

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
February 3, 2014
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:44 P.M.

1. ROLL CALL

Present: Trustees Clements, Newby, Simoncelli, Wicinski

Absent: Trustees Frye, Triphahn

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of January 20, 2014

Trustee Wicinski moved, Seconded by Trustee Simoncelli, to approve the Minutes of the Committee of the Whole Meeting of January 20, 2014. Upon a unanimous voice vote; the Mayor declared the motion carried

3. PUBLIC COMMENT

4. COMMITTEE OF THE WHOLE

- Community Development
 - Mayor's Presentation and Introduction of Proposed Village Planner
This item had been discussed during the Regular Board Meeting
- Human Resources and Finance
 - Accept 2013 Audit & Management Letter
Dan Berg, from Sikich, gave a brief overview of the audit that concluded last September with the Village. Mr. Berg stated that it was a clean audit and nothing new has appeared since the last audit. He stated that we are a small Village and having segregation of duties should be implemented whenever possible.

The Mayor and the Board agreed to move forward with this

- Public Works, Facilities and Capital Assets, and Engineering
- Special Events
Trustee Wicinski stated that the new date for Arbor Day will be May 3rd. The first meeting for special events will be Thursday February 13th here at the Village Hall at 6pm. It was asked if the Arbor Day letters had gone out yet, and they hadn't. Trustee Wicinski stated she would set up a meeting with Laura from the Public Works department for Wednesday February 5th at 7:30, the Mayor stated he would attend also to help get the letter drafted and sent
- Building and Zoning

- Police
 - Amendments to Title 9 of the Village Code Relating to Weapons
Chief Gillette stated that the amendment will bring us up to date with current and state laws, making our code much simpler.

The Mayor and the Board agreed to move forward with this

- Administration
 - Employee Recognition Program
Village Administrator Russ Kraly mentioned that during a staff meeting it was suggested that for employees celebrating 10yrs they receive a certificate and gift card and then 15, 20, 25 etc. years, they receive a plaque and gift card. Discussion was had as far as an amount per year to have the gift card be, suggestions ranged from \$10 - \$25. A gift catalog was also mentioned again with the type of gifts to choose from based on the number of years employed. VA Kraly stated he will look into further and will bring back to the COTW when further details are available

5. SUGGESTED NEW TOPICS

6. EXECUTIVE SESSION

None

7. ADJOURN

Motion by Trustee Newby, Seconded by Trustee Clements to adjourn the Committee of the Whole meeting at 8:29 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED: February 18, 2014

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President