

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
June 2, 2014
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:34 P.M

1. ROLL CALL

Present: Trustees Frye, Newby, Simoncelli, Triphahn, Wicinski

Absent: Trustee Clements

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of May 19, 2014

Trustee Newby moved, Seconded by Trustee Frye to approve the Minutes of the Committee of the Whole Meeting of May 19, 2014. Under discussion Trustee Triphahn asked that item amounts be also included in the minutes so that the same amounts flow from COTW to the regular board minutes. The Mayor stated that since it is the COTW and the Agenda Item Summary (AIS) reflects the amounts he doesn't feel it's necessary since it is a discussion item and it could change and he has no problem with the regular board minutes, but will consider it. Upon a unanimous voice vote; the Mayor declared the motion carried

3. PUBLIC COMMENT

NONE

4. COMMITTEE OF THE WHOLE

- Community Development
- Human Resources and Finance
 - Prevailing Wage Ordinance

Trustee Triphahn spoke on the subject of the Prevailing Wage Act citing the purpose of the act and that in the month of June; each public body shall file a certified copy of an ordinance regarding the prevailing rate of wages as defined in the act.

The Mayor and Board agreed to move to the next Consent Agenda

- Public Works, Facilities and Capital Assets, and Engineering
- Special Events

Trustee Wicinski stated that the next meeting is in two weeks on Monday June 16th at 6pm here at the Village Hall and that the Fest is set for September 6th. It was asked of the committee if they had checked with other communities regarding their events because it was discovered that the Village of Hainesville will be having their event the same night. The

committee stated that they had and when they chose the date no other community event had been mentioned for the same date. Going forward the committee stated that they will let the other communities know our planned date as well so there is not a cross over in events.

- Building and Zoning

- Purchase of a New Building Department Vehicle

Chief Gillette spoke on the need of a new vehicle for the building department stating that this would replace one of the trucks currently used and the other will be replaced next year. Under discussion it was mentioned that this item was not discussed with the liaisons and if a smaller truck could be considered such as the type they currently have. The Chief stated that type of truck is no longer manufactured and the state bid price of the vehicles is very reasonable and that we needed a truck that would durable to last 10 years. Leasing the vehicle was discussed and it was mentioned why lease the vehicle, when you can buy. The low state bid price is from Wright Automotive in the amount of \$17,896.00

The Mayor and Board agreed to move to the next Consent Agenda

- Police

- Purchase of In-Squad Car Cameras

Chief Gillette stated that Police department is seeking to purchase 4 in Squad Car cameras and associated recording management software from Digital Ally at a cost of \$11,860.00.

The Mayor and Board agreed to move to the next Consent Agenda

- Purchase of Taser Devices

Chief Gillette stated that the Police department is seeking to purchase 6 Taser devices from Taser International, the sole proprietor of Taser devices. The Chief stated that the deployment of Taser devices will result in greater control and reduced risk of injury to everyone involved during most potentially violent encounter with uncooperative and often dangerous individuals. The total cost for the Tasers are \$14,757.40

The Mayor and Board agreed to move to the next Consent Agenda

- Purchase of New Squad Cars

Chief Gillette stated that the Police department is seeking to purchase three (3) 2014 Ford Police Interceptor vehicles to replace one patrol squad car, the police chief vehicle and an investigations vehicle. The low bid for the vehicles came in from Currie Motors for \$73,452.00. Emergency equipment is budgeting separately.

The Mayor and Board agreed to move to the next Consent Agenda

- Police Staff & Command School (Commander Troy Akey)

Chief Gillette is requesting to enroll Commander Akey in Northwestern University's Center for Public Safety 10 week, 350 Hour Police Staff and Command School. The training will be presented at the Glenview Police Department for two weeks per month over the course of five months, beginning on September 15, 2014. The cost of the training with meal reimbursement is \$4,100.00

The Mayor and Board agreed to move to the next Consent Agenda

- Supervision of Police Personnel Training (two new Sergeants)
Chief Gillette is requesting to enroll Sergeants Cheney and Prus in the Northwestern University's Center for Public Safety 10 day, 80 hour Supervision of Police Personnel Management Training. The training will be presented at the Centers Evanston Campus for two weeks beginning on September 15, 2014. The cost of the training with meal reimbursement and parking fees is \$2,150.00

The Mayor and Board agreed to move to the next Consent Agenda

- Administration
 - Approve the Revised Round Lake Management Commission Agreement
Village Administrator Russ Kraly stated he had spoken to the Round Lake Management Commission regarding the suggestions Village Attorney Mike Zimmerman brought forth. VA Kraly stated the Commission mentioned they have made revisions to the current Intergovernmental Agreement based on those suggestions and they have reviewed the proposed changes with representatives of the Villages of Round Lake Park and Round Lake Beach. It was asked by the Trustees who our representative is on that board since Mr. Vehlow is no longer serving. VA Kraly stated that he would attend and can be appointed at the next meeting.

The Mayor and Board agreed to move to the next Consent Agenda

- Employee Recognition Program
VA Kraly stated that this program will recognize and reward our employees for their years of service to the Village. The Michael C. Fina Co. has a reward program that has four levels of recognition. The program starts at 5yrs with a \$25.00 gift that they can redeem on-line from a catalog supplied by the Company. It then progresses in 5 year increments, \$50.00 for 10 years, \$75.00 for 15 years and \$100 for 20 years. If the employee does not find something in the catalog that they like, a gift card can be substituted. At 25 years we will give them a \$300.00 gift card, at 30 years we will give them a \$400.00 gift card along with a framed certificate. The cost per year varies with this year being just below \$1200.00. It was suggested that a policy be placed in the employee manual as well.

The Mayor and Board agreed to move to the next Consent Agenda

- Insulation Bids for Village Hall
VA Kraly stated that he had three vendors view the area to be insulated, two returned bids however one did not turn in a completed bid. They were not able to do the carpentry work need an only bid on the insulation portion of the request. He recommended the lowest bidder of Top Tech at a cost of \$12,250.00 be awarded the project. It was asked by the trustees if this is something that could be completed in-house whereas it was stated that it wasn't. The board also asked that going forward that the AIS be completed completely with account numbers and amounts for the record.

The Mayor and Board agreed to move to the next Consent Agenda

- Bids to close up Well #1
VA Kraly stated that he solicited bids but due to there being a very limited field of contractors that are able to bid, since it requires a special license from the State of Illinois, as well as a permit must be approved and inspected by the Lake County Health Department. He stated the lowest bidder is W.D. Blake & Sons from Antioch with an amount of \$3,997.00.

The Mayor and Board agreed to move to the next Consent Agenda

- Bids to tear-down old Village Hall and House on Hart Road
VA Kraly stated that the two items were put together to save on demolishing cost. He stated in order to seal up Well #1 as he just presented, the building needs to be demolished first. The house on Hart Road is in total disrepair and needs to be demolished. VA Kraly recommended having Fox Trucking out of Antioch remove both structures at a cost of \$16,635.00. Trustee Simoncelli asked if there is asbestos in the Hart Road building whereas VA Kraly stated that there might be. Trustee Simoncelli then pointed out the bid does not include asbestos removal in the quote. Mayor MacGillis stated that it was asked of all that were bidding to include that in the bid amount. VA Kraly stated he would check and clarify with the company and will move forward or pull the item based on the discussion.

5. SUGGESTED NEW TOPICS

Banner Program – The chamber banner program ended at the end of March and what will be done with the current banners as well as the ones that are missing.

Park on Park – The Mayor stated that this had been discussed at staff level and currently there is nothing to report.

6. EXECUTIVE SESSION

NONE

7. ADJOURN

Motion by Trustee Newby, Seconded by Trustee Triphahn to adjourn the Committee of the Whole meeting at 8:58P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED: June 16, 2014

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President