROLL CALL

Present: Trustees Clements, Frye, Newby, Simoncelli, Triphahn, Wicinski

Absent: None

7. ADJOURN

Motion by Trustee Triphahn, Seconded by Trustee Clements to adjourn the Committee of the Whole meeting at 9:34 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED: July 7, 2014

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President